

Little Malvern & Welland Parish Council

Minutes of the Parish Council Meeting held on Monday 17th October 2016

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Present

Cllrs. Miss J Dalton, Mr M Davies, Mr J Gibbs, Mr P Hancock, Dr J Mortimer, Mrs M Purser, Mrs M Sumner.

In Attendance

County Cllr. Mr T Wells, Mrs A Brookes (Parish Paths Warden), Mr D Sharp (Clerk) and eleven members of the public.

Before the meeting the Chairman offered the congratulations of the council to Cllr. Horton Smith on the birth of her daughter Amber.

In the absence of Cllr. Nelson the meeting was chaired by Vice Chair Cllr. M Sumner.

110/16 Apologies

Cllr. Mrs E Horton-Smith, Mrs V Nelson, Dr J Humphries & Mr P Gillett (accepted).

Also District Cllr. Mrs C O'Donnell

111/16 Interests

- i. **Councillors Declarations of Disclosable Pecuniary Interests and Other Disclosable Interests regarding items on the agenda:** Cllrs. Sumner and Mortimer declared ODIs concerning planning application since they both lived in neighbouring properties.
- ii. **Notification of changes to the register of interests:** There were none.
- iii. **To consider written requests from councillors for the council to grant a dispensation for those with Disclosable Interests to take part in discussions or voting:** Cllrs. Sumner and Mortimer were granted dispensations to discuss application 16/01203/OUT. These would last until the next ordinary election.

112/16 Planning

To consider responses to the following and any late submitted applications:

Application No	From	Details
16/01203/OUT	Mr P Bailey Pheasant Inn Drake Street	Outline Application for the Erection of 14 No. Dwellings and Retention of Existing Public House. All Matters Reserved Except Access.
16/01272/S73	Mr Jeff Guest Land at OS 7984 3987 Drake Street	Outline application with all matters reserved for the erection of up to 30 dwellings (12 affordable) without compliance with condition 13 of permission 13/01526/OUT to remove requirement for provision of a bus stop along Drake Street.

Cllr. Davies abstained from voting due to his position as District Councillor

The following responses were agreed:

16/01203/OUT – It was agreed to recommend approval provided that certain conditions were met.

16/01272/S73 – It was agreed to recommend refusal.

Full responses are appended to these minutes.

113/16 Minutes

To consider for adoption the minutes of the Parish Council meeting held on 19th September:

These were accepted as an accurate record and they were signed by the Chairman.

114/16 Progress reports and other matters arising from these minutes

The Clerk confirmed that the hedges had been cut and maintenance work on the cemetery had been completed.

115/16 Reports by District and County Councillors and other Representatives.

District Cllr. Mick Davies reported that the 'Jobs Fair', held in September, had attracted 1000 attendees; the outsourcing for waste collection was ongoing and 5 contractors were submitting bids; the deadline for nominations for community awards was 6th November; work had commenced on renovations to the council house so that all staff could in future be housed there; free first aid courses were being held by MHDC on 3rd, 7th and 9th November; litter squad volunteers were being sought and finally the new CB3 community bus service was to start on 31st October.

County Cllr. Tom Wells joined in a general discussion regarding speeding within the village and emphasised that WCC had supported the parish council in its efforts to improve road safety. A new 50mph limit between the Plume of Feathers and Coombe Green was to be implemented soon.

Cllr. Davies presented proposals for further traffic calming measures at the entrance to Castlemorton Common and a letter was to be sent to both WCC and Malvern Hills Conservators requesting consultation.

116/16 Committee & Working Party Reports & Recommendations

i. Neighbourhood Planning Working Group: Work was progressing on the revised plan.

ii. Communications Working Group: Cllr. Mortimer reported that a newsletter was to be distributed this week and he hope more use would be made of the forum on the website.

iii. S106 Projects Working Group: Cllr. Davies confirmed that £256,000 had been received by MHDC from Bovis in line with their S106 agreement. The application for funding for the new play area had been submitted and the Clerk reported that MHDC had requested a scheme to allocate funds from the proposed Pheasant Inn development. In consultation with the Chairman he had submitted the following: *Outdoor Social Meeting Space and Facilities - Low maintenance, easy access pathways and surfaces, outdoor tables and benches, barbecues, low energy solar powered lighting, water and drainage and some additional parking provision.*

At a cost of approximately £40,000.

This was approved by the meeting.

iv. Playing Fields/Open Spaces Working Group: *To consider recommendations following survey of football pitch:* The survey had been distributed and members were to meet with representatives of the football club to prepare an application for S106 funding.

v. Highways Working Group: The permanent VAS on Gloucester Road had been damaged and WCC had refused to repair it and indicated they would no longer take responsibility for it's maintenance. Cllr. Davies and the Clerk were to investigate whether the unit could be repaired.

vi. Footpaths: The footpaths officer had made contact and it was hoped a meeting could be arranged in the near future.

117/16 Correspondence

To review the following correspondence previously circulated:

From	*email	Subject
CALC	*	Updates
WCC	*	Worcestershire Roadworks Report
Becky Lashley	*	Worcestershire Pollinator Conference
MHDC	*	Tell us what you want us to do
Misc.	*	Welland Fish abd Chip Van
Clerk	*	Sewer Connection
MHDC	*	Community Awards 2016
MHDC	*	Land Drainage Enforcement - Steam Rally Land - North
MHDC	*	Affordable Housing Training 14 th November
Misc.	*	Drake Street Bus Stops
MHDC	*	Quality Tour - Wednesday 12 October - Postponed
TGMS	*	Pitch Survey
WCC	*	Combined Parish Conference and CALC AGM – 26 October
MHDC	*(i)	Street Name Consultation
4Cs	*	Agenda
Judy Lewis	*(ii)	Drake Street Culvert
John Goodwin		Information
Grant Thornton		External Audit
Harper Group		Sewage Connection
Malvern Hills AONB		Letter of Thanks

(i)No objection was to be raised to the proposed name for the Marlbank development (Cornfield Close)

(ii)The Clerk was to respond advising that a meeting between MHDC and Guild Homes was imminent to rectify problems associated with the drainage works from the new development.

118/16 Finance

i. To consider any issues raised from internal and external audits: Both audits were considered and no issues had been raised.

ii. To consider the effectiveness of the internal audit: The audit and the internal controls were considered adequate for the council.

iii. To consider payment of invoices presented:

The following payments were approved from the **Main Account**:

From/Due To	Date	Amount	Details
J Moore	30/09	£118.00	Lengthman Duties (September)
J Moore	30/09	£300.00	Welland Court cemetery
Broadleaf Tree Care	-	£300.00	Grass Cutting
Steve Maund	-	£240.00	Grass Cutting (Sep/Oct)
JRB Enterprises	04/10	£133.80	Dog Gloves
Lumous Ltd	20/09	£180.00	Website Maintenance
Grant Thornton	-	£240.00	External Audit Fee
The Grass People	13/10	£57.00	Grass Seed
HM Revenue & Customs	-	£343.80	PAYE (Jul-Sep)
E Hardman	17/10	£72.00	Handyman (£90 Gross)
D Sharp	17/10	£386.26	Clerk's Fee (£412.20 Gross SP25 + £70.66 NDP)
	TOTAL	£2,370.86	

Accounts Summary

Reserves Lloyds B/F	£96.88	£96.88	Main Account B/F	£6,812.92
Reserves BOI B/F	£2,872.28			
Interest	£0.24	£2,872.52	WCC Lengthman	£236.00
Fête Account	£735.78	£735.78	MHDC Precept	£11,148.50
Buildings Account	£804.47	£804.47	BT Group (DD)	-£193.80
Neighbourhood Plan Account	£1,151.75	£1,151.75	October Payments	-£2,370.86
Total C/F		£5,661.40	Main Account C/F	£15,632.76

119/16 Any other matters for report or for future consideration

A member of the public reported that a local transport group was to be set up including the Malvern Hills area to champion local transport issues.

It was noted that there was to be a display from the local neighbourhood watch team and local police in the village hall on 3rd November

120/16 Date of the next meeting

To consider altering the date from Monday 21st November 2016 at 7.30pm: Thursday 24th November at 7.30 pm was agreed, subject to the village hall being available.

There being no further business the meeting concluded at 10.10 pm.