

Little Malvern & Welland Parish Council

Minutes of the Annual Parish Council Meeting held on Monday 15th May 2017

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Present

Cllrs. Mrs M Sumner(Vice Chair), Miss J Dalton, Mr M Davies, Mr P Hancock, Mrs M Purser,

In Attendance

District Cllr. Mrs C O'Donnell, Mr D Sharp (Clerk) and fourteen members of the public.

Before the meeting a group of teenage residents proposed the creation of an 'off road' pump track on unused ground on Spitalfields. The Clerk was to meet with representatives, assess the site and discuss the project with the Spitalfield drainage contractor. He would present plans for consideration at the next meeting.

In the absence of Cllr. Nelson the meeting was chaired by Cllr. Sumner.

48/17 Election of Chairman

Cllr. V Nelson was unanimously elected Chairman and would complete her 'acceptance of office' prior to the next meeting.

49/17 Apologies

To consider acceptance of apologies for absence from Councillors:

Cllrs. Mr J Gibbs, Mr P Gillett, Dr J Humphries, Dr J Mortimer, Mrs V. Nelson (accepted).

50/17 Interests

- i. **Councillors Declarations of Disclosable Pecuniary Interests and Other Disclosable Interests regarding items on the agenda:** There were none.
- ii. **Notification of changes to the register of interests:** There were none.
- iii. **To consider written requests from councillors for the council to grant a dispensation for those with Disclosable Interests to take part in discussions or voting:** There were none.

51/17 Election of Officers, Committees, Working Groups and Parish Council Representatives

The following were elected:

Vice Chairman	Cllr. Sumner
Communications Working Group	Cllrs. Dalton, Davies, Nelson and Mortimer
Playing Fields/Open Spaces Working Group	Cllrs. Davies and Nelson
Neighbourhood Planning Working Group	All Councillors
Fete Working Group	Cllrs. Davies, Gillett, Purser and Sumner
Highways Working Group	Cllrs. Gillett and Hancock
Finance Working Group	Cllrs. Gillett, Hancock and Horton-Smith
Planning Working Group	Cllrs. Dalton, Horton-Smith and Sumner
Orchard Working Group	Cllrs. Dalton, Davies and Purser
Footpaths Wardens	Mrs Anne Brookes for Welland. Little Malvern vacant
Village Hall Committee Representatives	Cllrs. Hancock and Purser
Welland Charity Committee Representative	Cllr. Davies
4Cs Committee Representative	Cllr. Hancock
CALC Representative	Cllr. Sumner
Pavilion Representatives	Cllrs. Davies and Nelson

52/17 Planning

To consider a response to the following and any late submitted applications:

Application No	From	Details
17/00090/FUL	Mr Denis Schwarz Welland Way, Gloucester Road,	Demolition of existing workshop building and redevelopment for new dwelling.

The following response was agreed:

'The Parish Council has no objection to the principle of this development nor to the design. However during a previous application for this site the owner of the adjacent track leading to 'The Orlons' maintained that there were no access rights into 'Welland Way'. This will have to be addressed or a new access considered.'

53/17 Minutes

To consider for adoption the minutes of the Parish Council meeting held on 26th April: These were accepted as an accurate record and they were signed by the Chairman.

54/17 Progress reports and other matters arising from these minutes

The Clerk reported that he was awaiting quotations for tree works recommended by the recent survey.

55/17 Reports by District and County Councillors and other Representatives.

District Cllr. Chris O'Donnell's report had been previously circulated. In it she had urged residents to register to vote in the upcoming general election; she had reported the recent County Council election results; advertised the 'Malvern Piano Push' for charity on 3rd June; also nominations for MHDC Community Sports Awards; and highlighted the the Alzheimer Society Friends campaign.

District Cllr. Mick Davies confirmed that MHDC had adopted a public spaces protection order against dog fouling for all open spaces in the district for which additional signage could be obtained (Cllr. Davies to apply); the implementation of the 5 year plan; the need for volunteers at the Upton Tourist Information Centre; the forthcoming annual meeting where a new chairman and leader would be elected. Finally he reported on the ongoing lack of fast internet speeds and poor mobile signals to properties on Drake Street and suggested that a new survey could be distributed with the next newsletter.

56/17 Doorknock.

To consider a response to the recent doorknock survey and recommendations from the South Worcestershire Rural Communities Programme: Several recommendations had been suggested to the Parish Council and the following responses were to be made:

Promote community transport – This would be highlighted in newsletters.

Reinstatement of Tuesday Club – A reduction in membership and increased costs had been cited as reasons for its decline. The parish council had no evidence of any change.

Promote community activities and create welcome packs – Communications group to address.

Promote computer classes – Liaise with Age UK, WCC and MHDC.

Promote exercise classes – Senior fitness/recreation space on Spitalfields planned. Liaise with MHDC over classes.

Cllr. Davies to draft response to MHDC.

57/17 The Pheasant Inn

i. To consider proposals put forward by Mr James for the development of the Pheasant and for re-engineering of the road layout and for various associated publicity and fund raising activities: The council did not believe that changes to the road layout could be linked to the redevelopment of the Pheasant Inn and so were unable to support these proposals. Since the last meeting 'The Welland Pheasant Group' had been set up independent to the Parish Council to investigate the viability of buying, renovating and reopening the pub and to look at funding options to finance the scheme. The Parish Council was to forward Mr James' suggestions to the group for consideration where appropriate.

ii. To receive a progress report from the Pheasant Inn Steering Group: A meeting of interested residents had taken place last week and 'The Welland Pheasant Group' was to be constituted as a voluntary and community group. Chairman - Ron Barker, Secretary – Mandy Renton, Treasurer – Ray Biggs. Three sub groups had been set up dealing with Building, Funding and Marketing. Help was being sought from The Plunkett Foundation and it was planned to be able to make a bid by the end of the moratorium period on 10th September. Further reports on progress would be made at successive Parish Council meetings.

58/17 Committee & Working Party Reports & Recommendations

i. Neighbourhood Planning Working Group: Progress was being made and a revised plan should be available this month.

ii. Communications Working Group: A newsletter was planned for the summer and would include updates on The Pheasant and The Orchard. Pictures of the playground opening were to be put on the website and the Welland Pheasant Group was to be given site space also.

iii. Playing Fields/Open Spaces Working Group:

Update on village green maintenance: WCC had asked for a wider cut strip around the edge. Contractor to comply.

iv. S106 Projects Working Group:

a. Update on installation of Welland Children's Play Area: The Rospa safety report had highlighted two issues which had been resolved. Kompan were to amend the zip wire giving a greater height.

b. Update on acquisition of part of Pursers Orchard: Discussions were ongoing with the owner concerning the boundary and fencing.

c. Update on Spitalfield drainage project: Satisfactory references had been received and DW Shotton were approved as the contractor. A draft of the contract agreement had been circulated and would be discussed at a meeting with them and TGMS on site on 22nd May. MHDC had agreed to the additional £19,000 in funding.

d. Update on Spitalfield Gym Equipment: Four suppliers had been short listed and were to be asked to resubmit bids following several amendments to the specification.

v. Highways Working Group:

To consider installation of additional waste bins: A new larger bin was to be placed near the playground. The playground bin was to be moved to the junction of Marlbank and Giffard Drive subject to agreement of MHDC for emptying.

Cllr. Davies reported on the disappointing donations to the road safety fund which was to finance the installation of a new VAS at Castlemorton Common. The future of the scheme would be reviewed following further requests in the next newsletter.

58/17 Correspondence

To review the following correspondence previously circulated:

From	*email	Subject
CALC	*	Updates
WCC	*	Worcestershire Roadworks Report
St James Church	*	Newsletters
MHDC	*	Parish and Town Council Forum
Hanley Castle Parish Council	*	Neighbourhood Planning Consultation
Upton Police	*	Newsletter
Playsafety	*	Playground Safety Report
Misc	*	Playground Opening
Copse & Woodland Management Ltd	*	Tree Survey
WCC	*	Public Notices – Footpath Closures
Upton Police	*	Community Speed Watch
MHDC	*	Adoption of Shop Front Design Guide SPD
Calc	*	Training Programme 2017/18
Cliff James	*	Pheasant Development
District Cllr. Chris O'Donnell	*	Report
TGMS	*	Draft Contract
Mick Davies	*	Fitness Space
MHDC	*	Welland Door Knock
Welland Preschool	(i)	Play Equipment
Liz Burgin		Gym Equipment and Three Counties

(i) – A request from the preschool to install a piece of play equipment in Spitalfields was approved.

59/17 Finance

i. To consider payment of invoices presented:

The following payments were approved from the **Main Account:**

From/Due To	Date	Amount	Details
J Moore	08/05	£118.00	Lengthman Duties (April)
JRB Enterprises	15/05	£133.80	Dog Bags
Kompan	27/04	£51,527.74	Playground Equipment
B&Q	03/05	£9.76	Litter Pickers
Steve Maund	03/05	£240.00	Grass Cutting (Mar-Apr)
Copse & Woodland Management Ltd	01/05	£270.00	Tree Survey
Playsafety Ltd	03/05	£474.00	Playground Safety Inspection
Zurich Municipal	03/05	£1,158.85	Insurance Premium
Village Hall	-	£79.99	Bin Tidy
E Hardman	15/05	£72.00	Handyman (£90 Gross)
D Sharp	15/05	£386.06	Clerk's Fee (£482.46 Gross SP25)
	TOTAL	£54,470.20	

Accounts Summary

Reserves Lloyds B/F	£96.88	£96.88	Main Account B/F	£104,399.56
Reserves BOI B/F	£2,873.93			
Interest	£0.24	£2,874.17	Road Safety Payments	£100.00
Fête Account	£723.80	£723.80		
Buildings Account	£804.47	£804.47		
Neighbourhood Plan Account	£39.25	£39.25	May Payments	-£54,470.20
Total C/F		£4,538.57	Main Account C/F	£50,029.36

ii. To confirm appointment of Internal Auditor: Mr Steve Tustin was approved.

60/17 Any other matters for report or for future consideration

The Clerk outlined the co-option process to appoint a replacement for Mrs Horton Smith.

A music event had been arranged for 16th June in the church with the help of Shindig, who create a programme of live performances in the community. It was agreed that the Parish Council should register as a promoter for such events.

61/17 Date of the next meeting

The next Parish Council Meeting on Monday 19th June at 7.30pm was confirmed.

There being no further business the meeting concluded at 10.00 pm.