

Little Malvern & Welland Parish Council

Minutes of the Parish Council Meeting held on Monday 21st August 2017

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Present

Cllrs. Mrs V Nelson (Chair), Miss J Biggs, Mr M Davies, Dr J Humphries, Mrs M Sumner.

In Attendance

Mr Ron Barker (Welland Pheasant Group, Mrs Ann Brookes (Footpath Warden), Mr D Sharp (Clerk) and nine members of the public.

Before the meeting there was a discussion regarding the benefits of the verge management scheme headed by the AONB. Although one member of the public thought the scheme should not include the village green the majority of those present were in favour. A report from Paul Esrich (AONB) was expected at the end of the year.

88/17 Apologies

To consider acceptance of apologies for absence from Councillors:

Cllrs. Miss J Dalton, Mr P Hancock, Dr J Mortimer, Mrs M Purser (accepted).

Also District Cllr. Mrs C O'Donnell.

89/17 Interests

- i. **Councillors Declarations of Disclosable Pecuniary Interests and Other Disclosable Interests regarding items on the agenda:** There were none.
- ii. **Notification of changes to the register of interests:** There were none.
- iii. **To consider written requests from councillors for the council to grant a dispensation for those with Disclosable Interests to take part in discussions or voting:** There were none.

90/17 Planning

To consider responses to the following and any late submitted applications:

Application No	From	Details
17/01076/OUT	Mr Andrew White Land at (OS 7981 4034) Garrett Bank	Erection of single dwelling with annexe and alterations to the highway.
17/01123/GPDQ	Mr J Drinkwater Lombard Tree Farm	Notification of prior approval for change of use of agricultural building to a dwelling house and associated operation development.
17/01288/HP	Mr & Mrs P Trotman Solva, Gloucester Road	Proposed replacement garaging

Cllr. Davies abstained from discussions and voting due to his position as District Councillor.

The following responses were agreed:

17/01076/OUT - "The Parish Council has long sought the creation of a footway along Garrett Bank however we would like to make it clear that, contrary to the Design and Access Statement, we have never indicated that S106 Open Space and Recreation funds should or could be used for its construction. This should be a matter for the applicant and WCC Highways. Similarly the DAS implies that the Parish Council has indicated approval of this design previously – no decision had been made prior to this response.

Whilst the Parish Council would welcome the addition of a new footway we have continuing reservations over the safety of the access to the proposed property being close to a blind bend to the south when visibility will be worsened by the proposed realignment and narrowing of the road."

17/01123/GPDQ - "The Parish Council has no objection to the application"

17/01288/HP - "The Parish Council has no objection to the principle of development but questions whether the extension of the building line might have future consequences for the area."

91/17 To consider for adoption the minutes of the Parish Council meeting held on 17th July:

These were accepted as an accurate record and they were signed by the Chairman.

92/17 Progress reports and other matters arising from these minutes

The Clerk confirmed that the Parish Council was free to co-opt at the next meeting to fill the current vacant position on the council.

93/17 Reports by District and County Councillors and other Representatives.

District Cllr. Mick Davies reported that the Malvern Jobs Fair would be held on 6th September at Malvern Library; workshops were currently taking place as part of MHDC's five year plan consultation; a litter squad was to tackle problem areas in the district and he was asked to nominate Drake Street; MHDC now had a six year land supply and more houses were being built now than in the last decade; Planning Services had eradicated delays in validating applications and were try to shorten the time of determination; finally the Parish Council forum was to take place on Monday 23rd October and Cllr. Sumner offered to attend.

94/17 Rural Communities Programme

To consider further involvement in the scheme: It was agreed that the Clerk should write to relevant groups such as the Church, Primary School, Village Hall etc. to sound out interest and to inform Claire Vaughan at MHDC.

95/17 Pheasant Inn.

Progress report by Welland Pheasant Group: Ron Barker, chairman of the group, outlined the progress that the group had made looking at three aspects of feasibility – Marketing, Building and Finance. Currently they were assessing the propensity for residents to invest in a community share issue totalling up to £500,000. Three drop in sessions at the village shop had been arranged to promote and explain the scheme.

96/17 Handyman

To consider increasing hours of work: It was agreed to add a further four hours per month to allow for a second weekly visit primarily to remove rubbish from the playground. This would be reviewed in six months.

97/17 Committee & Working Party Reports & Recommendations

i. Neighbourhood Planning Working Group: The latest draft had been circulated to the group for consideration.

ii. Communications Working Group: A newsletter had been distributed in early August.

iii. Playing Fields/Open Spaces Working Group:

Update on consultations for off road bike pump track on Spitalfields: Cllr. Davies had met with James Watkins from 'Back-on-Track', a South Wales based trail design company, who was able to offer advice on how best to utilise the space available. It was agreed to further consult with the interested group to finalise a design before taking it to wider consultation with residents and other affected parties.

iv. Orchard Working Group: Feedback from the consultation had been positive and Cllr. Dalton was to draft an S106 grant application.

v. S106 Projects Working Group

a. Update on Spitalfield drainage project: The initial primary drainage had been installed and secondary drainage was due to commence later this week.

b. Update on Outdoor Gym and Fitness Facilities: It was agreed to proceed with an S106 application for up to £100,000, however due to time constraints it was agreed that the Orchard Project would be finalised first.

vi. Highways Working Group

a. Update on road signage: Four sites had been agreed for the positioning of the mobile VAS. It was agreed to buy four brackets totalling £295 and Cllr. Davies offered to rotate the sign for a trial six month period.

b. Waste bin review: It was agreed to purchase two new free standing waste bins; one to replace the old post mounted one at Blandford Close and another to go inside the playarea.

98/17 Correspondence

To review the following correspondence previously circulated:

FROM	* email	SUBJECT
CALC	*	Updates
WCC	*	Worcestershire Roadworks Report
St James Church	*	Newsletters
Malvern Hills AONB	*	Newsletter 2017
Upton Police	*	News Letter
MHDC	*	Draft South Worcestershire Design Guide Supplementary Planning Documents
Claire Vaughan MHDC	*	Rural Communities Programme, Village Health check
MHDC	*	Five year plan consultation
Ledbury Town Council		Neighbourhood Plan
MHDC		Footpath Diversion Order

99/17 Finance

To consider payment of invoices presented:

The following payment was made between meetings from the **Main Account** and was ratified:

From/Due To	Date	Amount	Details
DW Shotton	19/07	£28,332.52	Spitalfield Drainage

The following payments were approved from the **Main Account**:

From/Due To	Date	Amount	Details
J Moore	28/07	£236.00	Lengthman Duties (Jul)
Broadleaf Tree Care	-	£560.00	Grass Cutting Jun/Jul
NA Priday	-	£264.00	Spitalfield Bank Cutting
E Hardman	21/08	£72.00	Handyman (£90 Gross)
D Sharp	21/08	£385.86	Clerk's Fee (£482.46 Gross SP25)
	TOTAL	£1,517.86	

Accounts Summary

Reserves Lloyds B/F	£96.88	£96.88	Main Account B/F	£47,570.05
Reserves BOI B/F	£2,874.63			
Interest	£0.23	£2,874.86	WCC Lengthman	£118.00
Fête Account	£2,674.30	£2,674.30	HMRC VAT Refund	£16,908.35
Buildings Account	£804.47	£804.47		
Neighbourhood Plan Account	£5.65	£5.65		
Funding Account	£0.00			
Transfer from Main Account	£156.12		Transfer to Funding Account	-£156.12
Donations	£235.00		August Payments	-£1,517.86
Event Proceeds	£621.00	£1,012.12		-£28,332.52
Total C/F		£7,468.28	Main Account C/F	£34,589.90

100/17 Any other matters for report or for future consideration

A meeting had taken place with Steam Rally organisers prior to this year's event which had generally passed without incident although there were concerns over the amount of traffic on the Saturday and several complaints regarding noise. The Chairman was to write to the organisers pointing out these problems.

£1142.12 had been raised for the solar powered VAS planned for the Castlemorton Common entrance to Welland. The sign cost £2448.59 and it was thought installation could be done in house.

Fundraising was to continue.

101/17 Date of the next meeting

The next Parish Council Meeting on Monday 18th September at 7.30pm was confirmed.

There being no further business the meeting concluded at 10.10 pm.