

Little Malvern & Welland Parish Council

Minutes of the Parish Council Meeting held on Monday 19th March 2018

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Present

Cllrs. Mrs V Nelson (Chair), Miss J Biggs, Mr M Davies, Dr J Humphries, Dr J Mortimer, Mrs M Purser, Mrs M Sumner, Mr J Whitehouse.

In Attendance

Mr D Sharp (Clerk) and seven members of the public.

Before the meeting a member of the public asked for clarification of the current review of the SWDP. District Cllr. Davies was able to confirm that the consultation was expected to commence in May. Also that the draft Neighbourhood Plan was under review as well.

A query was raised over the previously proposed pump track in Spitalfields which had been requested by a group of teenagers. It was reported that upon investigation the construction of a pump track was not considered suitable although plans were in place for an 'access trail' along the bank bordering the stream.

28/18 Apologies

To consider acceptance of apologies for absence from Councillors:

Cllr. Mrs J Burford (accepted). Also District Cllr. Mrs C O'Donnell.

29/18 Interests

i. Councillors Declarations of Disclosable Pecuniary Interests and Other Disclosable Interests regarding items on the agenda: There were none.

ii. Notification of changes to the register of interests: There were none.

iii. To consider written requests from councillors for the council to grant a dispensation for those with Disclosable Interests to take part in discussions or voting: There were none.

30/18 Planning

To consider response to the following and any late submitted applications:

Application No	From	Details
18/00237/HP	The Willows Hook Bank	Erection of garage/car port

Cllr. Davies abstained from voting due to his position as District Councillor.

The following response was agreed: "The Parish Council has no objection to the application".

Further information had been received concerning planning application 17/01958/FUL but it was decided that no further comment was necessary.

31/18 To consider for adoption the minutes of the Parish Council meeting held on 19th February:

These were accepted as an accurate record and they were signed by the Chairman.

32/18 Progress reports and other matters arising from these minutes

The East Welland Community Fibre Partnership Scheme was progressing although it had proved too expensive to provide Fibre to Premises. Discussions were ongoing with WCC.

A new fibre cabinet had been installed by the village hall but was yet to be commissioned.

33/18 Reports by District and County Councillors and other Representatives.

District Cllr. Mick Davies reported that delivery of new wheelie bins had been completed. New collection schedule was to commence on 2nd April. There were Council Tax increases from Police and Fire Services as well as District Council. Reduced government funding and the pressures of adult social care were the main causes. The 5 year plan had identified no borrowing requirements in the future. Planning application for the new reception area had been submitted. A review of the SWDP was underway and it was likely that a provision for more homes would be included. Finally a report on homelessness was being considered.

34/18 Pavilion

Update on flood insurance claim: Plans were going ahead for the work to be carried out over the Easter holiday.

35/18 Committee & Working Party Reports & Recommendations

i. Neighbourhood Planning Working Group: A meeting was to be arranged with David Clarke at MHDC early in April.

ii. Communications Working Group: The newsletters were to be published on the website. The next newsletter was planned for the Spring.

iii. Playing Fields/Open Spaces Working Group: A meeting with Dan Shotton and TGMS had been arranged for 6th April. A draft of the proposed planning application had been circulated. This had included the excess material imported for the drainage work together with the provision of new paths, gym equipment and a storage container. A landscape and biodiversity might be needed.

A discussion took place regarding footpath 511c which was supposed to run from Woodside Lane to a junction with footpath 509b and then to Drake Street. There was no evidence of this path on the ground. Countryside services and County Cllr. Tom Wells were to be asked to comment.

iv. Orchard Working Group:

a. To confirm appointment of specialist to undertake a Preliminary Ecological Assessment: It was agreed to appoint Swift Ecology Ltd to undertake this as part of the planning application requirements. It was further agreed that an application would have to be made to fell one tree in the vicinity of the new access. The planning application would be submitted later in the week.

A payment of £2000 on account had been required by the vendors solicitors and had been made under delegated powers.

b. To consider delegating responsibility for negotiating covenants and terms relating to deed transfer to the Clerk in consultation with Group members: This was agreed and decisions would be noted at the next Parish Council meeting.

v. Highways Working Group: The Clerk reported that Safer Roads Partnership had decided to cease deployment of the speed camera van in the parish. Popularity for joining the Community Speedwatch Scheme would be assessed at the Annual Parish Meeting.

Further to last month's decision to purchase a Speed Indicating Device (SID) for Gloucester Road, a new supplier, Elan City, had emerged with an 'Evolis sign' which was cheaper and also better equipped than those previously viewed. Permission from WCC to install this sign was to be sought.

The portable VAS had recently indicated a recurring fault of being permanently on and was to be investigated.

36/18 Parish Council Promotions

The next event was to be held in the evening following the village fête on 30th June. Holding the event outside was considered too risky and the church was again to be the venue.

37/18 Correspondence

To review the following correspondence previously circulated:

FROM	* email	SUBJECT
CALC	*	Updates
WCC	*	Worcestershire Roadworks Report
St James Church	*	Newsletters
MHDC	*	South Worcestershire Development Plan Review – Briefing for Parish and Town Councils Tuesday 20 March 16:30
MHDC	*	Welcome Leaflet
MHDC	*	Parish and Town Council Forum, Parish takeover - Monday 9 th April, 5.30 - 8pm
Upton Police	*	Scam / Fraudster posters
Calc	*	Malvern Hills area Meeting on 13 March
MHDC	*	Statement of Community Involvement – Adoption
MHDC	*	Consultation on Traveller and Travelling Showpeople Sites
Lucy Kendall	*	Bovis S106
Upton Police	*	Rural and Business Crime Report for February 2018.
Clerk	*	CALC Refresher Saturday 24th March 10am
Upton Police	*	Malvern District Newsletter
Upton Police	*	Rural & Business Officer at Worcester Livestock Market
CALC	*	Data protection toolkit
Malvern Hills AONB	*	Management Plan Review
HM Revenue & Customs		Year End 2018

38/18 Finance**To consider payment of invoices presented:**

The following payment was made from the **Main Account** between meeting and was ratified:

From/Due To	Date	Amount	Details
Gaynor Smith Owen	06/03	£2,000.00	Solicitor Fees

The following payments were approved from the **Main Account**:

From/Due To	Date	Amount	Details
J Moore	08/03	£59.00	Lengthman Duties (Feb)
Elite Supplies	27/02	£34.44	12 x Hi Viz Jackets
Stonewhite Products	27/02	£44.28	12 x Litter Pickers
Noticeboards Online	18/01	£450.00	Noticeboard
E Hardman	19/03	£104.00	Handyman (£130 Gross)
D Sharp	19/03	£386.06	Clerk's Fee (£482.46 Gross SP25)
	TOTAL	£1,077.78	

The following payment was approved from the **Funding Account**:

From/Due To	Date	Amount	Details
Live & Local Ltd	15/03	£783.00	Noble Jacks Concert Fee

Accounts Summary

Reserves Lloyds B/F	£2,972.21	£2,972.21	Main Account B/F	£12,057.23
Fête Account	£1,174.30	£1,174.30		
Buildings Account	£804.47	£804.47	WCC Lengthman	£354.00
Neighbourhood Plan Acc	£5.65	£5.65	Cemetery Fees	£240.00
Funding Account	£4,019.12			
Live & Local	-£783.00	£3,236.12	BT (dd)	-£203.86
			March Payments	-£3,077.78
Total C/F		£8,192.75	Main Account C/F	£9,369.59

39/18 Any other matters for report or for future consideration

A CALC refresher event was to be held for councillors in the village hall on Saturday 24th March from 10am.

A meeting was to be finalised with Hannah Davies (WCC) for 12th April to discuss several issues including improvements to the footway between the shop and village hall and a dropped curb crossing point.

40/18 Annual Meetings

To fix dates of Annual Parish and Annual Parish Council Meetings: It was agreed to hold the Annual Parish Meeting on Monday 21st May at 7.00pm in the main hall and the Annual Parish Council Meeting on Thursday 24th May at 7.30pm in the small hall.

41/18 Date of the next meeting

The next Parish Council Meeting on Monday 16th April 2018 at 7.30pm was confirmed.

There being no further business the meeting concluded at 9.20 pm.