

Little Malvern & Welland Parish Council

Minutes of the Parish Council Meeting held on Thursday 17th September 2018

www.wellandparishcouncil.org.uk

Before the meeting several residents asked if there had been a response to the Parish Council's request for a meeting with Steam Rally organisers. This was still ongoing but it was noted that the planning enforcement department had examined the newly built engine shed and a retrospective planning application was to be expected.

The newly installed speed indicating sign on Gloucester Road was roundly praised and a request was made for a similar unit to be placed on Marlbank. It was noted that the Gloucester Road sign had been purchased partly with local donations and a similar scheme may be possible for Marlbank. Firstly WCC Highways were to be asked to run a speed data survey and make recommendations as to appropriate positions for a sign.

Present

Cllrs. Mrs V Nelson (Chair), Mr M Davies, Mr P Hancock & Dr J Humphries, Dr J Mortimer, Mr T Pettigrew, Mrs M Purser, Mrs M Sumner & Mr J Whitehouse.

In Attendance

County Cllr. Mr T Wells, Footpaths Warden, Mr D Sharp (Clerk) and 6 members of the public.

109/18 Apologies

To consider acceptance of apologies for absence from Councillors:

Cllrs. Miss J Biggs & Mrs J Burford (accepted). Also District Cllr. Mrs C O'Donnell

110/18 Interests

i. Councillors Declarations of Disclosable Pecuniary Interests and Other Disclosable Interests regarding items on the agenda: There were none.

ii. Notification of changes to the register of interests: There were none.

iii. To consider written requests from councillors for the council to grant a dispensation for those with Disclosable Interests to take part in discussions or voting: There were none.

110/18 Planning

To consider response to the following and any late submitted applications:

Application No	From	Details
18/01002/FUL	Southend Byefields Lane	Conversion of a barn to a holiday let unit.
18/01051/FUL	Broad Oak Trout Lakes Gilvers Lane	Conversion of part of existing fishing lodge to 2 self-catering holiday units (C3 use class), retaining storage and office area and WCs for current fishery business use (D2 use class). Erection of timber garage for storage of fishing machinery and domestic vehicles.
18/01094/HP	7 Lime Grove	Proposed extension to and conversion of existing garage to study/office

Cllr. Davies abstained from voting due to his position as District Councillor.

The following responses were agreed:

18/01002/FUL - "The Parish Council believes this property is unsuitable for a holiday let due to its isolated position and access restrictions down a very narrow track."

18/01051/FUL - "The Parish Council has no objection to the application."

18/01094/HP - "The Parish Council has no objection to the application."

111/18 To consider for adoption the minutes of the Parish Council meetings held on 16th July and 20th August: These were accepted as an accurate record and they were signed by the Chairman.

112/18 Progress reports and other matters arising from these minutes

The Clerk reported that the glass recycling pods had been moved to Spitalfields car park.

113/18 Reports by District and County Councillors and other Representatives.

County Cllr. Tom Wells confirmed that a new timetable for local bus services would take effect from today although this was to be amended from October 1st to make service times more user friendly and a timetable booklet would be delivered to all households. This service was only guaranteed for six months and would be at risk if passenger numbers did not increase. A user group was to be set up to meet quarterly.

He reported on the final recommendations of the boundary commission which were that Welland would be part of the Evesham ward, Little Malvern would remain with Great Malvern as part of Malvern & Ledbury Ward.

Finally he reported on a resident's request for a section of footway at Brook End to be installed. Enquiries to be made to WCC Highways.

District Cllr. Mick Davies reported that the Malvern Hills Magazine was currently being delivered to households and contained details of future schemes. Both Brunel House and Portland House had been sold for residential development. He had also arranged a 'Dementia Friends' session to be held in the village hall, and gave details of the 'Couch to 5k' programme commencing this Autumn in Upton. Finally he confirmed that Universal Credit changes were being implemented by the Job Centre and that MHDC now had a full compliment of enforcement officers.

114/18 Committee & Working Party Reports & Recommendations

i. Neighbourhood Planning Working Group: *To consider the proposed responses to the following:*

a. Boundary Review Methodology Consultation: A proposed response had been circulated and was approved.

b. Village Facilities and Rural Transport Survey: A survey had been completed and was approved for submission.

The next meeting of the Group was to be Monday 1st October.

ii. Communications Working Group: It was proposed that the next edition would be distributed once further details of The Pheasant Inn and The Orchard were available. It was further agreed that no flyers or advertisements would be included in future editions.

iii. Playing Fields/Open Spaces Working Group:

a. To consider for approval the proposed waste collection agreement with MHDC: It was agreed to the hire of an 1100 litre bin that would be sited in Spitalfields car park and emptied every fortnight for a charge of £55.64 quarterly. Direct debit instructions were to be completed.

b. Update on Spitalfields drainage works.

The Football Club had reported that the pitch was playing well. Due to the application of fertiliser it was currently being cut twice per week. This would reduce to once per week through October. Final invoices were awaited but despite the additional work needed due to the summer drought the project was still within budget.

It had been pointed out that some fence rails around Spitalfields were rotten and required replacement. Clerk to survey and report back.

iv. Orchard Working Group:

a. Update on Land Transfer: The solicitor acting for the Parish Council reported that all necessary details had been finalised. The draft grant agreement with MHDC had been received and certain amendments had been requested. Once the final draft had been received and signed the land transfer could proceed.

v. Highways:

To consider the Council's response to temporary advertising signs: It was agreed that organisations requiring signs on Parish Council property would have to make a formal request.

It was noted that a stile had been replaced on footpath 511(c) by a member of the public.

115/18 GDPR

Update: The Clerk had circulated draft Data Protection and Privacy policies for consideration at the next meeting. A fee of £40 was payable to the Information Commissioners Office.

116/18 Parish Council Promotions

The Tredegar male voice choir was booked for 3rd November, cost £10 or £15 with fish and chip supper; Ashley Hutchins booked for 1st December; Luke Doherty Band for 12th January and The Jaywalkers folk group for 12th February. Combined leaflets were to be produced.

117/18 Correspondence

To review the following correspondence previously circulated:

FROM	* email	SUBJECT
CALC	*	Updates
WCC	*	Worcestershire Roadworks Report
St James Church	*	Newsletters
Safer Neighbourhood Team	*	Upton Parish News Letter
MHDC	*(i)	Community Litter Picks
Ian Wells	*	Save our Skylarks
CALC	*	Report to Area Meetings
MHDC	*	Consultation on Revised Statement of Principles - Gambling Act 2005
WCC	*	Worcestershire Autumn Parish Conference Tuesday 9/10 6pm
CAB	*	AGM Monday 1/10 The Civic Centre Wychavon District Council 6pm
MHDC	*	Parish and Town Council Forum Mon 22/10 Council Chamber 6.30pm

(i) It was agreed for the parish to hold its own litter pick on Saturday 13th October.

118/18 Finance

To consider payment of invoices presented: The following payments were approved from the main account:

From/Due To	Date	Amount	Details
J Moore	31/08	£236.00	Lengthman Duties (August)
TGMS	31/08	£600.00	Spitalfields Contract Fee
Information Commissioner's Office	-	£40.00	Data Protection Fee
E Hardman	17/09	£104.00	Handyman (£130 Gross)
D Sharp	17/09	£384.48	Clerk's Fee (£480.48 Gross SP25)
TOTAL		£1,364.48	

Accounts Summary

Reserves Lloyds B/F	£2,973.11	£2,973.11	Main Account B/F	£12,544.32
Fête Account	£1,433.00	£1,433.00		
Buildings Account	£804.47	£804.47	Western Power Wayleave	£8.99
Neighbourhood Plan Acc	£5.65	£5.65	Cemetery Fee	£120.00
Funding Account	£1,460.10	£1,460.10	September Payments	-£1,364.48
Total C/F		£6,676.33	Main Account C/F	£11,308.83

119/18 Any other matters for report or for future consideration

A neighbour of Cllr. Burford had offered the Parish Council a field maple tree. Unfortunately there were no planting schemes in progress at present.

Further discussions were to take place next month over possible speed reduction schemes on Marlbank.

120/18 Date of the next meeting

The next Parish Council Meeting was to be held on Monday 15th October at 7.30pm.

There being no further business the meeting concluded at 9.35 pm.