

2019/01

LITTLE COMBERTON PARISH COUNCIL

Minutes from a meeting of the Parish Council, held on Tuesday 15th January 2019 at 7pm

OPEN FORUM/PUBLIC QUESTION TIME – Nothing to report

PRESENT – Chairman C Rabbette, Vice chairman J Gough, Cllrs M Kibble and A Dermont

1. **APOLOGIES** – Cllrs P Morris and S Britten
 2. **DECLARATIONS OF INTEREST** – None declared
 3. **MINUTES** from the previous meeting were approved and signed
 4. **PROGRESS REPORTS**
 5.
 - a) Highway Matters
 - Speeding / Speed Data – The VAS is scheduled for delivery mid-January. The clerk was asked to chase this up. *Since the meeting confirmation of delivery has been confirmed for January 22nd*
 - Pool Close – A site visit had been made by CC engineers following a number of complaints from residents in Pool Close
 - b) Footpaths/Rights of Way – The footpath officer advised that he would appreciate the support of a deputy. The clerk would arrange for a notice to be placed in The Link and on the notice boards asking for volunteers
 - c) Lengthsman – Nothing to report other than for him to keep an eye on leaves/debris in and around drains, gullies and culverts, and to take responsibility to install and move the VAS
 - d) Planning -
 - 18/02127 – Hollyoak Nursery – provision for 5 x seasonal workers mobile accommodation – approved by WDC
 - Fence at Orchard View, Manor Lane – with Wychavon District Enforcement Officers and a legal process is being followed through
 - 18/02100 – The Old Rectory – refused by WDC
 - 18/02447 – 21 Orchard Drive – approved by WDC
 - 18/02084 – The Manor House, Manor Lane – conversion of Dovecote to luxury short stay holiday accommodation – awaiting decision by WDC
 - SWDP – Comments had been submitted for consideration in the SWDP Issues and Options review
- The clerk advised that she would be attending the Enforcement Summit at WDC on 31st January
- e) BHCg – Nothing to report
 - f) Ditches/ Water Courses – An inspection by WCC had been carried out in Orchard Drive with one drain having been jetted (heavy rainfall will determine if this had been successful). One other drain appeared to be blocked and further investigations are necessary which the clerk has requested.
 - g) Phone box – It is hoped that the outside of the phone box can be painted, and new glass installed as soon as the cold weather lifts, with the internal renovations completed in the Spring
 - h) Notice Board – The new notice board had been collected and would be installed as soon as all the correct fixings had been identified and sourced

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i) Trees:

- Diseased Tree, Wick Road – This has now been removed
- Ornamental Pear – a replacement tree has been ordered and planted in Orchard Drive
- Replacement Trees, Wick Road – one tree has been received and planted. Delivery of the second is awaited

k) 5 Wick Road – Rooftop have taken this in hand and positive action has started on the garden area

6. DISTRICT COUNCILLOR REPORT – Nothing to report

7. COUNTY COUNCILLORS REPORT – Nothing to report

8. FINANCE –

a) Payments for approval / made since last meeting – approved.

LCVHT		652	12.00
Donation		653	50.00
Donation		654	75.60
Lengthsman		655	144.00
Clerks Salary		SO	272.96
Clerks Expenses		SO	12.00

b) Copies of the accounts had been presented to councillors

Account Balances:

Current A/c (after u/p cheques)	8554.92
Deposit Account:	4916.85
Petty Cash	61.21

It should be remembered that the current account balance includes NHB monies received for the VAS sign and the phone box renovations which total approx. £4168 and still to be invoiced for

c) Budget / Precept – Accounts had been circulated with income and expenditure to date, a predicted forecast to year end and a suggested 2019/20 budget proposal. A suggestion was made at the meeting that we make a donation to the volunteer footpath and tree wardens who offer their time and services. This would be addition to those donations that we already make elsewhere – this was agreed by those present. It was evident from the information provided that increased running expenses for the parish council which include clerk's salary and office expenses, insurance and subscription costs as well as building up a reserve for maintenance on trees, benches, notice boards etc there is a need to carefully consider the budget requirement from WDC. It was agreed to take the proposed additional expenditure on board and fully assess the financial situation with the revised budget proposals. It is proposed that a short meeting be organised to agree the final budget proposal

9. HEALTH & SAFETY – Nothing to report

10. CRIME – The clerk reported that an invitation had been made to John Campion, Chief Police and Crime Commissioner, to re-visit Elmley Castle Parish Council, to re-address the points raised at the meeting held back in

2019/03

11. the Autumn. It had been agreed that we open the meeting up to residents in Little and Great Comberton. Date to be advised

12. **TREE WARDEN** – Following the recent notice asking for a volunteer Tree Warden an interest had been shown by a resident, and the parish council were in full agreement that we should accept the offer made. The clerk would liaise with the new volunteer and the current Tree Warden who had resigned due to a pending house move. It was recorded how grateful the parish council are for all the hard work and dedication made by the Tree Warden and that 2 bottles of wine should be bought as a token of thanks

13. **MATTERS FOR FUTURE AGENDAS / DISCUSSION** – Nothing to report

14. **DATE OF NEXT MEETINGS:** Tuesday February 5th 2019 at 7pm
Annual Parish Meeting – Tuesday March 12th at 7pm immediately followed by the routine parish council meeting.