

2014/01

Annual Meeting of Cropthorne Parish Council held on Monday 13th May 2013 in the Village Hall 7:30pm.

1. ELECTION OF CHAIR

Cllr Meikle proposed, seconded by Cllr Hardy and the meeting agreed that Cllr Annis would continue as Chair, there being no other nominations.

2. RECEIVE CHAIR'S ACCEPTANCE OF OFFICE AND SIGNATURE

Chair Annis signed the relevant acceptance and thanked his co-councillors for their continued support.

3. APOLOGIES

Present: -	Chair R Annis	WDC Cllr T McDonald
	V/chair T Meikle	WCC Cllr E Eyre
	Cllr J King	Parishioners 2
	Cllr T Hardy	
	Cllr M West	Clerk R Coles

Apologies were received from Cllrs Segar and Stoodley.

4. ELECTION OF VICE CHAIR, PLANNING COMMITTEE, FINANCE GROUP, RESPONSIBLE FINANCE OFFICER, INTERNAL AUDITOR AND VILLAGE HALL REPRESENTATIVES.

Chair Annis proposed, seconded by Cllr West and the meeting agreed that V/chair Meikle would remain as Vice Chair.

Chair Annis proposed, seconded by V/chair Meikle, and the meeting agreed that the full council should form the planning committee.

Cllr Hardy proposed, seconded by Cllr King, and the meeting agreed that Chair Annis, V/chair Meikle and the clerk should form the Finance Group.

Chair Annis proposed, seconded by V/chair Meikle, and the meeting agreed that the clerk Mr R J Coles would remain the Responsible Finance Officer.

Chair Annis proposed, seconded by V/chair Meikle, and the meeting agreed that Mr R Bailey of Wood Norton, Fladbury would continue as internal auditor through to the end of 2013/14 financial cycle at least.

Chair Annis proposed, seconded by Cllr West, and the meeting agreed that Cllr King and Cllr Segar would act as Village Hall representatives and both were fully aware of the difficulty of being on both the village hall committee and the parish council and would at all times ensure which 'hat' they were wearing.

5. DECLARATIONS OF INTEREST

Cllr King personal as Chair of the Village Hall committee.

6. CONSIDER GRANTS AND RESERVES

Chair Annis proposed, seconded by V/chair Meikle, and the meeting agreed that the Grants budgeted for 2013/14 includes £750 for Sheppey maintenance (including mowing) and £900 for playground actual expenditures that may be re-designated to help the Sheppey Play Area and £25 towards the Cotswold Line Promotion Group re the railway be payable in due course.

Chair Annis proposed, seconded by V/chair Meikle and the meeting agreed that the Council's balances and reserves at the end of 2012/13 being: -

Long Term Reserves	£ 500	10% of precept/regular spend
	£1000	one election
	£3500	legal ability to act quickly – total £5000
Commitments	£ 310	2 off dog bins
	£1050	Flood grants to pass on
	£ 473	Comm 1 st /Pplan

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£1636.87 LEADER Play Project
£6264.25 Lottery Play Project

Leaving free balances of £792.74 with a precept of £5150 for 2013/14 be accepted as a true and fair reflection of the Parish Council's financial situation going forward.

7. CONSIDER RENEWAL OF INSURANCE FROM 01.06.13 AND AUTHORISE PAYMENT.

Chair Annis proposed, seconded by V/chair Meikle, and agreed by the meeting that the insurance policy be adopted for another year and the sum of £261.32 be paid. The clerk noted that the recent large increase in assets due to the Sheppey Play project would be, and Cllr King in her capacity as Village Hall Chair agreed, insured and maintained by the Village Hall over the next seven years at least as required by the LEADER project rules and relevant Lottery requirements.

8. APPROVAL OF MINUTES

V/chair Meikle proposed, seconded by Cllr West, and the meeting agreed to accept the minutes of the meeting on 4th March 2013 for signature by the Chair.

9. Intentionally Blank

10. FLOODING – JULY 2007 - AFTERMATH

- a) WDC grant of £1,000 is still being considered.
- b) Nothing has happened recently with regards to Patty's Farm bend flood alleviations proposals.

**11. POLICING – contacts are PC Dave Shortell & CSO Simon Hall (03003 333000 Ext 3408/3499)
(Also new less urgent 101 services complement 999 emergencies)
(Neighbourhood Watch contacts are Sue Miller – 860 201, Angela Henderson – 860 683)**

12. CHARITIES

Early feedback on the walkabout was a complete about turn on last year's weather related disaster. The sun shone, gross revenues were of the order of £22k with a potential profit of £14k expected. The school ran their own associated fete and it is thought that a majority of visitors had never been before. Extensive advertising was capped by a mention in the Sunday Times Travel Supplement. The Village Hall takes a fixed rent and reported no damage this year.

13. VILLAGE HALL (to include Sheppey Play Projects & Village Shop)

The Village Hall AGM will take place on Tuesday 21st May 3103, 7:30pm for 8pm. It was noted that Tony King has to produce trenching requirements for the Village Hall external lighting requirements to Chair.

The parishioners present requested that the meeting continue.

14. COUNTY COUNCILLOR'S / DISTRICT COUNCILLOR'S REPORTS

WCC Cllr Eyre thanked residents for putting her back for a new four year term. The reduced number of Conservative councillors on WCC would require responsibilities to be reviewed; however her Children's Services remained in law until 23rd May reorganisation. There has been a lot of activity and she will provide links for her twitter, facebook and blog sites to be put up on the village website in due course. Footways will again be inspected for any available funding, however passing places in Field Barn Lane South would have to wait capital availability which was unlikely for a few years yet.

WDC Cllr McDonald reported that the new affordable dwellings would be allocated soon. His portfolio had regained flooding and a lot is going on. Walkabout signage had been an issue with Evesham Town Partnership and he drew attention to the fact that this organisation also helped 30 neighbouring parishes via Shaun Reilly WDC 565518 and organisation should contact him for help especially in promoting local events. Cllr Hardy indicated that the Scottish EPA appeared to have a far superior site to that of the English EPA probably due to the importance of salmon fishing there. The Autonomous House in Middle Lane features in the current WDC publication together with a questionnaire on electors spending priorities in the future.

A discussion on the problems of dementia in Wychavon being greater than the rest of Worcestershire and also West Midland and England due to aging population took place with the Village Hall in particular

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asked to look at current programmes to help facilitate meetings, support etc. with Jenny Davis. WDC Cllr McDonald had also requested that the Youth Bus be modified to help with the elderly as well.

15. MATTERS ARISING

- a) WCC Footpath Warden – The clerk will arrange to meet.
- b) WCC Picnic Area – A leaflet to villagers is outstanding.
- c) Bridge closure/Additional speed help – The clerk will contact WCC Cllr Eyre.
- d) B4084 speed cable – The clerk will contact WCC Cllr Eyre.
- e) Mel Hodges visit (861551) – This item still outstanding.

16. SOCIAL HOUSING – none

17. LENGTHSMAN - none

18. PARISH PLAN – priority continues with Sheppey Play Project & Community Projects above.

19. PLANNING

- a) **WCC - 13/000001/CM – Severn Trent Water Ltd – Off-road parking area to serve adjacent Cemetery Corner Sewage Pumping Station** - It was agreed that in filing a no objection, notice would be drawn to supporting any issues raised by Charlton PC due to the position of the site at the bottom of the Church Leys in Charlton. A decision is awaited.
- b) **W/13/00853/PN & W/13/00898/LB – Holland House Conference Centre, Main St – Provision of disabled sleeping accommodation and improvements to toilets & additional shower rooms and double bedroom with en-suite as approved under application W/11/01691/PN without compliance with condition 2 (controlling the materials used in the construction of the extension). - WDC reply required within 21 days of 07/05/13 (i.e. 28/05/13).** It was agreed that there were no objections.

Mid-Croft Land Project – Chair reported that this awaited drawings and a planning application from the current landowner.

20. FINANCE/PRECEPTING

- a) Chair Annis proposed, seconded by V/chair Meikle, and the meeting agreed to adopt the Bank/Balance Schedules for 31/03/13 & 13/05/13 for signature by chair.
- b) Payments approved from above

£

652	41	Lengthsman feb-mar	87.20	year end o/s
653	1	OHMS mower service	440.16	early
654	2	Keen re Lottery	495.00	early
655	3	clerk sa//all paye apr&may	246.28	
656	4	CALC sub	244.06	
657	5	Aon Insurance	261.32	
658	6	OHMS mower service - late	41.78	
659	7	Lottery Mower - OHMS	2,500.00	
660	8	OHMS detail u/k	33.30	

21. WEBSITE - none

22. CORRESPONDENCE

6th March 2013 (14 emailed, 1 additional*)

- 1 WDC Parish Matters (individual copies each cllr)
- 2 WDC McD Report 04/02/13
- 3 CALC Update 6 07/02/13 (emailed)
- 4 WDC Communicate – Strategic Partnership & LSPs (emailed)
- 5 WDC S106 Agreements and Potential Projects (emailed)

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6	CALC	Update 7 15/02/13 (emailed)
7	PHS	Newsletter Jan/Feb 13
8	WDC McD	19/02/13 Flooding grants, Car parking reductions (emailed)
9	Commn 1 st	Cheaper Energy initiative – (emailed)
10	CALC	Update 8 21/02/13 (emailed)
11	WCC	Evesham Bridge Newsletter Spring 2013 (emailed)
12	CALC	Update 9 28/02/13 (emailed)
13	C&C	Direct March 2013*
14	WDC McD	S106 information
15	CALC	Executive Officer's Report March 2013 (emailed)

23. NEW HOMES BONUS (NHB)

Status – Awarded - Year 1/2011 N/A, Year 2/2012 £614x6=£3684, Year3/2013 £5433x6=£32598 totalling £36,282 – Allocated nil.

24. ITEMS FOR INFORMATION / DISCUSSION

- a) The land adjoining the middle of Brooke Lane to the East has been sold to two local parties hopefully protecting it from any misuse in the near term.
- b) The clerk has resigned as of 30th September 2013. An advert will be placed with CALC and the noticeboard.
- c) The issue of the fencing and hedging at the new Field Barn Lane affordable housing has been clarified. The 'internal' fencing is temporary for 5 years until the hedging has matured. This was a planning requirement to produce a rural boundary to the properties. Any issue regarding hedging in the future has been noted by Festival housing should there be any subsequent issues.

25. DATE OF NEXT MEETING(s)

The next meeting of Cropthorne Parish Council is on **Monday 10th June 2013 7:30pm** at the **Village Hall**. Any items for inclusion on the agenda and proposed corrections to the minutes must be with the Clerk by Sunday 2nd June 2013.

Chair closed the meeting at 08:55pm.

Signed(Chair)

Date.....