

## WICK PARISH COUNCIL

Minutes of meeting held on Wednesday 17<sup>th</sup> November 2016  
at Wick Club at 7.30pm.

Present: Councillors: Mr. D. Scott – Chairman  
Mrs. L. Raymer  
Mrs R Kings  
Mrs. J. Williams  
Clerk – L Yapp  
District Councillor M Eenglish

Apologies. County Councillor A Hardman

Declaration of member's interest. None.

Approval of Minutes – Minutes from meeting held on September 21<sup>st</sup> 2016 were approved and signed by the Chairman.

Co-Option - One application for the recent vacancy had been received from Mark Baker. His application was discussed and duly elected. The clerk would email the necessary paperwork for his completion

Matters Arising.

- The Waylands - Disabled Access. Following his resignation from the parish council, Andy Smart had confirmed that we are awaiting confirmation from CC, with regard the design. A gate considered to possibly being suitable had been sourced, but a little more research was necessary before we commit.
- Footway Issues/Highway Issues – update. Councillor Williams had reported pot holes in Yock Lane. It would appear that the Honey Fungus is ‘rampant’ in the centre of Wick House Close, following the line of the old tree roots. The clerk was asked to speak to SmartCut, asking them to refrain from cutting to reduce the risk of spreading the disease
- Increase size of PC. Clerk had been advised that nothing would be done until the next parish council elections. District Councillor offered to help where she could.
- Broadband – update. Councillor Raymer reported that the outcome from the Feasibility Study was expected on 9<sup>th</sup> December. District Councillor English referred to satellite broadband as an option. The clerk is to make enquiries. The recently held IT sessions were very successful, some interest was shown in a more advanced session. The clerk was asked to issue cheque for 7 ½ hours hire of Wick Club for the sessions
- Grass Cutting. It was agreed that the parish council needed to tighten up the monitoring of the grass cutting by Smartcut. It was agreed that we ask them to email the clerk before each visit, to enable us to check that the visits had been made, checked and logged. It was agreed that the grass monitoring was something that could be linked in with playground checks / rota / management by Councillor Kings. She would liaise with Andy Smart.
- Village Welcome Pack – update. The clerk had met with Mark Richardson, with a view to moving forward with the Welcome Pack. A number of village organisations had forwarded resumes of the activities on offer. An open event would be organised towards the end of January, to be held in the Club, offering residents the opportunity to sample a taster session of what is available. It was suggested that also included in the pack would be local footpath walks, details of mobile shop visits, and information of Pershore services / self-help groups. The pack would be distributed to every household and updated every couple of years.

District Councillors Report. District Councillor English advised that WDC had been shortlisted for a prestigious award for 'Efforts as an Entrepreneur Council. Tony Jones (WDC Flood Alleviation officer) to retire next year. She was happy to meet up with Andy Smart and his successor (on flood alleviation issues) to ensure that nothing in Wick 'slips through the net' during the transition period with Mr Jones leaving.

County Councillors Report. Councillor Hardman did not attend and no report was available.

Flood Alleviation Committee Report A Smart reported that he had met with UK Flood Barriers and a couple of residents who had experienced problems with their equipment. Hopefully these issues are now resolved. Councillor Williams was happy to liaise with A Smart, to establish what was involved with flood alleviation works, possibly to take this on in conjunction with her highways role. A Smart had advised he was more than happy to continue as co-ordinator for sand bag distribution

Neighbourhood Watch Report. Councillor Raymer advised that she has nothing new to report. It was suggested we look into No Cold Calling signs for the village

Transparency Code The parish council has a legal duty to publically display certain documentation i.e. Agendas, Minutes, Audit documents – this is already published on the County Council website, link to MY PARISH. The parish council had a duty to display any land / public buildings assets. It was established that the 'green' in the centre of Wick House Close belonged to the parish council and this would be added to the Asset List

Playground Report. Councillor Kings provided the report from R Roberts with regard the works recently carried out at the playground. There is still some tree work necessary but this would be dealt with by a working party at a later date. Some trees in the playground had been planted years ago by Wick Wives – permission would be needed before any work is done on these. It had become apparent that the playground was very popular with visitors from outside the area – choosing it, because it was regarded as safe and quiet for those with 'special needs'. It was considered a good idea to place a sign, asking for visitors / users to leave feedback on their thoughts on the play area, equipment and facilities – which could be emailed to the clerk and used as evidence if we needed to obtain grant funding in the future to further improve or replace equipment.

Lengthsman. The clerk is to ask the lengthsman to spray round the petanque area – but to check the spray is safe in a playground area. In addition, the clerk is to monitor the LM work schedule. He had completed his 'spraying' course and £80 re-imbursed (being 1/5 of the full cost)

#### Finance.

- The Account Balances / Activity has been circulated to the Council.
- Payments for approval

S Gwilliam (LM)	132.00
S Gwilliam (LM)	176.00
S Gwilliam ((Spray. Cert.)	80.00
SmartCut	604.63
L Yapp	212.00

Parish Council Account

SmartCut	155.04
HAGS - SMP	198.00
Wick Parish Council	387.6

Playground Account

- Councillor Raymer updated the Council regarding the position with the change of bank mandate. A further £200 compensation had been agreed. It was agreed by the parish council that a gardening

voucher for £25 be purchased for M Williams, for the inconvenience during the bank mandate process

- External Audit – carried out with no areas for concern. Copies had been placed on the notice board and MY PARISH website
- Grass Cutting Costs – the clerk had brought to the parish councils attention, the heavy outlay from the Playground Account over the past few months – grass cutting and repairs to playground equipment (labour and materials). The clerk would prepare a schedule of grass cutting payments made for the next meeting

Planning Report. Councillor Scott advised there were no planning applications to be consider.

Footpath Officer Report. Councillor Scott reported that all paths were clear and no problems.

Any other business.

- Notice Boards – It was agreed that all commercial notices be removed and a small postcard placed inside, requesting that anyone from outside of Wick, seek the permission of the clerk before any poster is left
- Councillor Williams had met with the new PCSO at a village event. Ongoing concerns are dog fouling and discarded syringe wrappers. Extra police patrols are to be organised. He would also be writing a report for the Wick News

Date of next meeting. The next meeting will be held on Wednesday 18<sup>th</sup> January 2017 at 7.30pm.

Questions. There were no questions.