

Wyre Piddle Parish Council
Minutes of the Annual General Meeting of the Council held on
25th May 2017
in the Village Hall, Wyre Piddle

Meeting commenced: 7.30 pm - Meeting ended: 8.40 pm

Present: Cllrs D Naraine, G Smout, N Wood, J Paul, G Johns
In Attendance: Mr D M Taverner (Clerk and Responsible Finance Officer)
County Cllr L Tucker

- 01/18 Apologies for absence** - there were none
- 02/18 Declarations of Interest for a) the Meeting (Personal and Prejudicial) and b) Any Changes to be Notified to the Registers of Interests and Gifts & Hospitality** -No changes to the existing information lodged with the District Council were declared.
- 03/18 Election of Chairman of the Council for the ensuing municipal year**
One nomination for the position of Chairmanship of the Council for the year 2017/18 had been received. Cllr D Naraine – proposed by Cllr Wood and seconded by Cllr Smout.
On being put to the vote it was **resolved unanimously** that Cllr D Naraine should be elected to serve as Chairman of the Parish Council for the year 2017/18
Cllr D Naraine then signed the relevant declaration of acceptance of office and assumed the Chair for the remainder of the meeting
- 04/18 Election of Vice - Chairman of the Council for the ensuing municipal year**
Cllr D Naraine proposed that Cllr J Paul should be elected to the post of Vice Chairman for the year 2017/18. This was seconded by Cllr G Smout and it was **resolved unanimously** that Cllr J Paul should be elected to serve as Vice Chairman of the Council for the year 2017/18.
- 05/18 Appointment of Members to represent the Council on the following bodies: -
Village Hall Committee**
Following discussion, it was agreed that Cllr D Naraine would serve as the Council's representative on the Village Hall Committee for the year 2017/18.

A review of the list of other Member and volunteer responsibilities was then undertaken as follows; -

	Suggested Lead Member or co opted assistant
Footpaths	Malcom Haden
Village Green Maintenance	Elizabeth and Robert Brownsden
PACT	G Johns G Smout
Hill and Moor Landfill site	J Paul
Youth Forum and Children's play facilities	D Naraine
Health and Safety / Risk Assessment	Clerk
Play Area inspections	D Naraine and Clerk
Street Lights	Gladys Smout
Planning Working Group	All Members of the Council plus C Oakley, M Oakley, E Creedmiles- Naraine R Murray Peters
Throckmorton Liaison	Chairman, Vice Chairman

06/18

Appointment/ Confirmation of bank signatories

Following discussion, it was resolved that the following Members be authorised to sign cheques and authorise other financial transactions on behalf of the Council: -

Any two members from the following list: -

Cllr D Naraine (Chairman)

Cllr G Smout

Cllr J Paul

G Johns

Clerk (as a counter signatory only)

07/18

Formation of Committees and Scheme of delegation

Finance and General Purposes Committee and Planning Committee meet on ad hoc basis to deal with urgent planning and other urgent business including the approval of payments.

The following Members were duly elected to serve on the Committees: -

08/18

Finance and General Purposes Committee

Cllr D Naraine (Chairman)

Cllr J Paul (Vice Chairman)

Cllr G Smout

Cllr G Johns

09/18 Planning Committee
 Cllr D Naraine (Chairman)
 Cllr J Paul (Vice Chairman)
 Cllr G Smout
 Cllr G Johns

Other Members of the Planning working group will be eligible to attend meetings of the Planning Committee as and when necessary.

Reports from the planning working group meetings will be made direct to the full Council who will approve any recommendations from the group which may arise. Any such recommendations will only be approved by the full Council at a meeting which is open to the public and the press.

10/18 Final accounts and annual audit return

(a) The Annual Audit return- Governance statement

The Clerk presented the 2016/17 draft annual audit return and governance statement for Members consideration. The Council’s internal auditor had reviewed each section of the annual governance statement and had agreed that the Council was fully compliant with each of its sections. The Council then **unanimously approved** the annual governance statement for 2016/17 and that section of the Annual audit return was then subsequently signed by the Chairman and the Clerk prior to its submission to the external auditor Grant Thornton LLP.

(b) The Annual Audit return- Accounting statements

The Clerk presented the previously circulated final accounts report showing the Council’s income and expenditure for the year ending 31st March 2017. Total expenditure for the year had out turned at £11.2k set against income received totalling some £14.0K. Cash reserves had thus, increased by £2.8k during the year.

Total cash reserves held at 31st March 2017 totalled £51.3K of which £37.8K related to the remaining Section 106 contribution held in respect the development of the Poplar Avenue estate

The final accounts report for 2016/17 was accepted and **unanimously approved** by the Council.

The Chairman and Clerk then signed the relevant section of the Annual Return.

(c) The following payments were authorised

Cheque	Payee		Net £	VAT £	Gross £
191	P Hurst	Lengthsman Invoice	225.00	-	225.00
192	New Farm Grounds Mtce	Grass Cutting March - to May	1,228.50	245.70	1,474.20
193	D M Taverner	Clerk Salary - April to June 2017	810.13		810.13
194	HMRC	Paye & Nat Ins- June Qtr	202.40		202.40
195	Pinvin PC	VAS Sign Battery	26.67		26.67

11/18 Community Events and Village games

Carrie Oakley had submitted the following report:

PIDDLE POST

Issue 97 is just about to be printed. We are getting very close to my limit of 100... I have had one person express an interest in taking it on and I really need to follow that up

Thanks to John Grove who undertakes the printing for us, although I note that his house is currently on the market thus he may be on the move; thanks also to Malcolm Haden who arranges distribution throughout the village along with the Five Alive and thanks also to those who provide information to include within it.

Thanks particularly go out to those who read it. Ironically, as I get closer to the end of writing it, the more comments I am receiving saying how people look forward to its arrival and how they refer to it and enjoy it....

JOINED UP ENTERTAINMENTS

JUE continues to run in the order of 5 annual events, making use of Wyre Piddle's finest assets.

This time last year we were anticipating the Street Party in celebration of the Queen's 90th Birthday. What a memorable day that was. Just as we sat down, the skies opened. Unfortunately, one table was totally rained off but the remainder waited for it to stop and carried on. A few hours later, the thunder storm, torrential rain and flash flood was sufficient to bring the event to a close, but it really was a great day. There are some fantastic photos including shots in glorious sunshine as well as rain dances knee deep in water. The Street Party was a fabulous demonstration of team effort and community spirit. Apart from the rain, all potential problems were mitigated and the event was enjoyed by the clear majority of those who took part.

The next event was the Summer Fete and right now the JUE team is fully immersed in organising 2017s Fete (the 10th) on Saturday 24 June from 2-5pm in Smith's Meadow.

As I reported last year, our numbers have increased and the JUE team currently consists of me, Ali Haultain, Malcolm Haden, Nancy Murray-Peters, Kate Burston, Ruby Edwards, John Kellett, Craig Brow, John Paul, Katie Joyce and Graham Curtis.

It is our hope that with this expanded team and with guidance from some individual event folders that Ali and I propose to put together, the long standing annual events including the Easter Bonnet Parade, the Summer Fete, Coffee and Cakes following the Act of Remembrance, the Children's Christmas Party and Christmas Carols on the Village Green will continue when Ali and I step down at the end of this year.

We are hanging up our village event dancing shoes. It has been 10 years and both of us feel that our enthusiasm has waned and it is time... That said, it is likely that Mike and I will continue to organise the Christmas Eve event due to proximity if nothing else and will be on hand for back up if required.

I would like to thank absolutely everyone who assists with these village events and the other events that have grown and developed over the last few years. We do have a great community and St Anne's Church and the Village Hall Committee particularly have added to the list of things to do in Wyre Piddle. The Shindig production in the Village Hall was fabulous. And as always, thank you to everyone who attends!!!

WYCHAVON SPORT (Parish Games)

As with the Piddle Post and Joined Up Entertainments, this will be my last year as Parish Organiser for the Games.

We should manage to get full teams out to all events again this year and we hope to do well. I am delighted that since 2011, when I first became involved, we have maintained a top 5 positions and come home with silverware every year.

The secret is choosing the right Captains. That is all I really do!!!!!!

Thanks to each and every Captain and to each and every participant. Sport and playing for your community is a really bonding experience and something that Wyre Piddle does exceptionally well.

Thanks also to the Parish Council for continuing to support and pay for our entry. Long may it continue.

12/18 Poplar Avenue play area refurbishment

Grant funding totalling £13,500 had now been secured for this project and it was anticipated that work would start on site during late July

13/18 Dates of future meetings

Following discussion, it was proposed that future meetings of the Council in 2016/17 would take place on: -

At 7 30 pm in the Village Hall on: -

2017

Thursday 29 June

Thursday 27 July

Thursday 28 September

Thursday 26 October

Thursday 30 November (Precept Setting)

2018

Thursday 25 January

Thursday 22 March

Thursday 24 May (AGM and Annual Parish Meeting)

14/18 Post of Parish Clerk and Responsible Finance Officer

It was noted that the current Clerk, David Taverner, would be retiring on 31st July after 11 years service in the role. Following four applications for the post had been received and candidate interviews were due to take place during the week beginning 5th June There being no other business the meeting closed at 8.40 pm

Approved as a true record D. Naraine.....Chairman
25th June,2017