

# Hill & Moor Parish Council

Clerk: Mrs Jo Adams  
Landline: 01386 554305

Address: 43A High Street, Pershore, WR10 1EU  
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Email: [hillandmoor@yahoo.co.uk](mailto:hillandmoor@yahoo.co.uk)

## Minutes of the Parish Council Meeting

held in Lower Moor Village Hall on

**Thursday 5th March 2020 at 7pm**

Present: Cllrs T. Betteridge (Chair), P. Jeanes, Mrs A. Jeanes and D. Saunders

Also present: J. Adams, Clerk; County and District Cllr Mrs L. Tucker; 7 members of the public

**1. Apologies:** Apologies had been received from Cllrs Mrs Stone and Ms King.

**2. Declarations of Interest:** There were none.

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***The meeting was adjourned for Public Question Time***

*Notes can be found at the end of these minutes.*

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**3. Minutes:** To consider the approval of the minutes of:

- a) **The Extraordinary Parish Council meeting of the 28th November 2019:** Agreed as a true and accurate record.
- b) **The Parish Council meeting of 16th January 2020:** Agreed as a true and accurate record subject to the correction of the noted date of the Annual Parish Meeting to the 28<sup>th</sup> May 2020.
- c) **The Extraordinary Parish Council meeting of the 13th February 2020:** Agreed as a true and accurate record.

**4. District and County Councillors reports:**

Ditch on the main road: Cllr Tucker continued to follow this up. She would also follow up problems with surface water flooding on the Throckmorton Road as noted in Public Questions. The area by Boggs Lane now appeared to be coping and Cllr P. Jeanes noted that the hedge had been cut.

Planning matters: There was no decision yet on the Duffledown Farm application. If it was recommended for approval, Cllr Tucker would request that it be decided by committee.

Cllr Betteridge noted that the temporary traffic lights at Pinvin cross were not very well balanced, with long queues on the Worcester side.

**5. Parish Councillors reports:** Cllr P. Jeanes reported that he was still hearing reports of persons unknown knocking doors and running away, now in Gibbs Close. Some children were now avoiding the playing field. He and Cllr Betteridge would have further conversations with CCTV companies.

**6. Progress reports**

- a) Review of actions from previous meeting: The action points were reviewed.
- b) Playing Field and mowing: Discussed at item 9. Also, a cut and collect would be booked. The field had received bookings from a local rugby club whose pitch was flooded.
- c) Play area: Cllr Jeanes asked if a rota could be set up for inspections. Investigations would be made into sharing inspection reports online.
- d) Flood / Drainage: Discussed at Public Questions.
- e) Footpaths: The Parish Paths Warden continued to clear footpaths in the parish.

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- f) Village Hall: There were some outstanding snagging issues from the kitchen installation. A meeting of the committee would take place in April but the AGM had not yet been scheduled. Cllr Stone and Cllr A. Jeanes would assess if the long curtain in the Village Hall was needed.
- g) Neighbourhood Watch: The 'WeAlert' service now appeared to be up and running.
- h) Landfill Site: Cllr A. Jeanes had attended the recent meeting and observed the landfill to be a well-run site. There were some issues with waste, now banned from landfill sites, but which had been buried under different regulations. There was little that could be done now, but the waste would occupy the ground for a long time.
- i) Lengthsman: Payments and claims were up to date, with February and March remaining.
- j) Newsletter: Content was required for the Spring publication.
- k) Report from NHB /S106 Group: The council's application for Section 106 funds for improvements to the football pitch had been successful.
- l) Report from the Village Hall and Events Group (VHEG): The Field Day was scheduled for the 21<sup>st</sup> June and plans were underway.
- m) PACT: The scheduled meeting had taken place. There were still some staffing shortage issues within the local police team.

## 7. Planning

a) **To discuss and comment on any current planning applications:** There were none.

b) **Wychavon District Council Decisions:** There were none.

c) **To note or discuss Planning Correspondence, Information and Issues:** An appeal had been made following the District Council's refusal of the following application:

|              |                                |   |
|--------------|--------------------------------|---|
| 19/01058/FUL | Land adjacent Barlwyth Cottage | Conversion of existing former transport haulage buildings into 1 No. 2 bedroom dwelling and 2 No. 3 bedroom dwellings and the erection of a new self-build live/work unit together with ancillary works |
|--------------|--------------------------------|---|

## 8. Finance: To report on the financial situation of the Parish Council and to approve cheques for payment

### Income since last report

| Date       | Received from | Details                        | Total £ |
|------------|---------------|--------------------------------|---------|
| 17/01/2020 | WCC           | Lengthsman Jul - Sept '19 2019 | 392.00  |

### Payments for approval

| Date       | Payee         | Detail  | £ inc VAT |
|------------|---------------|---|-----------|
| 19/01/2020 | Shaun Strange | Clear bonfire site, remove Christmas tree<br>11.5 hrs, rubble sacks, disposal | 144.92    |
| 20/01/2020 | Shaun Strange | Repair to damaged field light 2.5 hrs +<br>materials                          | 35.50     |
| 31/01/2020 | T. Hodges     | Lengthsman work Dec '19 & Jan '20 - 11hrs<br>15                               | 157.50    |
| 31/01/2020 | J. Adams      | Salary Jan '20  | 285.23    |
| 31/01/2020 | J. Adams      | Phone/computer Jan '20  | 17.50     |
| 31/01/2020 | J. Adams      | Expenses 1st Apr 2019 - 31st Jan 2020   | 127.77    |
| 29/02/2020 | J. Adams      | Salary Feb '20  | 285.03    |
| 29/02/2020 | J. Adams      | Phone/computer Feb '20  | 17.50     |

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|   |                         |
|---|-------------------------|
| Current account - Lloyds - A/c 01865441 |                         |
| <b>Balance as at 27/02/20</b>           | <b>11,581.80</b>        |
| Savings account - Lloyds - A/c 07578509 |                         |
| <b>Balance as at 27/02/20</b>           | <b>25,189.22</b>        |
| <b><u>Total cash assets</u></b>         | <b><u>36,771.02</u></b> |

## Ringfenced

|                            |                         |
|----------------------------|-------------------------|
| Flood alleviation          | 10,000.00               |
| Overpayment of grant funds | 1,591.46                |
| CIL                        | 179.61                  |
| Grant funds                | 5,531.55                |
| Village Hall improvements  |                         |
| Bonfire funds              | 1,386.60                |
| <b>Total Ringfenced</b>    | <b><u>18,689.22</u></b> |

## Earmarked Reserves

|  |                        |
|--|------------------------|
| Asset Maintenance / Replacement / Disposal | 3,000.00               |
| Purchase Asset                             | 3,500.00               |
| <b>Total Earmarked Reserves</b>            | <b><u>6,500.00</u></b> |

**General Reserve** **11,581.80**  
**(Total cash assets less Ringfenced funds and Earmarked Reserves)**

It was resolved to approve the items for online payment.

9. **To discuss the purchase of a mower:** Cllr P. Jeanes presented quotations for mowers. It was resolved to purchase the mower supplied by Ron Smith Ltd. The football club would be asked to tidy their items in the container in advance of the mower arriving. It was also agreed to purchase the service contract.
10. **To discuss Chairmanship training for Cllrs P. Jeanes and T. Betteridge:** It was agreed that Chairmanship training be booked, at a cost of £40 per councillor attending.
11. **To review the Code of Conduct:** An amended version of the Code of Conduct had been circulated by Wychavon following recommendations by the Committee on Standards of Public Life following their review of standards in Local Government. It was resolved that the council adopt the amended version.
12. **To discuss arrangements for the Village Information Day:** Plans for the Information Day were well underway. Cllr Jeanes presented the list of organisations that would be attending. The council decided a separated flyer would be enclosed in the newsletter to advertise the event.
13. **To discuss arrangements for the Annual Parish Meeting:** The meeting was scheduled for the 28<sup>th</sup> May. Speakers would be organised as usual and contact would be made with the relevant organisations by Cllr Mrs Jeanes and the clerk.

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**14. Correspondence for Information:** The following correspondence had been received and circulated:

- Councillor training dates from WorcsCALC
- Notification of the Parish Games AGM
- The County Council's pollinator strategy and consultation
- A Call for Sites for potential large-scale renewable energy projects
- Notification of the Spring Parish Conference on the 18<sup>th</sup> March
- The Police and Crime Commissioners' Road Safety Strategy
- SWDP timetable of next steps
- Information on Community Led Housing
- Notification that Npower was not part of EON

**15. Clerk's report:** Contact had been made with an Internal Auditor for 2019/20. Plans for the pitch improvements project were underway.

**16. Summary of Councillors' agreed actions:** The list would be circulated round in due course.

**17. Date of next meeting and items for next agenda:** The next meeting would take place on Thursday 2nd April 2020. Items for next agenda: Village Information Day, CCTV, leaflet dispensers for the refurbished phone box.

The meeting was closed at 9.20pm.

## Public Questions

A parishioner drew the council's attention to the flood in the road near the parish boundary on the Throckmorton Road. Water was across the road and more than one vehicle had ended up in the ditch in the recent past. The resident explained that he cleared the ditch but lorries cutting the corners pushed the spoil back into the ditch. The culverts ended up blocked and the water was unable to clear. Cllr Tucker was aware of the problem and was following it up. Pictures had been sent to highways and the wrangle over who was responsible for the culvert was underway.

A parishioner thanked the council for the new dog waste bin, which was now installed. However, dog fouling continued to be a problem. Cllr Betteridge said that a note would be put in the next newsletter. New posters were available which could also be put up.

A parishioner reported that there was still anti-social behaviour happening on the playing field and there had been incidents of vandalism, with lights along the path broken.