

Hill & Moor Parish Council

Minutes of the Parish Council Meeting held in Lower Moor Parish Rooms on Thursday, 2nd February, 2010.

Present: Mr N Butler, Mr M Hayes, Ms A Buckley, Mrs C Oldfield.
Clerk: Mrs C Morris.

In attendance: Cllr E Tucker, county and district councillor.

The meeting opened at 7.35pm.

1. To consider apologies for absence.

Cllr Cohen was unwell and his apologies were accepted.

It was noted with regret that Cllr Bracewell had felt she could not continue as a councillor due to other commitments. She did offer, however, to continue with the playground improvement project for the council and would continue to liaise with members.

The council agreed to write to thank her for all her hard work on behalf of the community and accept her offer to continue her work. Action Clerk

2. To consider: a) Declarations of Interest (Personal & Prejudicial) and b) Any changes to be notified to the Register of Interest and Gifts & Hospitality. None

3. Minutes: Minutes of the meeting on 14th January 2010 to be confirmed and signed.

The minutes were approved and signed by the chairman as a true record of proceedings.

4. To consider any applications for co-option to fill the council's remaining seat.

No candidates. Now two seats vacant.

5. Administration: to update the asset register/ Freedom of Information obligations.

It was agreed that the clerk should draw up a schedule for publication based on the CALC model to ensure that the council complies with the FoI guidelines. The council agreed that it should charge to cover any costs which would leave the council out of pocket.

NEW ITEMS:

6. To consider a formal hire agreement for groups using the village green.

The chairman reported that there was no objection from the village hall committee to a new agreement being drawn up and he and Cllr Cohen would prepare a draft. Action Cllr Butler/Cohen

Cllr Butler reported that a youth football team had expressed an interest in using the pitch and paying for its use. The council agreed it had no objection to a youth team using the facilities. With the pub interested in organising more cricket matches, it was agreed the clerk should investigate the extra costs of mowing the pitches on a weekly basis, so the council could see how much extra cost would be involved and work out a fair charge. Action Cllr Butler/Clerk

7. Housing: To consider issues regarding housing development allocation in Hill & Moor any further housing/affordable housing issues.

On visiting a local housing consultation meeting, Cllr Tucker noticed that Hill & Moor Parish has been promoted to a higher category (Cat 2) and there were proposals for housing development in the villages. This had not featured in any of the SWJCS plans so far because the bus route had not been noticed and this was a facility which would meet the criteria for development under the housing allocation scheme. The chairman managed to reach the meeting before it closed and spoke to the officers there and had been in correspondence with them since.

The councillors noted a map showing potential sites for development but Cllr Tucker made it clear that they were only options for consultation at present and no site had been officially earmarked. It was agreed that Cllr Butler should respond to the consultation and say that in the PC view, there should be no major development in Hill & Moor before infrastructure issues, such as sewerage and flood management, were resolved. Action Cllr Butler
Councillors took home a copy of the consultation survey to fill in for themselves or via the website www.swjcs.org.

It was noted that there had been no planning application as yet for the development of the garages in Maytree Road. There had been five responses to the letter sent out by the parish council before Christmas - 3 were against/ 1 in favour and one making a comment about the trees if it goes ahead.

8. To consider a review of the parish plan.

Deferred. Cllr Butler and Cllr Oldfield to discuss.

Action Cllr Butler/Oldfield

9. To consider a grant request from Wychavon Citizens' Advice Bureau.

This was in fact a letter asking that the PC keep the CAB in mind when preparing a budget for the coming year as they are becoming busier and more in need of funds due to the current economic problems – and helping more local people. The PC agreed to consider a donation later in the year.

REGULAR ITEMS:

10. Finance:

10.1. Accounts for payment – accounts paid between meetings.

The following invoices were approved by correspondence between meetings:

514	Lengthsman	Invoice for December	£125.60
515	Wychavon DC	Rate relief (pub)	£294.82

The following invoices were approved at the meeting:

516	NPower	Street light power	£429.63
517	Lengthsman	Invoice for Jan	£138.60
518	Davies Sports	Basketball Hoop	£86.25
520	M Hayes	Mileage (see 10.4)	<u>£6.00</u>
			<u>£1,080.90</u>

10.2. To note any receipts.

Mr and Mrs Smith's £70 donation for the basketball hoop had been received and Worcestershire county council had paid £320.20 in repayment for lengthsman work carried out. The council earned £1.32 in interest for December and January.

10.3. Bank reconciliation.

<u>Dec/Jan in:</u>	
Mr and Mrs Smith Donation	£ 70.00
Lengthsman repayment	£320.20
Interest	<u>£ 1.32</u>
	<u>£391.52</u>
<u>Dec Jan out:</u>	
Clerk	£289.45
Lengthsman	£164.45
GBD (mowing)	£226.61
Clerk	£ 30.00
Clerk	£287.29
Lengthsman	£125.60
Wychavon (rate relief pub)	<u>£294.82</u>
	<u>£1,418.22</u>

The bank reconciliation showed that in the current account, cheques for £1,418.22 had been written and they had all been cashed, bringing its total to £3,444.79. In the savings account, £1.32 had been paid in interest for December and January, which brought its total to £15,244.63. This meant that as of January 31st, the council's total cash assets amounted to £18,689.42.

10.4. To approve overtime/expenses for December/January 2009/10.

Clerk's expenses of £24.32 were approved (£20 printer ink; £4.32 mileage) and Cllr Hayes claimed £6.00 mileage at the agreed rate for travelling to attend a meeting of the Landfill Liaison group at Norton.

11. Planning:

11.1. To consider new planning applications/issues and updates, including:

W/09/02828/CU, Stable Paddock, **Upper Moor**, use of land for the stationing of caravans.

Following the extraordinary meeting, the chairman wrote to the planning department with the parish council objection to the scheme. See attached. It was noted that the Wychavon committee meeting to determine the plan had been postponed until March 4th. The vice chairman proposed a vote of thanks to the chairman for his hard work and comprehensive response.

10/00062/ Proposed change of use of building from materials recycling facility to a waste transfer station at **Hill and Moor landfill Site.** **No Objection** **Action Clerk**

11.2. To confirm comments sent to the Planning Authorities between meetings.

W/09/0266/Cu – Change of use from agricultural land to domestic tennis court. Hill Court Farm, **Hill**.

This was dealt with by delegated powers, due to the time between meetings. Councillors had no objection.

11.3. To note any Decision Notices received from Wychavon District Council.

W/09/0266/Cu – Change of use from agricultural land to domestic tennis court. Hill Court Farm, **Hill**. **Approved**

12. Street Lighting:

12.1. To note fault reports and hear progress on faults.

12.2. To discuss action necessary to maintain/repair/update the lighting system.

Cllr Butler was still pursuing the engineers for progress.

Action Cllr Butler

13. Playing Field: To consider repairs/improvements necessary for the play area and field, and progress regarding the upgrading of the children's play area.

No further issues.

14. Village Hall – To consider any village hall issues.

No further issues.

15. Lengthsman: To consider any lengthsman issues/ work schedule.

No issues at present.

UPDATES:

16. To consider any updates on any of the following ongoing issues:

Traffic & pavements – no news

Allotments – no news

Website – no news

Newsletter – Newsletter planned for after next meeting.

PACT – no news

Lenches wind farm – no news

Flooding grant spending – no news

Glasshouse development – no news

CALC & Training issues – Cllr Butler, Cohen and Buckley had attended the training session in January and Cllr Oldfield was scheduled to attend training in February.

17. Reports from councillors/ county and district councillor.

Cllr Tucker gave her report about the council budgets and about plans to spend more on footways over the next four years.

Cllr Hayes reported on the landfill liaison committee meeting and gave in the minutes for inclusion in the circulation envelope.

18. Correspondence.

Rooftop Housing wrote, about the driveway request for a house in Cherry Orchard. The Clerk had asked if they could consider any further financial assistance but the company said it does not. Clerk to ask if an interest-free loan could be considered.

The county council has produced a Draft Validation Document which provides guidelines for those who need special county council planning permission. Councillors wanting to comment were referred to (before Feb 26th): www.worcestershire.gov.uk/validdoc.

Circulation: Clerks and councils direct/

19. Items for next agenda and to affirm the date of the next meeting of the Parish Council.

The council confirmed the date for the next meeting as Thursday, March 4th.

The meeting closed at 9.25pm.

.....(**chairman**)

.....(**date**)

C. Morris - Mrs C Morris. Clerk