

Hill & Moor Parish Council

Clerk: Mrs Jo Adams
Landline: 01386 554305

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Email: hillandmoor@yahoo.co.uk

Minutes of the Parish Council Meeting

held by video-conference on

Thursday 21st January 2021 at 7pm

Present: Cllrs T. Betteridge, P. Jeanes, Mrs A. Jeanes, D. Saunders and Mrs P. Stone

Also present: J. Adams, Clerk; County and District Cllr L. Tucker

- 1. Apologies:** There were none.
- 2. Declarations of Interest:** There were none.

*The meeting was adjourned for Public Question Time
Notes can be found at the end of these minutes.*

3. Minutes: It was agreed that the minutes of the Parish Council meeting of the 3rd December 2020 were a true and accurate record.

4. District and County Councillors reports: Cllr Tucker reported that there was no update on the HGV at Hill and Moor Meadows. Was it still there? – Yes, it had moved briefly then returned. Cllr P. Jeanes would send another photo. Cllr Tucker would ask Enforcement to check the number of families on the site.

A44 polluted ditch: Barry Barnes of WCC attended and would follow it up with the EA.

Flooded road at Hill: Repairs had been done but the water at the bend was as bad as ever. WCC would make further investigations.

SWDP: A consultation on Gypsy and Traveller sites would take place in March.

The county council would be holding their budget briefing next Wednesday. The proposal was to increase council tax and also to use some funds from reserves to meet costs for 2021/22.

5. Parish Councillors reports:

- Cllr P. Jeanes reported that the defibrillator had been used, sadly unsuccessfully. There had been difficulty in ascertaining the reason why the defib was missing; calls were not returned and no-one in the ambulance service seemed to know. As a result, the defib was reported stolen and a report on this had run in the local paper. Eventually the defib was recovered and the council decided to write to find out how improvements in the reporting system could be implemented. There was no information in the defib case to indicate ownership, so Cllr Jeanes would put a laminated sign there.
- Boggs Lane ditch: Cllr P. Jeanes reported that a pipe was present about a foot from the bottom, which became covered in vegetation and impeded flow. When they investigated it, it was covered in yellow electrical warning tape, enclosed in a scaffold pipe. Wester Power (WPD) had been contacted and had confirmed it was safe - it supplied electricity to one of the houses in the lane. WPD weren't prepared to do anything about it until the water level had gone down in the ditch. However, the side of the ditch was collapsing. Cllr Jeanes had investigated concrete sandbags but the question was, who would pay for

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the installation? The vehicle falling into the ditch recently hadn't helped but was not the cause of the problem.

The councillors mooted the possibility of using the long-held flood funds to put towards solving the problem if the county council would not meet the cost.

- The Back Way hedge was still unresolved. Smart Cut would be asked to quote.
- Cllr Saunders reported that he and Cllr Stone had done 3 litter picks. He thanked his wife for taking part each time.

6. Progress reports

- Review of actions from previous meeting: The action points were reviewed.
- Playing Field and mowing: Cllr P. Jeanes reported that the mower would be collected for servicing next week. Mole traps had been placed. A brief discussion on moles ensued. There were some kind of plant bulbs that naturally repelled moles. This would be investigated.
- Play area: The tops of some of the play area fence posts were quite split and rotten; Cllr P. Jeanes would cut off the jagged sections. An inspection would be organised.
- Flood / Drainage: Despite the rain, there were no obvious problems locally. Cllr Saunders noted that the brook was flowing quickly but otherwise coping. Cllr Stone reported that surface water was freezing at places in Back Way. She would report this to WCC.
- Footpaths: Footpaths were muddy.
- Village Hall and Events Group (VHEG): Nothing to report.
- Landfill Site: Nothing to report.
- Lengthsman: The lengthsman had said he would not be able to do the training online.
- Newsletter: The next newsletter was planned for late March (just before Easter).
- Report from NHB /S106 Group: Nothing to report.
- PACT: Nothing to report.
- Urgent Decisions Group: Replacement defibrillator pads had been ordered.

7. Planning

a) New planning applications

Application Number	Address concerned	Description of works
20/02753/HP	Whites Orchard, Salters Lane, Lower Moor, WR10 2PD	First floor rear extension

The Council had no objection to the application.

The planning application from Wrubble had been resubmitted. The council resolved to object as previously. Cllr Betteridge would draft a response.

- To receive Decision Notices:** There were none.
- To note or discuss Planning Correspondence, Information and Issues:** The following appeal decisions had been notified:

Application Number	Address concerned	Description of works	Hill & Moor PC response	Wychavon Decision
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19/01058/FUL	Land adjacent Barlwych Cottage	Conversion of existing former transport haulage buildings into 1 No. 2 bedroom dwelling and 2 No. 3 bedroom dwellings and the erection of a new self-build live/work unit together with ancillary works	No objection	Refused
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Inspector: Appeal Allowed

Application Number	Address concerned	Description of works	Hill & Moor PC response	Wychavon Decision
20/00767/FUL	Land Adjacent, Barlwych Cottage, Hill Furze	Conversion of existing former transport haulage buildings into 1 No. 2 bedroom dwelling and 2 No. 3 bedroom dwellings, new garages and ancillary works	No objection	Refused

Inspector: Appeal Dismissed

8. Finance:

- a) To report on the financial situation of the Parish Council and to approve payments.

Income since last report			
Date	Received from	Details	Total £
09/12/2020	Lloyds Bank	Bank Interest - Dec	0.17
22/12/2020	Crowle Searchers	Pitch Hire 2020/21	350
22/12/2020	Crowle Searchers	Donation towards container install	70.18

Payments for approval			
Inv. Date	Payee	Detail	£ inc VAT
02/12/2020	Npower	Playing field elec supply to 1/12/20	36.29
17/12/2020	P. Stone	Christmas tree	70.00
28/11/2020	Shaun Strange Gardens	Lengthsman Nov '20	224.00
21/11/2020	Shaun Strange Gardens	Open Spaces maint. Nov '20	48.00
29/12/2020	Npower - final invoice field	Playing field elec supply 2/12/20 - 12/12/20	5.17
31/12/2020	J. Adams	Salary Dec '20	228.20
31/12/2020	J. Adams	Phone/computer Dec '20	17.50
31/12/2020	WCC	Pension contributions Dec 20 (HMPC £76.65)	94.22
02/01/2021	Eon	Streetlighting elec 1/10/20 - 31/12/20	247.37

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Current account - Lloyds - A/c 01865441

Balance as at 14/01/21 12,634.00

Savings account - Lloyds - A/c 07578509

Balance as at 31/12/20 20,400.66

Total cash assets **33,034.66**

Ringfenced	
Flood alleviation	10,000.00
CIL	0.00
Grant funds	Village Hall improvements 5,531.55
Bonfire funds	1,272.60
Total Ringfenced	16,804.15

Earmarked Reserves	
Asset Maintenance / Replacement / Disposal	2,000.00
Purchase Asset	0.00
Total Earmarked Reserves	2,000.00

General Reserve **14,230.51**

(Total cash assets less Ringfenced funds and Earmarked Reserves)

Lengthsman Expenditure to date including items on this document: £1,272.83 from a £1,937 budget.

Total of the **Open Spaces maintenance** items on this sheet: £48.00, which would make total expenditure for this budget £2,492.28 from an annual budget of £4000.

The council received the financial report for Quarter 3. It was resolved to approve the cheques for payment. The council discussed the back up of data from the accounts, and how this would be accessed. Some sort of file-sharing set up was discussed, and Cllr P. Jeanes would look into this.

- b) To agree the draft budget for 2021/22: Some of the budgets were increased from the previous year. The Open Spaces budget appeared to be being almost entirely spent on maintenance, and had no spare capacity for the cost of mower fuel, so the Playing Field budget was increased to account for this. The Staffing budget was increased to meet the cost of payments to the LGPS. In addition: Admin Costs (for accounting software now being used); Asset Maintenance (to meet the actual cost of mower servicing rather than the previously estimated one); CALC subscriptions and Purchase Asset.
- c) To set the precept for 2021/22: The revisions to the budget resulted in a requirement for £14,608 from taxation, or a total precept of £15,493. This represented an increase of £4.52 per year for a Band D property.

9. Correspondence for Information

The following correspondence had been received and circulated:

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- A press release regarding an outbreak of bird flu (in birds) with associated guidance.
- Notification of Urban Design planning training 26th April 6-8pm.
- Further information on the coronavirus.
- Notification of WCC's budget briefing 27th Jan 5pm.
- Crime report from West Mercia Police for Dec '21 – there had been no relevant crimes.
- Notification of the Wychavon Area CALC meeting 3rd Mar.
- Slides and video from recent planning training.

10. Clerk's report

There had been various streetlight reports in the past month. Manor Road was now illuminated, Gibbs Close was awaiting repair. The EON direct debit for the playing field power supply had been requested. Would the council like a smart meter? It was agreed to arrange a smart meter installation. The NEST pension scheme previously set up had been closed.

11. Summary of Councillors' agreed actions: Cllr A. Jeanes would circulate the list round in due course.

12. Date of next meeting and items for next agenda: Thursday 3rd March 2021. Items for next agenda: Parish Council debit card.

The meeting was closed at 9.30pm.

Public Questions

There were none.

Handwritten signature in grey ink, appearing to read 'Jo Adams'.