

Hill & Moor Parish Council

Clerk: Mrs Jo Adams
Landline: 01386 554305

Address: 43A High Street, Pershore, WR10 1EU
Tel/ Text/ WhatsApp: 07795 608892

Email: hillandmoor@yahoo.co.uk

Minutes of the Parish Council Meeting

held at Lower Moor Village Hall

Thursday 7th October 2021 at 7pm

Present: Cllrs T. Betteridge (Chairman), D. Saunders and D. Nuttall

Also present: J. Adams, Clerk; County Cllr D. Boatright, Worcestershire County Council; District Cllr L. Tucker, Wychavon District Council; 2 members of the public

- 1. Apologies:** Apologies had been received from Cllrs Mrs A. Jeanes, P. Jeanes and Mrs P. Stone.
- 2. Declarations of Interest:** There were none.

The meeting was adjourned for Public Question Time

Notes can be found at the end of these minutes.

- 3. Minutes:** The item was deferred.
- 4. District Councillors report:** Cllr Tucker reported that the SWDP had now been pushed back to July 2022. There were concerns over new sites being added to the Plan which replaced ruled-out sites but which had not been consulted on. It was also proving difficult to discuss matters with residents as confidentiality restrictions had been imposed on the district councillors. She would make enquiries at Wychavon regarding Holly House and what could be done about it.
- 5. County Councillors report:** Cllr Boatright reported that the Police and Crime Commissioner would be meeting with local parishes on the 11th November at Bishampton Village Hall from 6.30pm. He had talked to Highways about the A44 crash. It would also be on the agenda at the next PACT meeting and measures to reduce speeds would be discussed. He had not managed to go on the 'ditch tour' yet as there had been a few staffing shortages at the county council – recruitment was underway.
- 6. Parish Councillors reports:** There had been no progress over the Blacksmiths Lane overgrowth. Cllr Saunders reported that he had not managed to get in touch with residents concerning floral tributes left alongside the A44. Also:
 - The allotment clearance works would now be put off until Spring; the allotment chap was away.
 - The basketball signs were up.
 - The birdbox would be put up in Spring.
 - Cllr Nuttall reported that the foul-smelling ditch problem could potentially count as contaminated land and therefore a nuisance. Wychavon District Council would have a duty to inspect it and had powers to serve a notice on the person causing the nuisance or the site owner. If these enquiries did not bear fruit, then the next steps would be to take it up with the landowner i.e. the county council, as owner of the verge.
- 7. Progress reports**
 - a) Review of actions from previous meeting: The action points were reviewed.
 - b) Playing Field and mowing: Ongoing. There was a reluctance to buy mower fuel in jerry cans because of the recent nationwide panic-buying episode.

Hill & Moor Parish Council

Clerk: Mrs Jo Adams
Landline: 01386 554305

Address: 43A High Street, Pershore, WR10 1EU
Tel/ Text/ WhatsApp: 07795 608892

Email: hillandmoor@yahoo.co.uk

- c) Play area: Nothing to report.
- d) Flood / Drainage: Covered elsewhere in the minutes.
- e) Footpaths: The path off Maytree Road had now been cut.
- f) Village Hall and Events Group (VHEG): Cllr Saunders reported that the Village Hall had received a donation of £250 from the WI and would put this towards changing the lights to low energy or sorting out the Hall's pictures. The committee were also keen to replace the heaters.
Bonfire: the food and drink had been organised and they had 6 - 7 marshals currently signed up. The committee had topped up the cost of fireworks by £250. More pallets also needed to be found – the previous organiser would be contacted.
- g) Landfill Site: Nothing to report.
- h) Lengthsman: The budget was overspent for quarter 2 and there were more invoices which had not arrived yet. The remaining funds would be closely monitored.
- i) Newsletter: The printing company had delivered the newsletters late. They had offered a 15% off voucher for the next print run, but the delay had meant that some of the dates in the newsletter were very close or had passed by the time it could be delivered to households.
- j) PACT: The next meeting would take place on the 12th.
- k) Urgent Decisions Group: Straps had been bought for the container.
- l) SWDP: The group would meet in the new future.

8. Planning

a) New planning applications:

20/000043/CM	Former Valecrest Site, Evesham Road, Fladbury	Groundwork and Civil Engineering Depot and Recycling Facility, associated landscaping and surface water attenuation – AMENDED APPLICATION
--------------	---	---

The council still had concerns over the application despite the amendment. There had also been concerns over the access to the site. IT was resolved to object to the application; Cllr Betteridge would put together a response.

21/02048/HP	Honiara, Hill, Lower Moor, WR10 2PP	Side extension with balcony to replace conservatory
-------------	---	---

The council had no objection to the application for Honiara.

b) To receive Decision Notices:

Application Number	Address concerned	Description of works	HMPC Response	WDC Decision
21/00809/LB	The Cottage, Bridge Street, Lower Moor	Replacement of 14 no. late 20th Century timber single pane casement windows on a "like for like" design basis	No objection	Approved

c) To note or discuss Planning Correspondence, Information and Issues:

Hill & Moor Parish Council

Clerk: Mrs Jo Adams
Landline: 01386 554305

Address: 43A High Street, Pershore, WR10 1EU
Tel/ Text/ WhatsApp: 07795 608892

Email: hillandmoor@yahoo.co.uk

Application Number	Address concerned	Description of works	Hill & Moor PC response	Wychavon Decision
An appeal on the following application was dismissed:				
21/01081/HP	Robins, Salters Lane, Lower Moor	2 storey side extension	No objection	Refused

9. Finance:

a) To report on the financial situation of the Parish Council and to approve payments:

Income since last report			
Date	Received from	Details	Total £
09/08/2021	Lloyds Bank	Bank Interest Aug '21	0.17
09/09/2021	Lloyds Bank	Bank Interest Sept '21	0.17
30/09/2021	Wychavon	1st half precept	442.00
30/09/2021	Wychavon	1st half grant	7,304.00

Payments for approval			
Inv. Date	Payee	Detail	£ inc VAT
26/08/2021	Pinvin Services	Mower fuel	23.51
06/09/2021	Instantprint	Autumn newsletter printing	96.00
06/09/2021	Pinvin Services	Mower fuel	44.56
31/08/2021	Smart Cut	Grass 12/8 and 27/8/21	267.29
07/08/2021	Shaun Strange Gardens	Lengthsman July/start Aug '21 (5 wks)	307.00
07/08/2021	Shaun Strange Gardens	Open Spaces Maint. Jul/start Aug (5 wks)	240.00
30/09/2021	J. Adams	Salary Sept '21	231.31
30/09/2021	J. Adams	Phone/computer Sept '21	17.50
30/09/2021	WCC Pension Scheme	Pension contribs Sept '21 (with amendment)	82.90
21/09/2021	EON	Play field elec 01/08/21 - 31/08/21	15.69
17/09/2021	PKF Littlejohn	External Audit 2020/21	240.00
04/09/2021	Shaun Strange Gardens	Lengthsman Aug/Sept '21 (4 wks)	245.60
11/09/2021	Shaun Strange Gardens	Open Spaces Maint. Aug/start Sept (5 wks)	240.00
27/09/2021	Amazon	Holding straps for container items	15.99
30/09/2021	Pershore Fireworks	Fireworks for display in Nov	1,200.00

Current account - Lloyds - A/c 01865441

Balance as at 30/09/21 15,476.00

Savings account - Lloyds - A/c 07578509

Balance as at 30/09/21 20,402.18

Total cash assets **35,878.18**

Hill & Moor Parish Council

Clerk: Mrs Jo Adams
Landline: 01386 554305

Address: 43A High Street, Pershore, WR10 1EU
Tel/ Text/ WhatsApp: 07795 608892

Email: hillandmoor@yahoo.co.uk

<u>Ringfenced</u>		
Flood alleviation		10,000.00
CIL		0.00
Grant funds	Village Hall improvements	5,531.55
Bonfire funds		72.60
Total Ringfenced		15,604.15

<u>Earmarked Reserves</u>		
Asset Maintenance / Replacement /Disposal		2,000.00
Purchase Asset		0.00
Total Earmarked Reserves		2,000.00

General Reserve

18,274.03

(Total cash assets less Ringfenced funds and Earmarked Reserves)

Lengthsman Expenditure to date including items on this document: £1,382.90 from a £1,937 budget.

Total of the **Open Spaces maintenance** items on this sheet: £495.99, which would make total expenditure for this budget £2,288.02 from an annual budget of £4000.

It was resolved to approve the payments.

b) To note the financial report for the end of Quarter 2, 2021/22: The Quarter 2 reports were noted.

c) To note the external auditor's report: The external auditor's report was noted.

- 10. To discuss a CCTV / alarm system at the Village Hall:** Cllr Saunders reported that the Village Hall committee would shortly go ahead with the CCTV purchase. An additional camera situated on a pole at the play area 'Phase 2', would be discussed at a later date.
- 11. To discuss an additional gate in the playing field fence, and extension of the path:** There was still some doubt about the position of the utilities. Maps had been received but the position was still not clear. It was agreed to send the maps to the contractor who had quoted, and a second quote would be obtained for consideration. It was confirmed that a kissing gate large enough for a pushchairs and wheelchairs would be required. Cllr Betteridge would contact the resident who had made the initial enquiry to give them an update.
- 12. To discuss the purchase of a magnolia tree for the Playing Field:** Prices had been obtained. There did not appear to be any large trees available. It was resolved to purchase a replacement tree for the one that had died by the path, and to purchase one or two magnolia trees also with a maximum budget of £250 for all three trees.
- 13. To discuss quotations for streetlighting electricity:** Quotations had been received from Green Energy UK, EON and SSE. The current supplier was EON. The council resolved to renew with EON, as they offered the most competitive prices. There was some discussion on whether to reduce the lit hours of the streetlights and the council decided that residents would be asked their opinions in the next newsletter.

Hill & Moor Parish Council

Clerk: Mrs Jo Adams
Landline: 01386 554305

Address: 43A High Street, Pershore, WR10 1EU
Tel/ Text/ WhatsApp: 07795 608892

Email: hillandmoor@yahoo.co.uk

14. Correspondence for Information

The following correspondence had been received and circulated:

- Housing needs survey: a workshop would take place on Tuesday 9th Nov by Zoom.
- An emailed letter from the Lord Lieutenant - would the council like to plant a Jubilee tree for the Platinum Jubilee?
- Information on the Pershore Review, to change the current 3-tier school system to a 2-tier.
- CALC speeding survey
- CALC Area meeting 2nd December by Zoom
- From the County Council: Notification of the launch of the new Here2Help Community Services Directory
- An online workshop for the Vibrant Villages initiative on Thurs 21 October from 6-8pm

15. Clerk's report:

- The newsletters had been received late, as there has been an issue in the print company's production facility. The one-day delay meant that the newsletters arrived the wrong side of the weekend. A 15% discount on the next order had been offered.
- Barry Barnes of WCC had raised a request for handrails at Boggs Lane to be replaced.
- Funding was available from the Police and Crime Commissioner – this would be added to the next agenda.
- Utility Maps of the field had been received. There were 'a guide' so investigations would be made into requesting someone to visit the field and advise of locations.
- The Blacksmith Lane overgrowth had been reported to WCC 4 weeks ago. It had not yet been assigned on the WCC system.
- The county councillor had pledged £1,500 to the path works.

16. Summary of Councillors' agreed actions: Cllr Betteridge would circulate the list round in due course.

17. Date of next meeting and items for next agenda: Thursday 4th November 2021. Next meeting agenda: audio-visual funds, approval of September minutes.

The meeting was closed at 9.25pm.

Public Questions

A resident noted that Holly House, a listed building in the village, was in a state of serious disrepair. The matter would be reported to Wychavon, which had powers to intervene.

A resident reported that Bridge Street was in need of sweeping following the longstanding building works that were taking place at the far end of it. This would be reported.