

Hill & Moor Parish Council

Minutes of the Annual Parish Council Meeting held in Lower Moor Parish Rooms on Thursday, 20th May, 2010.

Present: Mr N Butler, Mr M Hayes, Mr E Cohen, Ms M English (from 8.40pm).
Clerk: Mrs C Morris.

In attendance: Cllr E Tucker, county and district councillor.

The meeting opened at 8.40pm following the Annual Parish Meeting.

1. Election of chairman and signing of the declaration of office.

Cllr Hayes took the chair and Cllr Butler was unanimously re-elected as chairman for the year ahead. He signed the declaration of office and then took the chair for the remainder of the meeting.

2. Election of Vice Chairman.

Cllr Hayes was unanimously re-elected vice chairman of the council.

3. To consider apologies for absence.

Cllr Buckley and Cllr Oldfield were unable to attend and their apologies were noted and approved.

4. To consider: a) Declarations of Interest (Personal & Prejudicial) and b) Any changes to be notified to the Register of Interest and Gifts & Hospitality. None

NB Item 11 was brought forward to this point, so the new councillor could take part in the meeting – see Item 11

5. To note the council's Standing Orders and consider a review at the next meeting.

This item was deferred until the next meeting.

6. To note the Code of Conduct.

The councillors' Code of Conduct was noted.

7. To consider the council's scheme of delegation and councillor areas of responsibility.

This item was deferred until the next meeting.

8. To review the council's financial regulations, risk assessment and insurance requirements.

It was agreed to pay the insurance renewal fee. The first two items were deferred.

9. To nominate councillors to represent the parish on outside bodies. Deferred.

10. Minutes: The minutes of the meeting on 1st April 2010 were confirmed and signed by the chairman as a true record of proceedings.

11. To consider any applications for co-option to fill the council's two vacant seats.

Michelle English of Upper Moor was co-opted to the council and signed the form of acceptance. She was welcomed by the council.

Action Clerk

New Items:**12. To consider a request by the pub to place tables on the playing field and to put a marquee on the field for a wedding celebration.**

It was agreed that the pub should be allowed to put tables on the field for a trial period over the summer to see how the scheme would work, subject to there being no problems. The tables would be bought by the pub but donated to the parish and customers would be discouraged from using them beyond 9pm. The landlords would be responsible for clearing litter left in that area. Clerk to check on any insurance implications. **Action Clerk**

The council had no objections to the wedding marquee being sited on the field and agreed to ask for a donation, of their choice, to the village playing field fund, rather than to set a fixed fee, as this was a special occasion for what would be a community event. **Action Clerk**

13. To consider a request for further contribution towards the Lenches Wind Farm campaign.

The clerk apologised – it was the wording of a letter which appeared to be asking for more money. In fact, the money already donated would pay for some extra expenses being incurred by a consultant. The parish council heard that a planning application would be coming very soon.

14. Applications for Rural Rate Relief: Chestnut Tree Pub; Lower Moor Post Office.

It was unanimously agreed that rate relief payments would be paid to both very important village services. **Action Clerk**

Regular Items:**15. Finance:****15.1. To approve accounts for payment and note any receipts.**

The council noted that the first instalment of the precept - £6000 – had been received and the council had also received £673.25 in money reclaimed under the lengthsman scheme.

The following invoices were approved for payment:

GBD	Mowing, march	£196.28
GBD	Mowing, April	£231.53
NPower	Lighting electric	£420.92
Playsafety	RoSPA	£ 74.03
N Winter	Lengthsman	£302.08

15.2. Bank reconciliation.April in:

Wychavon DC	Precept	£6,000.00
Worcs CC	Lengthsman	£ 673.25
	Interest	£ 0.65
		<u>£6,673.90</u>

April out:

NALC-CALC	Subs	£ 248.56
N Winter	lengthsman	£ 159.90
C Morris	clerk	£ 293.77
Village Hall	grant	£ 150.00
		<u>£ 852.23</u>

The clerk presented the April bank reconciliation which showed that in the current account there had been receipts totalling £6,673.25 and payments of £852.23. This left its total at £7,668.82. The savings account accrued 65p in interest, which brought its total to £15,246.47. All cheques had been presented, so that meant that at April 30, the council's total cash assets stood at £22,915.29.

15.3. To approve overtime/expenses for April 2010.

Clerk's expenses of £28.16 (printer ink & mileage) were approved.

15.4. To approve the annual statement of accounts consider any issues relating to the audits and end of year accounts.

The council approved the annual statement of accounts and the chairman checked and signed the end of year bank reconciliation. The council delegated the chairman and clerk to sign off the annual return should they need to, subject to there being no issues raised by the internal auditor. The Council also agreed the Annual Governance Statement.

16. Planning:

16.1. To consider new planning applications, including updates on W/09/02828/CU, Stable Paddock, Upper Moor - Use of land for the stationing of caravans – updated plan.

It was noted that this application was due to go before the planning committee on 25th May. The chairman was planning to raise further issues of flooding and the numbers of residential pitches at Duffledown View and it was planned that a resident of Upper Moor would attend to speak on behalf of villagers.

16.2. To confirm comments sent to Wychavon District Council between meetings. None

16.3. To note any Decision Notices received from Wychavon District Council.

- W/10/00409/PP **Homeleigh**, Church Lane, Lower Moor. Alteration to first floor mezzanine to create first floor ensuite bathroom. Ridge height increased by approx 1100mm to accommodate headroom. APPROVED
- W/10/00189 **Evesham Road** Lower Moor, placement of Chestnut Tree Inn signs. APPROVED

17. Street Lighting:

17.1. To note fault reports and hear progress on faults. No new faults

17.2. To discuss action necessary to maintain/repair/update the lighting system.

Cllr Butler had already reported at the parish meeting that he was awaiting final figures before a definite costing could be put to the parish. Action Cllr Butler.

17.3. To discuss the street lamp alteration in Salters Lane. Inc in above report.

18. Playing Field: To consider progress on any repairs/improvements necessary for the play area and field.

The clerk gave the Rospa report to Cllr Butler for him to study. There were no urgent issues.

19. Village Hall – To consider any village hall issues.

Cllr Butler reported that he was still negotiating terms with the football club.

20. Lengthsman: To consider any lengthsman issues/ work schedule – pavement survey.

It had already been reported that the lengthsman was seriously ill. Best wishes were sent and it was agreed to wait to see what the situation would be for the village.

21. To consider any updates on any of the following ongoing issues: Allotments/ Website / Newsletter / Flooding / Wind Farm /

Housing – joint core strategy housing land availability assessment available to view online at www.swjcs.org (under 'publications') – it seemed that the regional development plans were likely to be scrapped by the new government.

PACT/ Glasshouse development.

22. Calc/Training issues.

23. Reports from councillors/ county and district councillor and Correspondence.

- Waste core strategy – preferred options have emerged after the first consultation:
see www.worcestershire.gov.uk/wcs
- Community Planning Event 3.15 – 6.30, Civic Centre. Learn more about parish plans or village design statements. It was agreed that Cllr English would try to attend.
- Worcs Warden newsletter

24. Items for next agenda and to affirm the date of the next meeting.

The date for the next meeting was affirmed as Thursday, June 3rd 2010, 7.30 at the village hall.

The meeting closed at 9.45pm.

.....(**chairman**)

.....(**date**)

C. Morris - Mrs C Morris. Clerk