

Hill & Moor Parish Council

Clerk: Mrs Jo Adams
Landline: 01386 554305

Address: 43A High Street, Pershore, WR10 1EU
Tel/ Text/ WhatsApp: 07795 608892

Email: hillandmoor@yahoo.co.uk

Minutes of the Parish Council Meeting

held in Lower Moor Village Hall on

Thursday 19th July 2018 at 7pm

Present: Cllrs M. Yarnold (Chair), P. Jeanes, Mrs A. Jeanes, T. Betteridge, D. Saunders and Mrs P. Stone

Also present: J. Adams, Clerk; County and District Cllr E. Tucker; 5 members of the public

1. Apologies: Apologies had been received from Cllr S. Vaughan.

2. Declarations of Interest: There were none.

The meeting was adjourned for Public Question Time

Notes can be found at the end of these minutes.

3. Minutes: It was agreed that the minutes of the Parish Council meeting of the 7th June 2018 were a true and accurate record.

4. District and County Councillors reports: Cllr Tucker reported that planning enforcement officers had visited Hill and Moor Meadows in the afternoon and found the correct number of caravans at the site; however, councillors noted that another had since arrived. The owner of the unit in the incorrect orientation had said that he would move it but enforcement allowed 3 years to do this. Sewage in the ditch had been investigated by the Environment Agency but they had not taken any samples as the ditch had been dry at the time of their visit. Station Road lights: following the drainage work over the summer, the work to permanently install traffic lights at the Station Road/ Wyre Road junction would take from September until Christmas.

5. Parish Councillors reports: Cllr Betteridge asked if the path on the A44 between Cherry Orchard Road and Blacksmiths Lane had been sided out. Cllr Tucker would follow this up – the relevant machine was now available for use.

6. Progress reports

- a) Playing Field and mowing: Sandfields' mower was undergoing a repair and a cut would be done in due course. Cllr P. Jeanes reported that the new mower would hopefully be available by the weekend for a trial.
- b) Play area: There was more damage to the rocker and parts had been costed. The fence was also quite rotten in places.
- c) Flood / Drainage: Nothing to report.
- d) Footpaths: The footpath between Bridge Street and Blacksmiths Lane needed cutting back – this would be the responsibility of the landowner.
- e) Village Hall: The Committee had not met for 6 months and the Secretary and Booking Clerk was not able to continue. Cllr Yarnold had spoken to the Chairman who would be calling a meeting in the near future. Car park enquiry: a resident had asked if they could hire the car park; this would only be possible if the date requested did not clash with the path installation works – this would be communicated to the enquirer.
- f) Neighbourhood Watch: Nothing to report.

Hill & Moor Parish Council

Clerk: Mrs Jo Adams
Landline: 01386 554305

Address: 43A High Street, Pershore, WR10 1EU
Tel/ Text/ WhatsApp: 07795 608892

Email: hillandmoor@yahoo.co.uk

- g) Landfill Site: A meeting had taken place the previous Monday. There had been two small CO₂ breaches – this was in the oldest part of the site which had been tipped under different regulations so was usually the source of the breaches. A small fire had taken place at the site on the 15th June which had been successfully contained.
- h) Lengthsman: Away at present. There was a fair amount of maintenance left to do and Cllrs Yarnold and P. Jeanes would prioritise this.
- i) Newsletter: Section 106 application; path update; bonfire volunteers and marshals; path launch event.
- j) Report from NHB /S106 Group: Discussed later on the agenda at item 8.

7. Planning

- a) To discuss and comment on any current planning applications

18/01202/HP	1 Oldham Green, Lower Moor, Pershore, WR10 2PB	Remove conservatory/shed and erection of single storey rear and front extensions, re-positioning of garden fence.
-------------	------------------------------------------------	-------------------------------------------------------------------------------------------------------------------

The Council had no objection to the application.

- b) To receive Decision Notices: There were none.
- c) To note or discuss Planning Correspondence, Information and Issues: There were none.

8. **To discuss an application for Section 106 funds for improvements to the playing field including the installation of lights, play equipment and additional benches:** Funds from Section 106 allocations were available from two developments, Haig Villas (from 2013) and Blacksmiths Lane (2018). The regulations on spending the funds had changed between the two developments, so the funds from Blacksmiths Lane were less flexible. Cllrs Jeanes had sought advice from Wychavon who had indicated that the play equipment, lights across the path and benches would be likely to receive funding under the Open Spaces allocations from both developments. This would provide circa £19,500 to put towards the projects which had an estimated total of £25,000. The shortfall could be found from New Homes Bonus funds, of which there was c. £19,000 available. However there was still an additional c. £20,000 from the Haig Villas allocations, allocated to Formal Sport and Built Leisure, which needed to be spent by 2020 and it was the council's belief that the less stringent restrictions on the funds may allow it to be spent on the project regardless. The council decided that an application for Section 106 funds would be made for the whole project, and if there was a shortfall then an application for the balance would be made from New Homes Bonus funding.

9. Finance:

- a) To report on the financial situation of the Parish Council and to approve cheques for payment.

Income since last report

Date	Received from	Details	Total £
09/05/2018	Lloyds Bank	Bank Interest - June 2018	0.45

Cheques for approval

Date	Payee	Detail	£ inc VAT
21/06/2018	Smart Cut	Grasscutting 11/6/18	197.76
30/06/2018	Smart Cut	Grasscutting 29/6/18	61.80

Hill & Moor Parish Council

Clerk: Mrs Jo Adams
Landline: 01386 554305

Address: 43A High Street, Pershore, WR10 1EU
Tel/ Text/ WhatsApp: 07795 608892

Email: hillandmoor@yahoo.co.uk

30/06/2018	T. Hodges	Lengthsman work Jun '18	185.50
30/06/2018	J. Adams	Salary Jun '18	230.66
30/06/2018	J. Adams	Allowances: Phone/Computer Jun '18	17.50
30/06/2018	T. Hodges	Open Spaces Maintenance Jun '18	91.00

Balance as at 19/06/2018

Current account balance 26,383.56
(£5,000 Severn Waste Environmental Fund)

Balance as at 19/06/2018

Savings account balance 10,026.32
(£10,000 Flood Alleviation)

Total cash assets 36,409.88

It was resolved to approve the cheques for payment.

b) To discuss the internal auditor's report: The audit had included a financial and governance audit and the auditor had made several recommendations. In addition to these, he recommended that the Council's position regarding the Village Hall be clarified, as it still appeared on the Parish Council's asset register. Some work had already been done on this but would probably necessitate a visit to the Worcester Record Office at the Hive. The evidence gathering had been time-consuming so Cllr Yarnold recommended an extra day's pay for the clerk for the audit and a further day's pay for the investigations into the Village Hall. This was agreed.

10. Correspondence for Information: An invitation to put forward nominations for the Building Design awards in Wychavon; notification of the temporary closure of Blacksmiths Lane for works.

11. Clerk's report: The clerk and Cllrs Jeanes had attended the Community Event run by Wychavon on the 5th July.

12. Date of next meeting and items for next agenda: Thursday 6th September 2018. Items would include an action plan following the internal auditors report.

The meeting was closed at 9.20pm.

Public Questions

A resident reported that litter and rubbish had been left on the path between the main road and May Tree Road and the littering was ongoing. The Council agreed to contact Wychavon.

There was still a fair amount of tree clippings in the ditch off Boggs Lane. Many had been cleared and there was a problem identifying the ownership of the strip of land between the poplars and the ditch, where many self-seeded trees and bushes were growing. Much of the debris from the poplars had fallen on this patch and it had been difficult for the contractors to clear it effectively. Efforts would be made to ascertain ownership of the strip. The residents suggested that a working group of volunteers could help to clear the area if the owner could not be found.