

# Hill & Moor Parish Council

Clerk: Mrs Jo Adams  
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## Minutes of the Parish Council Meeting

held in Lower Moor Village Hall on

**Thursday 4th October 2018 at 7pm**

Present: Cllrs M. Yarnold (Chair), P. Jeanes, T. Betteridge, Mrs A. Jeanes, D. Saunders and S. Vaughan

Also present: J. Adams, Clerk; County and District Cllr E. Tucker

- 1. Apologies:** Apologies had been received from Cllr Mrs P. Stone.
- 2. Declarations of Interest:** There were none.

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***The meeting was adjourned for Public Question Time***

*Notes can be found at the end of these minutes.*

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- 3. Minutes:** It was agreed that the minutes of the Parish Council meeting of the 6<sup>th</sup> September 2018 were a true and accurate record.
- 4. District and County Councillors reports:** There was no progress on investigating the ditch by the main road as it was still too dry for samples to be taken. Residential site: Wychavon was awaiting further information from the site owner. The District Council would then need to decide if it wished to take enforcement action to get the correct planning permissions for the site. Once this was in place, the site could be licensed and the licence enforced. Also on planning matters, councillors were invited to attend an SWDP briefing. Still more new houses were required and the District Council was in discussions as to how to meet this need. The County Council's financial woes continued. At the recent cabinet meeting an overall shortfall of £5.2M was reported, due to the increasing costs of Adult Social Care.
- 5. Parish Councillors reports:** Cllr Yarnold reported that he and Cllr P. Jeanes would be attending the next meeting of the new PACT group, and would seek advice on speeding and parking issues. Cllr Saunders reported that Hill and Moor's team in the Parish Games had been runners-up in the dominoes event.
- 6. Progress reports**
  - a) Playing Field and mowing:** Cllr P. Jeanes reported that a mole was burrowing close to the path. It had not yet reached the football pitch but the Council thought it best to treat the area regardless. New mower: a demo was scheduled for Sunday morning and the two old mowers had been disposed of. Pitch: The football pitch was in a poor state. The dry weather had not helped and it needed rolling again. It had been suggested that the pitch may need harrowing to clear the thatch; Cllr P. Jeanes would seek advice. It was acknowledged that the pitch may need some investment.
  - b) Play area:** There had been reports of broken glass in the play area which had been cleared away by the local publican. The damaged and missing parts of the fence would need to be addressed.
  - c) Flood / Drainage:** Nothing to report.
  - d) Footpaths:** Cllr Yarnold had contacted the owner of the land re the public footpath running from Blacksmiths Lane to Bridge Street but to date the work hadn't been done. There was more rubbish dumped on the path by Hill and Moor Meadows.
  - e) Village Hall:** Cllr A. Jeanes reported that the recent meeting of the Village Hall committee had been attended by 4 people. There had been some discussions on clearing up the outside areas and arranging an AGM but little meaningful progress on finding someone to do the administration or

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bookings. No minutes were taken. It was suggested that Cllrs A. Jeanes and Yarnold could talk to the chairman. It was apparent that new members of the Trust were needed and Cllr Betteridge suggested that regular hirers, if they were local, could be approached. However this was, of course, still a matter for the committee itself to lead on.

- f) Neighbourhood Watch: Cllr Saunders reported that two new people had expressed interest in helping a NW scheme. There had been a recent burglary at a house in Back Way, where the patio door had been forced.
- g) Landfill Site: Nothing to report.
- h) Lengthsman: Nothing to report.
- i) Newsletter: Nothing to report.
- j) Report from NHB /S106 Group: Cllr P. Jeanes reported that the pads for the benches had been done but the stakes and tape set up around them had been tampered with and the stakes stolen. The pads for the lighting posts was next to be organised and trees and grass seed ordered.

## 7. Planning

- a) **To discuss and comment on any current planning applications:** There were none.
- b) **Wychavon District Council Decisions:** There were none.
- c) **To note or discuss Planning Correspondence, Information and Issues:** There were none.

8. **To discuss renewal of the NPower streetlighting contracts:** It was resolved to switch the contract to EON, who had fielded more competitive prices.

9. **To discuss the internal auditors report:** The auditor's report had highlighted the need to create and/or review some policies and procedures. Cllr Yarnold requested copies of documents so that he could start working on them. Also, Cllr Yarnold and the clerk would work out a timetable of review and the various policies would then be addressed in turn.

10. **To discuss the creation of a Hill and Moor football team:** Cllr Saunders reported that he was keen to set up a local team who would train once a week and play matches on Sunday mornings. The Council agreed that there would be few problems with the regular hirers as they used the pitch on Saturdays. Nets and line-marking would have to be organised but equipment could be stored in the container. The problem would be that there were no changing rooms, which would prohibit the team from being able to enter a league. Cllr Saunders would proceed with a formal booking for the pitch for Parish Council consideration if setting up a team was practical.

11. **To discuss arrangements for the bonfire:** Cllr Vaughan reported that a meeting was set up for tomorrow with the organisers. Cllr Yarnold would request the risk assessment for review. Volunteers would be needed to fulfil various roles including putting up the marquee (6-8 people for this), building the bonfire, marshalling at the event and clearing and re-seeding the bonfire area afterwards.

12. **Finance: To report on the financial situation of the Parish Council and to approve cheques for payment.**

### Income since last report

Date	Received from	Details	Total £
14/09/2018	Wychavon District Council	NHB - Perimeter path	3,384.00
25/09/2018	Wychavon District Council	CIL: 1st half 2018/19	347.40
25/09/2018	Wychavon District Council	2nd half of precept 2018/19	5,807.00
25/09/2018	Wychavon District Council	2nd half of grant part of precept 2018/19	442.00
10/09/2018	Lloyds Bank	Bank Interest - Sept 2018	0.44

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## Cheques for approval

Date	Payee	Detail	£ inc VAT
30/09/2018	Kedel Ltd	Benches /picnic benches	3,631.20
31/08/2018	Smart Cut	Grasscutting 7/8/18	197.76
09/09/2018	Npower	Q1 2018/19 Contract 1, 2, 3	183.36
14/09/2018	Npower	Playing Field supply 2/05/18 - 1/09/18	29.60
30/09/2018	J. Adams	Salary Sept '18	230.66
30/09/2018	J. Adams	Allowances: Phone/Computer Sept '18	17.50
30/09/2018	HMRC	PAYE Q1 2018/19	172.80

## Balance as at 27/09/2018

Current account balance 33,342.75  
(£5,000 Severn Waste Environmental Fund)

## Balance as at 27/09/2018

Savings account balance 10,027.57  
(£10,000 Flood Alleviation)

**Total cash assets** 43,370.32

It was resolved to approve the cheques for payment.

## 13. Correspondence for Information: The following correspondence had been received and circulated:

- Notification of patching work on the Throckmorton Road
- Notification of the Autumn Parish Conference
- Invitation to St Richard's Hospice Open Day
- Invitation to an SWDP briefing event on the 6<sup>th</sup> November
- Letter from Wychavon on their Diamond Jubilee Recognition Awards
- Letter from Wychavon outlining available Section 106 funds
- Information form Wychavon on the new 'Permission in Principle' process for planning applications

## 14. Clerk's report: Information on the allocation of CIL funds and two CIL payments had been received for two new properties at Lower End Farm and two new properties off Bridge Street. The final cheque had been received from Severn Waste for funding for the new path.

## 15. Date of next meeting and items for next agenda: Thursday 1st November 2018. Items would include potential uses for the CIL funding; planning the launch event for the new path; bonfire; speeding; decision on Field Day date for 2019; to decide which play equipment supplier to engage for phase 2 of the playing field enhancements; update on work arising from auditor's report; to discuss Section 106 monies to upgrade the football and cricket playing surfaces.

The meeting was closed at 8.50pm.

## Public Questions

There were none.