

Hill & Moor Parish Council

Clerk: Mrs Jo Adams
Landline: 01386 554305

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Minutes of the Parish Council Meeting

held in Lower Moor Village Hall on

Thursday 4th April 2019 at 7pm

Present: Cllrs M. Yarnold (Chair), P. Jeanes, T. Betteridge, Mrs A. Jeanes, D. Saunders, Mrs P. Stone and S. Vaughan

Also present: J. Adams, Clerk; County and District Cllr L. Tucker

1. **Apologies:** There were none.
2. **Declarations of Interest:** There were none.

The meeting was adjourned for Public Question Time

Notes can be found at the end of these minutes.

3. **Minutes:** It was agreed that the minutes of the Parish Council meeting of the 7th March 2019 were a true and accurate record.
4. **District and County Councillors reports:** Cllr Tucker had spoken to Enforcement regarding the incorrect position of the caravan on plot 2 at Hill and Moor Meadows; the officer thought that the caravan was in the correct position but would check. Cllr Tucker had been unable to get an update regarding the Upper Moor residential site.
Station Road would be closed for two weeks for resurfacing and traffic light installation. With more agony for anybody wanting to use Station Road, there was also permission for a further closure in the school summer holidays.
5. **Parish Councillors reports:** Cllr Yarnold reported that the second memorial bench had been installed, in memory of two parishioners who had made contributions to the local community in their lifetimes. He also reported that the new playing field sign had arrived.
6. **Progress reports**
 - a) Playing Field and mowing: The field had been mown but the grass was looking long between cuts. Cllr Jeanes would ask Sandfields if it could be cut more often. Smartcut would be asked if they would be able to do ad hoc cuts when needed. Prices for skips had been obtained and it was decided that this could wait until the weather was drier, to save the grass from vehicle damage when the skip was placed. Costs for a 4-yard skip had been quoted as £144 - £145.
 - b) Play area: The grass needed cutting again.
 - c) Flood / Drainage: A resident had asked why the drainage project had not been allocated funding. Cllr Yarnold had contacted the resident to explain that the proposal had gained less local support compared to other projects and that it was ineligible for funding from some of the grants.
 - d) Footpaths: The Boggs Lane path was muddy.
 - e) Village Hall: A meeting had taken place. The funding application for Severn Waste had been sent and there was enthusiasm from the committee for a new kitchen and for audio-visual equipment. The committee were aiming to promote the village hall and increase its usage.

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- f) Neighbourhood Watch: Cllr Stone reported that a meeting was planned. She had arranged to meet the co-ordinator of the Fladbury scheme.
- g) Landfill Site: Nothing to report.
- h) Lengthsman: Cllr Yarnold would arrange a meeting with the lengthsman to discuss how it was all going and try to make sure that parish councillors were made aware when he would be in the village. It was decided to renew the lengthsman's contract for 2019/20 and hold a further review in September.
- i) Newsletter: The newsletter had been distributed.
- j) Report from NHB /S106 Group: Play equipment: this would arrive at Kompan UK from their manufacturing facility in the first week in May; the company hoped to start the installation the following week. They would be in touch to set up a pre-start meeting.
Works to football pitch: costs for removal of waste had been quoted as £240 per load with an estimated 2 – 3 loads required. The council agreed that this was acceptable. It was decided not to do any works to the cricket outfield.
Village Hall works: the Severn Waste funding would be put towards the kitchen; the NHB funds would therefore pay for the audio-visual equipment, acoustic curtain and the balance of the kitchen.
Perimeter path project: the project was nearing completion. The trees purchase was in progress and arrangements had been made to tidy up the structure of the corner bund and plant wildflower seed.
Lights across path: Cllr Yarnold had spoken to the electrician – a quote for a photocell light sensor and timer had come in at £220. This was agreed.

7. Planning

a) To discuss and comment on any current planning applications:

19/00604/HP	Brock House, Hill Furze, Fladbury, WR10 2NB	Proposed single storey extension to existing dwelling
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The Parish Council had no objection to the application.

b) Wychavon District Council Decisions: The Northern Link Road had obtained permission.

c) To note or discuss Planning Correspondence, Information and Issues: There were none.

8. To discuss arrangements for the Annual Parish Meeting: Cllr Yarnold would arrange the speakers from the village groups. Cllr Stone agreed to provide the coffee, tea, sugar etc and she and Cllr A. Jeanes would organise these at the start of the meeting.

9. To the move to online banking:

- a) **To agree to setting up two new bank accounts with online access to replace the main account and savings account and close those accounts in due course:** it was agreed to replace the two main accounts with Barclays Community accounts. Features of this account were: free banking up to £100,000 per annum; 3 signatories maximum with any two to authorise transactions; all signatories would need to attend the branch to set up the account; non-signatories could check balances but not set up payments.
- b) **To agree signatories on the new accounts:** the signatories were agreed as Cllrs Betteridge, Mrs A. Jeanes and the clerk (in order to set up payments).
- c) **To agree the online banking procedure:** The online banking procedure was agreed with the amendments necessary to set up the accounts with the Barclays Community account and its arrangements for signatories.

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d) **To agree changes to Financial Regulations:** These were agreed.

10. Finance

a) **To report on the financial situation of the Parish Council and to approve cheques for payment.**

Income since last report

Date	Received from	Details	Total £
13/03/2019	WCC	L/man reimb Jun - Dec '18	1,042.99
18/03/2019	Crowle Searchers	Playing Field Hire 2018/19	350.00
11/03/2019	Lloyds Bank	Interest	0.38

Cheques for approval

Date	Payee	Detail	£ inc VAT
16/03/2019	KWA UK Ltd	Memorial Bench (for parishioners)	210.00
16/03/2019	Acorn Creative	Playing Field and car park signs	144.60
17/03/2019	Npower	Electricity Field Supply 2/12/18 - 1/03/19	33.86
31/03/2019	J. Adams	Salary Mar '19	230.66
31/03/2019	J. Adams	Allowances: Phone/Computer Mar '19	17.50
31/03/2019	T. Hodges	Lengthsman Jan/Feb/Mar 2019	417.67
31/03/2019	J. Adams	Expenses Oct '17 - End Mar '19	189.93
31/03/2019	HMRC	PAYE Q4 2018/19	173.00

Current account
A/c 01865441

Balance as at 28/03/2019

26,366.01

Savings account
A/c 07578509

Balance as at 28/03/2019

10,030.07

(£10,000 Flood Alleviation)

Total cash assets

36,396.08

It was resolved to approve the cheques for payment. The accounts 2018/19 would be prepared for the auditor in the near future; the council confirmed that they were happy to engage the same internal auditor.

b) **To discuss the Clerk's remuneration:** It was agreed to pay the clerk an additional 8% in lieu of pension contributions, backdated to include the financial year 2017/18. Cllrs Yarnold and P. Jeanes would carry out the Clerk's appraisal and this would be reported at the next meeting.

11. **Correspondence for Information:** The following correspondence had been received and circulated:

- Email regarding the drainage project

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12. Clerk's report: The Statement of Persons Nominated had been published by Wychavon and it showed that councillors P. Jeanes, T. Betteridge, Mrs A. Jeanes, D. Saunders, Mrs P. Stone and S. Vaughan had been elected uncontested. There was one remaining vacancy which would be filled by co-option.

13. Date of next meeting and items for next agenda: The next meeting, which was the Annual Meeting of the Parish Council, would take place on Thursday 16th May.

The meeting was closed at 9.15pm.

Public Questions

There were none.

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