

**MINUTES OF THE MEETING OF THE**  
**NORTON-JUXTA-KEMPSEY PARISH COUNCIL HELD ON**  
**THE 17<sup>TH</sup> JULY 2014 AT NORTON PARISH HALL, LITTLEWORTH**

There were no public question time discussions.

- 1. Apologies for Absence:** Mrs. D. Hewison, P. Richmond, Mrs S. Way-Vautier. These apologies were accepted and approved.

**Attending:** H. Turvey (Chair), A. Bennett, C. Dawson, K. Fincher, D. James, Mrs. C. McGovern, Miss A. Poole, Cllr. Adams, Mrs. J. Greenway (Clerk/Responsible Finance Officer).

**2. Changes to Membership**

None

**3. Declarations of Interest**

a) Cllr. Turvey reminded members of requirements.

b) and c) Existing dispensations were noted.

d) (i) A dispensation was granted up to the next ordinary election (2015) to Cllr. Turvey, to enable participation in any discussion or vote on any matter concerning Hatfield Lane highways matters. Proposed by Cllr. James, seconded by Cllr. Fincher and agreed by all.

**4. Minutes of the Parish Council Meeting held on 26<sup>th</sup> June 2014**

Approved as proposed by Cllr. Fincher, seconded by Cllr. Dawson and agreed by all.

**5. 2014/152 Reports**

**a) Cllr. R.C. Adams (District & County Councillor)**

Cllr. Adams advised that further discussions are taking place between Wychavon and Malvern Hills DCs regarding a shared Chief Executive. Wychavon now has a robust 5 year land supply which will have a bearing on future speculative planning applications. Worcs CC has received additional funding for the Parkway Station, A4440 southern link improvements, Kidderminster railway station improvements and pothole repairs. Cllr. Adams commented upon a 'lights out' initiative that is being promoted to mark the centenary of the start of WW1

**b) Finance**

(i) The current account balance was £7,529.91 on 3<sup>rd</sup> July with the deposit account balance at £67,458.81 on 2<sup>nd</sup> July. S.137 spend to date for the 2014/15 financial year remains nil.

(ii) The Clerk advised that the monthly accounts to 30<sup>th</sup> June should be available during w/c 21<sup>st</sup> July and will be circulated for review upon receipt. The Clerk confirmed that treatment of VAT within the monthly accounts has been raised with accountants.

**c) West Mercia Police**

The Clerk highlighted a resident's report to the Police relating to 2 sets of horses being ridden 2 abreast which was noted. Cllr. Adams advised that a new CSO Steve Tinkler has been appointed to support PC Woods and CSO Julie Pardoe.

**d) EnviroSort**

Cllr. Bennett will attend the Liaison Group on 23<sup>rd</sup> July and will raise the issue of glass debris along Woodbury Lane which is becoming a regular occurrence. Cllr. Bennett asked for date/times of problems to be reported to him and also wagon numbers when seen.

**6. 2014/153 Current Planning Applications**

Cllr. Turvey summarised the following current applications. It was agreed that application W/14/00719, land at Woodbury Lane, would be opposed along the lines of the previous application for the Spies development but tailored to the detail of this application (also see agenda item 11). Cllr. Turvey will write the response for submission by the Clerk prior to the 28<sup>th</sup> July.

### Approvals

**Oakleigh, Hatfield Lane**  
**Ref: W/14/01135**

Retrospective change of use of agricultural land to domestic curtilage to Oakleigh and Ingwelaza. General comment submitted.

**One Woodside, Hatfield Lane**  
**Ref: W/14/01036**

Erection of wooden children's play fort. Parish does not support.

### Refusals – None

### Awaiting Decision

**Land to the south of the City of Worcester, Bath Road. Malvern Hills DC Ref: W/13/00656/OUT Welbeck Land**

Outline planning application, including approval of access (appearance, landscape, layout and scale reserved) for a mixed-use development with local centre to the south of Worcester.

**Land north of Taylors Lane, south of and part north of A4440 Broomhall Way, Worcs. MHDC Ref: W/13/01617 St. Modwen Developments**

Outline application with all matters reserved except for access, for a mixed use development comprising residential development up to 255 dwellings, employment (B1) (b and c), B2 and/or B8, access, footpath, cycleways and highway infrastructure, pedestrian/cycle bridge over A4440, public open space, landscaping and associated development and drainage.

**Land adjacent to Lobelia Close, Cranesbill Drive, Broomhall Green & A4440 Broomhall Way Worcester City Ref: P13A0617 St. Modwen Developments**

Erection of pedestrian/cycle bridge over A4440 Broomhall Way to facilitate access to a mixed use development comprising of up to 255 dwellings and employment (B1) (b and c), B2 and/or B8, on land between Taylors Lane and the A4440 Broomhall Way.

**Middle Battenhall Farm Worcester City Ref: P13B0632 Miller Homes**

Outline planning application for the construction for up to 200 dwellings, open space, new vehicular junction and access and associated infrastructure

**Norton Grange, Hatfield Lane Ref: W/13/01825 (resubmission)**

Change of use to cattery and erection of a single storey, mono pitch rectangular building and a single storey timber clad garden shed. Amendment: Amendment to red line and changes to the design of the proposed cattery. Parish does not support.

**Albert House, Pershore Road, High Park. Ref: W/14/01706**

Outline planning application for 2 dwellings and vehicle access. Parish does not support.

**39 Mandalay Drive, Norton Ref: W/14/00956**

Loft conversion with front and rear dormer windows, rear white PVC conservatory and change of use of land to domestic garden with pedestrian access. Parish does not support change of use of land aspect of application.

**9 Gazala Drive, Norton Ref: W/14/01146**

Two storey side extension and single rear storey extension. Parish supports with conditions.

**Bevere Lodge, Church Lane Ref: W/14/01272**

Single storey side extension and detached double garage to front. Parish does not support garage element.

### Internal Consultation

**Land at Woodbury Lane, Norton Ref: W/14/00719**

Hybrid application for full permission for the erection of an industrial building and associated infrastructure, parking, access, SuDS and landscaping to accommodate the relocation of Molten Metal Products.

**Touchwood, 2A Wadborough Rd, Littleworth Ref: W/14/01412**

Proposed porch.

#### Other

Appeal to the Planning Inspectorate re:

**Broomhall Grange, Norton Road,** Outline application for residential development (illustrative scheme of 37 dwelling units), with all matters reserved except for  
**Ref: Broomhall** access. Parish does not support. Refused by Malvern Hills DC  
**Malvern Hills DC 13/00710/OUT** Planning.

Cllr. Turvey briefly commented upon the new Wychavon Local Enforcement Plan and training sessions proposed in September. The Clerk highlighted the information circulated from Wychavon DC relating to new permitted development changes.

#### **7. 2014/154 Development of the old Regiment HQ Site**

Cllr. Fincher advised that the allocation process has started, with applications now open via the Wychavon Homes Choice list for an extended period of 3 months. The properties have been named St. Helena Court and the Regimental Crest will be added to the road name sign. Cllr. Adams thanked Cllr. Bennett for his assistance with the proposed British Legion support with home furnishings for residents.

#### **8. 2014/155 South Worcestershire Development Plan (SWDP)**

Cllrs. Fincher and Turvey reported on a productive meeting with Mr Hegarty (Wychavon DC MD) and Cllr. Adams. This included discussion of aspects of the SWDP that are not being enforced within the Welbeck and St. Modwen's applications (i.e. restricted access to Norton Road and the addition of an access road to Norton Road) and the lack of coherence between strategic projects including the A4440 southern link improvement work, the SWUE and the Parkway Station. Concern has been expressed that traffic flow analysis is being undertaken on a piecemeal basis rather than as an overall holistic view. A meeting with Worcs CC has been proposed to review this. It is understood Welbeck has now agreed for Worcs CC to release 'relevant' traffic modelling data and Cllr. Turvey will chase for this. Following the Church Lane traffic survey, data has now been received from Worcs CC which provides volumes of cars and may provide a useful benchmark for Church Lane traffic flows.

#### **9. 2014/156 Land adjacent to St. Peters Garden Centre**

The Clerk provided an update on outstanding matters relating to replacement of the bus shelter, play area matters, the pedestrian crossing and general reinstatement work. It was agreed, in principle, for the Parish Council to adopt the area of land that the new, developer provided, bus shelter would sit on. The Clerk will advise the developers. It was noted that Worcs CC Highways has agreed that the signage at the new roundabout is incorrect in terms of the weight limit restriction shown and this is being corrected. Also see agenda item 26b re weight limit restriction area. To progress installation of a plaque naming the play area, the Clerk will seek approval from the developers for a small plaque to be installed by the entrance to the play area, funded by the Parish Council, naming this as the Fred Dancox Park and providing a few words to explain the background to this. Proposed by Cllr. James, seconded by Cllr. Fincher and agreed by all. Costs will be considered once the developers' agreement has been received.

#### **10. 2014/157 Worcester Parkway Station**

No further news other than it is understood that funding has been secured and that a Worcs CC planning application is likely to be received for consultation shortly.

#### **11. 2014/158 Proposed Developments along Woodbury Lane, Norton**

As discussed under agenda item 6. This application seeks to develop an area outside the development boundary to extend Molten Metal Products and to house 2 other undefined applicants. It was again agreed that the Parish Council would oppose this application as it does not wish to see a precedent set for development outside the development boundary.

#### **12. 2014/159 Wind Turbine Proposal Norton Fields Farm**

The Clerk has sought an assurance from the consultants that only one wind turbine is planned, with no more in the future, but no response has been received. The Clerk will chase for a reply.

#### **13. 2014/160 Norton Pre-school**

The Clerk read out a letter from Norton Pre-school explaining the proposed change to become a Community Interest Company which would retain the 'not for profit' policy of Pre-school. Cllr. James declared an interest and took no part in discussions. As proposed by Cllr. Fincher and seconded by Cllr. Dawson, it was agreed in principle to change the lease to accommodate this change but Pre-school will be responsible for the costs involved. The Clerk will advise Pre-school and upon receipt of confirmation that Pre-school accepts the costs for work involved in changing the lease, will contact the Parish Council solicitors to establish how to progress and the costs involved.

#### **14. 2014/161 Severn Trent Water (STW) Sewerage Scheme**

The Clerk advised that the contract query responses have been submitted to our solicitor. An enquiry has been put to our solicitor and land agent regarding the £9,000 community payment and whether this can be paid separately to the Parish Council. The ST1 Land Registry statutory declaration has been signed and submitted to our solicitor, to enable an application for first registration to the Land Registry. Whilst some remedial work has been undertaken to the allotment land, the temporary access has been removed and fenced, despite the Parish Council request for the access to be retained and a gate installed. No remedial work appears to have been undertaken to the Parish Hall site (e.g. removal of temporary path, installation of a new tarmac path and concreting up to the SPS fencing to replace the stone). The Clerk is continuing to chase the outstanding remedial work via the land agent. The Clerk will contact the resident who reported the problem with the ditch at the back of the allotment land, to check that STW has cleared this. In view of the lack of co-operation from STW to complete the outstanding remedial work, the Clerk will ask the land agent if the Parish Council can complain to the ombudsman in an attempt to obtain resolution.

#### **15. 2014/162 Employment Matters**

a) The draft groundsman job specification previously circulated was agreed, as were hours of 12 hours per week at £10 per hour. It was noted and agreed that this position will need to be funded from reserves in 2014/15 and from a precept increase in 2015/16. The position will be advertised as soon as possible. In terms of the allotment responsibilities, these will be undertaken in conjunction with Cllr. Mrs McGovern who will continue to oversee the allotments. Proposed by Cllr. Fincher, seconded by Cllr. Bennett and agreed by all.

b) Cllr. Fincher reported that the Clerk's annual appraisal has been undertaken with Cllr. Turvey and following a very good year, a one point scale increase is recommended, in line with the Clerk's contract. This was agreed by all and the Clerk will arrange via Wychavon payroll.

#### **16. 2014/163 VAT Procedures**

The Clerk advised that Derek Kemp, NALC financial advisor, has agreed to review the Clerk's report/Parish Council activities and the questions suggested to HMRC, with a cost quoted of up to £100. If a visit is considered necessary, then a further estimate of costs will be provided for consideration. The Clerk will submit the report and HMRC questions for review as proposed by Cllr. James, seconded by Cllr. McGovern and agreed by all.

#### **17. 2014/164 Funding of Proposed Capital Projects**

The previously circulated summary of responses received for the New Homes Bonus (NHB)/Parish Hall recreation facilities consultation was considered. The other suggestions for use of NHB funding were noted (including refurbishment of the Parish Hall, a cycle route through the Parish, litter picking, ideas to develop the Parish Hall recreation facilities and improvement of facilities at Norton/Worcester Norton Cricket Club) and will be considered for future funding. It was noted that projects need to meet the specific criteria for the funding stream available and also be deliverable by the Parish Council. A new bus shelter in Crookbarrow Road (to match that to be

provided by the developers) is also being considered at a cost of c. £10k including ground works and installation. NHB funding available to April 2015 stands at c. £45k, which leaves up to £35k to be applied for towards the Parish Hall recreation facilities project.

#### **18. 2014/165 Parish Hall Recreation Facilities**

The tenders received were considered by a working group (Cllr. Dawson, Cllr. Turvey, Cllr. Fincher, Cllr. Mrs McGovern, Cllr. Bennett, Mr. Reeves, Miss Poole and the Clerk) on 14<sup>th</sup> July. The tenders and the methodology used to assess these (as detailed in the invitation to tender) were explained, along with the recommendations by the working group. In total the project is expected to cost up to £140,000 including some extras. Funding is proposed by £85k s106 monies for the MUGA development, £35k NHB, £7,500 Wychavon Grant (may be a complex situation as granted to the Parish Hall and may be on a pro-rata basis). Cllr. Dawson/Cllr. Turvey will discuss the Wychavon Grant use with Jem Teal, Wychavon Development Manager. Excluding the Wychavon Grant, there is a potential funding shortfall of £20k (providing the s106 and NHB funding applications are approved). It was agreed by all to fund this shortfall from reserves if necessary. Cllr. Turvey offered to contact local businesses to seek contributions to the play area. The Clerk advised that Wychavon Planning has previously advised that planning permission may not be needed, but this would depend on the detail of the proposals. It was agreed for the Clerk to submit the preferred supplier recreation facility plans to Wychavon Planning for their decision on whether planning permission is required.

As proposed by Cllr. Dawson and seconded by Cllr. Fincher, it was agreed by all to progress the project with Eibe as the preferred supplier, subject to NHB funding being approved by Wychavon DC. The Clerk will notify Eibe and explain the delay in being able to progress with the project until funding has been secured and planning permission obtained (if necessary), this is likely to be early October. The Clerk will also advise Hags SMP and Wicksteed that they have not been successful. Cllr. Dawson will arrange a meeting with Eibe to discuss the finer detail and extra work being considered.

#### **19. 2014/166 Parish Hall Car Park/Grounds/Outside Space**

- a) Cllr. Fincher reported on a meeting with Martyn Cross, Wychavon Engineer. In summary, a tarmac surface was recommended and specifications for this, along with drainage provision, were provided. The details will be discussed by the working group and further quotes will be sought for consideration against the specification provided by Wychavon.
- b) Cllr. Dawson and Cllr. Turvey offered to progress the flag pole planning application. The Clerk will forward background information.
- c) Quotes were considered and it was agreed by all to instruct New Farm Grounds Maintenance to remove the dead tree from the playing field at a cost of £55 plus VAT. The Clerk will also seek a quote for removal of a small dead tree by the pedestrian entrance to the Hall grounds from Wadborough Road. It was agreed for the Clerk and Chairman to approve this work.
- d) Following contact with Worcs CC Highways it was agreed for the Lengthsman to trim the pavement side of the hedge at the front of the Parish Hall grounds. The Clerk will arrange.

#### **20. 2014/167 Parish Hall**

- a) Update from landlord representative: Cllr. Fincher provided an update following the last Trustees meeting. In summary, the relationship with the Parish Council has been 'reset' and responsibilities clarified i.e. the Trustees are responsible for the running of the Hall and its interior/exterior whilst the Parish Council is responsible for the environment the Hall sits in. It is planned for the current Hall surplus of c. £30k to be spent on maintenance to the leaking roof, the external cladding, the kitchen floor and the main hall floor and CCTV. The Clerk will forward the model CCTV protocol to the Hall Trustees. Quotes are being obtained and funding opportunities explored; the Parish Council may be approached for a funding contribution.

Mr & Mrs Sparling have given notice to relinquish their roles as Hall Manager, Booking Secretary, Treasurer and cleaners on 1<sup>st</sup> November 2014, or earlier if possible. They will continue with their

roles until then and may remain as Trustees in the short term to assist with funding opportunities.

There appear to be continued issues regarding the 2015 panto dates and Cllr. Fincher (as a Hall Trustee) will seek clarity. Panto dates have been agreed for the next 2 years.

Mr Lucas has agreed to return as a Hall Trustee until the May 2015 AGM, to assist with this transition period, but will not seek re-election at the AGM. A flier is being drafted for inclusion in the next newsletter to attract new Hall Trustees. If it is not possible to obtain new Trustees then at the May 2015 AGM, it may be necessary for the Trustees to relinquish the lease to the Parish Council. This would not solve the problem, as the Parish Council does not have the resources/people to run the Hall. It was noted that if necessary, the Hall can afford to pay a Hall Manager based on the current/forecast level of bookings/income. Cllr. Fincher welcomed any ideas or offers of assistance.

**b) Caravan Rally Enquiry October 2015:** Consideration was given to the enquiry received from the Birmingham District of the National Camping & Caravanning Club for a 2 night stay for 10-20 caravans (20-40 people) using the car park for the caravans. This was agreed on the basis that the Hall Manager is happy to accept the booking (which includes the Hall) and that he will negotiate the Hall fee which will include use of the outside space. A Hall refundable deposit of £500 was recommended, to include the outside space (in view of the likelihood of the car park being resurfaced by this time). The Clerk will advise the Hall Manager.

## **21. 2014/168 Allotments**

- a) Cllr. Mrs McGovern advised that vacant plots will be allocated as soon as possible and tenants that are not working their plots will be contacted. The tenancies of the garages will be reviewed.
- b) The Clerk explained the incident reported of a child being scratched by brambles overhanging from the allotments hedge and that these have now been removed. Following communications with Worcs CC Highways it was agreed for the Lengthsman to trim the pavement side of the allotments hedge. The Clerk will arrange.

## **22. 2014/169 Public Rights of Way (PRoW)**

Cllr. Turvey advised that the second cut of the PRoWs is due in the 3<sup>rd</sup> week of July. The Clerk will confirm with the contractor.

## **23. 2014/170 Worcester Norton Sports Club (WNSC)**

Cllr. Fincher advised that he had attended the Whittington Parish Council public question time session to provide background to the community facilities questionnaire, potential developments at WNSC and to arrange for distribution of the questionnaire within their Parish. Unfortunately Mr Goode was unable to attend the Whittington Parish Council meeting. The response received, including from members of the public in attendance, was that they were unhappy with funding from a development in their Parish being used in a different Parish, for facilities that they were unlikely to use. Cllr. Adams reiterated at the Whittington meeting that, due to the wording of the s106 agreement, it is not possible for this funding to be used to develop the Village Hall in Whittington Parish. WNSC has acknowledged the need for the necessary permissions to be obtained prior to any demolition work to the groundsman's house or removal of TPO trees and for a separate body to be set up to meet the criteria for the s106 funding. Cllr. Fincher will provide Mr Goode with the questionnaires received directly so that these can be included in the overall results.

## **24. 2014/171 Croquet Club**

It was noted that despite exploring potential locations, the Croquet Club is having difficulty finding another suitable site. Cllr. Adams will make further enquiries about the land at the end of Brockhill Lane to establish whether there is any potential availability. The request to support a petition to retain the Steward's house, the TPO protected trees and the Croquet Club on the WNSC site was considered. It was agreed that the Parish Council would not be in a position to sign up to this but would consider the overall plans for the site as part of the planning process.

## 25. 2014/172 St. James Church, Norton

The Clerk confirmed that following clarification from CALC, the donation of £1,000 proposed at the June Parish Council meeting can be made using s.137. This will remain within the overall S.137 funding limit and will be funded from reserves. The Clerk will arrange.

## 26. 2014/173 Highways Matters

- a) Village boundary fences were briefly discussed and Cllr. Turvey will clarify the information received from Highways. Also see item 26b below.
- b) The feedback received from residents relating to increased numbers of HGVs and car transporters trying to use Hatfield Land and Hatfield Bank was noted. This appears to have coincided with installation of the new signs at the Crookbarrow Road/Norton Road roundabout. As discussed under agenda item 9, these signs are in the process of being changed to clarify the area covered by the weight restriction and that this is except for access. It was agreed for Cllr. Turvey to draft a plan (for circulation and agreement by Councillors) suggesting a revised weight restriction area for consideration by Highways. Cllr. Adams will explore a meeting with Highways to discuss this and the village boundary fences.
- c) As discussed under agenda item 5c (Police).

The Clerk reported on resident's feedback relating to drainage along Wadborough Road, Littleworth, in the vicinity of school and FP20 (NJ543), and a site visit with Mr Reeves. It was agreed for the Clerk to write to Mr Smith to request clearance of the ditch (including piped sections) along the bottom section of the Radley bridleway, to ask the Lengthsman to clear the grids and 4 drains around school, to request Highways to jet the pipes serving these drains, to seek a quote for digging out of the ditch along FP20 (NJ543) from the Wadborough Road end to the end of the section adjacent to the allotment land, to request the land owner digs out/clears the ditch to the pumping station and to write to Network Rail to request clearance of their ditch next to the railway.

## 27. 2014/174 World War I Centenary

The Clerk advised that enquires are being made with Wychavon DC relating to s106 funding for the newsletter type publication discussed during the June meeting public question time. This would highlight the history of the Barracks, the Regiment, Regiment servicemen and road names. Cllr. James continues to try to arrange the proposed Mercian Regiment cricket match. The Clerk explained guidance received from CALC relating to ordering of WW1 Remembrance Medals for payment/donation by members of the Parish. Due to the difficulties involved in this process, it was agreed to include a notice in the newsletter inviting residents to provide details of any children in the Parish that are in Year 4 or below in September 2014, who attend a school other than NJK CE First School or Norton Pre-school, so that the Parish Council can provide these children with a WW1 Commemorative medal. Those attending NJK CE First School or Norton Pre-school will be presented via school/Pre-school. Details of how to order the commemorative medals will also be included in the newsletter to enable anyone else would like a medal, to order one directly from the supplier.

## 28. 2014/175 Finance

- a) It was proposed by Cllr. Mrs McGovern, seconded by Cllr. Bennett **and all were in agreement** that the accounts detailed below be approved for payment/confirmation.

Accounts for Confirmation: None

Accounts for Payment:

Creditor	Detail	Amount £
Simon Skeys	First cut of Public Rights of Way	350.00
New Farm Grounds Maintenance	Playing field cut June 2 cuts at £63.50 and one perimeter cut at £15 plus VAT	170.40
P. Skeys	Lengthsman duties April and May	315.00
SME Solicitors	Land Registration fee for Parish Hall	40.00
Worcs CALC	Networking/training event 2 <sup>nd</sup> July (Cllr. Bennett)	10.00
Worcs CALC	VAT element of finance training day invoice (£75+VAT)	15.00

Mrs J. Greenway	Honorarium July 2014 (Gross)	1,044.50
R. Pullen	June/July 2014 – play area work/inspections (4.5 hours), mileage and pay in lieu of holiday (Gross)	38.58
S. Williams	Winner of Summer newsletter number puzzle	10.00
A. Rudge	Runner up Summer newsletter number puzzle	5.00
Shear Perfection Ltd	Mowing of churchyard (£217) and Norton verges (£170) 10/7/2014 plus field fencing work (£280) plus VAT	800.40
J. Greenway	Expenses July	91.07
	<b>TOTAL</b>	<b>2,889.95</b>
	<b>GRAND TOTAL</b>	<b>2,889.95</b>

**29. 2014/176 Correspondence for Information**

See Appendix 1 for a list of correspondence received.

**30. 2014/177 Clerk's Report on Urgent Decisions since the Last Meeting**

Items as discussed during the meeting.

**31. 2014/178 Items for Update to Local M.P.**

Nothing at this time.

**32. 2014/179 Councillors' Reports and Items for Future Agenda**

- Autumn newsletter reports to be submitted to Cllr Mrs McGovern by 15<sup>th</sup> August.
- The Community Groups Meeting remit.
- Superfast Broadband and coverage within the Parish

**33. 2014/180 Date of Next Meeting - Thursday 25<sup>th</sup> September 2014**

The meeting closed at 9.40pm.



<b>Correspondence Received for 17<sup>th</sup> July 2014 Parish Council Meeting</b>	
<b>Sender</b>	<b>Subject</b>
CALC	Updates on various matters and training, including Funding of CALC, insurance briefing, Neighbourhood Planning, LEADER 2015, Superfast Worcestershire Clerk & Councillor gathering 15 <sup>th</sup> July (aspects of insurance), 2015 elections, insurance, redundant buildings grant, new NHS guide, South Worcs CAB AGM, Police and Crime Commissioner survey, flood warnings and visit to Environment Agency flood warning service, Lengthsman training, VAT, Annual Return and Council Tax Benefit Subsidy, funding, news from NALC, dates for the diary/training (to Parish Councillors)
Clerks & Councils Direct	July magazine
Community First	Elmley Small Grants Funds (Arts) (to Norton Theatre Group for information)
Fields in Trust	July update
Flowering Plants Ltd	Biological control of insect pests
Grant Thornton UK LLP	Acknowledgement of Annual Return
Mrs Alys	Request for maintenance of pavement side of Parish Hall hedge and feedback regarding horses being ridden two a breast.
Mrs Weale	Hatfield Lane traffic, particularly HGVs/car transporters
Ms Janik	Injury from allotments hedge
Open Spaces Society	Summer 2014 e-newsletter
Pershore High School	June/July Newsletter
SLCC	The Clerk magazine July
St. Richard's Hospice	Information for inclusion in the Parish Council newsletter
Women's Sport Network	Information re ACTIVEMapx and link up with Breakthrough Breast Cancer
Worcs CC	<ul style="list-style-type: none"> <li>• Update on subsidised bus services review (to all Parish Councillors)</li> <li>• Regiment Close street light maintenance</li> <li>• Worcestershire Minerals Local Plan – Call for sites (to Parish Councillors)</li> <li>• Ditch clearance Norton Road (due before the end of August)</li> <li>• Street light maintenance Regiment Close</li> </ul>
Worcs Wildlife Trust	Forthcoming event (notice to notice boards)
Wychavon DC	<ul style="list-style-type: none"> <li>• Update re affordable housing allocations process for Regiment HQ site</li> <li>• Building Design Awards 2014</li> <li>• WDC Local Enforcement Plan and proposed briefing sessions</li> <li>• New Harvington Parish Council Chairman</li> <li>• Access to s106 funding for MUGA and suggested Norton Barracks publication for residents</li> <li>• Planning – Permitted Development changes (to Parish Councillors)</li> </ul>
Wychavon DC Planning Application Decisions	<p>Approval Notices:</p> <ul style="list-style-type: none"> <li>• W/14/01036: One Woodside, Hatfield Lane – erection of wooden children's play fort</li> <li>• W/14/01135: Oakleigh, Hatfield Lane – retrospective change of use of agricultural land to domestic curtilage to Oakleigh and Ingwelala</li> </ul>