

MINUTES OF THE MEETING OF THE
NORTON-JUXTA-KEMPSEY PARISH COUNCIL HELD ON
THE 29TH JANUARY 2015 AT NORTON PARISH HALL, LITTLEWORTH

See Appendix 2 for public question time discussions.

- 1. Apologies for Absence:** A. Bennett, D. James, P. Richmond (late arrival), Mrs S. Way-Vautier. These apologies were accepted and approved.
Attending: H. Turvey (Chair), C. Dawson, K. Fincher, Mrs. D. Hewison, Mrs. C. McGovern, P. Richmond, Miss A. Poole, M. Reeves, Cllr. R. Adams (District and County Councillor), Mrs. J. Greenway (Clerk/ Responsible Finance Officer).
- 2. Changes to Membership**
None.
- 3. Declarations of Interest**
 - a) Cllr. Turvey reminded members of requirements.
 - b) and c) Cllr. Mrs McGovern declared an interest in item 20 Proposed Change to Age of Transfer to Pershore High School, in view of employment at NJK CE First School. Existing dispensations were noted.
 - d) None.
- 4. Minutes of the Parish Council Meetings held on 27th November 2014 and 14th January 2015**
Approved as proposed by Cllr. Fincher, seconded by Cllr. Mrs McGovern and agreed by all.
- 5. 2015/5 Reports**
 - a) Cllr. R.C. Adams (District & County Councillor)**
Cllr. Adams provided his report after agenda item 19. A Worcester Parkway planning application is expected shortly and Cllr. Adams will attend a Parkways Station briefing on 2nd February. Cllr. Adams continues to press for measures to alleviate the Woodbury Lane flooding problems and will seek news relating to the Public Right of Way bridge and land ownership matters. Wychavon DC has increased its precept by 1.9% for a Band D property. The situation and implications relating to the Pershore High School consultation to change the age of transfer are being reviewed.
 - b) Finance**
 - (i) The current account balance was £2,320.38 on 15th January with the deposit account balance at £105,102.36 on 2nd January. S.137 spend to date for the 2014/15 financial year is £1,050 and within the 2014/15 allowance.
 - (ii) There were no questions relating to the monthly accounts and bank reconciliation to 31st December 2014.
 - c) West Mercia Police**
In the absence of PCSO Julie Pardoe or PCSO Steven Tinkler, the Clerk provided an update on recent crimes in the Parish.
- 6. 2015/6 Annual Insurance Renewal**
 - a) Following discussion of the play area and MUGA insurance at the Parish Council meeting held on 14th January, the full insurance cover was reviewed and agreed as adequate. It was agreed not to take up buildings insurance for the single, non-brick built garage. It was noted that contents in the Parish Council garages are not insured and a reminder of this has been sent to the tenant of the brick built garage that is let. Norton Theatre Group will also be advised that when they use the other brick built garage as a store, they will be responsible for arranging insurance cover for the contents. The Clerk will arrange for renewal of the policy for on a 3 year long term agreements, as proposed by Cllr. Fincher, seconded by Cllr. Dawson and agreed by all at a cost of £2,447.99 including Insurance Premium Tax.

b) Parish Council risk procedures will be formalised.

7. 2015/7 Current Planning Applications

a) Cllr. Turvey summarised the following current applications.

Approvals

Pound House Farm, Church Lane. Ref: W/14/01991 Change of use from agricultural land to private animal compound. Parish supports

27 Keren Drive, Norton Ref: W/14/02718 Two storey rear extension. Parish supports

Norton Fields Farm, Stoulton Ref: W/14/01569 Single wind turbine of up to 86.5m in height with ancillary development and access track. Parish does not support.

Refusals

Land at Woodbury Lane, Norton Ref: W/14/00719 Hybrid application for full permission for the erection of an industrial building and associated infrastructure, parking, access, SuDS and landscaping to accommodate the relocation of Molten Metal Products. Parish does not support.

Granary Barn House, Hatfield Lane. Ref: W/14/01569 Extensions and alterations to existing dwelling. Parish supported subject to conditions.

Awaiting Decision

Land to the south of the City of Worcester, Bath Road. Malvern Hills DC Ref: W/13/00656/OUT Welbeck Land Outline planning application, including approval of access (appearance, landscape, layout and scale reserved) for a mixed-use development with local centre to the south of Worcester.

Land north of Taylors Lane, South of and part north of A4440 Broomhall Way, Worcs. MHDC Ref: W/13/01617 St. Modwen Developments Outline application with all matters reserved except for access, for a mixed use development comprising residential development up to 255 dwellings, employment (B1) (b and c), B2 and/or B8, access, footpath, cycleways and highway infrastructure, pedestrian/cycle bridge over A4440, public open space, landscaping and associated development and drainage.

Land adjacent to Lobelia Close, Cranesbill Drive, Broomhall Green and the A4440 Broomhall Way. Worcester City Council Ref: P13A0617St. Modwen Developments Erection of pedestrian/cycle bridge over A4440 Broomhall Way to facilitate access to a mixed use development comprising of up to 255 dwellings and employment (B1) (b and c), B2 and/or B8, on land between Taylors Lane and the A4440 Broomhall Way.

Middle Battenhall Farm Worcester City Ref: P13B0632 Miller Homes Outline planning application for the construction for up to 200 dwellings, open space, new vehicular junction and access and associated infrastructure

Woodhall, Pershore Road Ref: W/14/01515 Alterations and conversion of existing buildings to form 4 dwellings.

Land at Broomhall Way Worcester City Ref: P14L0266 Outline planning permission for the erection of up to 103 dwellings with all matters reserved, excluding access. Parish supports subject to revision of application.

Broomhall Grange, Norton Road MHDC 14/01466/OUT Outline application with all matters reserved except for access, for residential development for up to 28 dwellings (amended scheme). Parish does not support.

Internal Consultation

**EnviroSort, Woodbury Lane,
Norton. Worcs CC 14/00050/CM** Application to vary conditions 8, 35 and 36 of planning permission 407669 to incorporate amendments to the internal process plant alongside changes to the operating and maintenance hours.

**Maple Cottage, Hatfield Bank
Ref: W/15/00088/LE** Certificate of Lawfulness for part conversion of detached garage to granny annex.

Other

Appeal to the Planning Inspectorate re:

**Albert House, Pershore Road,
High Park. Ref: W/14/01706** Outline planning application for 2 dwellings and vehicle access. Parish does not support. Refused by Wychavon DC. Appeal dismissed by the Planning Inspector.

Withdrawn by applicant:

**23 Mandalay Drive, Norton
Ref: W/14/02639** Two storey and single storey rear extension. Parish supported subject to neighbours' views

b) EnviroSort application

It was agreed for Cllr. Turvey and Cllr. Fincher to write the response for submission. In response to an invitation received, Cllr. Fincher, Cllr. Turvey, Cllr. Mrs McGovern and Mr Reeves expressed an interest in attending a visit to EnviroSort. The Clerk will advise Cllr. Bennett who will arrange.

8. 2015/8 South Worcestershire Development Plan (SWDP)

Cllrs. Fincher and Turvey advised that there is no further news. Cllr. Turvey will make enquiries relating to submission of a revised traffic plan by Welbeck. A meeting with Worcs CC is still being sought to clarify the SWUE traffic projection data.

9. 2015/9 Parish Council Land

The enquiry received relating to sale of a parcel of land owned by the Parish Council for a single house build was considered. It was noted that the area of land is outside the development boundary and the likelihood of planning permission being granted was considered to be low. As the Council objects to planning applications outside development boundaries, it was agreed that it would be inconsistent to sell a parcel of land outside the development boundary for development. The Council is not currently looking to sell land and if it were, it would need to sell the land for market value. It was agreed to decline the enquiry received. The Clerk will advise the enquirer.

10. 2015/10 Land adjacent to St. Peters Garden Centre

A meeting has been arranged with the developers for 5th February to discuss the outstanding remedial matters. This is due to be attended by Cllr. Turvey, Cllr. Fincher and the Clerk.

11. 2015/11 Worcester Parkway Station

It was agreed for Cllr. Turvey to draft a general response from the Council highlighting congestion/rat run issues and the Public Right of Way bridge situation.

12. 2015/12 EnviroSort

The Clerk advised that information received from Cllr. Bennett, including the minutes from the last Liaison Group meeting, has been circulated to all Council members. Any queries should be submitted to Cllr. Bennett.

13. 2015/13 Severn Trent Water (STW) Sewerage Scheme and Associated Matters

Cllr. Fincher advised that despite previous site visits to agree the remedial work required; this remains unfinished. A further meeting is being arranged for either w/c 2nd or 9th February to re-confirm the work required and to press for urgent completion. Cllr. Fincher and the Clerk will attend. The Land Surveyor has undertaken some work relating to the definitive line of the public right of way and the proposed line of the Coppice Cottage boundary fence, which indicates that

this runs clear of the land proposed for enclosure. The Land Surveyor is seeking clarification via Worcs CC , following which the situation will be discussed with the owners of Coppice Cottage and a revised plan of the Parish Hall site will be drawn up to support the Land Registry application. Mr Reeves advised that in terms of STW billing for the mains sewerage, if the occupier confirms that surface water is diverted away from the mains system, this can reduce charges. Cllr. Fincher will follow up in respect of the Parish Hall.

14. 2015/14 Employment Matters

a) The Clerk advised that the self employed grounds contractor role has been verbally accepted and an offer for the litter picker and groundsman roles will be made as soon as the applicant can be contacted. The Clerk will progress and issue the necessary appointment documents in consultation with Cllr. Turvey and Cllr. Fincher.

b) Following discussion and confirmation of budget provision, it was agreed to implement the national pay award, as proposed by Cllr. Dawson, Cllr. Mrs Hewison and agreed by all. The Clerk will progress.

15. 2015/15 VAT Procedures

The Clerk has spoken to the NALC financial advisor who has verbally confirmed the proposed actions/procedures and written confirmation is being chased. Once this has been received, the Clerk will seek reimbursement from the developers for the gross cost of the Norton verge mowing, seek reimbursement from the Parochial Church Council for the gross cost of its proportion of the churchyard mowing costs, prepare and submit the 2013/14 VAT reclaim and draft the HMRC clearance for exemption to register for VAT as agreed at the November Parish Council meeting.

16. 2015/16 Parish Hall Recreation Facilities

The Clerk and Cllr. Dawson provided an update on installation progress, insurance, invoice processing and funding received/being released. The Clerk will draft a request to the Parish Hall Trustees for a donation towards the cost of the play area which will provide enhanced facilities for Hall users. Completion of the play area is anticipated around the end of February/early March and an official opening was suggested towards Easter. Cllr. Mrs McGovern will discuss the possibility of some pupils from NJK CE First School attending an opening ceremony. It was agreed for Cllr. Turvey to open as Parish Council Chairman.

17. 2015/17 Parish Hall Car Park/Grounds/Outside Space

a) **Flag Pole Planning Application:** Mr Reeves was thanked for preparing the scale drawing of the installation bracket which the Clerk will submit to Wychavon Planning.

b) **Lockable bollard at Parish Hall field entrance:** The Clerk advised that following report of a vehicle driving on the playing field, a large log has temporarily been placed at the vehicle access point to the playing field. As proposed by Cllr. Dawson, seconded by Cllr. Fincher and agreed by all, a lockable bollard will be purchased at a cost of up to £300 plus VAT, for installation by the new grounds contractor. It was also agreed for the Clerk to liaise with Cllr. Turvey and Cllr. Fincher to decide upon the bollard to be purchased.

18. 2015/18 Parish Hall

As landlord representatives and Parish Hall Trustees, Cllr. Fincher and Cllr. Dawson provided an update summarised as follows. Two new Trustees are being appointed. Concerns have been raised regarding a Hall booking which includes a marquee on the playing field and a meeting is being arranged with the hirers to discuss the proposals in more detail, this meeting will include the Hall Manager plus Cllr. Fincher and Cllr. Dawson as Parish Hall and Parish Council representatives. It was agreed for the Hall Trustees to approach the new Parish Council groundsman for assistance with a new fire door and 2 new front doors to assist with the CCTV, keyless entry and fire safety improvements. The Parish Hall would fund this work. Norton Theatre Group is keen to utilise one of the Parish Council garages as storage, once this has been cleared out. The Clerk and Cllr. Fincher will liaise to arrange a skip hire date. Wychavon Planning has advised that the Parish Hall doesn't need planning permission to hold dog shows at the Hall. The Hall Manager is organising

the Parish Hall records and has enquired about an additional filing cabinet for the Committee Room. The Clerk will liaise with the Hall Manager to assess options. Hall electricity usage is being investigated as the understood account credit, may in fact be a significant debit balance. Due to access to the electricity meter being locked, the last actual reading was in 2012, with others since being estimated. The Trustees are making further enquiries and are monitoring meter readings/electricity usage, including that by Pre-school. If the debit balance is correct, there are sufficient Hall funds to pay.

The Clerk advised that Wychavon DC continues to be chased for a decision on charges to set up and run the Parish Hall payroll.

19. 2015/19 New Website

Cllr. Fincher declared an interest in view of family association. After discussion, it was agreed for the domain name norton-juxta-kempsey.org.uk to be purchased, along with a 12 month hosting service and initial website set up, at a cost of up to £100. This will be arranged by Cllr. Fincher's son with the website managed/maintained by Miss Poole, co-opted member of the Parish Council. Costs will be supported by receipts. It was also agreed in principle for the Parish Council to cover the cost of any software package needed by Miss Poole to maintain the website. The website will serve both the Parish Council and the Parish Hall. Proposed by Cllr. Turvey, seconded by Cllr. Mrs Hewison and agreed by all. Cllr. Fincher abstained.

Cllr. Adams arrived at 8.55pm and provided his report (detailed under agenda item 5a).

Cllr. Richmond arrived at 9pm.

20. 2015/20 Proposed Change to the Age of Transfer to Pershore High School

The proposals were considered including the potential impact upon feeder schools such as NJK CE First School. It was agreed for members to respond to this consultation as individuals and not to submit a response from the Parish Council, in view of the deadline for comments of 13th February, as the Council has insufficient knowledge about Parishioners' views and that of NJK CE First School to make an informed response. It was noted that parents of pupils attending Pershore High School, NJK CE First School and Drakes Broughton First and Middle School, have been notified directly of this consultation and their comments invited. If any further information is available prior to the Parish Council newsletter deadline of 18th February, consideration will be given to including this.

21. 2015/21 Allotments

Cllr. Mrs McGovern and the Clerk advised that most bills have been paid and those still outstanding will be chased. Proposals to investigate and repair the allotment water leak were agreed, as was submission of a leakage claim in view of the large bill received. It was noted that only one leakage claim will be accepted by Severn Trent Water and that a claim for this leak may result in any future claim not being accepted. Once appointed, the new groundsman will assist with plot splitting, preparation, re-letting and repair/replacement of the damaged pedestrian gate.

22. 2015/22 Wadborough Road Garages

As discussed earlier in the meeting. Actions are in hand to clear the vacant brick built garage for use by the Norton Theatre Group and to seek advice on the garage which is potentially of asbestos construction and cost to remove from a specialist company.

23. 2015/23 Public Rights of Way (PRoW)

Cllr. Turvey referred to earlier discussions relating to the Parkway Station and bridge(s) proposals. Upgrade of bridleway NJ501 was considered and it was agreed for Cllr. Turvey to submit a response referring to general landscaping matters rather than specific preference to any particular resurfacing material.

24. 2015/24 Worcester Norton Sports Club (WNSC)

No further news.

25. 2015/25 Croquet Club

It is believed that the Croquet Club can continue to use the existing lawns at present.

26. 2015/26 Highways Matters

a) New village signs: Cllr. Turvey will follow up with Worcs CC. It was noted that the WW1 Group is exploring a different type of village name sign which would incorporate wording referring to the Worcestershire Regiment. It is understood that a suggestion has been made for the Norton village name sign to be moved from its current location, close to Norton College on Woodbury Lane, to Church Lane. Re-location of this sign was not supported on the basis that the village of Norton starts where the sign is currently located. The Clerk will liaise with Mr Hodgkins.

b) Parking Church Lane verge near the Hatfield Lane junction: It was agreed to write to Mr Kite to seek his assistance with parking for the unit at Court Farm (as the land owner). Cllr. Turvey will draft for the Clerk to send.

c) General highways matters: The need for the Woodbury Lane gulleys to be cleared out and for WCC Highways to undertake this on an annual basis was highlighted. It was also noted that the balancing pond on the land next to Norton College would need to be cleared in the next 2-3 years, along with the ditch that runs from it. This would be a land owner responsibility. The Clerk will report the gully clearance to the Hub and Cllr. Adams will follow up the regular maintenance issue with WCC Highways; drainage along Woodbury Lane is being reviewed as part of the Parkway Station proposals.

The Clerk advised that the speed activated 'slow down' sign located on the B4084, Worcester bound, by the entrance to Mucknell Farm has been re-aligned by WCC Highways, despite WCC having no record of ownership. It was confirmed that the Parish Council does not own this sign which is believed to have been installed as part of the EnviroSort associated traffic calming measures. Cllr. Adams will follow up if further maintenance problems are experienced.

d) Church Lane speed limit and speed checks: The request received for the Church Lane speed limit to be increased was considered, along with the speed limit history of this road. It was agreed by all to retain the existing 30mph speed limit. It was noted that recent speed checks have shown an improved situation and these will continue over coming months.

27. 2015/27 Grass Bank Salamanca Drive

The Clerk advised that the land owner has confirmed that public liability insurance is in place to cover this area of land.

28. 2015/28 World War I Centenary

The Clerk provided an update on projects planned by the WW1 Group. In principle it was agreed for the Parish Council to submit the planning application for the proposed information boards on the Church Lane/Crookbarrow Road grass verge, following completion by the WW1 Group. It was noted that it is likely that the Parish Council will need to take responsibility for these information boards longer term e.g. insurance, maintenance and may be required to adopt the land where the boards are installed. The Clerk will seek input to the proposals so that Parish Council responsibilities can be assessed, agreed and managed. The Norton Barracks/Worcestershire Regiment booklet was considered, along with the likelihood of the Regimental Museum booklet circulation within the Parish being funded by s106 monies. Once a draft of the Regiment Museum booklet is available, the situation and funding will be considered further. New village name signs were discussed under item 26a. It was suggested that additional Norton village names signs are required upon leaving Littleworth (towards The Retreat end of Wadborough Road) and on leaving Hatfield (towards the end of Hatfield Lane). Other than this, whilst replacement enhanced signs were supported, concern was expressed that additional signs could clutter the highway and cause confusion.

29. 2015/29 Dog Fouling Problems

The continuing problem of dog fouling around the Parish and ideas to reduce this were considered. There are issues with people not picking up and also people picking up but then leaving the bags on the ground or in bushes/trees. Notices will continue to be included in the Parish Council newsletter and additional 'no fouling' signs will be installed in the worst areas where possible. Dog Control Orders were discussed but concern was expressed about the availability of resources to effectively police and without this, the work involved in obtaining Dog Control Order would be for minimal benefit. It was agreed that additional dog waste bins may help the situation and the Clerk will establish the cost of waste bins, emptying costs and whether Wychavon can collect from additional bins. Areas suggested for bins were the end of Hatfield Lane (in the vicinity of the War Memorial), Salamanca Drive, Talavera Road and Regiment Close. It was noted that Highways may need to agree the installation locations.

30. 2015/30 Noise Disturbance at Norton

Reports of noise disturbance were considered and appear to relate to use of bird scarers on land between the Norton Road and the A38. The Clerk will report to the Hub and advise the residents that made the reports.

31. 2015/31 Superfast Broadband

In addition to the public question time discussions, Cllr. Turvey advised that a meeting has been arranged for 12th February to gather further information about rollout of the project, which areas will receive which speeds and also exactly which areas of the Parish will be covered by superfast broadband. It appears that 'cabinet 4' that covers Hatfield Bank, Hatfield Lane and Church Lane, is currently not included in the rollout programme. It was agreed for the Parish Council to support a request for extension of the superfast broadband area to include 'cabinet 4'. A further update will be provided to the February Parish Council meeting.

32. 2015/32 Finance

a) It was proposed by Cllr. Mrs Hewison, seconded by Cllr. Fincher **and all were in agreement** that the accounts detailed below be approved for payment/confirmation.

Accounts for Confirmation:

Creditor	Detail	Amount £
Duplikate	Winter newsletter, including WW1 insert, net of advertising	310.00
Mrs J. Greenway	Expenses November 2014 (£87.86 less £12.02 mileage paid via payroll)	75.66
Norton Parish Hall	Reimbursement of changing rooms fees collected 1 st April to 31 st December 2014	157.50
OHMS Ltd	Mower service (£115.71 plus VAT)	138.85
Severn Trent Water Ltd	Allotment water June to December 2014	504.63
Fleet (Line Markers) Ltd	2 bags of line marker (£13 plus VAT)	15.60
Mrs J. Greenway	Honorarium Dec 2014 (Gross) including £12.02 mileage	1,056.52
R. Pullen	Nov/Dec 2014 – play area maintenance work/inspections (3 hours), mileage and pay in lieu of holiday (Gross)	34.01
HMRC	Quarterly payment of PAYE tax and NI	533.43
	TOTAL	2,826.20

Accounts for Payment:

Creditor	Detail	Amount £
R. Pullen	Dec 2014/Jan 2015 – play area maintenance/inspections (3 hours), mileage and pay in lieu of holiday (Gross)	25.91
Mrs J. Greenway	Honorarium January 2015 (Gross)	1,044.50
Mrs J. Greenway	Expenses December 2014 and January 2015 (net of £12.02 mileage being paid via payroll)	114.69
Mrs C. McGovern	Refreshments for Norton Theatre Group after panto party	35.95
Mr Rudge	Winner of Winter newsletter number puzzle	10.00
Mr Roberts	Runner up Winter newsletter number puzzle	5.00
P. Skeys	Lengthsman work Oct, Nov, Dec 2014 and January 2015	661.50
Shear Perfection Ltd	Drainage work to ditch FP20 (from Wadborough Road end) £450 plus VAT	540.00
	TOTAL	2,437.55
	GRAND TOTAL	5,263.75

b) Renewal of the Society of Local Council Clerks membership at a cost of £149 was proposed by Cllr. Fincher, seconded by Cllr. Dawson and agreed by all. The Clerk will arrange.

33. 2015/33 Correspondence for Information

See Appendix 1 for a list of correspondence received.

34. 2015/34 Clerk's Report on Urgent Decisions since the Last Meeting

As discussed during the meeting.

35. 2015/35 Items for Update to Local M.P.

The Clerk will write to Peter Luff MP to express the Council's appreciation for his support over many years and to send best wishes for his retirement.

36. 2015/36 Councillors' Reports and Items for Future Agenda

It was noted that:

- Newsletter items need to be sent to Cllr. Mrs McGovern by 18th February.
 - The Regiment HQ official opening is now likely during April and further details are awaited.
- February 2015 Parish Council meeting agenda item:
- To consider a donation to NJK CE First School towards the transport cost for pupils' swimming lessons.

37. 2015/37 Date of Next Meeting – Wednesday 25th February 2015

Cllr. Fincher gave his apologies in advance of the February meeting.

The date of the Annual Parish Meeting was noted as Tuesday 5th May 2015.

The meeting closed at 10.05pm.

Correspondence Received for 29th January 2015 Parish Council Meeting	
Sender	Subject
CALC	Updates on various matters and training, incl: pay award, CALC subscriptions 2015/16, Western Power Distribution investment plans, 2015 elections, Planning Guide, Parish polls consultation, ACT Local newsletter, membership of CALC, Government Finance Settlement and consultation, 2015/16 budgets and precepts, funding, news from NALC, dates for the diary/training, vacancies (to Parish Councillors)
Clerks & Councils Direct	January magazine
Community First	DEFRA funding
Glasdon	Outside/street furniture brochure
Helping Hands	Advertising in Parish Council newsletter
Littleworth & District British Legion	Acknowledgement and thanks for donation to The Poppy Appeal in respect of the Parish Council poppy wreath for Remembrance Sunday
Mr Moore	Parish Council comments relating to Ketch field housing development
Mr Pilling	Noise disturbance – loud bangs/explosions/bird scarers
Mr Shaw	Cancellation of Parish Council newsletter advert
Mr Walker	Enquiry re sale of Parish Council owned land
Mr/Mrs Collins	Parish Council response to planning application W/14/01515 (Woodhall Farm)
Mrs Needham	Litter along Brockhill Lane
Mrs Peters	Notice to cease tenancy of plot 24B
Mrs Smith	Increase in Church Lane speed limit
NALC	Local Council Review magazine Winter 2014
NJK CE First School	Request for funding towards swimming transport costs
Oil Buying Club	Offer to provide a presentation to the Parish Council
Open Spaces Society	Update on activities and request for donation
Pershore High School	Age of Transfer consultation information and online survey, December newsletter
Severn Trent Water	Making a claim for a leakage allowance
Severn Waste Services	EnviroSort planning application and Hill & Moor landfill site flare incident
Soc. Local Council Clerks	Training, annual membership renewal, The Clerk magazine January 2015
St. Peter's Parish Council	December newsletter
West Mercia Police	Crime reports (to Parish Councillors), new Police Officer – PC Paul Acaster
West Mercia Police	Neighbourhood Watch information/scam alerts
Western Power Distribution	Copies of Wayleave plans
Wychavon DC	<ul style="list-style-type: none"> • Leisure Strategy re facility requirements for indoor sport and built facilities • Prospective candidates seminars if considering standing for election at parish/district elections – Parish 19 Feb/District 12 Feb, 6.15pm Civic Centre, Pershore • Parish Matters newsletter December 2014 • Wychavon 2015 Community Grants • Land drainage work Network Rail (Abbotswood junction, Littleworth) • Chairman's Civic Service 18th January 2015 • Stronger Communities event 25th March 2015
Wychavon DC Planning	<ul style="list-style-type: none"> • Planning Committee agenda, papers and minutes for meeting 8th January • Invitation to training event • Planning Committee agenda and papers for meeting 5th February <p><u>Approval Notices:</u></p> <ul style="list-style-type: none"> • W/14/02718 – 27 Keren Drive, Norton: Two storey rear extension • W/14/01991 – Pound House Farm, Church Lane: Change of use from agricultural land to a private animal compound <p><u>Withdrawal notice:</u></p> <ul style="list-style-type: none"> • W/14/02639 – 23 Mandalay Drive: Two storey and single storey rear extension <p><u>Refusal Notices:</u></p> <ul style="list-style-type: none"> • W/14/02403 – Granary Barn House, Hatfield Lane: Extensions and alterations to

	<p>existing dwelling</p> <ul style="list-style-type: none"> W/14/00719 – Land at Woodbury Lane, Norton: Full permission for the erection of an industrial building and associated infrastructure, parking, access, SuDS and landscaping to accommodate the relocation of Molten Metal Products <p><u>Planning Inspectorate appeal dismissal:</u> Albert House, High Park, Pershore Road: Outline planning application for 2 dwellings and vehicle access.</p>
Wychavon Parishes Action Group (WPAG)	Dismissal of the appeal to develop 4 chicken sheds on land adjacent to Froghall Bungalow

Public Question Time Discussions

Cllr. Turvey spoke as a member of the public regarding the Superfast Broadband project.

In his personal capacity, Cllr. Turvey has circulated a survey about broadband provision to residents of Hatfield, as it appears that this area is served by a cabinet that is not due to be upgraded to provide superfast broadband. 30 of the 60 fliers circulated were returned, with all supporting extension of the Superfast Broadband project to cover this area. The Parish Council was asked to consider supporting this request.

Roll out for other areas of the Parish is anticipated around June/July 2015, although more information is being sought to confirm this and also what broadband speeds can be expected. It is understood that additional funding may now be available to fund provision of superfast broadband in areas that were not previously included and that Worcs CC is due to undertake another tender exercise for this extension to the project.