

**MINUTES OF THE MEETING OF THE
NORTON-JUXTA-KEMPSEY PARISH COUNCIL HELD ON
THE 30TH APRIL 2009 AT NORTON PARISH HALL, LITTLEWORTH**

No members of the public attended.

1. Apologies for Absence – P. Richmond, G. Dyer.

Attending – H. Turvey (Chair), Mrs. C. McGovern, A. Bennett, Mrs. D. Hewison, D. Lucas, R. Phillips, M. Reeves, K. Fincher, Cllr. R. Adams (District & County Councillor), Mrs. J. Greenway (Clerk/Responsible Finance Officer).

2. Declarations of Interest

Cllr. Lucas declared a personal and prejudicial interest in agenda item 7, SWJCS, due to land ownership within the newly defined and published development area.

3. Minutes of the Parish Council Meeting Held on 26th March 2009

It was proposed by Cllr. Mrs. Hewison, seconded by Cllr. Mrs. McGovern **and all were in agreement** that the minutes of the 26th March be approved.

4. 2009/82 Reports

a) Cllr. R.C. Adams (District & County Councillor)

Cllr. Adams provided a brief report after agenda item 4. J). He advised that he will be attending a meeting regarding the SWJCS and the infrastructure, to be chaired by Jack Hegarty (Chairman of WDC), and will report back to the Parish Council. A further request has been made to Wychavon DC for the landscaping plans for the SMH site to be made available to the Parish Council. A meeting will be arranged with Worcs CC to obtain an update on the Parkway Station, which it was agreed that Jack Hegarty would be invited to attend. Cllr. Adams will liaise with Cllr. Reeves to arrange a date. It was agreed to invite Mr. Ives as a co-opted member of the Parish Council for the Parkway Station in view of his past involvement with this proposal. Cllr. Bennett also offered to attend subject to availability.

b) Planning Committee

i) In the absence of Cllr. Richmond and the Clerk summarised the current applications:

Approvals

Hatfield Mount, Hatfield Lane Single storey extension, including link to existing building.
Ref: W/08/00532 Parish supports.

Refusals - None

Awaiting Decision

Norton Hall Nursing Home Two storey and single storey extensions to provide additional bedrooms, new dining room and lounge. New access & drive and new sewage treatment plant. Parish supports with concerns noted.
Ref: W/07/00182 To Development Control Committee.

Land adj. to long Meadow and West View, Hatfield Erection of 2 no. dwellings. Parish does not support.
Ref: W/09/00488 Amendments received regarding indicative elevations and an amended site boundary.

3 Vimiera Close Single storey and two storey side extension. Parish supports.
Ref: W/09/00669

Worcester Norton Sports Club, Brockhill Lane Replacement of existing worn out 2 net cricket practice facility with new/updated 4 net practice facility. Parish supports subject to consultations with neighbours.
Ref: W/09/00600

Internal Consultation - None

Other

Woodside, Hatfield Lane
Ref: W/09/00042

Demolition of bungalow and redevelopment of three no. dwellings. Parish does not support. WITHDRAWN BY APPLICANT. It is understood that the applicant is in discussions with Highways/Planning and is looking to resubmit this application.

Concern was again expressed that Hatfield is being seen as a development area and that 'garden grabbing' proposals are increasing.

c) Allotments Committee

Cllr. Mrs. McGovern advised that most plots are looking good and a couple of letters to tenants not working or fully working their plots will be sent out imminently. Another plot is becoming overgrown and the path between 2 plots is not being maintained. It was agreed to write to the tenants. The Clerk will liaise with Cllr. Mrs. McGovern.

d) Playing Fields Committee

The Clerk advised that the field continues to be used by the adult football team and that quotes are being obtained for the suggested work and also advice sought regarding land drainage. The RoSPA play area inspection report has been received and the Clerk will review this for the next meeting. The Clerk advised that the one set of tennis net posts has been re-installed and that the contractor has reported on the poor standard of work for the earlier installation which is not considered fit for purpose. It was agreed for the Clerk to write to the contractor who undertook the earlier work to seek reimbursement.

Cllr. Adams arrived at 7.45pm.

e) Footpaths Committee

Cllr. Turvey provided an update on progress under the PIP (Parish Improvement Plan). He advised that outstanding work is being chased by Worcs CC and that some work undertaken by a contractor arranged via Worcs CC is not to standard and has been reported for further attention. Worcs CC has requested changes to our P3 application which will be amended and resubmitted. Cllr. Turvey noted feedback received regarding 2 paths and confirmed that these have been reported.

f) Finance

(i) The current account balance was £8,347.73 on 31st March with the deposit account balance at £28,610.61 on 3rd April, plus Treasury Stock of c. £15k. The first 50% of the precept (£13,520) has been received but is not included in the balances quoted.

(ii) The Clerk advised that the annual accounts are being prepared by the accountants and that the internal audit is booked to enable the annual accounts and Annual Return to be approved and signed off at the May Parish Council meeting.

g) Parish Hall Management Committee

The Treasurer's Report to 6th April and the accounts for the year ended 31st March 2009 were welcomed. Queries were raised regarding some figures and Cllr. Mrs. McGovern/Cllr. Lucas will seek clarification. The accounting methods used will also be confirmed. The Hall is de-registering for VAT as this is no longer cost effective. The 2009/10 budget was also welcomed. A request will be made for a schedule of maintenance work planned over the next few years to ensure that costs are built into the budget and that a reserve is built up to fund longer term and unexpected work. The potential impact on revenue of the Pre-school proposals is being included within the budget. Cllr. Mrs. McGovern advised that enquiries have been received regarding the Treasurers post and these are being progressed. It was suggested that 3 members of the Hall Management Committee attend any interviews. Cllr. Lucas will attend the Hall Management AGM.

h) West Mercia Police

WPC Storr/CSO Fogwill were unable to attend and there was no report.

i) Brockhill Recreation Area

Cllr. Reeves referred to the recent planning application for the Cricket Club and advised that a letter is awaited which is likely to suggest an alternative site for the proposed play area. It was agreed that Councillors will view and assess any alternative area suggested. Cllr. Reeves advised that following introductions made by Cllr. Bennett, an enquiry is being made of the MOD regarding use of part of the land which currently houses the Records Office and is due to be sold, as this would make an ideal site. The position will be reviewed at the next Parish Council meeting.

j) Parish Plan

Cllr. Turvey reported that whilst progress is being made, this needs to accelerate to meet the proposed publication time. More volunteers are being sought along with more input to gain a consensus of view and to be representative of the whole community. Publication costs will need to be considered by the Parish Council in due course in view of the reduction in other funding opportunities. The Steps in Time event on 26th April went well and appeared to be enjoyed. This event supported requests made in the Community Spirit leaflet of more historical information and parish walks. Volunteering is being encouraged within the Parish and it was noted that positive responses have been received from volunteer petition collectors to assist in the future.

5. 2009/83 EnviroSort

Cllr. Lucas referred to his report of the site visit on 17th April and advised that issues identified will be picked up via the Liaison Group as will the inaccuracies reported within the press. It was agreed that the definition of 'local traffic' needs to be formalised and the Clerk will write to Jack Hegarty, Chairman of Wychavon DC seeking its definition and confirmation that this is only wagons collecting within the Parish. Cllr. Turvey referred to an email received regarding the landscaping and the earth mound at the front of the site. Cllr. Lucas advised that Severn Waste wish to comply with the planning conditions and after consideration have decided to remove this mound. The Clerk will respond to the email.

Cllr. Reeves raised concerns regarding flooding along Woodbury Lane due to more water flowing into the holding pond, but with no effective exit due to the poor condition of the Bow Brook running through to Drakes Broughton which needs clearing out. This matter has been raised with David Lavender, Highways. Enforcement orders have been made for ditch clearance work in the vicinity of Morganite, but no confirmation has yet been received that this work has been completed. Cllr. Lucas will also raise this issue via the Liaison Group.

6. 2009/84 Joint Municipal Waste Management Strategy for Herefordshire & Worcestershire

Cllr. Lucas advised that the profile of this issue has been raised and has been included in press coverage. The Portfolio Holder advised that the precise location details of the Site A referred to in the Strategy document would be released during April, however this information has not been received and Cllr. Adams has been asked to chase this. Cllr. Lucas advised that in his personal capacity as a Parishioner he has made a Freedom of Information request of Worcs CC to provide the exact location of the Site A. It was agreed that Site A needs to be identified and this information placed in the public domain to enable effective engagement with the consultation process. The Parish Council doesn't object to Energy for Waste (EFW) plants in principle, but any such plants would need very careful consideration and be appropriately sited away from residential properties. It was agreed that Cllr. Lucas will draft a response in general terms for approval by Cllr. Turvey or Cllr. Reeves depending upon availability. The final response is due by 15th May.

7. 2009/85 West Midlands Regional Spatial Strategy (RSS)/South Worcestershire Joint Core Strategy (SWJCS)

Cllr. Lucas left the meeting in view of his prejudicial interest.

a) Cllr. Turvey reported on the meeting held on 21st April with the Acting Project Manager, Fred

Davies and a member of each of the District/City Councils. Good discussions were held concerning traffic management, protection of villages and developments within the Parish which should enhance and not detract and would need to be linked to facilities needs. Less progress than had been hoped was made with regards to the strategic gap. Given that the principle had been established at the last meeting that a gap was appropriate and in line with the policy within the SWJCS Preferred Options Paper, the working group had hoped a start could be made on actually defining the boundaries of the strategic gap. However, this was not the case, and the discussion covered some of the items that had already been agreed at the last meeting, possibly because not all the SWJCS representatives present had attended the previous meeting. Requests will continue to be made for a strategic gap to be clearly defined within the SWJCS document, to include dimensions/boundaries. Cllr. Turvey will write to Fred Davies to summarise the points raised at the meeting. It was noted that the SWJCS Policy will remain as draft until Councillors vote and the Policy is put forward for approval at which stage it will be finalised. The members of the Joint Advisory Panel that joined the first meeting with Fred Davies will vote on this Policy.

Following discussions it was agreed that the Parish Council will produce a document detailing our requests of the SJWCS such as the configuration of new roads to any new development, to avoid use of existing roads/lanes within the Parish Lanes and a plan detailing a 'red line' which shows where we would wish for any new development to finish. This document would encompass points raised in the questionnaire responses, with the aim that it is finalised by the end of May. A copy of this document will be sent to Peter Luff M.P. and District Councillors.

b) Cllr. Turvey reported that the petition contained 876 signatures (50.9% of the electors within the Parish) despite collection during the Easter holidays and not all areas of the Parish yet being covered. It was agreed that the Clerk will forward a copy of the petition to Fred Davies to demonstrate the strength of feeling within the Parish. Mr. Fincher advised that petition helpers have been thanked and that the 51 questionnaire responses have been collated, which has provided helpful information and suggestions. He added that collecting the petition had provided a good opportunity to gather feedback from residents.

It was agreed that an update leaflet should be sent to Parishioners, ideally early in June, to include the petition statement on the reverse to give residents the opportunity to sign and return this if they haven't already signed the petition. Comments on the circulated draft leaflet were requested to Mr. Fincher or the Clerk by 2nd May. Interest has been shown by a parishioner attending Pershore High School in collecting a young people's petition, as the petition collected by the Parish Council only included parishioners of voting age. This was agreed as a good idea; Mr. Fincher and Mr. Dyer will liaise for this to be presented to the Parish Council.

c) Cllr. Turvey confirmed that the petition was submitted to the Wychavon DC Full Council meeting on 28th April where a response was received to the question posed and a secondary question asked (which will be recorded in the WDC minutes). The fact that the petition included signatures from over half of the Parish electorate was noted by Wychavon. Cllr. Turvey remained at the meeting to hear the later discussion regarding the SWJCS and thanked Cllr. Adams for his contribution to this. Concern was expressed to ensure that by focusing on the Barracks area, other areas of the Parish aren't left exposed for future development plans. Whilst Hatfield and Littleworth do not form part of the current development area, it was agreed to encompass these within the document detailed within item 7a) to put a marker down for the future.

In response to a query, Cllr. Adams advised that a Parish Housing Needs Survey is based on information collected from a survey sent to all households seeking details of their housing needs for the next few years. The Clerk will contact Community First for further information.

To assist in informing residents of the potential impact of the SWJCS, to seek feedback and to provide details of Parish Council activities, Mr. Fincher and Mr. Dyer offered to provide presentations to Parishioners; one at the Parish Hall and a second at Norton Sports Club. This was

agreed and Mr. Fincher and Mr. Dyer will make the necessary arrangements.

d) As detailed above.

Cllr. Lucas returned to the meeting.

8. 2009/86 Flooding Issues

Cllr. Reeves commented upon a quote received to provide the additional French drains on the allotments. He added that a quote has also been received for investigative work to the suspect pipe in the field towards the railway line to dig back 2-3m from the inlet/outlet to establish if there are blockages in this area. Cllr. Reeves is investigating the options regarding the ditch reinstatement work and will visit similar schemes installed. The Wychavon DC grant application has been submitted and a response is awaited. Due to the nature of the ground, investigative work would be ideally carried out in the summer and ditch reinstatement at the end of September/early October. Additional quotes will be sought; the Clerk will liaise with Cllr. Reeves. Whilst it is hoped that the Wychavon DC grant will fund some of the ditch reinstatement work, the balance will need to be funded from reserves as will the suggested work for additional drains at the allotments.

9. 2009/87 Parish Council Medium Term Funding

Cllr. Turvey commented upon falling grant levels such as the P3 Scheme and the Litter Picking Bursary and increasing calls for funding by the Parish Council. Reserves are being used to fund revenue items to maintain services, but this cannot continue indefinitely as it is important to retain some reserves for contingency items such as the potential future need to employ professional advice regarding the SWJCS. It was suggested that an 'emergency fund' level be agreed and funds set aside in case of need. Whilst economies are being sought, consideration needs to be given as to how to fund Parish Council expenditure over the coming years, be that by an increased precept, increased grants (subject to availability) or to reduce services/activities. The Parish precept for 2009/10 for a Band D property is £29, £9 less than the average for Wychavon parishes.

The suggestion was made to consider moving to the average Wychavon Band D precept over the next two financial years. After discussion, it was agreed that Parishioners views should be sought and a report will be placed in the Parish Council Newsletter outlining the issues, substantiating the funding needs and the services this would support and placing a monetary value upon the suggested increase for a Band D property. Cllr. Turvey will arrange.

Mr. Fincher will liaise with the Clerk to start to draft a 10 year funded plan.

10. 2009/88 Norton Pre-school Proposals

Cllr. Lucas referred to the meeting of the working group held on 21st April and circulated the meeting notes for information. The Parish Council needs to consider the terms of the lease, including the rent payable and the term. Pre-school will peg out the proposed area prior to the next Parish Council meeting so that this can be viewed by Councillors. It was agreed that the working group will next meet when there is something tangible to discuss e.g. Parish Council lease terms or grant news. Pre-school is applying for full funding of costs from Worcs CC. The Clerk will progress the Parish Council land ownership/registration work. Cllr. Lucas will clarify the Pre-school booking fees paid to the Parish Hall for the last 12 months. Review at the next Parish Council meeting to consider lease terms.

11. 2009/89 Provision of New Allotments

The Clerk advised that estimates of costs have been chased and are awaited. Letters have not yet been sent to those on the waiting list due to other urgent work and it was agreed to wait to send these after the cost estimate has been received and considered.

12. 2009/90 Allotment Drainage

See comments under agenda item 8 above.

13. 2009/91 Erection of Shed on Allotments

a) Erection of a 6'x7' shed on an allotment plot was agreed.

b) It was agreed for Cllr. Mrs. McGovern and the Clerk to authorise erection of timber sheds of up to 6'x8' on allotment plots provided that tenants are requested to maintain these in good condition and in a natural wood finish, with sheds to be sited on the plot perimeter closest to the edge of the allotment garden. The Parish Council reserves the right to ask for sheds to be removed. Requests for installation of greenhouses will require consideration at a Parish Council meeting.

14. 2009/92 Allotment Water Trough

The Clerk reported on the quotes received. It was agreed to instruct Shear Perfection Ltd to install a 6" deep reinforced concrete base for the existing water trough at a cost of £150 and to instruct D.W. Playdon to modify the pipe work from the existing ground level stop tap up to the water connection on the trough at a cost of £50.

15. 2009/93 Bus Shelter Maintenance

The Clerk advised that the insurance company is being very slow in providing information regarding a possible insurance claim and this is being chased. Review at the next Parish Council meeting.

16. 2009/94 Quotes for Installation of Benches on Grass Verge Church Lane/Crookbarrow Rd

The Clerk reported on the quotes received. It was agreed for the Clerk to contact Shear Perfection Ltd to discuss a reduction in price and for the Clerk to make a judgement on awarding the work.

17. 2009/95 Quote to Renew Pest Control Contact at Parish Hall Playing Fields re Moles

Following discussion of the renewal quote received, current mole activity and budget constraints, it was agreed not to renew the contract at this time, but to monitor the situation and review again if necessary.

18. 2009/96 Quotes for new Tennis Net Post Handles

The Clerk reported on quotes received and it was agreed to order 2 new tennis net post winding handles at a cost of £68. The Clerk will order.

19. 2009/97 Annual Insurance Renewal

The Clerk advised that the insurance company is being very slow in providing quotes for cover of tennis court equipment for consideration and this is being chased. Review at the next Parish Council meeting.

20. 2009/98 Worcs CC Street Lighting Initiative

The Clerk advised that the required information has been submitted to Worcs CC to enable a quote for this service to be prepared. Our request has been acknowledged but there may be a delay in provision of a quote due to the high level of interest in this service and the number of parishes requesting quotes. The Clerk will diarise for receipt of our quote.

21. 2009/99 Parking Outside Broomhall Cottages, Broomhall

The Clerk reported on the Police response that as there are no road markings/restrictions along this section of road, there is nothing that they can enforce. The area is subject to a 30mph speed limit and drivers should exercise caution when passing parked cars. The Police don't tend to view this as a major safety issue and have suggested that if the Parish Council wishes to pursue this further then it would need to approach Highways. It was agreed that the Parish Council will follow the police advice. Highways will not be contacted as it is considered unlikely that road marking restrictions would be agreed at this site. The Clerk will update the enquirer.

22. 2009/100 Archive of Local Historic Photographs

Cllr. Bennett advised that Mr. Jaynes has agreed for his slides to be copied to provide an archive and he would provide a voice over to provide background to the photographs. Cost estimates were

provided to place the slides to DVD. It was suggested that it would be beneficial for the reproducer to liaise directly with Mr. Jaynes to ensure comments can be captured for selected slides and that these can be accessed individually as needed. Cllr. Lucas will make enquiries via County Archives at the Record Office and Mr. Fincher will contact Pershore High School to enquire whether this would provide a student project opportunity. Cllr. Bennett will also make further enquiries and liaise with Cllr. Lucas and Mr. Fincher.

23. 2009/101 Parish Camping Weekend

Cllr. Turvey provided background to this suggestion made to the Parish Plan Committee. The Clerk advised that the Parish Council insurance company has no objection to such an event provided that the hirers have appropriate insurance in place. Contact details of an event insurance company have been provided and these have been forwarded to the enquirer. The Parish Council agreed in principle to an overnight camp at the Parish Hall by Parishioners subject to: confirmation that a managing committee has been appointed who will be responsible for organising the event and any damage caused, appropriate insurance being put in place by the managing committee and that no fires would be allowed. Representatives of the managing committee would need to attend the public question session prior to the May Parish Council meeting to provide details of the members of the managing committee, planned activities and to confirm that insurance is in place. The Clerk will advise the enquirer.

24. 2009/102 Speed Limit along Church Lane

The Parish Council considered the request made at the Annual Parish Meeting for the speed limit along Church Lane to be increased from the existing 30mph. After discussion it was agreed by all that the current speed limit continues to be appropriate. The Clerk will update the Parishioner and advise that if so wished he could contact Highways Department at Worcs CC with his request.

25. 2009/103 Skateboard Park/Area

Following the request made at the Annual Parish Meeting for development of a new skateboard area, the Clerk will locate the quotes obtained a couple of years ago for review at the next Parish Council meeting.

26. 2009/104 Annual Firework Event

Cllr. Lucas advised that the Hall Management Committee is reviewing whether to hold the Parish firework event this year in view of the recent losses sustained. The financial outcome of the event is difficult to predict on the basis that attendance levels are to a degree weather dependant. After discussion it was agreed that in principle the Parish Council is willing to subsidise this event, provided it is very carefully managed in terms of cost, as it is an important community event and supports the feedback received from the Parish Plan leaflets. Cllr. Lucas will suggest to the Hall Management Committee that consideration is given to reducing the cost of the display, using a different supplier and that other possible fund raising activities are sought.

27. 2009/105 Finance

a) It was proposed by Cllr. Mrs. Hewison, seconded by Cllr. Bennett **and all were in agreement** that the accounts detailed below be approved for payment/confirmation.

Accounts for Confirmation:

Creditor	Detail	Amount £
NJK C.E. First School	Donation towards swimming transport costs	525.00
P. Skeys	Lengthsman work March	157.50
The Retreat	Parish Plan prize meal re Community Spirit leaflets	50.00
Duplikate	March newsletter and various SWJCS leaflets and Parish Plan event fliers	690.50
Security Patrol Services	Locking of Parish Hall gates 9/3/09 to 22/3/09 (Invs. 14109 & 14130)	56.36
New Farm Grounds	Mowing of Parish Hall playing field (30/3/09)	58.54

Maintenance		
Southern Electric	Regiment Close street lighting Mar 2009	23.62
L. Mason	Parish Plan Event Advertisement boards	120.00
Fleet (Line Marker) Ltd	2 bags of line marker powder	21.28
M. I. Moore	Re-installation of 2 tennis court net posts	517.50
Security Patrol Services	Locking of Parish Hall gates 23/3/09 to 5/4/09 (Invs 14152 & 14173)	56.36
Shear Perfection Ltd	Mowing churchyard (£169) & Brockhill grass verges (£165) 14/4/09, Inv. 421	334.00
	TOTAL	2,610.66

Accounts for Payment:

Creditor	Detail	Amount £
Miss G. Neu	Winner Spring Newsletter number puzzle	10.00
Mrs. H. Farmer	Runner up Spring Newsletter number puzzle	5.00
Mrs J. Greenway	Honorarium Apr 2009	737.45
Mrs J. Greenway	Expenses Apr 2009	69.97
Shear Perfection Ltd	Mowing churchyard (£169), Brockhill grass verges (£165) and FP20 24/4/09, Inv. 428	454.00
Security Patrol Services	Locking of Parish Hall gates 6/4/09 to 19/4/09 (Invs 14193 & 14215)	68.43
R. Pullen	Mowing March/April (12.5 hours) plus petrol	77.13
Worcs CALC	Annual subscription	637.95
	TOTAL	2,059.93
	GRAND TOTAL	4,670.59

The Clerk will contact Shear Perfection Ltd regarding the churchyard mowing to seek a reduction in charges in view of the ongoing work in the churchyard which has reduced the area that currently requires mowing.

28. 2009/106 Correspondence for Information

See Appendix 1 for a list of correspondence received.

The Clerk raised a query regarding a request for a notice from Dogs Trust to be included in the Parish Council newsletter. It was agreed to include if space allows.

29. 2009/107 Clerk's Report on Urgent Decisions since the Last Meeting

The Clerk advised that there was nothing further to report other than those items already discussed during the meeting.

30. 2009/108 Items for Update to Local M.P.

A copy of the SWJCS document detailed under agenda item 7a will be sent to Peter Luff M.P.

31. 2009/109 Councillors' Reports and Items for Future Agenda

Cllr. Mrs. McGovern requested newsletter items by 18th May and asked for an item to be included on the next Parish Council meeting agenda regarding the Parish Council Newsletter. Mr. Fincher advised that whilst collecting petition signatures, one resident expressed great concerns regarding a neighbours activity and tree planting which is affecting light levels. It was agreed for the Clerk to contact WPC Storr to explain the problems being experienced and to ask if she can make a visit to see if any assistance can be provided.

32. 2009/110 Date of Next Meeting – Thursday 28th May 2009

The meeting closed at 10.45pm.

Appendix 1

Correspondence Received for 30th April 2009 Parish Council Meeting	
Sender	Subject
Arien Signs	Notice board/signage product information
Barton Willmore	Summary of pre-application consultation – outline planning application for B1, B2 and ancillary B8 uses to the east of the M5, south of J6
CALC	Updates on various matters and Worcs CC Local Council Conference
Community First	Newsline magazine April 2009
Dogs Trust	Canine Care Card Scheme information/advert
Equality & Human Rights Commission	Public Sector duties
Garath's Tree Care	Quotes for: – Installation of concrete bases and benches – Installation of concrete base for water trough at allotments
Highway	No parking signs at High Park
Information Commissioner's Office	DVD providing advice upon requirements to handle requests for information under the Freedom of Information Act
Mr & Mrs Leach	Thank you for the Steps in Time event which was very enjoyable
Mrs Collins	Copy correspondence from Severn Trent advising that it is going to include a proposed new public sewer for the properties at the lower end of Wadborough Road in its business plan for 2010-2015 subject to approval from OFWAT.
Mrs. McBride	Erection of shed upon allotment and public access to the allotments
NJK Our Future	Agenda and notes from meeting on 30 th March, agenda for 20 th April meeting and Parish Plan Themes
Parish Plan	Steps in Time event – went well, about 50 attendees
Peter Luff M.P.	EDF Energy Green Fund – funding towards the cost of renewable energy installations or renewable energy feasibility studies
Queensbury Shelters Ltd	Product brochure
Red Kite Pest Control	Quote for renewal of mole control contract for 2009/10
RoSPA	Annual play area inspection
Rural Services Community	Weekly news digests
Shear Perfection	Quote to move football goal posts
Worcester Bosch Group	Confirmation of intention to submit a planning application in May 2009 to relocate from Warndon premises to land east of M5, south of J6
Worcs CC	Bus Bulletin April 2009 – no changes for 382 service
Worcs CC	Countryside Service – Communities Green Space Pack (community environmental projects)
Wychavon Community Action Partnership	European Social Fund grant workshops, Pershore Volunteer Centre News sheet and funding supplement
Wychavon DC	Amendments to Planning application W/09/00488 (erection of 2 dwellings on land adj. to Long Mead and West View, Hatfield Lane): – Amended site boundary – Indicative elevations (Not commented amendments as these don't change the Parish Council views upon the application)
Wychavon DC	Approval notice for W/09/00532 – Hatfield Mount, Hatfield Lane: Single storey extension, incl. link to existing outbuilding
Wychavon DC	Display of election notices – European Parliamentary Election 4 th June
Wychavon DC	July 2007 Floods – final version of Parish Flood Data Sheets and Action Plans
Wychavon DC	Response to Parish Council letter dated 11 th March 2009 re SWJCS
Wychavon DC	Withdrawal of planning application W/09/00042 (demolition of bungalow and erection of 3 dwellings at Woodside, Hatfield Lane) by applicant
Wychavon Policing Matters Group	Agenda for meeting on 22 nd April