

**MINUTES OF THE ANNUAL MEETING OF THE
NORTON-JUXTA-KEMPSEY PARISH COUNCIL HELD ON
THE 25TH JUNE 2009 AT NORTON PARISH HALL, LITTLEWORTH**

Public question time discussions are included as Appendix 2.

1. Apologies for Absence: H. Turvey, R. Phillips, M. Reeves, P. Richmond, G. Dyer (late arrival), Cllr. Adams (District & County Cllr).

Attending: Mrs. C. McGovern (Chair), A. Bennett, Mrs. D. Hewison, D. Lucas, G. Dyer, K. Fincher, Mrs. J. Greenway (Clerk/Responsible Finance Officer).

2. Declarations of Interest

Cllr. Lucas declared a personal and prejudicial interest in agenda item 30, SWJCS, due to land ownership within the development area.

3. Allocation of Areas of Responsibility to Councillors

The Clerk advised that whilst Cllr. Wallbank is happy with his areas of responsibility, due to work and family commitments, he is considering whether he is able to continue as a Parish Councillor. He will advise the Clerk as soon as he has made a decision.

4. Minutes of the Annual Parish Council Meeting Held on 28th May 2009

It was proposed by Cllr. Mrs. Hewison, seconded by Cllr. Bennett **and all were in agreement** that the minutes of the 28th May be approved.

5. 2009/138 Reports

a) Cllr. R.C. Adams (District & County Councillor)

Cllr. Adams was unable to attend the meeting and there was no report.

b) Planning Committee

i) In the absence of Cllr. Richmond, the Clerk summarised the current applications:

Approvals

45 The Hidage, Littleworth

Ref: W/09/00910

Construction of timber deck, erection of pitched roof veranda on east elevation of property. Parish supports.

Refusals – None

Awaiting Decision

Norton Hall Nursing Home

Ref: W/07/00182

Two storey and single storey extensions to provide additional bedrooms, new dining room and lounge. New access & drive and new sewage treatment plant. Parish supports with concerns noted. To Development Control Committee.

**Car park adj. Salamanca Drive,
Norton. Ref: W/09/01103**

Increase height of boundary wall to car park – amendment to approval W/08/01902. Parish supports.

Internal Consultation - None

Other - None

The Clerk will establish a current position regarding the Norton Hall Nursing Home application.

All Councillors with responsibility for planning matters were requested to advise the Clerk if they will be away from home to assist in the circulation of planning applications received for consultation.

c) Allotments Committee

Cllr. Mrs. McGovern advised that most plots are looking good. One or two are in need of attention and the allotment holders have been contacted. The request to allow the tenants of plot 26 to erect a 2.5/3 ft high wooden picket style fence, along the footpath side and the front edge of the plot, was agreed provided that this is stained green/brown and doesn't encroach on to the public right of way. The fence will be the responsibility of the tenants and must be maintained; the Parish Council retains the right to request the fence to be removed. The Clerk will advise the tenant.

The Clerk highlighted the problem where the Parish Council has paid for a plot to be prepared and then due to the plot being insufficiently worked/not worked and then given up, it is again faced with the cost of ground preparation as the plot has become overgrown. After discussion it was agreed that a £30 refundable deposit will in future be charged to all new tenants to cover this situation. If a plot is vacated in good condition then the deposit would be refunded.

In view of the clearance work required to split plot 36, it was agreed for the Clerk to contact the tenant of plot 37 to request access across this plot to include lifting/replanting of three small trees.

d) Playing Fields Committee

The Clerk referred to the updated play area inspection report summary circulated with the agenda which was noted. The Clerk advised that following the site visit with the Lappset engineer, a visit has been made with Mr. Pullen (handyman) to highlight the points raised and explain the maintenance work required which will be undertaken as soon as possible. It was suggested that when items of equipment need replacing, local companies are contacted for a contribution towards the costs or to sponsor a piece of equipment.

Following a site meeting with the Clerk, Mr. Dyer and a contractor, the Clerk advised on pitch maintenance work to include re-turfing of sections of three goal mouths, repositioning of goal posts on pitch 2 (by the tennis courts), seeding the centre spot area on the main pitch and line burning of both pitches, at a cost of £582 plus VAT. This quote was accepted in view of the delegated authority to accept a quote as discussed and agreed at the May meeting. This was confirmed. The work is planned for w/c 6th July. A weed and feed treatment quote will follow. The Clerk advised that the handyman has suggested 'mole drainage' for the playing field and the Clerk will liaise with Mr. Dyer to gather further information for consideration.

e) Footpaths Committee

In the absence of Cllr. Turvey, the Clerk advised that a response has been received from Rev. Sloggett concerning the public right of way to the back of the new Church car park and that this has been forwarded to Cllr. Turvey for consideration. A letter has been received from Wychavon DC requesting details of the owner of the strip of land containing the hedge and fence along the Wadborough Road side of the allotment garden and also along the edge of the field next to Coppice Cottage. This is Parish Council land and the Clerk will reply to Wychavon DC. The hedge will be trimmed in early autumn once the bird nesting season is over.

f) Finance

(i) The current account balance was £10,993.54 on 11th June with the deposit account balance at £32,134.56 on 3rd June, plus Treasury Stock of c. £15k.

(ii) There were no questions regarding the monthly accounts to 31st May, circulated with the agenda. The tight budget for 2009/10 was acknowledged. Feedback will be awaited from Parishioners following the Chairman's Report in the newsletter which seeks their views upon future precept levels.

(iii) The Income and Expenditure Variation Report circulated with the agenda was noted.

g) Parish Hall Management Committee (PHMC)

(i) The Treasurer's Report for June was noted. Cllr. Lucas advised that the budget is quite tight, particularly when considering maintenance requirements. The increased liaison and

communication with the PHMC was welcomed. The question was raised regarding whether the PHMC should be viewed as a charity or whether it should aim to make some profit to enable future maintenance work to be undertaken. It was agreed to consider this further at the next Parish Council meeting. The Clerk will agenda.

(ii) It was agreed that the Clerk will circulate the wages breakdown, by role rather than by individual, to Parish Councillors for information.

h) West Mercia Police

PC Woods was welcomed. He noted the good work done by WPC Storr and CSO Fogwill and advised that, via PACT and the Parish Council, the aim is to get Parishioners more involved, assisting in detecting crime and to make them feel safe in their community. PC Woods is keen to have a high profile within the Parish and requested feedback from the Parish Council and Parishioners, even on matters that at the time may appear insignificant. A current PACT problem is racing through Hatfield and this is being investigated and addressed. Cllr. Bennett reported upon two traffic collisions around the Norton Road/Clerkenleap Lane junction in the last two weeks and this was noted. Hot spots will be assessed to identify any actions to alleviate the situation. PC Woods commented upon damage at Norton Cricket Club and a meeting with the membership. CCTV was suggested as an option. The school summer holiday period is close and PC Woods will monitor any connected activities.

The Smart Water initiative was highlighted as a successful crime prevention and detection tool and PC Woods will contact the Hall Booking Secretary (0787 1188163) to arrange a date for a presentation for Parishioners. Recorded and detected crime figures for the year and the quarter were explained. PC Woods was invited to the Parish Council presentations regarding the SWJCS on 2nd July at the Cricket Club and 10th July at the Parish Hall, both starting at 7.30pm, to meet Parishioners.

In response to questions, PC Woods advised that evidence supports a reduction in crime by the Crookbarrow Road bus shelters since installation of the camera. He will discuss horses being ridden on, and fouling on pavements with WPC Storr/CSO Fogwill, establish who is responsible for enforcement and liaise with the stables/livery yards. The Clerk advised that letters have been sent to the resident who expressed concerns regarding a neighbour's activity and tree planting which is affecting light levels, and also to the complainant regarding parking on pavements.

i) Brockhill Recreation Area

Cllr. Reeves will provide an update at the July Parish Council meeting.

j) Parish Plan

The Clerk advised that the next Parish Plan meeting is on 13th July and Cllr. Turvey will provide an update at the July Parish Council meeting.

Mr. Dyer arrived at 8.40pm.

k) Parkway Station

Cllr. Bennett reported on a meeting held with Worcs CC and the first draft of the outline plan and timetable. Cllr. Bennett will email these to Councillors. If any Councillor requires a paper copy, please advise Cllr. Bennett. Costs are estimated at £12.4m prior to 2012, after which time costs will increase. Line work to dual most of the remaining single track to London will begin shortly. No details of any sidings or hotels etc. are currently shown on the plan. Issues regarding an additional stop in Worcester may still remain for cross country trains. A further meeting will be arranged with Worcs CC when there is more information to report.

6. 2009/139 EnviroSort

Cllr. Lucas advised that the mechanical and electrical equipment will continue to be installed over the next 5-6 weeks. Photographs have been taken of the earth bunds at the front of the site to

provide a base line. Work is on schedule for a September opening. The next Liaison Group meeting will be 3 weeks before the facility opens, at which time information will be provided to quantify the number of vehicles and capacity of the facility in the first year of operation. The Clerk advised that Malvern Hills DC has confirmed that all its vehicles will access the facility via the B4084 and will use the vehicle routing set out in the planning approval. A full response is awaited from Wychavon DC and this has been chased. Disappointment at the lack of road improvements at the B4084 junction to improve safety was noted and Cllr. Lucas will raise the need for any future B4084/Woodbury Lane road works to be managed in a way to ensure that site access is still available by the agreed vehicle routing.

7. 2009/140 Flooding Issues

The Clerk advised that the £5,000 Wychavon DC Flood Alleviation Grant has been approved in principle and that Cllr. Reeves is endeavouring to obtain quotes for the proposed ditch re-instatement work and the additional French drains at the allotments for the July meeting.

8. 2009/141 Norton Pre-school Proposals

Cllr. Lucas provided a report following the working group meeting on 18th June which is attached as Appendix 3. Parish Councillors were requested to consider the points raised in Appendix 3 for discussion at the July Parish Council meeting. Cllr. Lucas confirmed that the situation if Pre-school ceased has been noted for discussion by the working group. Helen Hope has been appointed as Pre-school Manager.

9. 2009/142 Provision of New Allotments

The Clerk reported upon the cost estimate received to create and prepare the land for three plots. Additional quotes will be sought for comparison purposes.

10. 2009/143 Summer Use of Football Pitches

After discussion, it was agreed that it may be possible for the football pitches to be played on during August, but this will depend on how well the new turf and seed establishes. The Clerk will advise GDL Athletic that use during August will be subject to review of the pitches nearer the time. The Clerk will liaise with Mr. Dyer and Mr. Fincher for pitch inspections.

11. 2009/144 Football Pitch Use 2009/10 Season

Following discussion it was agreed that in view of the planned pitch maintenance work, the second GDL Athletic team will be allowed to use the pitch closest to the tennis courts for the forthcoming season. This will be subject to improved drainage on the second pitch, referee pitch inspections prior to playing, the second team playing on the same dates/times as the first team on the main pitch and efforts made to play the majority of home games during September, October, November and March, when the ground should be less waterlogged. The Clerk will advise GDL Athletic.

12. 2009/145 Planting by the Grass Verge Outside The Retreat

Cllr. Mrs. McGovern advised that the planting was undertaken by Parishioners some years ago and she seems to recall that it was agreed that the Parish Council would maintain the plants unless The Retreat wished to maintain the area. Cllr. Bennett will make enquiries with The Retreat. It was noted that two of the bollards on the verge has been damaged and the Clerk will notify Wychavon DC for replacement.

13. 2009/146 Planting of Roundabout at Brockhill and Tubs at the Parish Hall

The Clerk provided details of an additional quote and also planting advice received from the existing contractor. After discussion it was agreed that the Clerk will seek quotes for ornamental shale to be applied to the roundabout to replace the planted areas, ask Mr. Pullen to weed the roundabout, contact SMH and the Garden Centre to ask if they could sponsor the roundabout and instruct Mark Jenkins to plant the tubs at the Parish Hall at a cost of £150. Mr. Pullen will water the tubs at the Parish Hall.

14. 2009/147 Allotment Plot Splitting and Ground Preparation

The Clerk reported upon quotes received. After discussion and in view of the decision made under agenda item 5c, it was agreed to request a contribution of £30 from the tenant of plot 36 towards the quote of £150 to clear half of the plot for a new tenant. It was agreed that Plot 38 (which has been given up) will be prepared for splitting into two new plots at a cost of £100. Refundable deposits of £30 will be requested from each new tenant.

15. 2009/148 Allotment Gate

After discussion, it was proposed by Cllr. Bennett, seconded by Cllr. Lucas and agreed by all that Shear Perfection Ltd will be instructed to fix the damaged gate at a cost of £75.

16. 2009/149 Parish Council Newsletter

It was agreed for Cllr. Bennett to obtain a quote from an alternative supplier for production of the newsletter. Encouraging additional Parish participation was suggested and Parish Councillors/members will make enquiries of younger members of the Parish for their input/ideas. A Parish walks section was also suggested and the Clerk will liaise with Cllr. Turvey to review this idea. Cllr. Mrs. McGovern asked for offers of help with newsletter deliveries, particularly for Brockhill.

17. 2009/150 Notice Board at High Park

The Clerk advised that the notice board at High Park no longer opens and is in a very poor state of repair. A replacement would cost c. £600. It was suggested that Pershore High School might be interested in making a new notice board as part of a school project, following the Head Teacher's comments at the February Parish Council meeting. The Clerk will contact Mr. Corbett.

18. 2009/151 Parish Council Insurance Cover

It was agreed for the Clerk to obtain independent insurance advice, including an assessment of the existing insurance provision and premium, via CALC.

19. 2009/152 Worcs CC Street Lighting Initiative

The Clerk advised that the quote from Worcs CC is still awaited and the Clerk will chase this.

20. 2009/153 Shed at Parish Hall

After discussion it was agreed to allow Pre-school to paint flowers on the shed to the rear of the tennis courts, within the Forest School area provided that Pre-school maintain the paintings. The Clerk will advise.

21. 2009/154 Brownies/Guides 'Fun Day' at Parish Hall

Following discussion it was agreed that whilst such events would usually attract a field charge, on this occasion and in view of the lack of charge in 2007, no field fee would be charged. However, the Clerk will advise that a field fee may be payable for any future events. It was also agreed that a BBQ would be permitted provided that it is fully supervised by adults, it is away from the Hall building, it isn't on the actual football pitches and that the activity is fully covered by the Girl Guide insurance. The Clerk will advise.

It was suggested that consideration be given to installing a small slabbed area at the Parish Hall for use as a BBQ area. The Clerk will add this to the July Parish Council agenda.

22. 2009/155 Archive of Local Historic Photographs

Mr. Fincher will contact Mr. Corbett, Head Teacher at Pershore High School to establish if they would be interested in assisting with this archiving as a school project. Mr. Fincher will liaise with Cllr. Bennett to progress.

23. 2009/156 Parish Population

The population data circulated with the agenda was discussed and the reduction in the under 4's and the 20-29 age group was noted. The overall population from 2001 to mid-2006 remained

fairly static which reflects that there haven't been any major developments in the Parish since the Brockhill area was built.

24. 2009/157 Parish Hall

Cllr. Lucas provided background to the name of the Parish Hall and its envisaged future uses. A change of Hall name was suggested to refocus it as a centre of the Parish and to perhaps better reflect facilities that could be delivered at the Hall in future e.g. a part-time Doctors surgery. The Hall Management Committee would also be involved in this review process. It was agreed that Councillors will give thought to the suggestions made for further consideration at the October Parish Council meeting.

25. 2009/158 Finance

It was proposed by Cllr. Mrs. Hewison, seconded by Cllr. Bennett **and all were in agreement** that the accounts detailed below be approved for payment/confirmation.

Accounts for Confirmation:

Creditor	Detail	Amount £
Community First	Annual membership fee	38.00
New Farm Grounds Maintenance	Mowing of Parish Hall playing field (2 visits in May)	117.07
Southern Electric	Regiment Close street lighting May 2009	15.80
Security Patrol Services	Locking of Parish Hall gates 4/5/09 to 17/5/09 (Invs 14279 & 14300)	60.38
	TOTAL	231.25

Accounts for Payment:

Creditor	Detail	Amount £
Shear Perfection Ltd	Mowing of churchyard (£169) and verges at Brockhill (£165) 5/6/09. Inv. 451	334.00
1 st St. Peters Guides	Replacement for cheque lost in the post	50.00
Mrs J. Greenway	Honorarium June 2009	570.27
Mrs J. Greenway	Expenses June 2009	28.69
Shear Perfection Ltd	Mowing of churchyard (£169) and verges at Brockhill (£165) 19/6/09. Inv. 452	334.00
Security Patrol Services	Locking of Parish Hall gates 18/5/09 to 31/5/09 (Invs 14320 & 14343)	60.38
Severn Trent Water Ltd	Allotment water supply 7/5/08 to 19/6/09	264.24
Duplikate	Summer newsletter and printing/copying of various documents/fliers	488.89
R. Pullen	Mowing, weeding, strimming, shrub pruning and play area maintenance (May/June 19.5hrs), plus petrol and strimmer cord	117.57
	TOTAL	2,248.04
	GRAND TOTAL	2,479.29

- a) It was agreed that a donation would not be made to Mencap at this time.
- b) Renewal of the CPRE annual subscription at a cost of £29 was proposed by Cllr. Bennett, seconded by Cllr. Lucas and agreed by all.

The Clerk will arrange a quarterly internal financial review with Cllr. Hewison.

26. 2009/159 Correspondence for Information

See Appendix 1 for a list of correspondence received. No items were requested for discussion.

27. 2009/160 Clerk's Report on Urgent Decisions since the Last Meeting

The Clerk advised that there was nothing further to report other than those items already discussed during the meeting.

28. 2009/161 Items for Update to Local M.P.

Mr. Dyer and Mr. Fincher are meeting with Peter Luff M.P. to discuss the SWJCS.

29. 2009/162 Councillors' Reports and Items for Future Agenda

No further reports or further items for future agendas.

Cllr. Lucas left the meeting in view of his prejudicial interest.

30. 2009/163 South Worcestershire Joint Core Strategy (SWJCS)

Mr. Dyer and Mr. Fincher provided an update on activities. The Parish Proposals document has been well received by Wychavon DC as was the Young Peoples' Petition that was presented at the Full Council Meeting on 23rd June. It was agreed that the Clerk will thank Chloe Bitcon for gathering and presenting this petition. At the meeting with Peter Luff, an update will be provided on activities to date, the Parish Council views (which are supported by Parishioners as evidenced by the petition and questionnaire) and how we plan to proceed. The Conservative Party policy regarding the SWJCS will also be clarified. Concern was raised that Wychavon DC has invested so much in the development plans that these may still be used even if the SWJCS is stopped by the Conservative Party. A request will be made for Peter Luff to provide written support of the Parish Proposals document.

On 2nd July at Norton Cricket Club and 10th July at the Parish Hall, Mr. Dyer and Mr. Fincher will be providing presentations to Parishioners as an update on the SWJCS. There will also be the opportunity for Parishioners to sign the petition if they have not already done so.

Any suggestions on how to proceed further or on future activities would be welcomed by the SWJCS Working Group (Cllr. Turvey, Cllr. Mrs. McGovern, Mr. Dyer and Mr. Fincher).

31. 2009/164 Date of Next Meeting – Thursday 23rd July 2009

Mr. Dyer gave his apologies for the meeting on 23rd July and Cllr. Mrs. Hewison gave her possible apologies for this meeting.

The meeting closed at 10.30pm.

Correspondence Received for 25th June 2009 Parish Council Meeting	
Sender	Subject
1 st St. Peters Guides	Fun evening on Monday 13 th July
CALC	Updates on various matters, Executive Officer's report to Area Meetings May/June,
Community First	E-Bulletins – funding alerts, events and charity news. Sustainable funding workshop.
CPRE	Fieldwork magazine June 2009
Glasdon	Product brochure
Linda Bilboe	Volunteer Footpath Walkers response sheet
Littlethorpe of Leicester	Bus shelter brochure
Lloyds TSB	Deposit account interest rates
Malvern Hills DC	Confirmation that all vehicles owned, contracted to, or under the control of Malvern Hills DC will only use the prescribed route detailed in the planning conditions and will enter and exit the CMRF by way of the B4084.
Mencap	Request for donation to support services within Wychavon area
Mr. Watson	Maintenance of footpath from the end of St. James Close to the allotments and maintenance of the planted area by grass verge outside The Retreat.
Mrs. McBride	Lying water on allotments 5 & 6 after heavy down pours.
NALC	Local Council Review magazine Summer 2009
Network Rail	Agreed to investigate replacement of stiles with pedestrian gates at level crossing on footpath NJ527
NJK Our Future	Rearrangement of meeting to 13 th July and progress update
PC Sean Woods	Introduction
Rev. Sloggett	Public right of Way to the rear of the new car park. Response to query raised re fencing and hedging in vicinity of footpath.
Rural Services Community	Weekly rural news focus.
Severn Waste Services	Confirmation that despite work planned to Woodbury Lane and temporary closure of a section of the Lane, traffic accessing the site must use the approved route.
Severn Waste Services	Earth mounds at the front of the site to be landscaped in accordance with the planning approval with surplus soil to be removed.
Shear Perfection Ltd	Copy of current Certificate of Public Liability Insurance and quotes for: <ul style="list-style-type: none"> • Roundabout planting by the Barracks • Creation of 3 new allotments on land next to Coppice Cottage • Fixing of allotment gate
Society of Local Council Clerks	Courses: Cemetery Management, Fresh Air and Exercise – Common Land, Village Greens, Rights of Way and Open Spaces
Society of Local Councils	Cemetery management course
St. Richard's Hospice	Heartbeat newsletter Summer 2009
WMLGA	Phase 3 options consultation event – 2/7/09, Burlington Hotel, New Street, Birmingham, 8.30am – 1.30pm
WMRSS	Phase 3 Project Plan and Options Consultation. Consultation document will be sent for review and comment by 14/8/09
Worcestershire Infrastructure Consortium	Training and organisational development needs
Worcs CC	Parkway timetable assessment and outline plan
Worcs CC	Public Notice of temporary closure of part of Church Lane, Norton for one day on 7 th July for cabling works. From Hatfield Lane junction for 300m in a NW direction.
WPC Dene Storr	Appointment of PC Sean Woods as Local Police Officer wef 14 th June 2009
Wychavon DC	£5,000 flood alleviation grant application agreed in principle
Wychavon DC	Guided tour of new play area in Broadway
Wychavon DC	Planning approval notice: W/09/00910: 45 The Hidage – construction of timber deck, erection of pitched roof veranda on east elevation of property.
Wychavon DC	Request for land owners contact details for area of land where hedges and fences adjacent to the allotment gardens and field next to Coppice Cottage
Wychavon DC	Request for nominations for Building Design awards 2009

Notes from the Public Question Time Prior to the Parish Council Meeting

As a member of the public, due to his declared prejudicial interest regarding the SWJCS, Cllr. Lucas advised that members of the SWJCS Team have visited his property, without any notice or even knocking his door at the time of the visit, to enter his land to take photos of an area that included children and ponies. When asked for the Police view, PC Woods advised that there could be trespass issues and also Human Rights issues associated with such action. Cllr. Lucas asked for Cllr. Adams to provide details of the general policy adopted by Wychavon DC when arriving on private property as it is felt that notice should be provided. It was agreed that the Clerk will contact Cllr. Adams for this information.

Interim Report of the Pre-school Working Group 2nd Meeting - Thursday 18th June

Pre School have applied to WCC for a grant 5th June 2009. Response from WCC expected end July 2009

Note:

Two quotations have been presented to WCC for the building.

Log Cabin type building at £167,000 + vat

Portakabin Timber Clad at £134,000 + vat

It is favoured that the £134,000 + vat quotation will be accepted.

This quotation would include:

Concrete base

Building

Installation

Interregal fixing

Access Ramps

Connection of utilities

Provision of Septic tank only.

Funds are also available to pay for Planning Permission £250-00 and surfacing part of the car park yet to be defined.

The grant is based on the building being used for 25yrs and at the rate of 4% per year the grant value is depreciated so at the end of the 25th year period the grant has been seen to be qualified.

What has not been included is the cost of providing the services from the point A to point B the Pre School Building.

Ken Munn at Building Construction Consultancy Services has offered to help in putting together a realistic quotation for bringing the services from point A to the Pre School Building and connecting the septic tank to the Pre School Building.

Lease

Pre School would be looking for 50-year lease.

On behalf of Pre School a Land Survey and Valuation was done by Roger Wilkins Commercial Chartered Surveyor who in 2008 carried out a similar survey for a Pre School in Kidderminster.

Based on professional guidelines used for assessing land values and leasing charges the outcome was Annual Land Rent £881-00 plus 4-5 dedicated parking spaces at £150-00 per space plus drop off and collection about £1,000.

Total annual outlay for Pre School £1,881-00 subject to 5-year increase based on the Retail Price increase.

It is recommended that the Parish Council carry out a similar costing exercise with an independent QS experienced in these matters.

At the July Parish Council Meeting confirmation that costs related to bringing services from point A to the Pre School Building have been accommodated will be presented.

It is suggested that Parish Councillors are circulated with the report from Roger Wilkins and consider the proposals when this matter can be moved on for further discussion.

End of Report.