

**MINUTES OF THE MEETING OF THE
NORTON-JUXTA-KEMPSEY PARISH COUNCIL HELD ON
THE 21ST JULY 2016 AT NORTON PARISH HALL, LITTLEWORTH**

See Appendix 2 for public question time discussions.

- 1. Apologies for Absence:** Cllr. Adams for late arrival. These apologies and the reasons for them, were accepted and approved.

Attending: H. Turvey (Chair), R. Brooker, Mrs A. Clinton, C. Dawson, K. Fincher, M. Hughes, M. Reeves, P. Richmond, J. Sparling, Mrs S. Way-Vautier, Cllr. R. Adams (District & County Councillor), Mrs. J. Greenway (Clerk & Responsible Finance Officer).

2. Changes to Membership

None.

3. Declarations of Interest

a) Cllr. Turvey reminded Councillors of the need to update their register of interests if necessary.

b) Cllr. Turvey declared an interest in planning application W/16/01701/PP and agreed to leave the meeting if this application is discussed.

c) Cllr. Mrs Way-Vautier confirmed that she is unable to undertake work relating to financial matters. Existing dispensations were noted.

d) None.

4. Minutes of the Parish Council Meeting held on 30th June 2016

Approved as proposed by Cllr. Sparling, seconded by Cllr. Dawson and agreed by all.

5. 2016/194 Reports

a) Cllr. R.C. Adams (District & County Councillor)

Cllr Adams provided the following update after arrival at 9.55pm after agenda item 28. Worcs CC is planning a Parkway Station briefing meeting for local Parish Councils in September and he is investigating the possibility of a 'Ward Walk' with officers from Wychavon DC.

b) Finance

(i) The current account balance was £6,735.39 on 14th July with the deposit account balance at £46,136.73 on 1st July. There has been no S.137 expenditure during 2016/17 to date.

(ii) There were no questions relating to the previously circulated monthly accounts and bank reconciliation to 30th June 2016.

(iii) The Clerk advised that the external audit, accounts, annual return and notice of electors rights have been advertised as required. The Annual Return and supporting documents have been submitted to Grant Thornton in line with required timescales, with receipt acknowledged by Grant Thornton.

c) West Mercia Police

The Clerk provided an update from the Safer Road Partnership (SRP) regarding speed checks along Church Lane and Hatfield Bank. Speeds along Church Lane are on the increase and the SRP will arrange further speed checks. Data from 2 checks along Hatfield Bank has revealed only c. 3% of vehicles (2 vehicles during each check) travelling in excess of 35mph (a level at which prosecutions could potentially be possible), with almost 80% of vehicles (43/44 vehicles) travelling at 30mph or below and average speeds of 27mph and 29mph. The SRP has responded directly to the residents raising concerns, suggesting ideas to assist them and advising that based on the data, the SRP does not feel that there is much more they can do at the current time. It was agreed to include a notice in the next Parish Council newsletter to highlight that speed checks will be being carried out along Church Lane.

A newsletter notice regarding PACT was considered. It was agreed not to include a newsletter notice, but for Cllr. Sparling to attend PACT meetings to gather information relating to local issues/events and

to provide feedback to the Police from residents and the Parish Council. Cllr. Sparling will then produce a notice for the Parish Council notice boards to update residents and provide his contact details for residents to report any PACT related concerns.

d) St. James the Great Church, Norton

See public question time discussions included as Appendix 2.

6. 2016/195 Reserve Levels

The Reserves Levels Policy was reviewed and agreed on the basis of a general reserve at the equivalent of one year's precept and earmarked reserves for future projects including resurfacing of the Parish Hall car park and allotments improvement work. The 2016/17 precept is £39,059 which results in earmarked reserves of £10,781 as at 31st March 2016 (based on reserve levels of £49,840 in the accounts for the year ended 31st March 2016). The Reserves Levels Policy was proposed by Cllr. Fincher, seconded by Cllr. Richmond and agreed by all.

7. 2016/196 S106, New Homes Bonus (NHB) and Other Funding Opportunities

Cllr. Dawson advised that there should be an update regarding the Tesco funding applications before the end of August. Cllr. Brooker advised that the Lottery funding for the coffee shop has been approved and the grant funding should be received shortly. The Landfill Grant application has been postponed as the criteria for this funding is that the applicant is the land owner (which the Parish Hall is not for the Hall grounds) or the applicant holds a long lease or formal arrangement regarding management of the land, again which is not the case for the Parish Hall and the Hall outside space. Applications are not permitted from Parish Councils. Wychavon DC is happy with the NHB consultation carried out, with the vast majority of responses in favour of the coffee shop and other proposals, and has agreed to release the funding to the Parish Council. The Parish Hall has submitted its grant application to the Parish Council, along with a supporting draft Parish Hall Plan (PHP), drawn up by the Hall Trustees, which provides an overview of the improvement projects planned/being considered for the Parish Hall.

Cllr. Fincher explained the PHP document which has been previously circulated to councillors and includes an overview of the need for improvements at the Parish Hall and details of the various phases of suggested projects, including proposed funding. Some funding opportunities are being obtained via the Parish Hall, with others via the Parish Council. If funding is applied for and received by the Parish Hall, then the trustees will manage this and are accountable to the charity. If funding is applied for and received by the Parish Council and then donated to the Parish Hall for a specific project, the trustees will submit a grant application to the Parish Council, supported by the PHP document. It was proposed that the Parish Council should consider and endorse the PHP against which funds will be drawn down. In response to comments and discussions, it was agreed that phase 6 of the PHP (expansion and reconfiguration of the Hall) should be included as a future aspiration, in addition to the other 5 proposed phases. The PHP will be reviewed and updated by the trustees on an annual basis.

One of the objectives of the proposed Hall improvements is to generate additional income to fund items of Hall maintenance including a replacement roof, replacement windows and a new boiler. It was noted that should any of the proposed funding applications be unsuccessful, the improvement work will need to be reconsidered or other funding sources identified. In terms of potential funding from the Parish Council (excluding NHB or s106 monies), it was not felt that there is a need for an additional precept increase over and above the annual c. 2% increase that has been levied in the past few years.

The PHP, subject to the revision above, was endorsed and approved by the Parish Council in support of the Parish Hall grant application for the £37,000 NHB funding granted to the Parish Council by Wychavon DC. Parish Council funding provided using powers under s.19 Local Government Act (Miscellaneous Provisions) 1976. The PHP and Parish Hall grant application provide accountability from the Parish Hall for use of the funding for the specified purpose i.e. the coffee shop. The Parish Council grant application also requires a written report following completion of the project to show how

the grant funding has been spent. Proposed Cllr. Richmond, seconded Cllr. Sparling and agreed by all.

8. 2016/197 Current Planning Applications

The following applications were noted.

Approvals

Grange Farm, Hatfield Lane, Norton. Ref: W/16/01163/PP Two storey side extension. Parish supports (with query for clarification).

Refusals – None

Awaiting Decision

Land to the south of the City of Worcester, Bath Road. Malvern Hills DC Ref: W/13/00656/OUT Welbeck Land Outline planning application, including approval of access (appearance, landscape, layout and scale reserved) for a mixed-use development with local centre to the south of Worcester.

Land north of Taylors Lane, South of and part north of A4440 Broomhall Way, Worcs. MHDC Ref: W/13/01617 St. Modwen Developments Outline application with all matters reserved except for access, for a mixed use development comprising residential development up to 255 dwellings, employment (B1) (b and c), B2 and/or B8, access, footpath, cycleways and highway infrastructure, pedestrian/cycle bridge over A4440, public open space, landscaping and associated development and drainage.

Land adjacent to Lobelia Close, Cranesbill Dr., Broomhall Green and the A4440 Broomhall Way Worcester City Ref: P13A0617 St. Modwen Developments Erection of pedestrian/cycle bridge over A4440 Broomhall Way to facilitate access to a mixed use development comprising of up to 255 dwellings and employment (B1) (b and c), B2 and/or B8, on land between Taylors Lane and the A4440 Broomhall Way.

Middle Battenhall Farm Worcester City Ref: P13B0632 Miller Homes Outline planning application for the construction for up to 200 dwellings, open space, new vehicular junction and access and associated infrastructure

Land at Broomhall Way Worcester City Ref: P14L0266 Outline planning permission for the erection of up to 103 dwellings with all matters reserved, excluding access. Parish supports subject to revision of application.

Land at Broomhall Way Worcester City Ref: P14L0266 (amended application) Outline matters application for the erection of up to 81 dwellings with all matters reserved, excluding access.

Land at Bath Rd (OS 8571 5128), Broomhall. MHDC Ref: 16/00623/FUL Proposed vehicular access on to Norton Road. No comments submitted.

Winnells Farm, Church Lane, Norton. Ref: W/16/01235/PP Construction of detached garage with annexe over. Resubmission of planning permission W/15/02627/PP. Concerns submitted.

Internal Consultation

Manti, Hatfield Lane, Hatfield. Ref: W/16/01701/PP Erection of single storey oak framed garden room to rear elevation.

Eastfield, Wadborough Rd, Kempsey. Ref: W/16/01648/PN Construction of 3no stock lakes and 4 “glamps” and temporary permission of a mobile home for use of fishery manager.

Other

Appeal re Tree Preservation Order 19 Salamanca Drive, Norton TPOA/15/040 application decision: HEARING DATE 8 JUNE 2016
Removal of tree from TPO protected tree from grass verge adjacent to property. Inspector’s decision understood to be awaited.

The Eastfield application was discussed and this appears to be a resubmission of a previous application. The response submitted to the earlier application has been circulated to councillors with responsibility for planning matters and it was agreed to re-submit this objection response, with particular emphasis on the mobile home element.

9. 2016/198 South Worcestershire Development Plan (SWDP) and Associated Matters

No further news. Cllrs Hughes and Turvey are due to attend a briefing session on 28th July relating to dealing with development proposals beyond SWDP2 development boundaries.

10. 2016/199 AVL Proposals for Development of Land adjacent to Norton Road

No further news to report.

11. 2016/200 Worcester Parkway Station

Cllr. Fincher will attend a gateway artwork meeting which has now been postponed until September. Worcs CC is planning to give a presentation to local Parish Councils in September, with dates awaited.

12. 2016/201 Neighbourhood Plans

Cllrs Fincher and Turvey will attend a meeting with Wychavon DC to gather information about Neighbourhood Plans for review by the Parish Council.

13. 2016/202 Employment Matters

a) Pensions Auto-enrolment – The Clerk advised that the NEST pension contributions for the June payroll have been uploaded to the NEST website for the monthly DDR and a process is in place for calculation and submission of these contributions on a monthly basis and ongoing monitoring/recording of pension responsibilities. The Assistant Clerk has been assessed regarding pensions auto-enrolment and has been written to in line with requirements. No further auto-enrolments are required at this time. The HMRC declaration of compliance has been completed. Cllr. Mrs Clinton was thanked for her assistance with the pensions work.

b) The Clerk will circulate the revised version of the NALC ‘Being a good employer – a guide for Parish and Town Councillors’.

It was noted that the Clerk’s annual review has been arranged with Cllrs Fincher and Turvey. The Clerk will arrange a date for an annual review for the groundsman with Cllr. Fincher, who asked for feedback to be provided. The Clerk will arrange an end of probation period review for the Assistant Clerk.

14. 2016/203 Parish Hall Recreation Facilities and Outside Space

The inability to apply for the Landfill Grant (as explained under agenda item 7) has prompted a review of how the Hall outside space is managed, with a suggestion that in future this could potentially be managed by the Parish Hall trustees. This would require a formal arrangement to be put in place by way of Service Level Agreement (SLA), Licence or Lease, to include the remit and responsibilities of each party, along with an agreement regarding income earned from bookings. It was agreed that further research and investigations are required to establish the best arrangement. Cllr. Fincher will audit what facilities are currently held/available for hire, the existing management/booking arrangements and suggestions for the future. The Clerk will contact the Parish Council insurers to investigate insurance implications of Parish Council owned land being managed by the Parish Hall trustees. Once suggestions for future management have been developed, VAT/finance implications of these options will be explored. Proposed by Cllr. Mrs Way-Vautier, seconded by Cllr. Richmond and agreed by all.

The Clerk provided an update on the recreation facilities safety report and advised that the ‘hub’ on the gyro spiral equipment is being replaced by Proludic as a warranty repair. Proludic has confirmed that the equipment remains safe to use and this will be monitored by the groundsman. The low risk items relating to the MUGA and tennis court gates and fencing were considered. The Clerk will refer these matters to eibe to be rectified.

The mole activity around the play area was noted and the Clerk will instruct Red Kite Pest Control to trap the mole(s) when ground conditions allow at a cost of £100. Proposed Cllr. Fincher, seconded Cllr. Mrs Clinton and agreed by all.

Cllr. Brooker and Mr Reeves will meet with a Wychavon Engineer to review the drainage system around the Parish Hall and consider work to improve drainage of the playing field. Work suggested will be considered by the Parish Council prior to submission of an application for s106 funding that is earmarked for this purpose.

15. 2016/204 Parish Hall

Cllr. Fincher provided an update on Parish Hall matters, including healthy Hall finances, vandalism to the flag pole and joy riders using the Parish Hall car park at night. Cllr. Fincher will arrange for the flag pole 'mechanism' to be revised to prevent similar damage in future and an additional CCTV camera will be installed to cover both the main car park entrance and the flag pole. Cllr. Fincher will also provide a Parish Hall trustees report for the newsletter by 27th July. The 80's night was a success as a community event, with other events planned on 17th September (MacMillan coffee morning and community fun day), 29th October (Halloween and fireworks event) and 10th December (Christmas Fayre and Carol Concert, date subject to confirmation). The Lottery funding will assist with provision of equipment for the coffee shop which will be used at community events. In response to a question regarding hygiene licences, Cllr. Brooker confirmed that he has a 'hygiene ticket' and is aware of requirements. The trustees welcomed volunteers to help with Hall events/activities. Advertising and marketing of events is being reviewed for effectiveness. Printing of 2,000 A5 double sided fliers for the Parish Hall was agreed, for circulation with the autumn Parish Council newsletter, at a cost of up to £100. Proposed by Cllr. Richmond, seconded by Cllr. Mrs Clinton and agreed by all. The flier will be provided to the Clerk by 15th August.

16. 2016/205 Parish Council Land

Parish Council owned land on the opposite side of the road to the Parish Hall playing field and the property 'Chipping Dene', on either side of the green lane, was discussed. It was noted that tenancies relating to these fields have been in place for many years and agreed for Cllr. Brooker to seek further details from the Parish Council archived files for future consideration. The Clerk will check the existing Parish Council files for document archive information.

17. 2016/206 Allotments

Cllr. Brooker has met with the Assistant Clerk to review the allotments. 57 of 59 plots are let, with most satisfactorily maintained. The Assistant Clerk is contacting tenants where work is needed. Installation of the trough and stand pipe for the new mains water supply on the garage side of the allotments is planned for 22nd July. Site investigations have revealed an existing water meter in the verge by the garages. Cllr. Brooker has made enquiries of STW, including a site meeting during which the STW representative recognised that the meter exists, but not in the STW records, where the meter reference number is not recorded. The meter appears a live mains supply despite not being registered with STW. It was thought that the meter may be registering use, but recent further checks have shown no change in the reading. Initial investigations have not identified what, if anything, this meter is connected to. The situation was considered and it was agreed for Cllr Brooker to try to establish if the meter is connected to any pipework and if so, to try to establish where this runs to. It was also agreed for Cllr. Brooker to take a further meter reading, with photographic evidence of this, and to arrange another STW inspector visit to seek the inspector's decision on how STW want the Parish Council to proceed and for this decision to be provided in writing before the Parish Council makes a connection to this meter. The Clerk advised that the pavement side of the hedge adjacent to the allotments and the field next to Coppice Cottage is being cut by Mr Gill at a cost of £120 plus VAT, which was agreed by all.

18. 2016/207 Public Rights of Way (PRoW)

Cllr. Turvey advised that he is in contact with WCC regarding replacement of the gate in the corner of the playing field, by the coppice area. New sign posts are also being requested where these are missing

or damaged. The Clerk will ask the Parish Grounds Contractor, Mr Gill, for a quote to install the new gate. It was noted that some PRoW matters have been transferred to Worcs CC Highways. The need for clearance of ditches/gullies along the Radley bridleway was highlighted and the Clerk will contact the land owner to request clearance work. Additional PRoW undergrowth/hedge maintenance work was noted and agreed at a cost of £300 plus VAT. Fly tipping of green garden waste has been reported on the PRoW at the end of St James Close and a request for this to cease will be included in the next edition of the Parish Council newsletter.

19. 2016/208 Parish Council Newsletter

All items for inclusion should be submitted to the Clerk by 27th July.

20. 2016/209 Communities within the Parish

The Parish Hall trustees have agreed to fund purchase of a 'pop up shop' gazebo/stand, with a response awaited from the garden centre regarding the suggestion for the Parish Council to provide a stand once a month to engage with, and gather feedback from, the local community. Consideration was given to items within the Parish that require attention and that the Parish Council may be able to assist with. It was agreed for the Clerk to contact Cllr. Adams, with a copy to the Wychavon Parks Officer, to highlight the following points relating to the development by the garden centre and to seek action upon these; maintenance of the Talavera Road play area and concerns relating to its safety (with a request for closure until safety concerns are alleviated), removal of dog bins from the play area and request for dogs to be excluded, play area gates to be made 'self closing', installation of a litter bin at the entrance to Nivelles Grove, installation of lighting along the Nivelles Grove path to Crookbarrow Road, maintenance of the swale area and future use of this area. It was noted that these areas remain unadopted, despite assurances that the difficulties experienced relating to previous adoptions at Brockhill would not occur with this development. It was suggested that the Parish Council may consider adoption of the play area, provided that this is brought up to adoptable standard and that commuted sums are received by the Parish Council. It was agreed for Cllrs Brooker and Fincher to explore further. Cllr. Turvey will include reference to the adoption issues relating to the development by the garden centre in his Chairman's newsletter report and highlight that the Parish Council is trying to resolve these matters.

The possibility of land behind the garden centre being used for allotments within the SWDP was questioned and enquiries will be made by Cllr Fincher and Turvey, although it is understood that this option is not included in the SWDP due to issues with vehicular access.

Consideration will continue to be given to use of NHB funds across the Parish and a community groups meeting will be arranged in September, with invitations including the Parish Hall, Worcester Norton Sports Club/Cricket Club, Norton Community Games, NJK CE First School, Church/PCC and Croquet Club.

21. 2016/210 Worcester Norton Sports Club (WNSC)

WNSC/Cricket Club have agreed to provide an article for the next Parish Council newsletter outlining their development plans. It has been noted that a TPO tree has been felled at the edge of the top cricket pitch and Wychavon DC has been asked to confirm that the necessary permissions have been obtained for this work. A report was received of possible maintenance work to tree(s) in the vicinity of the Sergeants' Mess. The National Croquet Day event at the Croquet Club was successful.

22. 2016/211 Highways and Drainage Matters

Road flooding Hatfield Lane: Worcs CC Highways has advised that the drainage system has been identified as requiring maintenance and has been logged on the highway drainage asset management system, any necessary action required to resolve the problem will be carried out.

Car transporters parked under the motorway bridge, Church Lane: SMH has apologised and advised this was an isolated incident, which is being investigated to ensure the situation does not re-occur.

Verge maintenance and road sweeping at Norton: The verge in question along Vimiera Close is on the schedule for mowing and road sweeping/weeding has been reported to Wychavon DC, who will attend

to this over the next couple of weeks.

Speed checks Hatfield Bank and Church Lane: As discussed under agenda item 5c.

Speeding along Broomhall Lane and request for extension of 30mph speed limit: The situation was considered and it was agreed to request extension of the 30 mph speed limit to before the junction with Hatfield Bank. The Clerk will contact Worcs CC Highways, copying in Kempsey Parish Council. The Clerk will also update the resident reporting the problems.

Southern Link Road Crossing: The ongoing work is creating major hazards when attempting to cross the A4440 by the Norton/St Peters roundabout, with the situation likely to worsen as additional lanes are installed and the speed of traffic increases. Whilst bridges are planned to provide safe crossing points, these are not likely to be installed for potentially at least 2 years, as they are developer funded. Until these bridges are installed there is no safe way to cross the A4440. It was agreed for the Clerk to contact Worcs CC (copy to Cllr Adams and Nigel Huddleston MP) to highlight safety concerns and to ask for consideration to be given to either early provision of the proposed bridge crossing points (with reimbursement from the developers) or provision of temporary crossing points until the bridges are installed.

23. 2016/212 Litter Bins

The Clerk advised that 2 litter bins have been installed by the bus shelters along Crookbarrow Road, with the cost of one of the bins to be reimbursed by Persimmon Homes. The 2 new litter bins at the Cricket Club will be installed very shortly. Wychavon has advised that it has capacity to empty a new litter bin at the entrance to Nivelles Grove. Purchase and installation of a new 50L post mounted bin supplied by Wychavon DC, was agreed at a cost of up to £250, plus emptying/cleaning annual costs which are currently around £130, subject to agreement to install on unadopted land, which is being explored as discussed under agenda item 20. Proposed Cllr. Fincher, seconded Cllr. Brooker and agreed by all. Wychavon are providing details of alternative bins for the verge outside The Retreat.

24. 2016/213 Finance

It was proposed by Cllr. Fincher, seconded by Cllr. Hughes **and all were in agreement** that the accounts detailed below be approved for payment/confirmation.

Accounts for Confirmation: None

Accounts for Payment:

| Creditor | Detail | Amount £ |
|------------------------------|---|-----------------|
| New Farm Grounds Maintenance | 2 cuts of playing field plus one perimeter cut for June £155.50 plus VAT | 186.60 |
| Shear Perfection Ltd | Churchyard mowing £88.50 plus VAT (8/7/2016) | 106.20 |
| Mrs J. Greenway | Clerk Honorarium July 2016 - Gross including expenses paid via payroll (and back dated pay increment) | 1,197.71 |
| NEST | Employer pension contributions July payroll | 7.06 |
| Mrs J. Greenway | Expenses for July 2016 (£105.53 less £6 paid via payroll) | 99.53 |
| D. Fletcher | June/July – Groundsman and litter picking work (Gross incl. materials purchased and mileage) | 506.84 |
| Miss K. Watkinson | Assistant Clerk Honorarium June/July 2016 - Gross including expenses paid via payroll | 170.60 |
| | TOTAL | 2,274.54 |
| | GRAND TOTAL | 2,274.54 |

25. 2016/214 Correspondence for Information

See Appendix 1 for a list of correspondence received and noted. It was agreed to circulate the Draft Scrap Metal Policy and Guidelines consultation to members, with any comments to be submitted to the Clerk by 15th August.

26. 2016/215 Clerk's Report on Urgent Decisions since the Last Meeting

As discussed during the meeting.

27. 2016/216 Items for Update to Local M.P.

The Clerk will copy correspondence to Nigel Huddleston MP regarding the requested safe crossing point on the A4440 and will extend an invitation to the Parkway Station meeting/presentation once a date has been received from Worcs CC.

28. 2016/217 Councillors' Reports and Items for Future Agenda

The Clerk advised that Mr Bennett, as the EnviroSort Liaison Officer, has reported the problems of litter and glass along Woodbury Lane and a positive response has been received.

Items for September Parish Council meeting: purchase of business cards for members and employees of the Parish Council.

Cllr Hughes asked for those members of the Council that have yet to provide ID card photos to provide these by 15th August, or alternatively advise if they do not wish to have an ID card.

Cllr. Adams arrived at 9.55pm, with discussions included under agenda item 5a.

29. 2016/218 Date of Next Meeting:

Thursday 29th September 2016

The meeting closed at 10.15pm.

| <u>Correspondence Received for 21st July 2016 Parish Council Meeting</u> | |
|--|---|
| Sender | Subject |
| CALC | Updates on various matters and training sessions, including Transparency Fund, Worcs WW1 Hundred – The People’s Collection, Superfast Worcestershire summer newsletter, West Mercia P&CC newsletter, Parish Council ‘things to remember’, Being a Good Employer, Local Council Administration publication, Lengthsman training, broadband community champions, Three Counties Traditional Orchard Project, CiLCA, GoOn Worcestershire, Pensions Advisors, news from NALC, dates for the diary/training, vacancies (to Parish Councillors) |
| Clerks & Councils Direct | Magazine July 2016 |
| DCK Beavers Accounting Solutions | VAT partial exemption calculations and VAT returns |
| Fresh Air Fitness | Fresh air gyms |
| Grant Thornton UK LLP | Acknowledgement of receipt of Annual Return and supporting papers |
| HAGS SMP | Multi-use Games Area products |
| Highways England | M5 J4a-6 closure details |
| Mr Martin | Speeding and volume of traffic along Broomhall Lane and request for extension of 30mph speed limit |
| Mrs Brighton | Request for maintenance of trees outside school |
| Norton Parish Hall | <ul style="list-style-type: none"> • Engagement with school, record of decisions from 13 July Trustees meeting • Agenda for Trustees meeting 13 July 2016 and Record of Decisions from 18 May 2016 meeting |
| Proludic | Repair of gyro spiral/hip hop equipment |
| Severn Waste Services | Litter/glass collection along Woodbury Lane |
| Soc. Local Council Clerks | The Clerk magazine July 2016 |
| Superfast Worcestershire | July 2016 update |
| Taylor Woodrow | M5 J4a to J6 newsletter June 2016 and questionnaire re communications re M5 J4a to J6 project |
| Worcs Regulatory Services | Draft Scrap Metal Policy and Guidelines consultation. Comments by 30 th September 2016 |
| Wychavon DC | <ul style="list-style-type: none"> • Litter/glass collection along Woodbury Lane • Invitation to briefing on dealing with development proposals beyond SWDP2 development boundaries. 28 July 6.15pm, Court Room, Guildhall, Worcester • Invitation to clean, green and safe places parishes event 15 September 6pm. Civic Centre, Pershore • Use of NHB to fund property marking schemes |
| Wychavon DC Planning | <ul style="list-style-type: none"> • Minutes for Planning Committee meeting 30 June 2016 • Agenda for Planning Committee meeting 28 July 2016 <u>Planning Approvals:</u> <ul style="list-style-type: none"> • W/16/01163/PP – Grange Farm, Hatfield Lane: Two storey side extension |

Public Question Time Discussions

The following update was received regarding St James the Great Church, Norton:

The PCC is due to meet on 14th September and an update will be provided to the Parish Clerk after this meeting.