

**MINUTES OF THE MEETING OF THE
NORTON-JUXTA-KEMPSEY PARISH COUNCIL HELD ON
THE 27TH SEPTEMBER 2018 AT NORTON PARISH HALL, LITTLEWORTH**

There were no public question time discussions.

- 1. Apologies for Absence:** C. Dawson (late arrival), D. Kelly, P. Richmond, M. Reeves. These apologies and the reasons for them, were accepted and approved.
Attending: K. Fincher (Chairman), C. Dawson, D. Lucas, M. Pollard, H. Turvey, Cllr. R. Adams (District and County Councillors), Mrs. J. Greenway (Clerk and Responsible Finance Officer).
- 2. Changes to Membership**
There have been no enquiries or applications received regarding the 2 Parish Councillor vacancies.
- 3. Declarations of Interest**
 - a) Reminder and requirements noted.
 - b) None.
 - c) None.
 - d) None.
- 4. Minutes**
 - a) Minutes of the Parish Council Meeting held on 25 July 2018 were approved. Proposed Cllr. Lucas, seconded Cllr. Pollard and agreed by all.
 - b) The minutes action summary was reviewed and will be updated following the meeting. **Action: Clerk**
- 5. 2018/204 Reports**
 - a) Cllr. R.C. Adams (District & County Councillor)**
Cllr. Adams arrived at 9.30pm, during agenda item 9, and contributed to items discussed as minuted within individual agenda items.
 - b) Finance**
 - (i) Balances: current account £6,706.38 (19 Sept), deposit account £73,058.39 (3 Sept). These include £25,130 Severn Trent Water land sale proceeds (allocated to resurfacing the Parish Hall car park). Balances including outstanding items of payment were also reported. 2018/19 S.137 expenditure is currently £398.94.
 - (ii) The monthly accounts and bank reconciliation to 31 August were noted, with no questions raised.
 - (iii) The Annual Governance and Accountability Return is with the external auditor for review.
 - (iv) The 2017/18 VAT return has been completed.
 - c) West Mercia Police**
The Police provided an update on crimes reported within the Parish and responses to anti-social behaviour reports. The need for residents to make reports at the time of any incidents and to provide information that may identify those involved (e.g. vehicle registration numbers) was highlighted. Police home visits have been made where those involved have been identified and Police visits/presentations are being planned for Pershore High School. Reports can be made anonymously via CrimeStoppers. Also see discussions under agenda item 8.
 - d) St. James the Great Church, Norton**
A Church update was received. A report of anti-social behaviour in the Church car park was noted, with this reported to the Police. A complaint regarding signage installed in the churchyard was considered and the complainant's permission to forward this to Rev'd Badger will be sought. **Action: Clerk**
- 6. 2018/205 Data Protection Regulation Changes – The General Data Protection Regulation (GDPR)**
An update was received regarding GDPR including completion of the personal data audit, draft personal data audit questionnaire and draft GDPR action plan (documents circulated to members in advance of the meeting). The GDPR Parish Councillor training session will be re-run before the October Parish Council meeting. It was agreed to approve the audit/action plans as circulated, progress with new

dedicated Parish Councillor Gmail addresses, to continue use of the NJKparishclerk@aol.com email address (in view of the AOL/OATH EU/GDPR statement) and for the Clerk to purchase a lockable metal 2 drawer cabinet for office storage of Council records, at a cost of up to £200. Proposed Cllr Pollard, seconded Cllr Turvey and agreed by all. The GDPR action plan will continue to be progressed as quickly as possible.

Action: Cllr. Kelly/Clerk

7. 2018/206 Planning

a) Current Planning Applications

The following applications were noted.

Approvals

**Norton Hall Nursing Home,
Woodbury Park, Norton
Ref: W/18/01232/FUL**

To continue the use of a porta cabin for office and administration space as previously approved in application W/15/00890/CU. Parish supports.

**43 Mandalay Drive, Norton
Ref: W/18/01233/HP**

Two storey rear extension. Parish Council supports with concerns regarding scale.

**25 The Hidage, Littleworth
Ref: W/18/01317/HP**

Side single storey Extension to form a kitchen & utility. Parish Council supports.

**Grange Farm, Hatfield Lane
Ref: W/18/01726/AGR**

Application for prior notification of agricultural development for a steel framed hay barn.

**EnviroSort, Off Woodbury Lane,
Norton
Ref: Worcs CC 18/000035/CM**

Application to vary conditions 2 (approved drawings), 14 (control of noise), 18 (control of odour), 29 (control of external operations) and 32 (closing of doors) of planning permission reference number 14/000050/CM, dated 26 March 2015 to facilitate amendments to the EnviroSort facility and its operation.

Refusals

**Arkil, Wadborough Road,
Littleworth. Ref: W/18/00949/FUL**

Demolish office and construct a 3 bedroom bungalow. Parish support subject to neighbours' views.

Awaiting Decision

**Land to the south of the City of
Worcester, Bath Road. Malvern
Hills DC Ref: W/13/00656/OUT
Welbeck Land**

Outline planning application, including approval of access (appearance, landscape, layout and scale reserved) for a mixed-use development with local centre to the south of Worcester. Approved with s106 agreement outstanding.

**Land adj. to Lobelia Close, Cranesbill
Drive, Broomhall Green & A4440
Worcester City Ref: P13A0617
St. Modwen Developments**

Erection of pedestrian/cycle bridge over A4440 Broomhall Way to facilitate access to a mixed use development comprising of up to 255 dwellings and employment (B1) (b and c), B2 and/or B8, on land between Taylors Lane and the A4440 Broomhall Way.

**Middle Battenhall Farm
Worcester City Ref: P13B0632
Miller Homes**

Outline planning application for the construction for up to 200 dwellings, open space, new vehicular junction and access and associated infrastructure

**Lavender Cottage, Woodbury Lane,
Norton. Ref: W/18/00395/CLE**

Application for a Lawful Development Certificate for an existing use - use of outbuilding. Parish Council objected to.

**St James the Great Church, Norton
Ref: W/18/01801/FUL**

New external render finishes to tower, and stone repairs. Parish supports.

Internal Consultation

**Jockey Orchard, rear Closes Cottage
Hatfield Bank. Ref: W/18/01819/FUL**

Change of use of land to equine use and erection of 2 stables for private use only.

39 Mandalay Drive, Norton
Ref: W/18/01906/HP

Two storey rear extension.

Other

**1 Brockhill Cottage, Brockhill Lane,
Norton. Ref: W/18/01151/HP**

Two storey side and rear and single storey rear extensions.
WITHDRAWN BY APPLICANT.

St James the Great Church, Norton
Ref: W/18/01802/LB

New external render finishes to tower, and stone repairs - Listed
Building Consent. WITHDRAWN BY APPLICANT.

Appeals - None

b) It was agreed for Cllr. Fincher to review the SWDP Development Boundary Review Proposed Methodology consultation and provide a response on behalf of the Parish Council. The submission deadline of 8 October was noted.

Action: Cllr Fincher

8. 2018/207 Reports of Anti-Social Behaviour

Following discussions with PC Carter it was agreed to include the issue of anti-social behaviour within the Chairman's report in the next Parish Council newsletter and to continue to pursue use of mobile CCTV via the Wychavon Community Support Team.

Action: Cllr Fincher and Clerk

9. 2018/208 Parish Hall Recreation Facilities and Outside Space

An update was received on the car park resurfacing project, including the site survey undertaken by Wychavon DC, the project brief and quotes sought/received to refine specifications. In light of the site survey and report, the proposal for tarmac surfacing is being replaced with a recommendation for a central concrete roadway, with the remainder of the existing stone area being surfaced with free draining compacted gravel, to minimise run off. The ditch clearance work around the boundary of the Parish Hall site will also improve the capacity and efficiency of the site drainage. Different solutions have been suggested by contractors to meet the brief provided, with a wide range of quotes received, some well below the Council's tender limit. In view of quotes being received below the tender limit and the specifications of these meeting the Council's requirements for the project, including satisfying flood risk assessment, it was agreed for the working group to refine the project specification and to seek further/revised quotes without the need to go out to tender. It was agreed that parking bays will not be marked. Revised quotes will be considered at the October Parish Council meeting. Proposed Cllr. Pollard, seconded Cllr. Turvey and agreed by all.

Action: Cllrs Pollard, Richmond, Fincher and Mr Reeves

It was noted that the current planning approval gives permission for surfacing with free-draining tarmac. Confirmation will be sought from Wychavon DC that the revised proposals will be acceptable and can be progressed under the existing approval. Proposed Cllr. Pollard, seconded Cllr. Turvey and agreed by all.

Action: Clerk

An update was received on the recent ditch maintenance work and playing field drainage work, with the report provided endorsed. The recommendation for additional work regarding the outfall from the playing field, to the adjoining field was supported and Wychavon DC will be approached for funding from the s106 monies earmarked to improve the playing field drainage. Proposed Cllr Turvey, seconded Cllr Lucas and agreed by all.

Action: Clerk

The site survey report produced by Wychavon DC was endorsed and a request will be made for this to be issued as a final report. Proposed Cllr Pollard, seconded Cllr Lucas and agreed by all. **Action: Clerk**
Two bike racks have been ordered, with exact installation sites to be agreed once received.

Cllr. Adams arrived at 9.30pm.

Proposals to purchase a grit bin to serve the Parish Hall site were considered, with agreement to purchase a Glasdon slimline grit bin, 8 bags of 'ice-melt' and ice-grips for the Groundsman, at a cost of up to £400 plus VAT. Access to the grit bin will be available to those using the Parish Hall site, but only for use on the site. Proposed Cllr. Dawson, seconded Cllr. Pollard and agreed by all. **Action: Clerk**

A request for removal of the fir tree by the Severn Trent Water pumping station was considered. It was agreed to attend to any branches overhanging the neighbouring property but not to remove the tree as no safety concerns have been noted. The enquirer will be notified. **Action: Clerk**

Disposal of green waste generated by the Groundsman during his Parish duties was discussed. Costs for a permit to allow disposal at local refuse sites will be explored, along with costs for a brown wheelie bin for the Parish Hall site. **Action: Clerk**

10. 2018/209 Parish Council Website Development

The original Parish Council website which sits on the Worcs CC server continues to be updated however, the Parish Council pages on the newer website www.norton-juxta-kempsey.org.uk remain under development and are not currently up to date. It was agreed for the Assistant Clerk to remove out of date information and to add a note to the Parish Council pages that these are being developed, providing a link to the original website. The Assistant Clerk will work with the Parish Hall website developer to update the Parish Council pages. **Action: Clerk and Assistant Clerk**

11. 2018/210 War Memorial Maintenance

The grant offer received from The War Memorial Trust was considered. It was agreed to accept this offer of £1,320 funding and the quote from Midland Conservation Ltd at a cost of £2,640 excl. VAT (which is a condition of the grant funding). The work needs to be completed, the grant paid, and the final project completion paperwork submitted by 8 August 2019. Proposed Cllr Lucas, seconded Cllr Turvey and agreed by all. **Action: Clerk and Assistant Clerk**

12. 2018/211 Norton Pre-school

Comments on the proposed draft lease have been received from Pre-school. It was agreed that the lease will remain valid whilst Pre-school is a community interest company. Subject to a review by the Clerk, it was agreed to accept the amendments proposed and for the draft lease to be submitted to the Parish Council's solicitor to be finalised. **Action: Clerk**

13. 2018/212 Worcester Parkway Station

The update following the September stakeholder meeting was noted and an overview of the meeting regarding the Norton element of the Parkway Active Travel Corridor was provided. Worcs CC will produce revised slides following the meeting showing refined proposals and once draft proposals have been finalised, the Parish Council will arrange a public consultation. Consideration was given to introduction of a no right turn in to Woodbury Lane from the B4084, with agreement to suggesting this to Worcs CC. Following feedback received, it was agreed to request that the station is named Worcester Norton Parkway. Cllr. Adams agreed to raise this with the Worcs CC project team.

14. 2018/213 Southern Link Road (SLR) Improvement Works and Crossing Points

Concerns continue to be received regarding the temporary crossing point, with no firm date available for installation of the bridleway bridge. It was agreed for Cllr Lucas to summarise feedback and for Cllr Adams to raise this with the Worcs CC project team. **Action: Cllr Lucas**

15. 2018/214 Public Open Space/Verge Maintenance, Highways and Drainage Matters

It was noted that areas of green open space with the Brockhill development continue to be unadopted after around 20 years since some of the development was built. It is understood that these areas are not due to be adopted by Worcs CC Highways and it was therefore agreed for this to be pursued with Wychavon DC to achieve resolution. **Action: Cllr Fincher**

Worcs CC proposals for removal of the overgrown hedge on the corner of Salamanca Drive/Crookbarrow Road were discussed, along with feedback from the residents. It was agreed that the Parish Council supports removal of the hedge, due to the long standing maintenance and highway visibility issues, on the condition that Worcs CC finishes off the area after removal of the hedge to the satisfaction of the Parish Council. It was agreed that if necessary, the Parish Council would offer a contribution towards the cost of finishing the area of up to £500. Cllr. Adams will seek to progress with Worcs CC. Proposed Cllr Pollard, seconded Cllr Dawson and agreed by all.

16. 2018/215 Neighbourhood Plans

An update was received from Cllr. Lucas including a potential new consultant, refining the Plan (to concentrate on particular aspects which have been highlighted within the questionnaire responses) and the grant application process. The next working group meeting will be held in October.

17. 2018/216 Employment Matters

A report was received following the Assistant Clerk annual appraisal and the recommended one point increase in pay scale was agreed (to SCP 16). Proposed Cllr. Lucas, seconded Cllr. Turvey and agreed by all.

Action: Clerk

18. 2018/217 Allotments

Concerns received regarding bonfires on the allotments were considered. The tenant in question has been advised previously not to bring commercial/non-allotment waste to the allotments for burning and has been reminded of the allotment bonfire guidance. It was agreed to write to the tenant again, advising that if commercial/non-allotment waste is brought to the allotments, or if bonfires create a nuisance in future, then the Council will unfortunately have to terminate the allotment tenancy.

Action: Clerk

Allotment reports from the Assistant Clerk and Cllr Kelly will be circulated by way of update and for any comments.

Action: Clerk

19. 2018/218 Public Rights of Way (PRoW)

An update was received from the Parish Paths Warden, including church gate maintenance and improvements to the bridleway from Wadborough Road, Littleworth to Stonehall Common.

20. 2018/219 Bus Services/Littleworth Bus Shelter

An update on bus services was considered, including the recent service cuts, work with First Group and the Vale Passenger Transport Group and re-introduction of the Wednesday and Friday lunchtime services to/from Worcester terminating at the Parish Hall. It was agreed for the Parish Council to assist in publicising the re-introduction of these services. It was noted that Severn Trent Water has confirmed that the concrete access road and any drain covers installed by them when creating this road, will have been built to a sufficient specification, as these are required to withstand heavy wagons serving the pumping station. In light of the disappointing service cuts, it was agreed to invite Nigel Huddleston M.P. to meet with representatives of the Parish Council to discuss provision of bus services in rural communities.

Action: Clerk

The potential to undertake maintenance work to the Littleworth bus shelter is being explored, along with costs, to provide an alternative option to replacement of the shelter.

21. 2018/220 Parish Hall

a) The summary Statement of Accounts and Treasurer's Report for the year ended 31 March 2018 were noted. Discussions ensued regarding the level of detail included within the information provided and that required under the terms of the lease and trust deed. It was noted that the information provided by the Charity to the Parish Council is the same as that submitted to the Charity Commission. It was agreed that if the Charity Commission is satisfied with the information submitted, then the Parish Council will accept the level of information received. However, should the Charity Commission seek further information, then the Parish Council would wish to see this. Proposed Cllr. Pollard, seconded Cllr. Turvey and agreed by all. It was agreed that the nature of the information to be provided to the Parish Council could be considered as part of any lease and trust deed review.

b) The overview of the lease and trust deed has been circulated to members for information and to assist with any future review.

22. 2018/221 The Norton Worcestershire Regiment Group (NWRG)

The summary of the New Homes Bonus/sentry statue consultation provided by the NWRG was considered. Whilst the overall response rate was disappointing, 81% of those voting supported funding of the sentry statue project by NHB. On this basis, it was agreed to submit a NHB funding application to

Wychavon DC, who will consider the consultation undertaken as part of its scrutiny of the application. Proposed Cllr Lucas. Seconded Cllr Dawson and agreed by all. **Action: Clerk**
 Ideas for other projects for funding by NHB will be considered and an update included within the next Parish Council newsletter. **Action: Clerk/Cllr. Fincher**
 It was noted that the £3,750 s106 funding for the sentry project has been agreed by Wychavon DC subject to conditions.

23. 2018/222 Worcester Norton Sports Club (WNSC)

No further news. The community groups meetings were highlighted as a potential opportunity to gain updates on how WNSC developments are progressing. It was noted that whilst the community groups meetings have been successful in part, it has proved difficult to arrange dates that are convenient for all attendees, which has lessened the effectiveness of the meetings. It was agreed to continue to engage with community groups for the benefit of the community, but to no longer hold formal meetings. Proposed Cllr Fincher, seconded Cllr Turvey and agreed by all.

24. 2018/223 Parish Council Owned Lands

Cllr. Lucas provided an update on discussions with tenants and land registration. It was agreed for Cllr. Lucas to explore land registration, review the commonality of tenancy agreements, obtain quotes for costs and report back to the Parish Council. Proposed Cllr. Dawson, seconded Cllr Pollard and agreed by all. **Action: Cllr. Lucas**

25. 2018/224 The Wychavon Chairman’s Diamond Jubilee Recognition Award 2018/19

Agreed to defer to the October Parish Council meeting. **Action: Clerk**

26. 2018/225 Finance

a) It was proposed by Cllr. Turvey, seconded by Cllr. Dawson **and all were in agreement** that the accounts presented to the meeting, as summarised below, be approved for payment/confirmation.

Accounts for Confirmation:

Category of Expenditure	Detail	Amount £
Administration	Training events – Cllr Pollard	40.00
	Reimbursement of Fasthosts website fees	165.29
	Report on Parish Hall lease and trust deed document	240.00
	Royal Mail costs - Neighbourhood Plan survey response service	242.83
	Autumn newsletter plus NHB/Sentry flier printing	452.00
Allotments	Allotments water usage	32.23
	Return of allotment refundable deposit	50.00
Grounds Maintenance	Annual fee for empty & cleanse 2 litter bins at Norton Sports Club (now relocated to Parish Hall site)	178.20
	Norton churchyard mowing plus August mow of Parish Council field	496.80
	Playing field mowing August 2018	192.00
	Skip hire for Parish Hall site	216.00
	Lengthsman duties June & July 2018	375.00
	Norton Parish Hall - playing field drainage work £5,800 (funded by s106 monies, agreed 27/9/2017 PC meeting) and ditch/drainage maintenance work £4,400 (agreed 24/5/2018 PC meeting) plus one cut of Norton churchyard £88.50 (all plus VAT)	12,240.00
Staff Costs	Aug 2018 payroll - Clerk & Assistant Clerk honorarium & groundsman & litter picking work (all gross incl. expenses via payroll), NEST pension contributions	2,195.04
	TOTAL	17,115.39

Accounts for Payment:

Category of Expenditure	Detail	Amount £
Staff Costs	September 2018 payroll - Clerk & Assistant Clerk honorarium & groundsman & litter picking work (all gross incl. expenses via payroll), NEST pension contributions	1,895.84
Grounds Maintenance	Regiment Crest for replacement Seine Close road name sign	4.80
	Tree and ground maintenance work associated with playing field drainage work £600 plus VAT	720.00
	TOTAL	2,620.64
	GRAND TOTAL	19,736.03

b) Renewal of the Open Spaces Society annual membership at a cost of £45 was agreed by all. Proposed Cllr Turvey, seconded Cllr Dawson. **Action: Clerk**

27. 2018/226 Correspondence for Information

See Appendix 1 for a list of correspondence received and noted.

28. 2018/227 Clerk's Report on Urgent Decisions and Expenditure Delegations since the Last Meeting

As reported during the meeting.

29. 2018/228 Items for Update to Local M.P.

See agenda item 20, minute ref: 2018/219.

30. 2018/229 Councillors' Reports and Items for Future Agenda

None.

31. 2018/230 Date of Next Parish Council Meeting

To be confirmed – 18th or 25th October

The meeting closed at 11.35pm.

<u>Correspondence Received for 27th September 2018 Parish Council Meeting</u>	
Sender	Subject
BBC Hereford & Worcester	New evening show to include more community content and invitation to highlight community events/activities
CALC	<ul style="list-style-type: none"> • Executive Officer’s area meeting report • Updates on various matters and training sessions, including Parish Conference 9 October, green paper on adult social care and wellbeing, consultation on permitted development for shale gas exploration, revised National Planning Policy Framework, Letter from Surveillance Camera Commissioner, Worcestershire World War 100 - the Hundred Days Offensive, Civil Society Strategy, South Worcestershire Development Plan Review, Digital Connectivity for Rural Businesses in Worcestershire, Bus Service Cuts, Annual Fire Authority Report, CiLCA, Revised Data Protection Toolkit, Malvern Hills Area Meeting – Reduction in Bus Services, Worcestershire First World War Remembrance Ceremony Drumhead Service, Gigabit Broadband Voucher Scheme in Worcestershire, Street Lights Maintenance, Lengthsman Scheme, Worcestershire Remembers at the Guildhall, South Worcestershire Local Authorities - Housing Study 2018, Precept capping, new Broadband checker, reminders from CALC, news from NALC, dates for the diary, training opportunities, vacancies (to Parish Councillors)
Clerks and Councils Direct	September 2018 magazine
Community First	E-bulletins and Community-Led Housing conference 19 September
CPRE	Campaigns update incl. rural affordable homes, ‘green clean’ in September and Fieldwork magazine
Ethos Environmental Planning	South Worcestershire Open Space Assessment (including Community Buildings) – Town/Parish Council Survey
Glasdon	Product brochure including street furniture
HMRC	New online service to claim a VAT refund (VAT126 claim)
J Parker’s Wholesale	Bulb catalogue
Allotment tenant	Report of pilfering from an allotment
Resident	Removal/replacement of pine tree by pumping station in Parish Hall car park
Resident	Report of potential incident in Rolica Fields on 19 August
Resident	Anti-social behaviour – Crookbarrow Road, Norton area
Resident	Report of antisocial behaviour around Crookbarrow Road bus shelters
Resident	Signage installed in St James the Great churchyard relating to Lottery funding
NALC	Newsletters, Annual Conference, Star Council Awards, Councillor training survey
Open Spaces Society	Campaigns update
Royal Mail	Scam mail information/poster
Rural Services Network	Bulletins: Rural opportunities, Rural Vulnerability Service, Rural News Digest
Soc. Local Council Clerks	Information updates/bulletins, National Conference, Promoting Best Practice event, The Clerk magazine September 2018
St Peter’s Parish Council	Newslink newsletter August 2018
Superfast Worcestershire	Gigabit Broadband Voucher Scheme Update
SWDP	<ul style="list-style-type: none"> • South Worcestershire Development Plan Review – Briefing for Parish and Town Councils Tuesday 6th November 2018, Council Chamber, County Hall • SWDP Review – Village Facilities & Rural Transport Survey • Adoption of the South Worcestershire: Renewable & Low Carbon Energy SPD; Water Management & Flooding SPD; and the Developer Contributions SPD
Vale Passenger Transport Group	The 50s bus services
West Mercia Police	<ul style="list-style-type: none"> • Reports of anti-social behaviour in vicinity of Crookbarrow Road, Norton and in

	<p>St James Church car park</p> <ul style="list-style-type: none"> • Scam caller/fraud advice
Police & Crime Commissioner	PCC Newsletters, Police Bravery Awards
Western Power Distribution	Preparations for forecast bad weather
Worcs Assoc'n of Carers	Caring News Summer 2018
Worcs CC	<ul style="list-style-type: none"> • Worcester shire Autumn Parish Conference Tuesday 9th October • Road Traffic Regulation Act 1984 - Worcestershire County Council Various Roads, Worcester, Whittington and Norton Juxta Kempsey (40mph and 60mph Speed Limit) Orders 2009, 2013 and 2017 (Revocations) and A44 Whittington Road, A440 Swinesherd Way, Crookbarrow Way, Broomhall Way and Whittington Road, C2287 St Peters's Drive, C2055 Norton Road, B4084 and U47644 Whittington Road Service Road, Worcestershire Parkway (40 Mph and 60 Mph Speed Limit) Order 2018 – draft order and public notice • Worcestershire Parkway - Proposed Waiting Restrictions • B4084 Pershore Road, Norton Temporary Closure Order 2018 - anticipated duration 23 days (18:30 – 06:30) Commencing: 15 September 2018 • Minerals Local Plan: Publication of 4th Call for Sites Response document, revised Local Development Scheme and other background evidence • Worcestershire Archive & Archaeology Service - historic study of Village Halls/Community Halls and their associated green spaces • Roadworks reports • Lengthsman training, equipment and activities audit
Wychavon DC	<ul style="list-style-type: none"> • S106 contributions held • Droitwich businesses invited to presentation re results of town centre survey and benchmarking exercise • The names of Wychavon's new recycling trucks • Royal Mail Scam Mail poster • Evesham community get creative for innovative town lighting trail • Innovative changing and toilet facilities installed in Wychavon • Art mural unveiled at Droitwich Lido Park • Droitwich Spa High Street car park resurfacing work from 19 -25 Sept • Chairman's Diamond Jubilee Community Recognition Award 2018/19 • Illegal advertising costs waste removal business owner nearly £2,000 • Chapel Street car park, Evesham and Pershore Hospital short stay car park closed on 10 September for essential repairs (until 13/14 September) • New 'Create to Motivate' classes come to Droitwich Spa • Running a successful village Hall workshop 20 October • Salt Fest returns to Droitwich Spa 8/9 September • Wychavon flies the flag for Merchant Navy Day • Help in naming 15 new waste and recycling trucks • Residents warned about council tax cold callers • Wychavon's parks targeted in vandalism spree costing thousands • Crackdown on blue badge misuse in Wychavon • Wychavon magazine for residents • New state-of-the-art play area opens in Wychbold • Droitwich students create summer activity programme thanks to council funding • More music workshops in Wychavon • Licencing consultation (comments by 17 August) • Free circus fun and puppet shows for Wychavon families • Over £500,000 investment in Wychavon's communities • Awards celebrate those who have made communities safer
Wychavon DC Planning	<ul style="list-style-type: none"> • Agenda for Planning meeting 20 September 2018 • Agenda and minutes for Planning meeting 23 August 2018 • Minutes for Planning meeting 26 July 2018 • Planning application W/18/01151/HP withdrawn by applicant

	<ul style="list-style-type: none"> • Planning application W/18/01802/LB withdrawn by applicant • New type of planning application - Permission in Principle <p><u>Approval Notices:</u></p> <ul style="list-style-type: none"> • W/18/01233/HP - 43 Mandalay Drive, Norton: Two storey rear extension. • W/18/01317/HP - 25 The Hidage, Littleworth: Side single storey Extension to form a kitchen & utility. • W/18/01232/FUL - Norton Hall Nursing Home, Woodbury Park, Norton: To continue the use of a porta cabin for office and administration space as previously approved in application W/15/00890/CU <p><u>Refusal Notices:</u></p> <ul style="list-style-type: none"> • W/18/00949/FUL – Arkil, Wadborough Road, Littleworth: Demolish office and build 3 bedroom bungalow
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