

Whittington Parish Council



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Draft Minutes of the meeting of Whittington Parish Council held on Tuesday 14 March 2017 at 19.30 at Whittington Village Hall

Democratic Period/ Question Time – None.

Those Present:

Chairman: Cllr S Macleod
Councillors: Cllr F Richards, Cllr A Guy,
Officers: Mrs C Chambers (Parish Clerk)
Attendees: Cllr R Adams, 3 Parishioners
Invited Guest: Margaret Robinson, David Chestney, Chris Wood, Anita Hobson, Malcolm Macleod

- 1) **Attendance and Apologies.** Apologies were received from. Cllr S Clark, Cllr R Pearce, Mr Howard Robinson.
- 2) **Declarations of Interest and Ethical Matters.**
 - a To receive declarations of Personal (non prejudicial) Interests in items on this Agenda and their nature. None.
 - b To receive declarations of Prejudicial Interests in items on this Agenda and their nature. None.
 - c Ethical Matters. None.

3) **Minutes of Previous Meetings of the Council.**

The minutes of the meeting held on 10 January 2017 had been circulated to all Members with the agenda it was moved, seconded and **RESOLVED** that the minutes be adopted as a true record.

The minutes of the Extra Ordinary meeting held on 24 January 2017 had been circulated to all Members with the agenda it was moved, seconded and **RESOLVED** that the minutes be adopted as a true record.

4) **Finance.**

a. The Clerk had circulated with the agenda a list of the Receipts for January & February 2017 Original Receipt and Payment invoices were available to view at the meeting. It was moved, seconded and **RESOLVED** that the receipts and payments for January & February 2017. be approved

b. **Bank Reconciliation** The Clerk had circulated with the agenda the bank reconciliation for January & February 2017. Original copies of HSBC Bank Statements were available to view at the meeting. It was moved, seconded and **RESOLVED** that the bank reconciliation for January & February 2017 be approved.

c. **Proposals for expenditure:** There were no proposals for expenditure. Chairman would like to discuss replacing the Bollards in Church Lane.

d. **HSBC Money Market Account** . The Clerk reminded Members that on the 25 January 2017 the the HSBC Money Market Investment Bank Account had Matured and that she had instructed HSBC not to reinvest the £18,000. The investment matured at the end of January, normally the Clerk would reinvest this money and report to the Council. The investment had been transferred to HSBC Current Account. The Clerk sought the Councils instruction on the future of the investment. Following *discussion it was moved, seconded and RESOLVED not to reinvest the money into HSBC Money Market Investment Account as the money needed to be accessible and not tied to a fixed term investment.* Cllr Guy requested that all expenditure for the village hall from this amount be recorded separately.

5) **New Planning Application/Consultation** - Cllr Guy reported that the trees on the land at the rear of Hill House had been numbered he was still awaiting an update from the tree officer at Wychavon DC regarding TPO's.

6) **Police Report from PCSO Julie Pardo, West Mercia Police**

The following Police report was read out by the Chairman.

'There is only one incident to report for the last month which took place on the evening of the 10th March. Between 18:00 and 20:30 a car parked in Dalziel Drive had it's number plates removed. They were discarded next to the vehicle. As you will be aware the area of Dalziel Drive has had a number of incidents in the last 6 months, mainly burglaries. We have been approached by a resident to assist with setting up a NHW scheme in the vicinity and they are also looking at creating a Facebook page so that information can also be shared that way. The first step is for the co-ordinator to register for the Community Messaging service which all residents can do. This system sends out emails to alert you to incidents in and around your area, it follows the lines of NHW and can also include Rural Watch, Farm watch and Horse Watch as an option'. A parishioner from Dalziel Drive reported that she had been in contact with PCSO Pardo and would liaise with Cllr Guy with regards to organising a Neighbourhood Watch.

7) **Highways & Byways.** The Chairman reported on the stake holder meeting she had attended on the Park Way Station which was held at Worcestershire County Council, neighbouring parishes also attended to support their areas. She added that work on road ways for the construction vehicles had begun and construction would start work in November. The site had been cleared and they have removed the lizards & snakes to a bio area. She was also introduced to the **Transport representative from Malvern.**

The Chairman also reported on a complaint from a Parishioner on the state of the verges within the village. Also 'school' traffic was problematic, Mr Chestney would raise this issue with the school Governors.

The Chairman would request a formal meeting with Highways. Parishioners noted that the village was used as a rat run, also concerns were raised about the additional traffic once the Parkway Station was built. Also the amount of litter along Swinesherd dual carriageway

8) Neighbourhood Plan. None.

Section 106: Cllr Guy requested an update on s106 Bloor Homes Development as part of this grant was to be spent on the Oak Apple roundabout, and Norton sports club.

Allotments: The Clerk read out an email from Chris Shaw of Bloor homes. Chris Shaw advised that the allotments should be ready at the end of April.

9) Training, meetings and seminars. see agenda item 7.

10) District and County Councillors' Report. The Chairman welcomed Cllr Adams to the meeting. Cllr Adams reported on a meeting he had with Steve Brooker who had concerns about Whittington roundabout, traffic lights were requested, a reduction in vegetation along the dual track on the roundabout by the Swan would give better visibility on exiting from the village. Cllr Adams reported that the field style in Old Road had caused problems with dog walkers as the dogs could not get into the field, Cllr Adams had paid for a new kissing gate to be installed for walkers and dogs. Chairman asked Cllr Adams for contact names for correspondence with regards to traffic/highways issues. Chairman spoke to Cllr Adams with regards to a DFS for Church Lane. Cllr Adams confirmed he would invite Jon Fraser of WCC to the Parish meeting in April. The Chairman thanked Cllr Adams for his support.

11) Reports by Councillors, and Items for Future Agendas.

To receive the reports of Committees and Working Groups and of Councillors representing the Council on outside bodies, to ask relevant questions, and to consider appropriate action.

WPC Staffing Committee The Clerk had circulated with the agenda a report on workplace pensions which outlined the legal and financial implications to the Council. It was agreed that discussion would be deferred until the next Council meeting.

Worcestershire CALC: None.

Whittington School: Mr Chestney reported that a survey was undertaken of school for the offstead inspection and reported that the school had an outstanding report on religious education and the Christian ethos, the Chairman asked Mr Chestney to pass on the Councils congratulations.

Whittington Village Hall:

PACT/Neighbourhood Watch: None.

Whittington Church: Mr Chestney reported that work on the Elizabethan Room extension and work with the faculty was ongoing. He also reported that on the 1st May Whittington Church would become the parish Whittington in its own right he explained that it was known as District Church Council and would become a parochial Church Council. Whittington Church has never had its own individual parish. A member of the Plymouth Brethren also gave an update to Members on their new meeting room within the village.

12) Correspondence & Council Consultation.

13) IT - Facebook & Communication

14) Enhancement - None.

15) Nominations for the Village Hall Charity Board of Trustees. The Chairman explained that the Council could nominate up to 6 people to become Trustees, those named were David Chestney, Chris Wood, Anita Hobson, Malcolm Macleod and Fraser Richards and Carol Chambers, and a further 4 people could be nominated by the new Management Committee. The Chairman invited Cllr Fraser Richards to address the Council. Cllr Richards as Chairman of the Interim Management Committee reminded Members that on the 14 September 2016 the outgoing Trustees had voted unanimously to pass a Resolution to change the constitution of the Whittington Village Hall Charity, the Interim Management Committee had been looking after the interests of the hall. Further meetings at the end of September and November were held to address the loss of equipment from the hall, door locks had been changed, the overgrown hedge had been cut back and the hole/dip in the drive had been filled in and volunteers deep cleaned the hall, also the finances of the hall needed to be reviewed but he explained that the review could not be done until a formal Management Committee was in place. Fraser also thanked all the volunteers for their support, and the commitment to maintain the character of the Village hall and looked forward to the new Management Committee working together and to be open and transparent.

Cllr Fraser invited the Council to formally nominate a new Charity Board of Trustees to take the place of the Interim Management Committee. Following discussion those named were David Chestney, Chris Wood, Anita Hobson, Malcolm Macleod and Fraser Richards and Carol Chambers, it was moved, seconded and **RESOLVED** unopposed that those named be on the Charity Board of Trustees of Whittington Village Hall.

16) Date of Next Meeting.

The Annual Parish Assembly will be held on Tuesday 25th April at 7.30pm at Whittington Village Hall.

The date of the next Meeting of the Council will be held on Tuesday 9 May 2017 at Whittington Village Hall.

There being no further business the meeting closed at 8.30pm.

Cllr Susan Macleod
Chairman