

Whittington Parish Council



Interim Clerk to the Council: David Hunter-Miller, 35 Benbow Close, Malvern Wells, WR14 4JJ

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**Meeting of Whittington Parish Council on
Tuesday 23rd October 2018 at 19:30 at Whittington Village Hall**

Minutes 10/18

Present: Susan MacLeod (Chair), Dan Bayliss, Stephen Brooker

In attendance: David Hunter-Miller (Clerk), members of the public

1. Attendance and Apologies

Apologies were received from Steve Burrows.

2. Declarations of Interest

Dan Bayliss declared a Disclosable Pecuniary Interest in item 12.9 (allotments).

3. Dispensations

Nil received.

4. Open session

The meeting was adjourned for the open session.

1. To receive a report by the District Councillor

As this was an extraordinary meeting no report was available.

2. To receive a report by the County Councillor

As this was an extraordinary meeting no report was available.

3. To receive a report by the Police

As this was an extraordinary meeting no report was available.

4. Public participation

A member of the public spoke regarding item 9.1 (118/01986/FUL Associated Ref 18/01987/LB). The member of the public felt that the proposals would negatively impact the historic aesthetic of the church and would be incongruous with the surrounding historic buildings. The member of the public also commented that the church could better integrate with the community.

A member of the public raised concern at the parking arrangements in the village, in particular, that access for emergency vehicles could be restricted because of non-local parking.

The meeting resumed following the open session.

5. To consider and adopt the minutes from the Parish Council meeting on the 11th September 2018.

The minutes were agreed as a true record and were signed by the Chair.

6. Progress reports:

1. Councillor vacancies and co-option

It was noted that Richard Boase had resigned from the council and the relevant vacancy notices had been posted. Consequently there were now two vacancies on the Parish Council; co-option would be included on the November agenda accordingly.

2. Clerk vacancy and recruitment

One application had been received and an interview had been conducted, unfortunately it was felt that the candidate was not suitable for the position.

It was resolved to re-advertise the vacancy for a further two weeks.

3. Lengthsman vacancy

It was resolved to advertise the vacancy.

4. Notice board

It was noted that Midwest Landscapes had quoted £525.00 for installation. It was resolved that the Clerk would chase the contractors for an installation date.

5. Whittington signs

It was noted that Rob Adams (County Councillor) was still looking into the matter; the Clerk would ask for an update.

6. Uffnell's Farm Play Area waste bins

Wychavon District Council had confirmed that when the site was adopted the dog fouling bins would be emptied twice a week and the litter bins in the play area would be emptied at least three times a week.

It was resolved that Bloor Homes would be contacted regarding the bins that are currently overflowing.

7. WDC Legacy Grant Scheme expression of interest

It was noted that a Legacy Grant Scheme expression of interest had been submitted. Officers at Wychavon District Council indicated that a response would be given within the next two weeks.

It was noted that Whittington Village Hall Management Committee had arranged an event at 10AM on Saturday 27th October 2018 for parishioners to see and discuss the draft plans for renewing the village hall.

7. Correspondence

1. Footpath 500 at Whittington

A consultation on a proposed Public Footpath Diversion Order was considered. It was resolved that the Parish Council had no objections or concerns.

2. South Worcestershire Development Plan Review:

The briefing session for Parish and Town Councils on Tuesday 6th November was noted.

8. Parish matters for discussion/decision

1. Pensions

It was resolved to continue to provide a pension for the Clerk and this would be included in the vacancy advert.

9. Planning Applications

- 1. 118/01986/FUL Associated Ref 18/01987/LB: St Philip And St James Church, Church Lane, Whittington, Worcester, WR5 2RQ. Remove existing porta-cabin and make good grounds; demolish single storey lean-to on north elevation; construct single storey building on north-west side to provide a meeting room and kitchen and toilet facilities, and attach to the church on the north side via a covered walkway.**

It was resolved that the Parish Council would object to the proposals.

The Parish Council are sympathetic to the need for enhanced facilities but feel that the current proposals could not be supported.

It is felt that the size of the proposed building (including the pitched roof) would impact upon the amenity of neighbouring properties. Additionally the proposed new building would be out of character in the conservation area and would be incongruous with the adjacent listed buildings.

Clarification is sought on the proposed use of the building; in particular further detail is needed on the type, duration, number of events and levels of parking that the proposed facilities might generate.

10. Finance

- 1. David Hunter-Miller (Clerk cover) – £463.50**

It was resolved to settle the above invoice.

- 2. To note payment of £2868.00 paid 01/10/18 to WDS Signs Ltd (noticeboard)**

The above emergency payment was noted.

11. Communications

It was resolved that the Clerk would update the Parish Council's Facebook page with future agendas and minutes.

12. Committee and Working Group reports

- 1. Highways and Byways**

A meeting had been arranged with Rob Adams and WCC Highways on 6th November 11AM to review parking issues in the village.

- 2. WPC staffing Committee**

This was dealt with under items 6.2 and 8.1.

- 3. Worcestershire CALC**

It was resolved that Susan MacLeod and Dan Bayliss would endeavour to attend CALC's Community Engagement Event.

- 4. Whittington School**

No update available.

5. Whittington Village Hall

The Chair of the Village Hall Management Committee sends his thanks to the Parish Council for their support on the Legacy Grant Scheme expression of interest.

6. PACT/Neighbourhood Watch

No update available.

7. Whittington Church

No update available.

8. Brethren Church

No update available.

9. Allotments

It was agreed to send a letter to allotment tenants and adjacent residents to advertise the formation of an Allotments Working Group and to seek membership.

13. Councillors' reports and items for the next agenda

It was resolved to include the following items on the next agenda:

- Co-option
- Standing orders
- Website
- Parking
- Road maintenance (unadopted roads)
- Budget and precept request
- Village Hall proposals

14. Date of Next Meeting

The next scheduled Parish Council meeting is at 7:30PM on Tuesday 13th November 2018.

The meeting closed at 20:58PM.



*David Hunter-Miller
Interim Clerk and RFO*