**MINUTES OF MEETING OF THE PARISH COUNCIL**

**Held at St. Bartholomew’s Church, Naunton Beauchamp**

**Tuesday, November 5th 2019 at 7:30pm**

**Present :** Cllr A. Howarth (Chair) Cllr D. Hudson

Cllr N. Roberson Cllr L. Moore

**In attendance**: District Cllr L. Robinson County Cllr R. Adams

 Clerk 0 member of public

There were no public questions.

1. **Apologies –** Cllr Rowe due to work commitments.
2. **Declarations of Interest** – none recorded
3. **To consider any grants for dispensation** – none requested
4. Council confirmed **approval of the September Parish Council Meeting Minutes** and the copy was signed by the Chairman. Chair welcomed Cllr Moore to the Parish Council.
5. **PROGRESS REPORTS**
6. **Clerks Report. All actions from previous minutes completed including; minutes compiled/circulated and published. General queries/planning issues actioned.VAT reclaim of £554.49 Made to HM Customs. Declarations of Interest distributed to Wychavon DC. Order for VAS battery and delivery received. Lengthsman reclaim submitted of £825.00. Planning Comment onto Portal re. Whitson Stud. Reporting of issues re. Highways/Severn Trent made. Footpath issues with Rotherdale Farm reported. Letter of appreciation sent to departing resident.**

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1. **District Councillor’s Report**

Cllr Robinson spoke about the SWDP, which is currently being reviewed. It has been highlighted that robust planning is needed and therefore a comprehensive review is underweigh. There are proposals for two new “Garden Towns”. One to be located opposite the new Parkway Station, initially consisting of 5000 homes (upto 10,000 across future phases), also one is proposed at Throckmorton Airfield of 2,000 homes initially. Both sites where chosen due to the need for infrastructure within close proximity. Cllr Roberson queried whether the fact Throckmorton site had been used for burial of cattle previously would mean it could not be used for building due to methane. The SWDP consultation started as of yesterday (November 4th) and continues until 16th December. As with previous SWDP, Cllr Robinson confirmed that Wychavon have taken the lions share again of the proposed sites. In terms of “infrastructure”, the sites would instantly have secondary schools, doctors, shops etc. It is important that residents take part in the consultation. Cllr Adams confirmed that it was intended that the timescale was for 2021/2022 to be the start of building. It was confirmed that Cllr Moore will attend the Councillor Briefing at Guildhall in Worcester on November 6th and will feedback to the Parish Council.

This evening Cllr’s Robinson and Adams had attended a workshop at Wychavon DC relating “Intelligently Green Process”, to talk about how to take green initiatives forward. Green initiatives are being introduced into building planning initiatives across the country.

1. **County Councillor’s Report**

Cllr Adams spoke about the need for developments on greenfield sites to be infrastructure led. He understood that the Category 4 village boundary (that applies to Naunton Beauchamp) will be removed. Cllr Moore said if development boundaries are lifted it would then be classed as “open countryside” and all planning applications will be decided in line with open countryside policies.

 Cllr Adams outlined that the vision for the new garden villages being created nationwide is that they are based on the principle of enabling people to cycle/walk to work, or be within easy reach of the rail network to commute – thus reducing road traffic. Worcester Parkway is going to be important on a nationwide level. The garden town will incorporate a large swathe of land across from The Nightingale pub towards The Berkley pub and across to Stoulton.

Cllr Adams confirmed Childrens First commenced provision of the out-sourced Childrens Services for Worcestershire on 1st November.

The necessity to improve safety of the A422 is a priority for Cllr Adams, he now has established a meeting date in November to hold a review of the A422 with the Cabinet Minister for Highways.

Barry Barnes is asking for information in relation to flooding. Cllr Howarth confirmed that the drain by the bridge in Naunton Beauchamp is coping well, but at the top (east end) needs to be cleared regularly.

Cllr Adams observed that the hedges along from the bridge toward the Pinvin junction are overgrowing the footpath again. *Action: Clerk to ask Wildlife Trust to cut back the hedge*.

1. Footpaths Officer – Clerk advised Gayle Rowe is now the F.O. for Naunton Beauchamp and that all the on-going footpath issues information has been passed on to Gayle and Fiona Argyle. They are meeting to discuss the issues.
2. Crime Report – PCSO Pardoe had advised that there were no crimes to report for the Parish. Clerk shared an email from West Mercia Police Crime Strategy Consultation, a questionnaire that is asking for feedback.
3. **Highways**
	1. **Speed Sign** – Cllr Roberson advised that the lithium battery had been purchased and delivered but unfortunately was not working. It is in the process of being returned and replaced. However the sign is back in use via the spare battery.
	2. **Speed Sign** – Re. Kington & Dormston request to “buy out” their share of VAS. The Council debated the request to buy-out. Cllr Adams offered to give £500 to Kington & Dormston PC to relinquish ownership of their share to Naunton Beauchamp PC, this offer was gratefully received.
	3. **Seaford Lane** – Cllr Adams has been unable to obtain a sign for village. Today an HGV had got stuck, Cllr Roberson had obtained photo’s. *Action: Cllr Roberson to email to Clerk for forwarding to Barry Barnes with email outlining issues.*
	4. **Parking of vehicles by church** – Clerk reprted that PCSO Pardoe has suggested that a letter is sent to the resident from the Parish Council*. Action: Chair will write a letter for Clerk to send.*
	5. **Barriers to prevent vehicular access –** Cllr Roberson had forwarded photographic evidence to Cllr’s Robinson and Adams. Cllr Robinson confirmed it had been actioned but she had no update*. Action: Bring forward onto next agenda.*
	6. **Pavement on corner of Seaford Lane/Main Street –**Clerk reported to the Hub and has been advised that Highways have confirmed that a work crew will attend to the repair. No repair has happened yet.
	7. **Parking by telephone kiosk *–***Cllr Hudson commented that parked vehicles in front of the kiosk are likely to block access to the defibrillator*. Action: Clerk to create a Parish Council notice to ask drivers not to park obstructing the kiosk.*

1. **Lengthsman**
	1. Seaford Lane – Cllr Howarth asked if the Lengthsman could concentrate on main road grips, clear them. *Action: Clerk to contact Lengthsman*.
2. **Planning**

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|  |  | **Applications for consideration/comment from Parish Council**  |
| **i.** |  | None to be considered at this meeting. |
|  |  | **Applications Pending decision by Wychavon District Council since previous meeting** |
| **ii.****iii.** | 19/0198/FUL19/02063/HP | **Whitson Fields Stud Farm, Seaford Lane, Naunton Beauchamp**Use of 6 stables for livery, riding tuition, conversion of loft space to dwelling for B&B.Parish Council – objection entered onto Planning PortalWCC: Decision Pending (@ 29/10/19)**2 Badgers Orchard, Badgers Holt**, Erect double garage to front of propertyParish Council – No objectionWCC: Decision Pending (@ 29/10/19) |
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| **iv.** |  | **Applications Approved by Wychavon District Council since previous meeting** |
|  | 19/00643/S106Springfield Farm, Peopleton | To modify requirements to legal agreement dated 8 October 2009 associated with planning permission ref/ W/09/01902/PN for the erection of an agricultural dwelling.Parish Council : No objection/commentWCC : Decision – Approved |

1. **Finance –**
	1. Council approved the payments as per the schedule in item 5a and ratified the “notes” at the foot of the Financial Summary in respect of Chq’s 100559 and 100560. *Action: Clerk to pay.*
	2. Bank Signatories – At the Setpember Meeting Clerk had contacted Barclays Bank to update signatories. Clerk provided mandate form to update signatories. *Action: outstanding action - Cllr’s Rowe and Howarth to complete the form and verify their identities with Barclays branch, then return form to Clerk for submission.*
	3. Precept and Budget Setting – Clerk confirmed the letter from Wychavon DC requesting Precept information by January 30th deadline – Clerk presented a budgetary spreadsheet for Councillor’s to consider in preparation for precept setting at the January Parish Council Meeting*.*
2. **Pending Items – Defibrillator/training** – Clerk advised that despite several requests for updates no further information had been forthcoming. *Action: Clerk to attempt to follow up and get resolution with West Mercia.*
3. **Correspondence –** Clerk had forwarded an email from Cllr Robinson in connction with SWDP briefings.
4. **Councillors Reports** – Cllr Roberson passed on condolences to Cllr Howarth on behalf of the Parish Council on the recent sad loss of Mr Howarth.
5. **Date of next meeting** is scheduled for January 6th 2020 commencing at 7:30pm in St Bartholomew’s Church, Naunton Beauchamp.

The meeting closed at 20:38pm

**SIGNED………………………………….. Chairman Date ……………………**