**MINUTES OF ORDINARY PARISH COUNCIL MEETING**

**Held at St. Bartholomew’s Church, Naunton Beauchamp**

**Tuesday, November 6th 2018 at 7:30pm**

**Present :** Cllr A. Howarth (Chair)

 Cllr D. Hudson Cllr N. Roberson

 Cllr M Butler

**In attendance**: County Councillor R. Adams

 1 member of public

There were no public questions.

1. **Apologies**

District Cllr L. Robinson submitted apologies, accepted.

Clerk was unable to attend due to illness.

1. **Declarations of Interest** – none recorded
2. **To approve the minutes** for September 3rd 2018, approved and signed by Chairman.
3. **To consider any grants for dispensation** – none requested
4. **Progress Reports for Information**
	1. **PARISH CLERKS REPORT** had been issued by email in absence of Clerk.

**Actions since last meeting -** NHBS application approved.All actions from previous minutes complete. Councillor Vacancy approval to co-opt received from Wychavon. Clerk completed facilities survey for Worcestershire County Council. Water testing in progress.

**GPDR Update -** Data Audit now completed**.**

**Finance -** Bank Statements dated 1st October 2018 received and checked. Precept for 2nd half of year received (£1,999.00) from Wychavon DC. Reimbursement of Lengthsman Scheme payment received £288.00 (after bank statement date).

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| **FINANCIAL SUMMARY - NOVEMBER 5th 2018** |  |
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| ***Most recent Bank Statement dated 1st Oct 2018*** |  |
| Interest Earned for period 4 Jun - 2 Sept £0.51p |  |
| **Business Savings Account Balance** | £1,028.88 |
|   |  |
| **Community Account balance statement 1st Oct 2018** | £8,015.49 |
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| ***LESS PAYMENTS proposed today which are yet to clear*** |  |
| Chq 100533 Lengthsman  | £210.00 |
| Chq 100534 Salary  | £541.87 |
| Chq 100535 Parish Expenses | £44.23 |
| Chq 100536 Water Testing for Piddle Brook (chq to be signed awaiting confirmation of costing) | £0.00 |
| ***Projected Community Account Balance*** | **£7,219.39** |

1. **Telephone Box –** no update has been receivedfrom DC Taylor, West Mercia Police.
2. **New Homes Bonus Scheme** – the application has been approved by Wychavon DC, the Council discussed options and decided to purchase 2 marquees, each 6 x 4 mtr with gable ends (to enable them to be joined together), plus flooring, lining and lights for one. **Action: Clerk to progress with Wychavon.**
3. **Parish Councillor Vacancy** – a prospective candidate attended the meeting and has completed an application form. This will be considered by Council, it is intended that a co-option can take place at the January meeting.

1. **Poultry Farm** – it was agreed by the Council to proceed with testing of the water quality in Piddle Brook. This needs to be completed asap as the farm will be operational soon. A quotation has been provided for the testing service (£266) and a blank cheque was signed for payment prior to the next meeting in January 2019. Cllr Adams suggested contacting a neighbouring PC to obtain a comparative quote.

The proposed planning application for a dwelling for farm workers at the Poultry Farm was discussed. There is a concern that this development will lead to an increase in the size of the farm and more buildings – but no objection to be lodged at this stage.

1. **County Councillors Report -** Cllr Adams received thanks from the Parish Council for the resurfacing work at Seaford Lane. It was agreed that Cllr Adams will investigate the need to repair the road surface at the entrance to Hunters Fold. The Council were advised that the development of Parkway Station is on target, also the South Worcestershire Development Review is likely to include the need for more housing (14,000). The review will be published on 17th December and will cover the period to 2041.

Cllr Adams commented that there is an application to reconfigure Pinvin crossroads.

1. **Parish Lengthsman**
	1. Clerk had forwarded an email to the meeting outlining an audit of equipment that is needed by the Lengthsman and confirmed that a fellow Parish Council has placed the appropriate order with Worcestershire County Council. This equipment is funded by WCC.
	2. It was reported that the Lengthsman should be alerted to the fact that the corner of North Piddle Lane and Bishampton Road drains need to be kept clear.
2. **Budget/Precept setting –** Clerk is preparing budgetary documents for consideration at the January meeting in order for the Council to set the precept.
3. **Highways**
	1. **Hunters Fold** – Cllr Adams to investigate resurfacing need.
	2. No further Highways issues.
4. **Crime Report**
	1. No crime report was received from West Mercia.
	2. Feedback from previous meeting – Re**.** Anti-Social Behaviour at the Ford – West Mercia Police have requested that any future incidents be reported using 101.
5. **Planning**
	1. Farm Workers Dwelling - Poultry Farm, Upton Snodsbury. As previously minuted, no objections are to be raised. But there is a concern that this will lead to more development at the site.
6. **Finance**
7. All payments approved as per Clerks Report, see minute 5a. Cheques signed.
8. **Councillors Reports and Items for Future Agenda**
9. Cllr Hudson expressed concern that there are still pumpkins on the bench, Cllr Butler is to remove them.
10. Cllr Butler commented that perhaps consideration should be given to connecting water to the church. This is to be put on the agenda for the next meeting with some costings.

1. **Correspondence**

The clerk had received an email from a local resident giving thanks for the efforts of a local farmer to keep the verge cut on North Piddle Lane. Reply to be sent to resident and a letter to the farmer.

1. **Date of next meeting** is scheduled for the 7th January 2019 at 7:30pm.

The meeting closed at 21:00hrs.

**SIGNED………………………………….. Chairman Date ……………………**