

## WICKHAMFORD PARISH COUNCIL

Minutes to Meeting August 9th 2006 numbered 003/006

Held in the Memorial Hall Wickhamford

<b>1</b>	<p><b>Apologies</b> Liz Eyres, Gail Greenhouse</p> <p><b>Present</b> Miranda Rogers, John Poulter, Carole Smith , David Folkes, Mike Smith and Mary Campbell (Clerk)</p>	
<b>2</b>	<p><b>Declarations of Interest</b> None declared</p>	
<b>3</b>	<p><b>Review of Minutes of meeting held 12<sup>th</sup> July 2006</b> These were unanimously agreed and signed by the Chairman Proposer – David Folkes Seconder – Mike Smith</p>	
<b>4</b>	<p><b>Progress Reports</b></p>	
<b>4a</b>	<p><b>Report by Councilor Liz Eyre</b> Not present</p>	LE
<b>4b</b>	<p><b>Report by Local PC – Gale Greenhouse</b> Not present. Miranda Rogers reported on the meeting held with PC Greenhouse and other Parish representatives chaired by Mike Digger, Highway Manager. The following was discussed: 1. Enforcement of Weight limits This was not going to be done as an overt policy. It would be done as a part of other activity such as registration checks or HGV checks. It was advised that local residents continue to keep a diary. 2. RTB RTB have been advised that they have legal access to their property regardless of vehicle size. It was suggested that other legislation needs to be reviewed such as ‘change of business’ to reduce RTB lorry numbers.</p>	SB
<b>4c</b>	<p><b>Report on Progress of Parish Plans</b> Although a number of residents have indicated they would be willing to take part in this, it has not been possible to arrange for them to meet and start the process. Without resident help it is not possible to produce and maintain a Parish Plan. Therefore this has been delayed until May 2007 after local government election.</p>	MR
<b>5a</b>	<p><b>Clerks Hours and Contract and Standing Orders</b> The following were unanimously adopted 1. Complaints procedure 2. Clerk to the Council – Job Description 3. Responsible Finance Officer – Job Description 4. Addendum to Contract for Clerk re Hours The following were identified as required but needed amendment 1. Schedule of events 2. Financial Regulations 3. Disciplinary Procedure 4. Scheme of Delegation 5. Member / Officer Protocol</p>	
<b>5b</b>	<p><b>Website Discussion</b> Councillors have still not reviewed this website for consideration. Will</p>	

	do for next meeting. Mike Smith to prepare a short presentation	
<b>5c</b>	<p><b>Burial Ground Rules</b></p> <p>It was agreed that the Clerk will update the rules into current language and present for review.</p> <p>Letter received from Mrs J Icke with ref to Cosburn Family Grave.</p> <p>A vote was taken – Proposed by John Poulter, Seconded by Carole Smith and was carried by 3 for and 2 abstaining that no further action be taken and the grave allowed to remain as is.</p> <p>Once all amendments agreed by Council a Solicitors opinion will be sought to ensure that the rules etc are workable. A clause to be inserted that says ‘The decision of the Council is final and no further discussion or correspondence will be entered into after a decision is made’</p>	
<b>5d</b>	<p><b>Play Corner Maintenance</b></p> <p>Quote from Record Playgrounds now received</p> <p>Fence has been repaired by Adrian Bailey. The gate is now operating correctly.</p> <p>Quotes are invited for the railings to be painted and for the other items on the ROSPA report list.</p> <p>Clerk to obtain further quotes for flooring.</p> <p>It was also suggested that the small ‘rocking’ play items be completely removed but no decision taken.</p>	
<b>6</b>	<p><b>Planning</b></p> <p>None</p>	
<b>7</b>	<p><b>Finance</b></p>	
<b>7.1</b>	<p><b>Finance Review</b></p> <p>Report was circulated for review.</p>	
<b>7.2</b>	<p><b>Long Term Investment</b></p> <p>Clerk requested that all monies be deposited back to the standard bank account before a decision can be made as to the amount available for future investment.</p>	
<b>8</b>	<p><b>Date of next meeting is 13<sup>th</sup> Sep 2006</b></p>	