

FLADBURY PARISH COUNCIL

Minutes of the Annual Meeting of Fladbury Parish Council held on Monday 16th May 2011 at 7:30pm in the Sports Pavilion, Fladbury

0. ELECTED COUNCILLORS TO SIGN ACCEPTANCES.

Cllrs Anderson, Carter, Day, Llewellyn, McDonald, Mills, Southcott and Stephens signed their acceptance of office and the meeting was declared quorate. The vacancy from the recent election will be subject to an immediate co-option process as indicated by WDC.

1. ELECTION OF CHAIR.

Outgoing Chair Llewellyn opened the meeting and called for nominations for a new Chair. Cllr Mills proposed outgoing V/chair Southcott which was seconded by Cllr Stephens. As there were no further nominations the Parish Council approved the nomination of new Chair Southcott.

2. RECEIVE CHAIR'S ACCEPTANCE OF OFFICE, HOUSEKEEPING ETC.

Chair Southcott signed his acceptance of office thanking his fellow councillors and in particular outgoing Chair Llewellyn for 15 years in the position which would be a hard act to follow after all his additional work behind the scenes. Cllr Llewellyn then presented the Parish Council with a badge of office for the position of chair suitable inscribed with the last five chairs from 1970, namely J Blore, G Shelley, G Munday, R Crozier & W Llewellyn (out of the 30 Chairs over the 117 year history of the Parish Council). It was proposed by Cllr Llewellyn, seconded by Cllr Mills and Stephens, and the meeting agreed that the badge be worn by the chair at all meetings and functions in an official capacity with the clerk being responsible for its storage at all other times. WCC Cllr Eyre then presented a letter of thanks from the head of WCC and also a Black Pear tiepin in her representative capacity of Fladbury for his work across Worcestershire.

There was then a break for local historian Mike Izod to take pictures which included the councillors, clerk, WCC Cllr Eyre, WDC Cllr McDonald, Mrs Llewellyn, Mrs Crozier, Mr Shelley and Mr Blore

3. APOLOGIES.

Present: - Chair Southcott	WCC Cllr E Eyre
Cllr M Anderson	
Cllr B Carter	Clerk R Coles
Cllr D Day	
Cllr W Llewellyn	1 Parishioner for Play Item only
(WDC) Cllr T McDonald	
Cllr G Mills	
Cllr A Stephens	

4. ELECTION OF VICE CHAIR.

Chair Southcott called for nominations for a new V/chair. Cllr Llewellyn proposed Cllr Mills which was seconded by Cllr Anderson. As there were no further nominations the Parish Council approved the nomination of new V/chair Mills.

5. DECLARATIONS OF INTEREST - none

6. CONFIRM PARISH COUNCIL REPRESENTATIVES (OUTSIDE BODIES): -

- a) Fladbury Village Hall – (currently WL)
- b) CPRE Liaison Officer (currently GM)
- c) Evesham, Pershore & Districts Police & Community Consultative Group (currently BC)
- d) School Governor - (declared redundant – was IS)
- e) Internal auditor – Mr R Bailey

2012/02

Cllr Anderson proposed, seconded by Cllr Stephens, and the meeting agreed to the existing representatives to continue with the School Governor being declared redundant.

7. Intentionally Blank

8. CONFIRM MEMBERS OF COMMITTEES.

a) Finance (currently Chair, Vice Chair, GM, AS and BC)

Cllr Anderson proposed, seconded by Cllr McDonald and the meeting agreed the new membership would be Chair, V/chair, DD, WPL and BC.

9. CONFIRM RESPONSIBILITIES FOR: -

- | | |
|------------------------|--|
| a) Planning | (currently IS/DD to be DD) |
| b) Mowing | (currently tbc to be WPL including Lengthsman) |
| c) Footpaths | (currently GM as is) |
| d) Publicity | (currently AS to be IS including website email etc.) |
| e) Lighting | (currently BC as is) |
| f) Insurance | (currently DD as is) |
| g) Village Appraisal | (currently IS as is now Pplan & Nplan/Localism) |
| h) Sporting Facilities | (currently MA as is) |
| i) Tree Warden | (currently AS as is) |

Cllr Carter proposed, seconded by Cllr McDonald, and the meeting agreed to amend the responsibilities as documented above.

10. CONSIDER RENEWAL OF INSURANCE FROM 1.6.11 AND AUTHORISE PAYMENT.

Cllr Llewellyn proposed, seconded by Cllr Stephens, and the meeting agreed to accept the renewal of the insurance with AON/Allianz Cornhill quote for £3020.81, up 12% against a budget of £3000.

11. CONSIDER ANNUAL GRANTS, RESERVES and BALANCES.

Grants

- | | |
|--|--------------------------------|
| a) Fladbury Village Hall | (budgeted £100) |
| b) Parochial Church Council for Church Clock | (budgeted £30) |
| c) Citizens Advice Bureau | (budgeted £100 raised to £200) |
| d) Cotswold Line | (budgeted £25) |
| e) Air Ambulance | (budgeted £100) |
| f) Fladbury Flyer | (unbudgeted £120) |

Cllr Anderson proposed, seconded by Cllr Carter, and the meeting agreed to double the contribution to Wychavon CAB to £200. Cllr Stephens proposed, seconded by Cllr Llewellyn, and the meeting agreed to accept the budgeted list of grants including the additional CAB £100.

Reserves and Balances

- | | |
|---|----------------------------|
| a) Day to Day contingency | £2000 – 10% of expenditure |
| b) Election cost | £2000 – one event |
| c) Legal ability to move quickly | £6000 – between precepts |
| d) Pavilion residual fund (less recent £1175) | £1960 |
| e) new street lights/upgrades etc | £3500 |
| f) M&T funds | £500 |
| g) Playground mnte | £1000 |
| h) Recreation trees | £2000 |
| i) Farm Street play refurbishment | £3000 |
| j) VAT cash flow re play project | £5000 – short term period |
| j) Free reserves | £1742 |

Cllr Stephens proposed, seconded by Cllr Anderson, and the meeting agreed to the year end and current position of the reserves and balances as shown above.

2012/03

12. CONFIRM MEMBER'S ALLOWANCES.

- a) Chair's allowance (budgeted £150)
- b) Vice Chair's allowance (all other councillors do not take up) (budgeted £100)

It was proposed by Cllr Carter, seconded by Cllr Llewellyn, and the meeting agreed that chair and v/chair allowances be approved as detailed above.

13. APPROVAL OF MINUTES

Cllr Mills proposed, seconded by Cllr Stephens, and the meeting agreed to accept the minutes for the meeting of 28th March 2011 for chair to sign.

As there were no parishioners present the meeting continued.

14. MATTERS ARISING FROM THE MINUTES

- a) Old Rectory Green/Village Green ownership – Cllr Anderson reported that further searches were required which may be free or at worst incurring costs of up to £48.
- b) Farm St/Broadway Lane traffic issues – The clerk reported that WCC speed figures did not justify a siting of the council's speed warning light in the vicinity. Unless the area can be included in any possible future 20mph limit with possibly the school not much can be done. The new play project would provide better gating of the area for protecting youngsters.
- c) Pound – Cllr Anderson reported that all attempts to get a settlement had failed. It was proposed by Cllr Carter, seconded by Cllr Stephens, and agreed by the meeting that the necessary actions be taken to regain control of the pound (less car) and obtain two years back rent, going to the small claims court if necessary.
- d) Parish wide communications by email – Cllr Carter reported that this was a possible outcome of an initiative to help in times of local problems (2007 flood, 2010 snows). Chair Southcott agreed that it should come under his new responsibilities agreed earlier in the meeting above.
- e) MyParish website – This item will also come under Chair responsibilities with all councillors agreeing to their photos and contact details being available on this medium.
- f) Cycle Path Cropthorne – The clerk reported that there was to be an exploratory meeting with Roy Fullee WCC Highways at 3pm 24th May..
- g) Annual Parish meeting – After extensive discussions it was generally agreed that the problem was that a sheltered bus stop was a reasonable requirement but could not be in its current position. It was agreed after advice from WCC Cllr Eyre that the issue is taken up in September when the new bus company was known for investigating a suitable solution for all.
- h) Station Rd path & posts – The clerk has had indications that the posts should be carried out soon and the path is being inspected.
- i) Butcher path wall/Farm St - V/chair Southcott and WCC Footpaths Warden Cllr Mills reported that this will be inspected by WCC on their next footpaths visit and the landowner is aware of her responsibilities.
- j) Pool Garden refurbishment project – A discussion on this project led to the requirement for the clerk to review the proposed latest cash flows likely, checking with CALC that it can order and commission work in advance of grants being received with the aim of trying to ensure positive cash flow on the project excluding the reclaimable vat which is already in the reserves. It was proposed by Cllr Anderson, seconded by Cllr Carter, and agreed by the meeting that a possible £1.7k grant vat issue would be temporarily covered by the council in lieu of additional fund raising activities which already appear to have covered.

15. PARISH PLAN

Chair Southcott is progressing an electronic copy of the Pplan for uploading to the MyParish WCC website with Diana Brown.

16. POLICING - contacts are PC Stuart Toms, CSO Simon Hall (0300 333 3000/01905 725770)

17. COUNTY COUNCILLOR'S/DISTRICT COUNCILLOR'S REPORTS

WCC Cllr Eyre reported that the bus consultation had move on to a second consultation and there would almost certainly be a third consultation for solutions required in September. Similarly the Libraries consultations were moving on apace including finding a more acceptable local solution in

Pershore. Many staff had been reduced without necessitating redundancy payments. Youth Services were being pushed down to the local level and a lot of money was being stripped out of health and wellbeing by better working.

WDC Cllr McDonald issued a report for circulation covering: thanks to parishioners for his second four year term following increased turnout and majority, Wychavon swing to Conservatives, cuts are being managed in line with coalition guidelines, Commemoration Garden officially opened in Pershore Abbey Park 08/05/11 and worth a visit, Wychavon Community Grants of £80000 advertised, fuel poverty (see below), housing numbers and Localism Bill due shortly. He remains in Cabinet with regeneration responsibilities etc. He concluded by indicating that his portfolio was now economic development, skills & training including youths and children from his previous areas of leisure and regeneration.

18. PLANNING

- **W/09/01922/LUE – Ms L Hyett, Whitsun Brook Farm, Hill Furze – Certificate of lawfulness (existing use) – use of land as the garden area to the farmhouse** – Concerns over the quality and detail of this application have been filed and a decision is awaited.
- **W/10/02456/PP – Mr & Mrs Francis, Pole Position, Station Rd – Proposed detached garage** – Following consultations with WDC a no objection was filed and a decision is awaited.
- **W/10/02601/CU – Mrs W Crowe, Long Acre, Station Rd, Fladbury - Change of use of section of river bank for boat mooring and construction of stages and slipway - WDC reply required within 21 days of 30/12/10 (i.e. 20/01/11 – however delivery noted as a week late).** An objection has been filed and a decision is awaited which could be significantly delayed due to further flood assessment, EA involvement etc., however flood/EA is only a part of the Parish Council's concerns with visual development being a major concern as well. The local MP has been notified due to the high degree of public unrest with this proposal.
- **W/10/02989/PN – Dr S Elsworthy, Wood Norton Farmhouse - Replacement two storey four bed dwelling** – A mixed response was filed and permission has been refused.
- **W/11/00254/PP – Mr & Mrs Tullett, The Hollies, Coach Drive - Erection of conservatory and retrospective permission for lantern light in existing extension.** – A no objection response was filed and permission has been granted.
- **WCC/11/000020/CM – Springhill Nurseries Ltd – Proposed anaerobic digestion plant, new roundabout access and associated ancillary infrastructure.** A list of concerns has been registered and a decision is awaited. However there is concern amongst the Parish Council, and also within WDC that the planning process is very weak with regards to involving not only the public but also properties as close as 60 metres away. Representations have been made to WCC and WCC Cllr Eyre that the situation is unacceptable for such a highly visible and potentially damaging project as also indicated by WDC long list of issues in their respective consultee role.

Glasshouse Liaison Group – nothing to report.

Affordable Housing – Nigel Potter, Community First, will be attending the June meeting to update the Parish Council as funding is available if necessary for a preliminary survey.

Travellers' consultation being held nationally, regionally and within Worcestershire has been passed to planning Cllr Day to prepare, agree and file the parish council's response.

19. FINANCE

- a) Cllr Stephens proposed, seconded by Cllr Llewellyn, and the meeting agreed to the Receipts and Payments A/Cs up to 31/03/2011 and 16/05/2011 for signature by chair with the necessary addition of the £100 extra grant awarded to Wychavon CAB.
- b) Invoices for Payment from above approval – £

2012/05

1526	1	Community First sub	20.00
1527	2	Playsafety	75.60
1528	3	Aon insurance	3,020.81
1529	4	npower light 1Q11 4Q10/11 + sensors	723.01
1530	5	CALC sub	342.12
1531	6	Pavilion clean apr	160.00
1532	7	Limebridge mowingx1 apr	142.80
1533	8	light mnte l/l re l/jf	55.00
1534	9	npower pav electric	119.06
1535	10	FVH parish meeting	10.00
1536	11	FVH grant	100.00
1537	12	Church Clock grant	30.00
1538	13	CAB grant	100.00
1539	14	Cotswold Line grant	25.00
1540	15	County Air Ambulance grant	100.00
1541	16	Fladbury Flyer grant	120.00
1542	17	clerk apr/may sal/all exp paye	469.23
Additional payment agreed			
1543	18	CAB grant part 2	100.00

20. LIGHTING (Cllr Carter 860 247)

The Lazy Lane lamp post that failed inspection on clearance of vegetation has been passed by the council's official contractors as safe, needing only suitable rust treatment and painting for which Cllr Llewellyn will request a quote from John Foley. A quote to paint the bracket was acceptable at £180 and need for safety and insurance reasons.

**21. FOOTPATHS/TREES (WCC Warden Cllr Mills footpaths 860 644,
WDC Warden Cllr Stephens trees 860 320)**

There appears to be an issue with traffic on the bridleway past Mrs Albrights and this will be investigated in a walk through with WCC.

22. CORRESPONDENCE

30th March 2011

1	C&C	Direct March 2011
2	Comm 1 st	Newsline Winter 2011
3	NALC	LCR Spring 2011
4	CALC	Executive Officer's report to Area Meetings Mar & Apr
5	Census	Update
6	CALC	Issue 8 04/03/11
7	MP Luff	HMRC & PAYE issue
8	PTC	Library petition
9	CALC	Issue 9 17/03/11
10	WCC Eyre	Broadway Division report March
11	WCC	Waste Core Strategy
12	CALC	Issue 10 24/03/11
13	WDC McD	Fladbury Ward report March

23. OTHER ITEMS FOR INFORMATION/DISCUSSION

- a) Rural Rate Relief for 50017431X Anchor Inn of
Option A – WDC £2556.00 of which Parish Council pays £319.50
Option B - WDC £1278.00 of which Parish Council pays £0.00
Option C - WDC £0.00 of which Parish Council pays £0.00
Was considered with Cllr Anderson proposing, seconded by Cllr Day, and the meeting agreed to adopt option B.
- b) A thank you card has been received from Heather Llewellyn thanking the parish council for its gift of flowers on the retirement of Cllr Llewellyn from the Chair after 15 years.

2012/06

- c) The sports pavilion guttering is again badly blocked by tree droppings and also down spouts from legitimate ball hitting and possible vandalism. A solution to the problems will cost about £300 to put minimally right. Cllr Carter proposed, seconded by Cllr Llewellyn, and the meeting agreed that this should be carried out using pavilion funds due to it being a design issue.
- d) The clerk reported that the local volunteer for cutting the play area hedge 3 times a year for £150 total had withdrawn. Quote will be obtained to get the job done professionally.

24. DATE OF NEXT MEETING(s)

Monday 27th June 2011 – Parish Council Meeting will take place at the Sport's Pavilion at 7:30pm. Any items for the agenda and proposed corrections to the minutes must be lodged with the Clerk by Sunday 19th June 2011.

The meeting closed at 09:25pm.

Signed: **Date:**