

# Badsey and Aldington Parish Council Meeting

## MINUTES OF MEETING, 17<sup>th</sup> March 2021.

<b>Date:</b>	17 <sup>th</sup> March 2021.
<b>Time:</b>	7.30pm
<b>Venue:</b>	Via Zoom.
<b>Present:</b>	Councillors: Gary Bailey- Chairman, Mike Tennant (MiT) Vice-Chairman, Andy Wilson, Mike Gwynn, Sue Keeler, Alan Tutton, Ian Devine, Becky Stanley, Margaret Tyszkow, Lynn McDarby, Elizabeth Chalmers and David Webster. The Clerk: Mrs Andrea Evans.

### Public Forum

2 members of the public attended to raise the following questions;

- Could PC chase for an update on the culvert on burnt road, Bowers Hill as conflicting information has been received.
- Could PC give consideration to how water supply will be drawn off supply for allotments and other watering as there is no extra capacity on water supply at Bowers Hill.
- Bread Charity field-can the status of this be checked now that PC has two trustees on the charity.

The 2<sup>nd</sup> resident was unable to access zoom and thus questions were not presented although they remained to hear PC meeting.

### Business Transacted.

1.	<b>Apologies for Absence- Phil Cordelle.</b>
2.	<b>Declarations of Interest –</b> a. Councillors are reminded of the need to update their register of interests. b. To declare any personal interests in items on the agenda and their nature. c. To declare any prejudicial interests in items on the agenda and their nature. (Councillors with pecuniary interests must leave the room for the relevant item(s)). <b>None.</b>
3.	a. <b>The minutes of the Parish Council Meeting held on 17<sup>th</sup> March 2021 were approved and will be signed at the next available meeting. Proposed by MG, seconded by AT with a unanimous vote in favour.</b>
4.	<b>Police Matters: Interim reports are being received. Part time PCSO has been replaced by a full time officer, contact has not yet been made by police, an additional half person will be seconded from Cleeve Prior.</b>
5.	<b>Clerks Report &amp; Facebook:</b> <ul style="list-style-type: none"><li>• Sign at Sladdens Close is being investigated following complaints.</li><li>• Path opposite The Wheatsheaf is being resolved.</li><li>• A resident has had a litter pick kit dropped off.</li><li>• Badsey Rec Club have submitted their planning application for the release of section 106 funds. Consultation is likely to be required.</li></ul> <p style="text-align: center;"><b>Badsey &amp; Aldington Parish Council</b></p>

# Social Media Report

11<sup>th</sup> February - 16<sup>th</sup> March 2021

## FACEBOOK

<b>Likes</b>	654	(up 12)
Number of Subjects	2	
Number of Posts	2	
Page Views Total	513	
Per subject average	257	
Per post average	257	
Top Subject	259	Contacting the council

## EMAIL NEWSLETTER SERVICE

<b>Subscribers</b>	83
<b>Campaigns</b>	None in period

	<p><b>SURVEY MONKEY</b></p> <p>No survey in the period</p>
6.	<p><b>District and County Councillor Forum (if any)</b>  <b>District Councillor-</b></p> <ul style="list-style-type: none"> <li>a. Sladdens Close sign is not official but MG is establishing who has put it there. EC suggested that it may be Cameron Homes.</li> <li>b. Planning- Meetings are taking place with regard to the number of issues with regard to planning due to sickness, shortage of officers and delays both in planning and enforcement. Wychavon intend to draft in additional staff to sort the issues.</li> <li>c. Face to face meetings- Wychavon are looking at plans the same as PC's.</li> </ul> <p><b>County Councillor – Report available on webpage and on Badsey Spar noticeboard when provided.</b></p> <ul style="list-style-type: none"> <li>a. AE asked AA to chase issue with culvert at Burnt Road.</li> </ul>
7.	<p><b>Parish Council:</b></p> <ul style="list-style-type: none"> <li>a. <b>Land update-</b></li> </ul> <p>MiT reported on progress using plans and photographs to support the report.</p> <p>In November the former tenant finally left and we took possession of the southern part of land. An emergency gateway had to be installed to make the area secure.</p> <p>3 contractors for work on the gateway, eastern hedge and ditch and western ditch were approached. All three said that vegetation on our side of the western ditch would need to be removed to access the ditch. This was cleared by a local contractor, leaving the ditch free-flowing and the rather poor fence and unmaintained hedge on the western side of the ditch. The work will be completed once the northern part is under our control and the contractor has proper access. Future maintenance will be possible with a smaller vehicle, allowed for by the new planting in the 10m zone shown on the plan.</p> <p>The eastern ditch was also cleared by our contractors. They will, as suggested by some residents, seed the verge with additional grass, though the grass is growing through. Two total blockages (a former entrance with no culvert and our own entrance also without a culvert, had to be removed to allow water to drain properly and our entrance rebuilt to allow heavy vehicle access to the land. A resident pointed out that we had not discharged condition 8 of the planning consent. MiT telephoned the Planning Officer to admit to this oversight and explain the complex situation with regard to our occupying only half of the site, and he was happy for us to leave the condition open, especially as the northern entrance was not yet under our control and the eastern entrance needed to be serviceable and available. At each stage the condition will gradually be discharged. We are now in a position to provide the detail of the eastern gateway to Planning, and a specification for the northern gateway is under preparation.</p> <p>Good news came at this point, when the tenant of the northern part decided to give up the tenancy at the end of March 2021, meaning we can now proceed more effectively with work on all areas.</p> <p>Condition 4, the archaeological condition, had always seemed the most problematic and a view had been presented to us that almost 1km of trenching was still required following the geophysical survey. MiT phoned the Wychavon Archaeologist to clarify the situation and he provided a map of suggested trenching which is much less extensive than had been believed. Arrangements are now underway for this to occur and the condition will be discharged.</p>

Further progress will, as always, be reported to the Parish Council and minuted as is required.

- b. 'Badsey Relief in Need' Charity- Name is confirmed as Aldington & Badsey Relief in Need. Next meeting is due 23<sup>rd</sup> February 2021. Bank account has now been resolved. Trustees have met with tenant to sort lease and rent as well as unpaid invoices by charity. Will be reported at next PC meeting and then revert to the required annual report in May.**
- c. Renewal of assets of community value- The ACV for Badsey Spar and The Wheatsheaf are due to expire and will need renewing. This gives the PC the 'head ups' should either be put up for sale but does not give them a greater opportunity to purchase. It was unanimously agreed to re-apply for these.**
- d. Countryside Access Volunteer Group- 4 residents have already volunteered,**
- e. The return to face to face meetings in response to NALC guidelines-** AE has provided NALC guidelines to councillors prior to meeting with regard to the return to face-to-face meetings following the cut-off date given by the government of Friday the 7th of May 2021. This will mean that parish councils can no longer operate their parish council meetings via zoom or similar from this date, this does appear to contradict the current covid roadmap. In order to consider face-to-face meetings and number of criteria would need to be followed: Councillors need to consider the cleaning of the hall prior to the meeting and after the meeting.  
 Each councillor would need to handle only their chairs and sit a minimum of 2 m apart not facing each other.  
 Staggered entry to the hall would need to be considered and an 'in' and 'out' door so that the councillors and the public would not cross.  
 It should be considered whether the public could submit their questions prior to the meeting rather than attending.  
 Consideration should be given to whether or not half of the council attended one month and the other half the next therefore reducing the amount of people meeting inside on each occasion.  
 Paperless meetings are advised.

With all this information in mind there has been a suggestion by NALC that parish councils move their meeting to before the cut-off date 7th of May until further legislation is provided and hold their Annual Parish and Annual Parish Council Meetings in April so that the May meeting can be a shorter. In the case of Badsey Parish Council this would then mean a longer time between the May meeting and the meeting held in June by which point new legislation or guidelines may have been provided. The councillors can then consider more fully what they need to do from the June meeting onwards. GB proposed seconded by MiT with a unanimous vote in favour to hold all the annual meetings on 21<sup>st</sup> April and bring forward the May meeting to Thursday the 6th of May 2021. A re-assessment of the June meeting will be made as more information becomes available.

8. Planning-

- a. The minutes of the 10<sup>th</sup> February 2021 were noted.
- b. To consider/note the following applications:

8a.	<b>Case No:</b>	21/00155/CU
	<b>Location:</b>	Mission Recycling, Offenham Road, Evesham.
	<b>Proposal:</b>	Change of use to motor vehicle workshop and MOT testing centre with associated offices and parking areas.
	<b>Parish Council Decision:</b>	No objections.
	<b>Wychavon Decision:</b>	

	8b.	<p><b>Case No:</b> 20/02645/LB</p> <p><b>Location:</b> The Grange, Main Street, Bretforton</p> <p><b>Proposal:</b> Minor alterations to the interior layout of spaces and to the external elevations as approved by application 19/01315/LB. Undertake essential repairs to existing elements of structure and reinstate defective elements of the historic building fabric. Replace conservatory with open veranda.</p> <p><b>Parish Council Decision:</b> No objections.</p> <p><b>Wychavon Decision:</b></p>
	8c.	<p><b>Case No:</b> 21/00317/HP</p> <p><b>Location:</b> 37 Sunset Way, Evesham.</p> <p><b>Proposal:</b> Conversion of garage to play room and installation of internal door.</p> <p><b>Parish Council Decision:</b> No objections although work had been completed.</p> <p><b>Wychavon Decision:</b></p>
c. To note the following Decisions:		
	8d.	<p><b>Case No:</b> 20/01533/OUT</p> <p><b>Location:</b> Land at (OS 0713 4284) Willersey Road, Badsey.</p> <p><b>Proposal:</b> Outline application for a new bungalow.</p> <p><b>Parish Council Decision:</b> Badsey Parish Council objects to the fact that this is outline planning and requests a full application so as to receive clarification on size of bungalow, to address the drainage issues raised by both the neighbour's comments and drainage engineer and to fully be able to assess the impact on No. 24 Stanhope House"</p> <p><b>Wychavon Decision:</b> Approved.</p>
d. To note the following appeal:		
	8e.	<p><b>Case No:</b> 20/00667/CU</p> <p><b>Location:</b> Fairview Park, Offenham Road. Evesham.</p> <p><b>Proposal:</b> Amendment to permission ref: 18/00548/CU to increase the number of holiday caravans to 40 units.</p> <p><b>Parish Council Decision:</b> PC will re-submit its objections to this application to the Planning Inspectorate including the fact that the units are being advertised as 3 month lets.</p> <p><b>Wychavon Decision:</b></p>
9.	<b>Finance and Administration:</b>	

- a. To RESOLVE to approve the list of cheques to be drawn this month and the statement of the balance of accounts 2021, proposed by BS, seconded by DW with a unanimous vote in favour.

## Bank Account Reconciled Statement

<b>Current Account</b>	<b>00028554</b>	<b>30-93-11</b>
Statement Number	40	Bank Statement No. 40
Statement Opening Balance	£7,336.69	Opening Date 01/02/21
Statement Closing Balance	£5,706.94	Closing Date 28/02/21
True/ Cashbook Closing Balance	£5,706.94	

Date	Cheque/ Ref.	Supplier/ Customer	Debit (£)	Credit (£)	Balance (£)
01/02/21	BACS210210HW	Helen Watson	341.00	0.00	6,995.69
01/02/21	Transfer		0.00	15,000.00	21,995.69
03/02/21	BACS2100203AE	Andrea Evans	14.99	0.00	21,980.70
04/02/21	d/d2100204NEST	Nest	126.75	0.00	21,853.95
08/02/21	BCS210208GB	Gary Bailey	14.00	0.00	21,839.95
09/02/21	BACS210209WCC	Worcestershire County Council	0.00	500.00	22,339.95
10/02/21		Andrea Evans	58.55	0.00	22,281.40
10/02/21	BACS210120SUMO	SUMO Services Ltd	9,744.00	0.00	12,537.40
10/02/21	BACS210210AE	Andrea Evans	1,208.24	0.00	11,329.16
10/02/21	BACS210210MP	Maurice Parkinson	235.20	0.00	11,093.96
10/02/21	BACS210210PT	Pat Tustin	120.00	0.00	10,973.96
10/02/21	BACS210221AE	Andrea Evans	5.10	0.00	10,968.86
12/02/21	003428	HMRC	237.09	0.00	10,731.77
19/02/21	BACS210219WCC	Worcestershire County Council	0.00	458.00	11,189.77
22/02/21	BACS210224AE	Andrea Evans	14.39	0.00	11,175.38
22/02/21	BACS210224AT	Andy Tyrrell	40.00	0.00	11,135.38
22/02/21	Transfer		3,000.00	0.00	8,135.38
24/02/21	BACS210224MiT	Mike Tennant	47.94	0.00	8,087.44
25/02/21	D/D210210PWLb	PWLb	2,380.50	0.00	5,706.94

## Badsey & Aldington Parish Council

### Expenditure transactions - payments approval list Start of year 01/04/20

Tn no	Cheque	Gross	Heading	Invoice date	Details	Cheque
228	BACS21022 2AT	£40.00	20400	22/02/21	Andy Tyrrell - Chapel St n/board	£40.00
229	BACS21022 4MiT	£47.94	21000	24/02/21	Mike Tennant - LCN renewal	£47.94
224	BACS21030 8MP	£117.60	1250	08/03/21	Maurice Parkinson - lengthsman	£117.60

225	BACS21030 8AD	£318.00	20400	08/03/21	Airducks Design Ltd - flashing for scout hut	£318.00
226	BACS21030 8AE	£20.88	20400	08/03/21	Andrea Evans - litter picking kit	£20.88
230	BACS21030 8BS	£155.00	20400	08/03/21	Budget Skips - land clearance skip	£155.00
227	BACS21031 7WDC	£181.94	20400	17/03/21	Wychavon DC - 2x bins Banks Rd	£181.94
232	BACS21031 7PT	£200.00		17/03/21	Pat Tustin - rec checks	£200.00
1		£50.00	22200		horsebridge	
2		£50.00	22600		rec club checking	
3		£100.00	22300		rec ground	
234	BACS21031 7Clean	£20.00	20400	17/03/21	Clean As A Whistle - bus shelter/telephone box cleaning	£20.00
Sub Total		£1,101.36				
		£1,287.66			Confidential	
<b>Total</b>		£2,389.02				

10. **Assets and Maintenance-**
- Response regarding street lighting enquiry. No response received.**
  - The provision of litter/dog poo bins on development on Offenham Road-MG has walked the development on Offenham Road and reported:**
- Starting on Aldington path AL503 where it leaves The Parks by railway bridge there is a dog poo bin. After that there are no bins until you get to Philipscote opposite the entrance to Bengeworth Academy, where there's both a litter bin and a dog poo bin. Proposals:
- Where path from Sunset Way meets footpath AL502. There is evidence here of discarded dog poo bags and litter. (Badsey PC)
  - At end of path Evesham 527 where it meets Laxton Crescent.
  - By bus stop in Codling Rd.
- It was unanimously agreed that PC would supply a litter bin with signage that it can be used for dog poo at the location in point 1 as long as Bengeworth PC put in one at one of the other locations.**

11. **Health and Safety –**
- Planters – Prices have been received for 3 wooden planters either including or excluding water reservoirs at a cost of either £665 or £1165. Discussion took place where it was decided that the planters would need to be watered regardless of whether there is a reservoir. GB proposed, seconded by SK with a unanimous vote in favour to install without reservoirs and relocate the barrels to Land at Willersey Road.**
  - Security at Badsey Rec as agreed in September 2020- No further reports have been received since benches were secured and scout hut guttering exchanged therefore no further action required.**
  - Street trading application- Application received for burger van , Wednesday to Sunday, 5pm to 10pm. It was agreed not to support this application as village has two already and it is also trying to support two pubs.**
  - Advertising services of bus shelter cleaning-DW-It was agreed that small sign could be put in bus shelters saying 'Proudly cleaned by Clean as a whistle' if required.**
  - Play areas and to consider quotations for gardening- Weekly checks of all 3 play areas are now being done, collated and handed in to MiT for onward transmission to AE for assessment. The process is arduous but checks are being done and matters dealt with. There is an issue with**

	<p>clearing below sub-ground trampoline as companies don't appear to have a key to open and remove rubbish. AE will send picture to councillor to see if any suggestions are forthcoming. Two residents have been suggested to carry out work on overgrown bushes at play area at Horsebridge and on two small areas at Badsey rec near toddler area. One declined to quote due to the nature of the work. Quote received from Tony Love as follows:  Clearance in one hit and remove rubbish-£200, then it needs a twice yearly half day thereafter at £100 per visit. Two areas with brambles at Badsey Rec will take a couple of hours totalling £50. Charge is £20 per hour and £20 per bag of rubbish to take away. GB proposed, seconded by AT with a unanimous vote in favour to accept quote. Hall to be advised of date.</p>
12.	<p><b>Lengthsman-</b></p> <p>a. <b>Tasks for lengthsman-</b></p> <ul style="list-style-type: none"> <li>• Wall at Brewers Lane.</li> <li>• Allesbrook Gardens-Footpaths-MG will provide photos.</li> <li>• High Street-Footpath.</li> </ul>
13.	<b>To consider items for future meeting: Events.</b>
14.	Date of next meeting: Wednesday 21 <sup>st</sup> April 2021. <b>NB; As per item 7e of this agenda, Annual Parish Meeting, Annual Parish Council Meeting and Recreation Ground Trust Meeting will take place in April and not May 2021.</b>