Badsey and Aldington Parish Council Meeting

MINUTES OF MEETING, 16th September 2015.

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| **Date:** | 16th September 2015. |
| **Time:** | 7.30pm |
| **Venue:** | Remembrance Hall, Badsey |
| **Present:** | Councillors: Gary Bailey (Chairman), Mike Tennant, Mike Oldfield, Margaret Tyszkow, Phil Cordelle, Mike Gwynn, George Hillier, David Webster, Susan Keeler, Rebecca Stanley and Alan Tutton.  The Clerk: Mrs Andrea Evans. |

**Public Forum**

**Business Transacted.**

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|  | **Apologies for Absence- Roger Heath.** |
|  | **Declarations of Interest – None** |
|  | **Confirmation of the minutes of the meeting of 15th July 2015.** GB proposed and PC seconded, with a unanimous vote in favour, to confirm the minutes of the meeting of 15th July 2015.  |
|  | **Item 11b- Green Leys footpath-DMMO. Residents statements and maps have been returned. Aerial photos and old photos have been received. Notice served. Application sent off. Acknowledgement received and request to confirm proposed path. Clerk signed and returned. Chased 29th August 2013. Resident has emailed WCC re process. Process can take upto a year. Suggestion that alternative solution be found if possible. Chased on 3rd October 2013. Chased 20th January 2014. Response received statements that Worcs CC have tried to reach a solution with owners of property but have been unable to. Therefore DMMO process will commence, however, due to backlogs, this may not be until the end of 2014. Chased March 2015- person dealing with request has been off for 8 months so passed to someone else. Will be chased and advise of up to date position. Received a response, little action has occurred but will be looked at asap. Further telephone conversation with Richard Jones, Countryside Service confirmed that Member of staff dealing with this matter has partially returned to work but was not on day of call (21st May 2015). Given the expertise of mapping, no other member has experience to take this matter forward. The matter would not be prioritised with the intervention of County Cllr. Agreed that case would be looked at and an email updating PC sent w/c25th May 2015 for update at next meeting. Email received on 30th June 2015 confirming that case will now examined with a view to resolving the right of way issue.****Matters Arising from 15th January 2014.****Item 10- S106 funding. - Jem Teal @ Wychavon contacted to arrange meeting with GB and Clerk regarding section 106 monies available. Chased. Meeting on 14th November 2013 with AE, GB and GH. Details at PC meeting. All Cllrs to have ideas for December meeting on suggested projects within the guidelines handed out at November meeting by Clerk. Discussed at December meeting. Badsey Community Club invited to attend January meeting to further discuss ideas. Emailed to check attendance on 7th January 2014. Attended meeting on 15th January 2014, suggestions will be considered in March Meeting along with any others.****Notice put in village magazine and noticeboards inviting residents to submit suggestions for consideration at March meeting. Notices displayed in boards and put in magazine. PC approved suggestion by Badsey Society. Meeting to be arranged with Wychavon. Meeting due 17th April 2014 onwards. Reminder sent. Meeting with Community Club, plans received. Meeting with Jem Teal on 16th July 2014 and presented at PC meeting. Meeting arranged with Community Club for 21st July 2014. Details advised to Community Club to meet in September. Figures requested from Wychavon. Badsey Society requested to contact Clerk to provide an update, awaiting response. Badsey Society are now working on proposal as are Badsey Community Club. Proposal received from Badsey Society and submitted to Wychavon for advice. Members of Community Club attended PC meeting on 15th October 2014 to detail plan. Will now be amended for further consideration. Application received from Badsey Society, to be considered at PC meeting in November. On agenda for 19th November 2014 for consideration. Submitted to Wychavon for consideration.****Chased. Badsey Society advised that as soon as funds are available they will be earmarked under Public Arts & Culture for them. Following presentation from Community Club, meeting requested with Wychavon to discuss proposals, funding available and timescales. Meeting arranged for Monday 20th April 2015. Clerk has prepared figures to be checked and confirmed by Wychavon that are available to Badsey in various categories- Figures confirmed by Wychavon-agenda for 20/05/2015. GB will present figures to Badsey Community Club on 8th June 2015.****Matters arising from 17th June 2015.****Item 10- Wychavon contacted to provide further details of car parking requirements at rec.****Item 14a- Safer roads partnership contacted to request speed data check on Bretforton Road.****Item 14b- Order sign ‘no climbing’ for play area, rec. Sign received. Matter closed.****Item15- Request lengthsman to strim along verge coming into Aldington from Offenham and provide a price for regularly strimming along hedges. Lengthsman advised. Matter closed.****Other Matters.****Village planters- Ordered donation signs. Received. Matter closed.****Matters arising from 15th July 2015.****Item 9a- Paved area, quotes requested for September meeting.****Item 9b- Overhanging trees- Badsey Rec. Site visit with Ancient oaks on 21st July 2015, work agreed and approx. cost £200 so Clerk authorised as requested. Work will be carried out within next two weeks. Matter closed.****Item 10- Rep for Remembrance hall- agenda for September to consider.****Item 17a- Lengthsman advised that quote for verge trimming in Aldington has been agreed. Matter closed.****Item 17c- Weed killer training-Offenham advised that PC will contribute to cost of training. Training arranged, matter closed.****Other Matters.****Street Light – Green Leys- Site visit on 1st September 2015 with Worcs street lighting to consider options regarding light. Proposals are either remove light or dig up 3 garden to put in underground power supply, approx. cost £5k. It was agreed that removal of light at approx. cost of £500 would be the most appropriate as will not disrupt residents and light is a lone light along footpath with a poor output. Agreed with resident and Chairman. Worcs CC advised.****B4035- Birmingham Road, Blackminster. Site visit on 2nd Sept 2015 with Highways and County Cllr to look at double yellow lines along B4035 outside Blackminster Business Park to prevent lorries travelling on wrong side of road upto level crossing as a result of parked vehicles. It was agreed on site that lines should be put either side of crossing on both sides. The business park has parking for approx. 60 cars so facilities are already in place.** |
|  | **Police Matters- Report –**   Since the 8th Aug last, West Mercia Police has received 29 calls from residents within Badsey and Aldington. This has resulted in the following offences being recorded:1 x burglary of a dwelling.1 x burglary of non dwelling.2x criminal damage.1x theft from motor vehicle.1 x assault.1x deception. None of these offences are linked and do not form any patterns to indicate so. I would like to draw to residents' attention the fact that the evenings are drawing in and the clocks go back next month. Residents should consider reviewing their security at home as it is at this time of year that criminals take advantage of the additional cover of darkness. If anyone would like a free unbiased crime prevention survey, they can contact me via:- Telephoning 101 extn 67116 or email          philip.schoenrock@westmercia.pnn.police.uk  |
|  | **District and County Councillor Forum (if any**) District Councillor-a. Flood Alleviation Grant Scheme (see below). b. Car parking charges are changing with 3hours for the price of 2. c. Bins-Changes are being made with a joint contract which will mean that service is cheaper. This is as a result of such an excellent service. d. SWDP- Has been returned to Council with some amendments but these do not affect this area.County Councillor- a. Speed issues in Aldington have again been identified. b. 40mph limit should be on Offenham Road by Christmas. c. Commitment to re-paint ‘slow’ signs on Badsey Road. d. Speed checks are taking place in villages. |
|  | **Parish Council- a. Declaration of Acceptance of Office Forms were signed by Susan Keeler, Rebecca Stanley and Alan Tutton and witnessed by the Clerk.** **b. Applications for parish council vacancy were considered. 2 application were received by closing date. A vote was taken with 10 votes in favour and 1 against for Andrew Wilson.** **c. The date of the October meeting of 14th October 2015 was noted due to personal circumstances of Clerk. Alternative location may need to be considered.** **d. PC rep for Badsey Relief in Need Charity was considered. It was unanimously agreed that as Becky Stanley was already on Committee, she should be PC rep.**  **e. Code of Conduct was provided for new councillors and an update for all cllrs- Copy to be sent to all Councillors.** **f. LTN56- The provision of play and sports equipment on village greens was noted.** |
|  | Planning- a. To note the minutes of 12th August 2015. b. To consider a proposal to amend planning standing orders to allow for changes in the way planning applications are considered. GB proposed with a unanimous vote in favour to trial proposal made by DW. This is that cllrs rotate responsibility for checking planning applications so that all cllrs are not visiting sites etc. of every application. See file note of meeting on 12th August 2015. This will be trialled for 3 months until end of December. |
|  | **Remembrance Hall Committee- a.** A PC representative for Remembrance Hall Committee was considered. It was unanimously agreed that as Becky Stanley is already on committee, she should continue as PC rep with GB attending initial meetings to highlight procedures that are required.  b. It was unanimously agreed to request next meeting date and copy of minutes from Hall Committee. Copy of last minutes were provided by BS. |
|  | **Community Café-** It was unanimously agreed to pay the £14 monthly hall hire on behalf of community café. Bills are to be sent direct to Clerk. |
|  11. | **Finance and Administration –a.** It was unanimously agreed to approve the list of cheques to be drawn this month and the statement of the balance of accounts as follows and to ratify the cheques paid for August 2015:

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| **FINANCIAL STATEMENT AND CHEQUES TO BE DRAWN** |   |  |
| **Badsey and Aldington Parish Council** | 9th September 2015 |  | **B/F** | **01.04.15** |
|  | 61,014.69 |
| Premier Account No 7027782 | 36,733.82 |  | INTEREST | 13.63 |
| NHB 44371368 |  | 10,080.46 |  |  |   |
| Current Account No 0028554 | 11,268.08 |  | CREDIT | 19,829.22 |
|   |   |   |   | PRECEPT | 20551.00 |
|   |   | 58,082.36 |   | TOTAL | **101,408.54** |
| LESS |  |  |  |  |  |
| AS LIST |  | **58,082.36** |  |  |  |
| Cheque No. |  |  |  | PAYMENT | 43,326.18 |
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|   |  |  |  |  | **58,082.36** |
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| **Badsey Recreation Ground Account Financial Statement** |  |  |   |
| Account No. |  | 502.72 |  |  |   |
|   |  |  |  |  |   |
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| **TOTAL**  | Account 7027782 | 36,733.82 |  |  |   |
|   | Account 0028554 | 11,268.08 |  |  |   |
|   | Account 44371468 | 10080.46 |  |  |   |
|   |  | **£58,082.36** |  |  |   |
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| **Payments to be made** |   | **Sep-15** | **NET** | **VAT** | **GROSS** |
| **Date** | **Name** | **Product** | **Chq** |   |   |   |
| 16.09.15 | A Evans | Salary | BACS | 983.41 | 0 | 983.41 |
| 16.09.15 | A Evans | Expenses | BACS | 34.73 | 0 | 34.73 |
| 16.09.15 | HMRC | Tax& NI | 2812 | 138.08 | 0 | 138.08 |
| 16.09.15 | Limebridge | grass cutting | 2813 | 262.5 | 52.5 | 315 |
| 16.09.15 | Wychavon DC | bin/maintenance | 2814 | 143.08 | 28.62 | 171.7 |
| 16.09.15 | Pat Tustin | rec maintenance | 2815 | 80 | 0 | 80 |
| 16.09.15 | M Parkinson | lengthsman | 2816 | 70 | 0 | 70 |
| 16.09.15 | Smiths of Derby | Hall clock | 2817 | 231 | 46.2 | 277.2 |
|   |  |  |  |  |  |   |
| 16.09.15 | Flower Show | Refund | 2818 | 75 | 0 | 75 |
|   |   | **TOTAL** |   |   |   | **2145.12** |

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| **Payments to be made** |   | **Aug-15** | **NET** | **VAT** | **GROSS** |
| **Date** | **Name** | **Product** | **Chq** |   |   |   |
| 17.08.15 | Grant Thornton | Audit | BACS | 300 | 60 | 360 |
| 17.08.15 | Worcs CC | Street lights | 2805 | 4233.66 | 846.73 | 5080.39 |
| 17.08.15 | RB Mueller | NHB/scouts | 2806 | 8250 | 1650 | 9900 |
| 17.08.15 | A Evans | Salary | BACS | 983.21 | 0 | 983.21 |
| 17.08.15 | A Evans | Expenses | BACS | 42.06 | 0 | 42.06 |
| 17.08.15 | Wychavon Sport | parish games | 2807 | 69 | 0 | 69 |
| 17.08.15 | HMRC | Tax & NI | 2808 | 138.28 | 0 | 138.28 |
| 17.08.15 | Limebridge | grass cutting | 2809 | 262.5 | 52.5 | 315 |
| 17.08.15 | Cornfield cleaning | bus shelters | 2810 | 240 | 0 | 240 |
| 17.08.15 | Pat Tustin | rec cleaning | 2811 | 100 | 0 | 100 |
| 17.08.15 | A Evans | Stamps | BACS | 63 | 0 | 63 |
| 17.08.15 | Badsey Comm club | NHB | 2804 | 6377.5 | 0 | 6377.5 |
|   |  |  |  |  |  |   |
|   |   | **TOTAL** |   |   |   | **23668.44** |
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b. The audit conclusion for accounts as at 31st March 2015 was noted. Notice has been displayed for required period. |
| 12. | **Parking School lane-**The PC have been asked to consider a donation to a project in conjunction with Badsey School to raise the awareness of parents regarding continued issues with parking. DW proposed and MO seconded with a unanimous vote in favour to support proposal that police work with pupils and design poster which will be copied on A4 and put on offending cars. First prize of £15, second of £10 as a suitable voucher with a budget of £50 maximum for photocopying costs. It was also agreed to consider MT’s suggestion that a reward to pupils for walking could be considered after initial trial of 3 months of posters. School and Police to attend January meeting to discuss impact and discuss other projects. |
| 13. | **Village Projects- a. A directory of village businesses-** It was unanimously agreed that a directory should be considered in 2 forms, paper that can be located in key village locations and copy for webpage and proposed facebook page. Advert to be put in magazine requesting anyone who wishes to be included should contact Clerk. Agenda for January to assess response.**b. Facebook page-** After lengthy discussion, MiT proposed that a facebook page be set up with 7 votes in favour, 1 against and 2 abstentions. All cllrs were in favour of DW being nominated to set up facility to be reviewed in September 2016. All cllrs are in receipt of guidance notes relating to social media.**c. Recent village events-** DW and MG advised that 18 residents attended the both events and that PC needs to consider advertising methods in future events. |
| 14. | **BADSEY Scout Hut-** * 1. **Slabbing around the building-** It was unanimously agreed to fund a paved area in principle but that 2 further quotes be obtained to compare against quote received to be considered and approved in October 2015.
	2. **A request has been received from Badsey Scouts to consider claiming VAT on behalf of Badsey Scouts for building works.** MiT proposed and DW seconded with a unanimous vote in favour that Badsey PC cannot refund VAT for building project. It was unanimously agreed that the PC would consider a donation for continued projects at the scout hut if submitted. To be considered at October meeting.
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| 15. | **Flood Alleviation Support Grant Scheme- Agreed not to consider.** |
| 16. | **Assets & Maintenance- a. A further request has been received to reconsider seating outside Badsey shop.** Clerk to check if shop would consider proposal otherwise no further action to be taken. Deferred until October meeting.1. **It was unanimously agreed that a replacement commemorative bench on High Street can be sited.**
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| 17. | **Health & safety:**1. Street Light at Green Leys Path-WPD will be removing a leaning light as it poses a threat to residents and is preventing a fence from being properly erected.GB proposed with a unanimous vote in favour of removing the light. Residents have been consulted.
2. Letter to be sent to The Rock, High Street, Badsey and Cherry Orchard, Aldington for trimming of hedge.
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| 18. | **Lengthsman-** To consider tasks for lengthsman: Path at Brewers Lane and old Post Office Lane-already actioned. |
| 19. | **To consider items for future meetings-**  |
| 20.  | Date of next meeting: Wednesday 14th October 2015. NB. Change of date.d.n traffic surveyingsdog signs for installaton st Office Lane had  |