

BRETFORTON PARISH COUNCIL

Minutes of the Meeting held on
Monday 14th September 2020.
Via Zoom.

PRESENT:

Cllr J Cleveland	Vice-Chairman
Cllr R Davis	Chairman
Cllr A Grant.	
Cllr G Collins	
Cllr K Wright.	
Cllr N Smith.	
Cllr T Appleby	
Cllr Alastair Adams	County Councillor
Cllr A Powell	District Councillor

APOLOGIES (accepted):

Cllr K Carter.

OPEN FORUM:

PARISH COUNCIL MEETING

County Council:

- See report which is displayed, when supplied, on school noticeboard and at www.worcestershire.gov.uk/myparish or at www.Bretforton.net
- Clerk requested consideration be given to mobile speed camera as in Badsey. Initially it was agreed to ask police to carry out spot speed checks followed by Highways doing some speed monitoring. If the data supports this then SRP will be approached.

District Council:

- Covid19- Slight increase across Wychavon. As a result access to care homes has been restricted.
- Community Legacy Grant has re-opened for applications for innovative projects to meet local need.
- Meeting on 7th/8th October 2020 includes looking at changes to planning legislation. Formula for building homes upto 2040, if it remains unchanged then houses will go from 14000 to 43000.
- Smoking shelter at Bretforton Social Club is being looked at by enforcement.
- SWDP- Public Consultation should have been underway early 2021 however this is delayed until end of 2021 as a result of covid19 as some surveys cannot be carried out such as traffic surveys when there have been no cars on the roads.

- 2 possible planning sites at Bretforton both with flooding issues, look at SHLAA for details. Other sites that may be considered may have greater flooding issue but a review of the flooding maps is underway.

MINUTES:

Minutes of the Meeting held on 13th July 2020 were circulated. Proposed by Cllr Collins. Seconded by Cllr Wright. All in favour to accept the minutes. **Minutes will be signed at next available meeting.**

OPEN FORUM ITEMS:

None.

DECLARATION OF INTEREST:

- Councillors are reminded of the need to update their register of interests.
- To declare any personal interests in items on the agenda and their nature.
- To declare any prejudicial interests in items on the agenda and their (Councillor Councillors with pecuniary interests must leave the room for the relevant item(s)).

None.

REPORTS FOR INFORMATION.

Clerk;

Chairman;

- No progress has been made with the section 106 application for Bretforton Sports Club.
- Shelter at Bretforton Social Club- Details on removed tree have been submitted and a planning application will be submitted in due course.

FINANCE:

To consider and approve the statement of accounts and authorise payments.

Bank Account Reconciled Statement

Lloyds Bank Current Account	01875579	30-93-11	
Statement Number	41		
Statement Opening Balance	£3,536.82	Opening Date	01/07/20
Statement Closing Balance	£5,444.80	Closing Date	03/08/20
True/ Cashbook Closing Balance	£5,444.80		

Date	Cheque/ Ref.	Supplier/ Customer	Debit (£)	Credit (£)	Balance (£)
01/07/20	500295	I Vernon	0.00	320.00	3,856.82
01/07/20	500296	I Duncan	0.00	320.00	4,176.82
01/07/20	BACS200701AE	Andrea Evans	50.00	0.00	4,126.82
01/07/20	BACS200701JK	Joseph King	50.00	0.00	4,076.82
01/07/20	BACS200713WDC	Wychavon DC	550.37	0.00	3,526.45
10/07/20	002374	HMRC	187.18	0.00	3,339.27

10/07/20	BACS200713AE	Andrea Evans	150.20	0.00	3,189.07
13/07/20	BACS200713AE	Andrea Evans	709.06	0.00	2,480.01
13/07/20	BACS200713MP	Maurice Parkinson	717.60	0.00	1,762.41
13/07/20	BACS200713PM	Phil Moxon	45.00	0.00	1,717.41
13/07/20	BACS200713SC	Smartcut Ltd	492.00	0.00	1,225.41
13/07/20	Transfer		0.00	5,000.00	6,225.41
14/07/20	BACS200721WPD	Western Power	0.00	22.23	6,247.64
16/07/20	BACS200716AE	Andrea Evans	50.00	0.00	6,197.64
16/07/20	BACS200716JK	Joseph King	50.00	0.00	6,147.64
20/07/20	BACS200729ML	Memory Lane	0.00	100.00	6,247.64
21/07/20	BACS200710MG	Merstow Green Care Home	0.00	180.00	6,427.64
21/07/20	d/d200630DPRE	Campaign To Protect Rural England	36.00	0.00	6,391.64
21/07/20	d/d200713NP	Npower	1,356.84	0.00	5,034.80
23/07/20	BACS200721SC	Smartcut Ltd	294.00	0.00	4,740.80
29/07/20	BACS200729SC	Bretforton Sports Club	0.00	804.00	5,544.80
03/08/20	BACS200716AE	Andrea Evans	50.00	0.00	5,494.80
03/08/20	BACS200803JK	Joseph King	50.00	0.00	5,444.80

Bretforton Parish Council

Expenditure transactions - payments approval list start of year 01/04/20

Tn no	Cheque	Gross	Heading	Invoice date	Details	Cheque
74	BACS20073 1GPP	£45.00	21400	04/08/20	Graphic Print Partnership – Covid19 play area signs	£45.00
75	BACS20073 1PM	£140.00	21100	04/08/20	Phil Moxon - Play areas/defibs	£140.00
76	BACS20073 1LW	£60.00	21200	04/08/20	Lynette Williams - BG maintenance	£60.00
77	BACS20073 1AT	£106.00	20500	04/08/20	Andy Tyrrell - posts at cross	£106.00
79	BACS20080 4AED	£269.00	20500	04/08/20	AEDdonate - Defib battery	£269.00
80	BACS20080 4WDC	£90.97	20500	04/08/20	Wychavon DC - Bin-Ivy Lane	£90.97
Sub Total		£710.97				
		£587.90			Confidential	

Total £1,298.87

Bank Account Reconciled Statement

Lloyds Bank Current Account	01875579	30-93-11
Statement Number	42	
Statement Opening Balance	£5,444.80	Opening Date 04/08/20
Statement Closing Balance	£1,848.43	Closing Date 31/08/20
True/ Cashbook Closing Balance	£1,730.83	

Date	Cheque/ Ref.	Supplier/ Customer	Debit (£)	Credit (£)	Balance (£)
04/08/20	BACS200731AT	Andy Tyrrell	106.00	0.00	5,338.80
04/08/20	BACS200731GPP	Graphic Print Partnership	45.00	0.00	5,293.80
04/08/20	BACS200731LW	Lynette Williams	70.00	0.00	5,223.80
04/08/20	BACS200804WDC	Wychavon DC	90.97	0.00	5,132.83
04/08/20	BACS200810AE	Andrea Evans	83.56	0.00	5,049.27
06/08/20	BACS040820SC	Smartcut Ltd	786.00	0.00	4,263.27
06/08/20	BACS200810MG	Merstow Green Care Home	0.00	1,025.00	5,288.27
07/08/20	002375	HMPPS	308.27	0.00	4,980.00
07/08/20	002376	HMPPS	203.56	0.00	4,776.44
07/08/20	BACS200808AE	Andrea Evans	470.30	0.00	4,306.14
10/08/20	BACS100820	I Duncan	0.00	320.00	4,626.14
10/08/20	BACS200804AED	AEDdonate	269.00	0.00	4,357.14
10/08/20	BACS200810MP	Maurice Parkinson	259.20	0.00	4,097.94
10/08/20	BACS200814ZOOM	Andrea Evans	14.39	0.00	4,083.55
10/08/20	BACS200824SJ	I Duncan	0.00	180.00	4,263.55
12/08/20	BACS200812AE	Andrea Evans	50.00	0.00	4,213.55
12/08/20	BACS200812JK	Joseph King	50.00	0.00	4,163.55
14/08/20	BACS200731PM	Phil Moxon	140.00	0.00	4,023.55
14/08/20	BACS200814MP	Maurice Parkinson	820.80	0.00	3,202.75
16/08/20	002373	HMRC	117.60	0.00	3,085.15
17/08/20	BACS200814PKLJ	PKF Littlejohn	360.00	0.00	2,725.15
21/08/20	BACS200814PWLB	PWLB	687.88	0.00	2,037.27
24/08/20	BACS200814AE	Andrea Evans	6.00	0.00	2,031.27
26/08/20	BACS200824GPP	Graphic Print Partnership	104.88	0.00	1,926.39
27/08/20	BACS200824AE	Andrea Evans	5.71	0.00	1,920.68
28/08/20	BACS200826AE	Andrea Evans	72.25	0.00	1,848.43

Bretforton Parish Council

Expenditure transactions - payments approval list **Start of year 01/04/20**

Tn no	Cheque	Gross	Heading	Invoice date	Details	Cheque
98	BACS20091 4PM	£100.00	21100	07/09/20	Phil Moxon - Defib and play inspection	£100.00
100	BACS20091 4SC	£492.00	20100/2	07/09/20	Smartcut Ltd – Mowing	£492.00
101	BACS20091 4MP	£372.00		07/09/20	Maurice Parkinson – Mowing	£547.20
1		£270.00	20100/1		Mowing	
2		£102.00	20100/2		Mowing	
102	BACS20091 4MP	£175.20	21300	07/09/20	Maurice Parkinson – Lengthsman	£547.20
Sub Total		£1,139.20				
		£602.35			Confidential	

Total

£1,741.55

- a. **Invoices and payments approved for settlement including account balances and payments. Proposed by Cllr Wright. Seconded by Cllr Cleveland. All in favour.**
- b. **Confirmation has been received that the external audit as at 31st March 2020 is clear with no findings.**

ITEMS FOR DISCUSSION.

1. Resignation of parish councillor- Cllr Alan Curry has resigned from the parish council. Wychavon DC have been notified and will advise after 23rd September 2020 whether an election has been called. If not, then the PC can look to co-opt a new councillor by advertising. Consideration will be given to applicants at the October meeting.
2. Memorial Hall- Zoe Pettinger was welcomed as the new cleaner of the hall commencing on Saturday 12th September 2020. Playschool have returned to the hall, all covid19 measures have been put in place to allow some regular users to return however this will be put on hold until government guidelines change. Hand sanitiser station at the front door has been installed and hazard tape is available to block areas that are not to be used.
3. Land for village car parking-Next agenda
4. Flood planning- Cllr Smith has identified areas to consider for implementing this plan follows:
 - i. Creation of a sand bag store which would allow bags to be readily moved to affected areas without the need to go to Wychavon- **Clerk provided quotes for empty sandbags and sand and water filled bags. It may be decided to purchase bags already full and top up with Wychavon supply. Cllr Appleby agreed to have the stock at the farm on a pallet.**
 - ii. Creation of an 'At risk' register of vulnerable people/properties, including contact details (GDPR compliant)
 - iii. Creation of a volunteer list who may assist through e.g. use of tractors, pick-ups, storage, ladders, muscle- **Magazine (not yet re-circulating) Noticeboards and Facebook.**
 - iv. Consideration of emergency provision of shelter, food, transport **To be considered at next meeting.**
 - v. Creation of a ready to use plan re the above.
Cllr Smith agreed to be co-ordinator and it was agreed to set up a central phone number for residents to contact.
5. New footpath-Recreation Ground- Councillors are to walk the suggested path and Cllr Davis to look at Offenham path and circulate pictures for October meeting.
6. Re-opening of play areas in line with government guidance has taken place. All signage is in place although some has been removed already and had to be replaced. Photos have been taken and no further complaints have been received.
7. Climate Emergency Action Day- Cllr Cleveland attended this seminar in June and advised that there are a number of actions that can be taken locally to make a difference. He will send out 26 page booklet to councillors for consideration at next meeting. This will require the input/support of residents so an action plan will be considered on how to get them involved.
8. Green at The Cross- Lorry deliveries have worn away the verges leaving the posts exposed. It has been suggested that kerbing could be laid to prevent this from continuing. Clerk to arrange quotations for granite sets along edging.

Wychavon District Council.

Worcestershire County Council.

CALC –

LENGTHSMAN:

- Edging out of New Street from shop to hall wall and clear away ivy upto wall.
- Carry out assessment of grips and action accordingly.

PLANNING – APPLICATIONS:

Parish Council comments recorded on Planning Portal.

Applications for Consideration:

20/01470/FUL-65 Weston Road, Bretforton

New Field Entrance- "Bretforton Parish Council objects to this application for the following reasons:

Concerns that this will lead to more development especially retrospective.
More vehicle movements especially on this notoriously accident prone dangerous bend

APPEAL:

REFUSED:

- **OTHER ITEMS**
- **ENFORCEMENT-**
Bretforton Social Club- Smoking shelter
The Rookery, Weston Road.

Publications

Clerk & Councils Direct.

CLERKS REPORT on Urgent Decisions since last meeting

COUNCILLORS REPORTS & ITEMS FOR FUTURE AGENDA.

- **Vicarage Nurseries.**
- **SHLAA**

Meeting closed at 8.20pm

Date of the next meeting; 12th October 2020.

Signed:

Date: