

# BRETFORTON PARISH COUNCIL

Minutes of the Meeting held on  
Monday 8<sup>th</sup> March 2021.  
Via Zoom.

## PRESENT:

Cllr J Cleveland	Vice-Chairman
Cllr R Davis	Chairman
Cllr G Collins	
Cllr L Hall	
Cllr K Carter.	
Cllr A Powell	District Councillor
Cllr A Adams	County Councillor

## APOLOGIES (accepted):

Cllr N Smith  
Cllr A Grant

## OPEN FORUM:

## PARISH COUNCIL MEETING

### County Council:

- See report which is displayed, when supplied, on school noticeboard and at [www.bretfortonpc.uk](http://www.bretfortonpc.uk)

### District Council:

- Confirmation that there will be no District Council increase to council tax bills.
- SWDP-Consultation has begun on Sustainability but traveller sites has been delayed until May 2021.
- No further information is yet available regarding planning appeal at Station Road.

## MINUTES:

Minutes of the Meeting held on 8<sup>th</sup> February 2021 were circulated. Proposed by Cllr Collins. Seconded by Cllr Cleveland. All in favour to accept the minutes. **Minutes will be signed at next available meeting.**

## OPEN FORUM ITEMS:

## DECLARATION OF INTEREST:

- a. Councillors are reminded of the need to update their register of interests.

- b. To declare any personal interests in items on the agenda and their nature.
- c. To declare any prejudicial interests in items on the agenda and their (Councillor Councillors with pecuniary interests must leave the room for the relevant item(s)).

None.

## REPORTS FOR INFORMATION.

### Clerk;

- NALC's guidance on the return to face to face meetings- This matter was considered by councillors. At this time, the government guidelines state that virtual meetings must cease by 7<sup>th</sup> May 2021 and face to face meetings re-commence. NALC have made a number of suggestions regarding bringing forward May meetings and delaying June meeting until the situation is clearer. They have also provided information on how face to face meetings could run. This could include:  
Councillors and the public arriving at different times, no paper to be used, cleaning of venue before and after meeting, public forum booked in advance to ensure numbers are within guidelines, questions presented in advance so that attendance is not necessary, an in and out door, seating spaced out and not facing each other. Cllr Hall proposed with a unanimous vote in favour to bring forward May meeting to Tuesday 4<sup>th</sup> May 2021 and to consider the amendment to the June meeting in April or May when the guidelines become clearer.
- Allotment take up for season commencing March 2021-All but one plot has be taken up for this year, 2 plots are now available and will be advertised firstly in Bretforton and then surrounding areas.
- Red telephone box work will commence next week including blue bricks on Main Street.

### Chairman;

### FINANCE:

- a. **Invoices and payments approved for settlement including account balances and payments. Proposed by Cllr Hall. Seconded by Cllr Carter. All in favour.**

## Bank Account Reconciled Statement

<b>Lloyds Bank Current Account</b>	<b>01875579</b>	<b>30-93-11</b>
Statement Number	47	Bank Statement No. 47
Statement Opening Balance	£7,374.37	Opening Date 01/02/21
Statement Closing Balance	£4,546.61	Closing Date 28/02/21
True/ Cashbook Closing Balance	£4,546.61	

Date	Cheque/ Ref.	Supplier/ Customer	Debit (£)	Credit (£)	Balance (£)
02/02/21	BACS210202AE	Andrea Evans	3.96	0.00	7,370.41
08/02/21	BACS210208AE	Andrea Evans	481.95	0.00	6,888.46
08/02/21	BACS210208JF	Joshua Fiander	50.00	0.00	6,838.46
08/02/21	BACS210208MP	Maurice Parkinson	194.40	0.00	6,644.06
08/02/21	BACS2210208PM	Phil Moxon	70.00	0.00	6,574.06
08/02/21	Transfer		0.00	50.00	6,624.06
09/02/21	BACS210209AE	Andrea Evans	9.84	0.00	6,614.22
11/02/21	BACS210211AE	Andrea Evans	14.39	0.00	6,599.83
15/02/21	002386	HMRC	120.40	0.00	6,479.43
19/02/21	BACS210219WCC	Worcestershire County	0.00	312.00	6,791.43

		Council			
22/02/21	BACS210222AE	Andrea Evans	5.10	0.00	6,786.33
22/02/21	BACS210224	Npower	122.58	0.00	6,663.75
22/02/21	d/d210206NP	Npower	1,160.54	0.00	5,503.21
22/02/21	d/d210222PWL	PWLB	672.26	0.00	4,830.95
24/02/21	BACS210224HOST	Hosting UK Ltd	284.34	0.00	4,546.61

## Bretforton Parish Council

### Expenditure transactions - payments approval list **Start of year 01/04/20**

Tn no	Cheque	Gross	Heading	Invoice date	Details	Cheque
176	BACS21020 8WDC	£90.97	20500	08/03/21	Wychavon DC – Bin	£90.97
178	BACS21030 8PM	£88.79	21100	08/03/21	Phil Moxon - Play inspection/gate latch	£88.79
Sub Total		£179.76				
		£602.35			Confidential	
<b>Total</b>		£782.11				

#### ITEMS FOR DISCUSSION.

1. New footpath-Recreation Ground.- i. Clerk confirmed that she had presented the proposal to Wychavon Localism Panel on 8<sup>th</sup> March 2021 and NHB funding has been approved. Chair and clerk will meet with contractor over next few weeks to finalise the details.
2. Provision of disabled play equipment- A proposed drawing has been received from Kompan, awaiting costings so that grants can be applied for and other companies considered.
3. Website- The new site has been populated with key information but now requires information to be added supplied by councillors, Cllr Cleveland and clerk will receive training on 15<sup>th</sup> March 2021 to manage site. Information about footpaths, allotments plots, speed watch will be added.
4. Newsletter- It was agreed to ask Cllr Grant to obtain prices and start newsletter before April meeting which needs to primarily promote website launch.
5. Non-public Footpaths-i. Put on newsletter to ask for interested residents in getting involved in project.
6. Land at Littlebrook Nurseries.- Resident has met with Worcs CC and Worcs CC have confirmed that it is their land and that they will maintain it in future. The fence has been removed.
7. Speeding on B4035- Volunteers required to form speed watch, speed check will not be done until June at the earliest.
8. The Cross-Posts- Work is now complete with posts in situ, suggested to contractors that posts could be removed but it was unanimously agreed to keep them.

#### Wychavon District Council.

- **Section 106-** A shortfall of fund was considered by cllrs. Cllr Collins proposed, seconded by Cllr Carter with a unanimous vote in favour to make a contribution towards the shortfall of £300 to ensure that all the musical elements are covered.

- **Street Trading Application-** Application has been received for food van, Wednesday to Sunday 5pm until 10pm to include Bretforton. It was unanimously agreed that PC does not support this application.

**Worcestershire County Council.**

**CALC –**

**LENGTHSMAN:**

- **Tasks for the lengthsman.**
  - i. Village benches to be cleaned off
  - ii. Rubbish near soil bin to be removed
  - iii. Bench at The Triangle to be assessed and repaired.
  - iv. Chase wildflower planting.

**PLANNING – APPLICATIONS:**

**Parish Council comments recorded on Planning Portal.**

**Applications for Consideration:**

20/02645/LB The Grange Main Street Bretforton

Minor alterations to the interior layout of spaces and to the external elevations as approved by application 19/01315/LB. Undertake essential repairs to existing elements of structure and reinstate defective elements of the historic building fabric. Replace conservatory with open veranda.

**APPEAL:**

**REFUSED:**

**APPROVED:**

20/02819/FUL Bretforton Community Social Club, Main Street Bretforton  
Single storey extension.

- **OTHER ITEMS**
- **ENFORCEMENT- 65 Weston Road.**

**Publications**

**CLERKS REPORT on Urgent Decisions since last meeting**

**COUNCILLORS REPORTS & ITEMS FOR FUTURE AGENDA.**

**Meeting closed at 8.45pm**

**Date of the next meeting; 12<sup>th</sup> April 2021.**

Signed: .....

Date: .....