

# **BRETFORTON PARISH COUNCIL**

Minutes of the Meeting held on  
Monday 9<sup>th</sup> January 2012.  
in the Memorial Hall

## **PRESENT:**

Cllr R Davis	Chairman
Cllr L Hall	Vice-Chairman
Cllr B Cleaver	
Cllr K Carter	
Cllr N Smith	
Cllr J Cleveland	

## **APOLOGIES;**

Cllr T Bean	County Councillor
Cllr K Wright	District Councillor
Cllr J Johnson	
Cllr A Grant	

## **OPEN FORUM:**

### **PARISH COUNCIL MEETING**

#### **County Council:**

No Report.

#### **District Council:**

No Report.

## **MINUTES:**

Minutes of the Meeting held on 12<sup>th</sup> December 2011 had been circulated and were approved and signed.

## **DECLARATION OF INTEREST:**

**Cllr Cleaver-Sports Club**

## **OPEN FORUM ITEMS.**

## **PROGRESS REPORTS FOR INFORMATION.**

### **Clerk;**

Pro-forma for precept has been received for return by 13<sup>th</sup> January 2012. Proposal that precept remains the same for a further year at £23500. Proposed by Cllr Hall. Seconded by Cllr Cleaver. All in favour.  
PWLB information obtained.

**Chairman;**

**ITEMS FOR DISCUSSION.**

**Allotments-** Nothing further to report at this time. Next agenda.

**Memorial Hall-** Accounts have been received and AGM set up for 25<sup>th</sup> January 2012. Relevant Councillors to attend. Clerk suggested obtaining community grant application form for possible improvements to Hall.

**Village Fete-** Mugs have been ordered, 100 initially. Clerk has produced pro-forma for magazine and distribution to each house along with housing survey. Next meeting is 24<sup>th</sup> January 2012.

**Burial Ground -** i. ICO request. Clerk has responded to request.

ii. Letter received regarding graves 54 & 55, copy sent to Solicitor for advice.

iii. Audit- Calc has been unable to find any information in this respect. However, Clerk has spoken to Ministry of Justice who have confirmed that although it is stated that they can audit at any time, this has never been carried out and that they have no guidelines for this procedure. If PC wish to carry out on a local level, they but there is no requirement.

**Village Plan- Next** agenda. Chair to look at similar village at their plan.

**Housing Information.** Surveys are due early February. Notice to be put in magazine to encourage residents to complete. Bretforton has been awarded £216 under new housing bonus scheme. Next agenda to decided use for funds.

**Sports Club- i. Storage-**Applying for grant. Produced brochure of possible designs.

Contact sports Club to find out, cost exact location sizes and if planning permission is required. Next agenda.

**ii Fencing** Next agenda- awaiting quotation.

**iii. Dog Signs-** Confusion appears to have arisen when different materials were required as signs have been produced but not as required. New signs do mention 'no dogs' Chair to contact supplier and ask for new signs to be made at cost. Next agenda.

**Projects for 2012.-** Ideas for projects are as follows:

- Teenager shelter-Clerk to obtain prices.
- Possible donation to Wednesday Club.
- Village Structure.
- Village Christmas Tree.
- Litter Bins
- Street Light Rolling Programme-Clerk to chase again.
- Funding a pilot project for energy sustainability.
- Fencing-Recreation Ground.

**Email received from Mary Campbell,** Chair of Badsey PC. Email to all Councillors.

**Fallen branch-Car damage New Street.** Request that tree is removed as appears to be struggling. Ask Ancient Oaks to carry out work. Proposed by Cllr Cleveland. Seconded by Cllr Smith. Advise homeowner.

**Theft of Metal in Village.** Resident has raised issue of whether BG gates could be removed. Request lengthsman to bolt gates asap.

**Snow Plough.** Letter has been received from lengthsman to confirm prices of use of snow plough if required. Send letter to confirm acceptance of terms.

**Wychavon District Council**

- i. Wychavon Community Grants
- ii. New Homes Bonus Allocation
- iii. Youth Bus
- iv. Wychavon parish games-Email Agenda to Cllr Smith for attention.

**Worcestershire County Council.**

- I Budget Consultation
- ii. The Cross-yellow Lines have been accidentally omitted and will be extended outside school. Path –Station Road. Highways haven't inspected the poor state of repair of the path but will arrange a visit.

**CALC –**

**PLANNING - APPLICATIONS:**

**Parish Council comments recorded on Planning Register**

**APPROVAL:**

**APPEAL:**

**WITHDRAWN;**

- **REFUSED:**
- **OTHER ITEMS –**
- **ENFORCEMENT**

**CORRESPONDENCE For Information.**

**Publications**

Clerk & Councils Direct  
CPRE-Planning Explained

**CLERKS REPORT on Urgent Decisions Since Last Meeting.**

Joseph King-Gravediggers Fee £225.00

**COUNCILLORS REPORTS & ITEMS FOR FUTURE AGENDA.**

**ROADS/FOOTWAYS/GREENING OF THE VILLAGE:**

**Potholes**

**Street Lights-**

**Other Items- i..**

**Lengthsman Tasks-** Ditch and Gully Clearance- Quote has been received to carry out work under lengthsman scheme on Back Lane. Approve quote of £775 including materials and labour. Proposed by Cllr Smith. Seconded by Cllr Cleveland.

**Finance:****December 2011.**

<b>Income:</b>	<b>£</b>	<b>Expenditure:</b>	<b>£</b>
Opening Balance:	16253.56	A Evans	248.53
Investment Account	10874.43	Eon	102.00
Fixed Deposit	150044.35plus interest	Eon	111.60
Interest	.36	Eon	102.00
		Eon	102.00
		Eon	102.00
		SLCC	72.00
		Joseph King	35.00
		Burial Fee	25.00
		Eon	102.00
		Limebridge	45.60
		Arborvale	50.00
<b>Deposits</b>			
Allianz	836.12		
Co-op	120.00		
Campion & New	375.00		
Tomlins	375.00		

**Invoices to be approved:**

A Evans-Salary	248.53
A Evans	146.02
Burial fee	25.00
Memorial Hall	216.00
Joseph King	225.00
Burial fee	25.00
Eon	102.00
Eon	102.00
A Evans/holiday pay	111.82
A Evans/Parish Mag	5.00
M Parkinson	120.00
M Parkinson/Lsman	220.00

Invoices and payments approved for settlement. Proposed by Cllr Hall. Seconded by Cllr Cleaver.  
Meeting closed at 9.08pm

**Date of the next meeting; 13<sup>th</sup> February 2012.**

**Signed:** .....

**Date:** .....