

BRETFORTON PARISH COUNCIL

Minutes of the Meeting held on
Monday 9th December 2013.
in the Memorial Hall

PRESENT:

Cllr R Davis	Chairman
Cllr K Wright	District Councillor
Cllr J Johnson	
Cllr N Smith	
Cllr J Cleveland	Vice-Chairman
Cllr A Grant	

APOLOGIES;

Cllr L Hall
Cllr P Lisney
Cllr K Carter

OPEN FORUM:

No-one attended.

PARISH COUNCIL MEETING

County Council:

See attached report. Road cleaning will be on 27th December 2013 and then on the last Friday of month of every 3rd month.

District Council:

Wychavon DC magazine will now be distributed by Fosca making a saving to the District Council.
SWDP-Ongoing with no more information on the technical detail. Appeals from surrounding villages will be heard in January 2014.

MINUTES:

Minutes of the Meeting held on 11th November 2013, circulated, approved and signed.

DECLARATIONS OF INTEREST;

Cllr Cleveland- Community Shop
Cllr Smith-Community Shop.

OPEN FORUM ITEMS.

Dealt with in item 3.

PROGRESS REPORTS FOR INFORMATION.

Clerk;

Chairman;

ITEMS FOR DISCUSSION.

Parish Plan- Deferred until decisions on planning applications are received. Work will continue on the planning of the plan and be presented at January meeting.

Flooding/Disaster Contingency Plan- Cllr Wright has worked on the plan but it requires further research and consideration. Next agenda.

Section 106 Monies. Clerk and Chair have met with Jem Teal who has confirmed that all suggested projects are still eligible for funding but that there is no urgency to apply for the funds. He confirmed that funding could be considered for Community shop and Cllr Cleveland requested that committee contact developers to ask for assistance in other funding. Clerk to provide contact details for Crest Nicholson. Chair requested that PC consider a contribution to Community shop at PC meeting in January. Next agenda.

Fencing-Recreation Ground- Chair provided details of types of fencing for recreation grounds. Clerk to find details of recycled plastic picket fencing for next agenda.

Sports Club- i. Email received from Sports Club expressing concerns about work to car park. Cllr Wright proposed and Cllr Johnson seconded that a response should be sent advising that Wates had restored car park to its original state when they began using the facility. All in favour.

ii. Clerk advised that a rent review had been agreed for December 2013. It was unanimously agreed that the rent and lease would remain at £800 in total but would be reviewed again in one year due to the many changes at the Sports Club. Proposed by Cllr Wright. Seconded by Cllr Johnson.

Neighbourhood Plan Seminar-Report. Cllr Cleveland attended the seminar. It was generally felt that a neighbourhood plan should not be started due to the large costs involved and the complicated process required to satisfy the criteria. All in favour.

Diamond Jubilee Community Recognition Awards 2013- No nominations.

The Cross- i. Maple tree- It was unanimously agreed to apply for a Tree Preservation Order on the Maple tree in The Cross and to maintain the tree by receiving advice from two tree surgeons on the best course of work on the tree. Proposed by Cllr Grant. Seconded by Cllr Wright. (At this point it was also agreed to apply for a TPO on Scots Pine trees on Station Road which are Drovers Trees just before Equestrian Centre).

ii. It was unanimously agreed not to consider a new street light in The Cross after the light at the school entrance had been repaired and is now working.

Burial Ground-i. Chair outlined a meeting with Bretforton resident and the holder of plot no. 600 on 9th December 2013 regarding a number of queries relating to the burial ground and its records dating back to 1993. A response is required by both parties by 31st January 2014. Clerk read out a statement detailing her position in respect of the large number of emails relating to the BG records that she had dealt with over the past 5 years. She requested that with immediate effect, the PC made alternative arrangements when dealing with the requests. Cllr Wright proposed and Cllr Cleveland seconded with a unanimous vote in favour that no response would be made to the emails and that with immediate effect the Clerk would no longer deal with the matters as a duty of care to the Clerk and that they would, in the short term be forwarded to the Chair for him to circulate to the Councillors. The matters raised would be discussed at January meeting. In the meantime, the Clerk would contact a solicitor so that they could deal with matters if required.

Agenda and Minutes. Cllr Smith proposed and Cllr Wright seconded that agenda's and minutes should be forwarded to Cllrs prior to the meeting by email. It was agreed that this would be for a three month trial period commencing in January 2014. All in favour.

Wychavon District Council

1. **Members Conduct Committee-date.**
2. **Annual Report.**

Worcestershire County Council.

1. Consultation on withdrawal of subsidised bus services.

CALC

PLANNING - APPLICATIONS:

Parish Council comments recorded on Planning Register

Mr & Mrs Miskin, manor Farm, The Cross, Bretforton

Conversion of a stable and garage into boot room, games room, suite with new staircase. Rooflights and doorway. Demolition of small outbuilding attached to stable.

APPROVAL:

Mr & Mrs Townsend, 128 Weston Road, Bretforton.

Proposed change of use of existing coach house into showroom and office for family run business (GT Fire Installations) and installation of 2no flues.

Mr & Mrs A Hoddy, 4 Victoria Gardens, Bretforton.

Single storey rear (infill) extension.

APPEAL:

WITHDRAWN;

- **REFUSED:**
- **OTHER ITEMS –**
- **ENFORCEMENT**

CORRESPONDENCE For Information.

Publications

CLERKS REPORT on Urgent Decisions Since Last Meeting.

COUNCILLORS REPORTS & ITEMS FOR FUTURE AGENDA.

Compulsory purchase.

Awards for all grants for IT needs.

ROADS/FOOTWAYS/GREENING OF THE VILLAGE:

Potholes i.

Street Lights

Other Items- i. Finger posts at Muddy Lane. Bretforton signs at each end of village. Flytipping on Clayfield Road-report.

Lengthsman Tasks –

Finance:**November 2013.**

Income:	£
Opening Balance:	20312.25
Investment Account	10882.50
Fixed Deposit	15265.59
Interest	.40
Fixed Deposit(2)	25189.01

Expenditure:	£
A Evans-Salary	257.40
HMRC	25.00
Joseph King	40.00
A Evans/Burial Fee	25.00
Eon UK	105.00
Eon Uk	107.40
British Poppy Appeal	50.00
Limebridge	564.00
A Evans/monitor	80.39
George Willcox Granite	990.00
Landscape Inc/BG	570.00
Joseph King	260.00
A Evans/burial fee	25.00

Deposits.

Hall/burial 660.00

Invoices to be approved:

A Evans-Salary	257.40
HMRC	25.00
SLCC	76.00
Eon Uk	107.40
A Evans/burial fee	25.00
Joseph King	40.00
Wychavon/dog bin collection	40.55
George Willcox Granite	48.00
M Parkinson	222.00
M Parkinson	794.00
A Evans/printer cartridge	20.00
John Heath/Bret Gardening/planters	43.08

Invoices and payments approved for settlement. Proposed by Cllr. Smith. Seconded by Cllr Cleveland. All in favour. Meeting closed at 8.31pm.

Date of the next meeting; 13th January 2014.

Signed:

Date: