

BRETFORTON PARISH COUNCIL

Minutes of the Meeting held on
Monday 13th May 2015.
in the Barn, The Fleece, Bretforton.

PRESENT:

Cllr N Smith	
Cllr K Wright	District Councillor
Cllr R Davis	Chairman
Cllr J Johnson.	
Cllr K Carter	
Cllr A Grant	
Cllr J Cleveland	Vice-Chairman

APOLOGIES;

Cllr A Grant

Cllr P Lisney

OPEN FORUM:

1 resident attended to raise again the issues with visibility on B4035 turning right at the 's' bend.

ELECTION OF CHAIRMAN AND VICE-CHAIRMAN

Parish Clerk took the Chair and invited nominations for:

Chairman : Cllr Davis was nominated by Cllr Wright, seconded by Cllr Johnson.

Cllr Davis was elected Chairman and took the Chair.

Vice-Chairman : Cllr Cleveland was nominated by Cllr Carter, seconded by Cllr Johnson.

All in favour.

Declaration of Acceptance of Office forms were signed by Cllr Davis, Chairman and Cllr Cleveland, Vice-Chairman and all co-opted councillors.

SUB COMMITTEES:

General Purpose & Finance: It was unanimously agreed that this committee is no longer required.

Planning & Burial Ground: Cllrs Johnson, Wright, Davis & Cleveland

Recreation Ground, Roads, Footpaths & Lights : Cllrs Smith, Lisney & Carter

S106 Monies : Cllrs Davis, Cleveland & Grant.

Community Shop & Post Office : It was unanimously agreed that this committee is no longer required.

Parish Plan : It was unanimously agreed that this committee is no longer required.

DELEGATION OF POWERS :

Planning – Delegation to Clerk

The Council as statutory consultee, delegates all decisions arising under development control consultations with the Chairman and Vice Chairman. The Clerk will arrange for relevant papers to be circulated to the named Cllrs who should return the Council's responses within the prescribed consultation period.

Decisions made under this Delegation will be reported to and minuted at the next Council meeting.

Under this Delegation, and in particular with regard to controversial major development proposals, the Clerk in consultation with the Chairman, may decide that a Parish Council and/or Extra-Ordinary meeting be called to consider the matter or that the matter be referred to the next Parish Council Meeting, whichever is applicable.

Proposed by Cllr Grant. Seconded by Cllr Wright.

Burial Grounds – Memorial Headstones

The Council delegate the approval of memorials and additional inscriptions to the Clerk. Under this Delegation any request, which is considered to be unusual and requires further consultation will be referred to the next Council meeting.

Proposed by Cllr Wright. Seconded by Cllr Johnson.

Urgent Decisions of the Council

Urgent decisions required between scheduled meetings of the Council are delegated to the Clerk in consultation with the Chairman and Vice Chairman of the Council. Under this delegation, where appropriate the Clerk may decide that an Extra-Ordinary meeting of the Council be called to deal with this urgent matter.

Proposed by Cllr Cleveland. Seconded by Cllr Grant.

CALC REPRESENTATIVES

It was agreed that Cllrs Lisney and Cleveland would take this role jointly.

PARISH COUNCIL MEETING

County Council:

No report. Clerk wished to raise the correspondence received regarding the footpaths on B4035 near Stoneford Lane. Email has already been forwarded to Cllr Adams for consideration.

District Council:

- Cllr Wright thanked the residents Bretforton (and Offenham) for supporting him in re-electing him as District Councillor.
- SWDP- This is likely to be concluded at the latest Spring 2016. In view of the shift in planning applications and approvals now would be an appropriate time to reconsider requests to local landowners for the purchase/lease of land for allotments and other village amenities.

MINUTES:

Minutes of the Meeting held on 13th April 2015 were circulated, approved and signed.

DECLARATIONS OF INTEREST;

OPEN FORUM ITEMS.

PROGRESS REPORTS FOR INFORMATION.

Clerk;

- **Bank Mandate Changes**-Mandate was signed to remove Cllr Hall from signing.
- **Timetable for co-option of parish councillor vacancy.**- It was unanimously agreed to advertise position with a closing date of end of June and applications to be considered at July meeting with commencement in September. This will be advertised on noticeboards, webpage and any areas of the village felt appropriate. Cllr Grant to circulate.

Chairman;

ITEMS FOR DISCUSSION.

1. **Allotments- Land**-Next agenda. Sub-committee members to contact local landowners.
2. **Willow Trees-Back Lane**- Site meeting with tree surgeon carried out on 8th May 2015. Quotation due 13th May 2015, (not received) detailing removal of some willows, pollarding of others and replanting. Next agenda.
3. **Bretforton Memorial Hall i. Solar panels**- It was unanimously agreed that cllrs should meet on an informal basis and discuss projects that could be considered for village which would include a new village hall or upgrading of existing facility. No date was set.
ii. Broadband voucher scheme. The PC would be eligible for this scheme but superfast broadband would cost approx. £44 per month. Clerk to find out views of hall users for next meeting to assess whether facility would be cost effective. Cllr Wright will contact Wychavon It to see if there are any schemes available.
4. **Bretforton Community Club**- Next agenda to receive an update from Cllr Lisney.
5. **Village Posts**- Quotation was considered from M Parkinson. It was unanimously agreed to request a breakdown of costs and materials and to ask Orchard Fencing to quote for the works. Next agenda.
6. **Burial Ground- i Request for information relating to increase in burial fees**-It was unanimously agreed that Chair should respond to correspondence advising that it was agreed at the meeting on 13th March 2000 that an admin fee should be paid and that the Clerk or PC representative attends a funeral/interment so that the official paperwork advising that the event took place can be signed.
Ii. Correspondence relating to plot 600- Correspondence was read out with regard to the Petition for Faculty and emails received by Solicitor detailing that further information albeit 'hearsay' had come to light and that it should be considered that the petition be halted. Cllrs Davis, Cleveland and Wright had already approved this action in the knowledge of Cllrs and the matter was now ratified. It was also agreed that solicitor should be requested to provide proposals on the most appropriate course of action to now be taken by PC to minimise claims or re-occurrence.
iii. Memory Lane Memorials- It was agreed that Memory Lane would be considered when carrying out BG works.
7. **Rural Communities Programme**- i. How successful is Bretforton.
www.wychavon.gov.uk/rural It was agreed that survey should be carried out.

ii. **Door Knocks-** It was agreed to request inclusion in the scheme.

iii. **Welcome to Village Pack-** It was agreed to request inclusion in scheme but to find out how scheme would work, how would data be captured and could information relevant to Bretforton only be included.

iv. **Community Folder-** It was unanimously agreed to trial a folder which will be in Community Shop, flyers have been put in all noticeboards notifying residents.

Wychavon District Council.

Worcestershire County Council.

CALC

PLANNING - APPLICATIONS:

Parish Council comments recorded on Planning Register

Mr J Sheward, Land adjacent, The Boundary, Bretforton Road, Badsey.
Creation of small amenity lake and associated landscaping. *No Objections*

Mr C Todd, 6 Weston Road, Bretforton

Proposed extensions to an existing dwelling with detached double garage. *No objections.*

REFUSED:

Mr R Harris, Land South of Sunnydale, Weston Road, Bretforton.

Outline application for erection of 5 no. dwellings.

Mr R Harris, Sunnydale, Weston Road, Bretforton.

Erection of 1 no. dwelling.

APPROVAL:

Jangada, Shop Lane, Bretforton.

Proposed detached garage and alterations to existing dwelling.

APPEAL:

WITHDRAWN;

- **OTHER ITEMS**

- **ENFORCEMENT-**

CORRESPONDENCE For Information.

Publications

Clerks and Councils direct.

CLERKS REPORT on Urgent Decisions Since Last Meeting.

COUNCILLORS REPORTS & ITEMS FOR FUTURE AGENDA.

- To consider a dog poo bin at end of Ivy Lane.

ROADS/FOOTWAYS/GREENING OF THE VILLAGE:

Potholes – Outside The Haven, The Cross.

Street Lights-

Other Items- Drain outside entrance to Community Shop. Overnight parking on Bretforton Sports Club car park which is privately owned by PC. Notices to be put up initially and then re-assessed.

Lengthsman Tasks- Chase footpath clearing at Honeybourne Road, weeds @ hall and in bricks along Main Street.

Finance:

April 2015.

Income:	£	Expenditure:	£
Opening Balance:	11583.11	A Evans-Salary	246.53
Investment Account	4887.57	HMRC	61.40
Interest	.17	A Evans/qtrty exp	164.62
Fixed Deposit	23299.88	Eon	84.00
		Eon	84.00
		Eon	105.00
		Wychavon/RR relief/James	81.65
		Eon	475.18
		A Evans/VAT	49.27
		A Evans/consolidated pay/CALC	7.00
		Calc m/ship	516.81
		A Evans/burial fee	50.00
		Joseph King/burial fee	50.00
		Arien Signs/noticeboard keys	19.02
		Limebridge	288.00
		John Hicks/play inspection	136.08
		Npower	70.08
		Terry Miles/audit	250.00
		A Evans/audit/6hours	73.90
		Bretforton PCC/church clock	300.00

Deposits.

Worcs CC/lengthsman	160.00	A Evans Salary (bacs)	254.40
Cleevely Memorials/Ladd	75.00	HMRC	63.60
HMRC/Vat	3334.39	Cox & Hodgetts	1800.00
Wychavon/Precept	12546.00	Limebridge	282.00
		Landscape Inc.	35.00
		M Parkinson/lengthsman	118.00
		M Parkinson/mowing	1642.00
		Parish Online.	33.60
		Zurich Ins	1481.77
		AEvans/flowers/Cllr Hall	40.00

Invoices and payments approved for settlement. Proposed by Cllr Smith. Seconded by Cllr Grant. All in favour. Meeting closed at 9.20pm .

Date of the next meeting; 8th June 2015.

Signed:

Date: