

BRETFORTON PARISH COUNCIL

Minutes of the Meeting held on
Monday 9th November 2015.
At the Memorial Hall, Bretforton.

PRESENT:

Cllr K Wright	District Councillor
Cllr R Davis	Chairman
Cllr K Carter	
Cllr J Cleveland	Vice-Chairman
Cllr A Adams	County Councillor.

APOLOGIES;

Cllr A Grant

OPEN FORUM:

Three residents attended, two to observe and one to raise the following:

- The drainage issue on Ivy Lane outside no. 22 on junction with Grange Road has not been resolved. Raise with Cllr Adams and respond.

PARISH COUNCIL MEETING

County Council:

See attached report.

District Council:

- Wychavon has been awarded customer service excellence.
- South Worcs college and Warwickshire are due to merge.

MINUTES:

Minutes of the Meeting held on 12th October 2015 were circulated, approved and signed.

DECLARATIONS OF INTEREST;

- Cllr Cleveland- Memorial Hall Wall-Neighbour
- Cllr Cleveland-Steering group regarding item 9.

OPEN FORUM ITEMS.

- Healthwatch- A new scheme for residents to raise concerns about NHS issues or social services issues. Details displayed in shop.
- New Street- Further issues have been experienced with car parked outside cottages causing visibility issues- No plans to extend lines to prevent parking.
- Youth bus flyers- These will be advertised by Parish Clerk.
- Bretforton Silver Band Sign-Could this be repaired and re-instated. Chased.
- Posters are not taken down following events. Causing visibility issues as well as looking unsightly. Article in magazine requesting removal.

PROGRESS REPORTS FOR INFORMATION.

Clerk;

- Budget for 2016/17 was considered in preparation of precept request in January 2016.
- Clerk advised that a workplace pension scheme will need to be offered to Clerk by April 2017.

Chairman;

- Contractor has agreed to add further large surfacing to car park and has been advised that PC wish for drain to be installed. Sports Club to be advised and contractor requested to provide approx. date for works.

ITEMS FOR DISCUSSION.

1. **Allotments-** Cllr Smith has provided address of landowner and Chair agreed to write to suggest a meeting to discuss possible available land.
2. **Welcome Pack-** Budget of £250 was agreed for printing etc. proposed by Cllr Wright. Seconded by cllr Smith. All in favour. Next agenda.
3. **Memorial Hall-** Quotation received of £4650 to re-build wall and replace and paint door. Request breakdown between two jobs and price for block and render for next meeting. Consider other builders if cllrs can supply contact details.
4. **Assessment of Village Road and footpaths-**Cllr Davis has carried out a full inspection of footpaths, gullies and roads throughout the village and will produce a schedule of works for next meeting. List supplies for lengthman to carry out remedial work.
5. **Trees Station Road-** Chairman has only heard from one contractor who has not yet produced a quote. Chase for next meeting.
6. **Section 106 1. Play Area** – Revised drawings have been submitted to Lynn Stevens at Wychavon awaiting agreement. Funds are in place awaiting drawdown.
7. **Village Marker-** Cllr Grant- next agenda.
8. **Review of Public Footpaths-** It was agreed to invite new footpaths warden to meeting once training has taken place to discuss how paths and tracks can be joined together.
9. **The group projecting the HUB-** Correspondence has been received from this group for consideration by the PC. A request for funds has also been received. The clerk advised that this amount has not been built into budget for 2015/16 and thus any consideration for donation should not be until April 2016 onwards. Consideration for this could be considered when setting precept in January 2016. It was unanimously agreed that consideration would only be given to this project once a clearly defined project was presented to PC and the group has been properly formed. All cllrs have received copies of correspondence and questionnaire
10. **Defib-** Cabinet is due for delivery on 11th November 2015 and will be passed to Community Shop to decide on location Cllr Cleveland will arrange for electric supply.
11. **Play Area Inspections-**Rospa requires at least a weekly check of play areas-It was unanimously agreed that an advert be put in magazine looking for someone to carry out weekly checks of play areas at rec and Stoneford Lane at a rate of £10 per week for

between 45minutes and an hours work including administration with closing date of 31st December 2015 and applications to be considered at meeting in January 2016.

Wychavon District Council.

1. **WDC- Diamond Jubilee Community Recognition Award 2015/16-**Nomination of Spen Mitchell for his commitment to church and organ playing has been received. PC proposed that an application should be submitted for both Hazel and Spen Mitchell for church, parish magazine, neighbourhood watch and freight quality partnership. They will need to be asked if they wish to be nominated before an application is submitted. Next agenda for approval.

Worcestershire County Council.

CALC

PLANNING - APPLICATIONS:

Parish Council comments recorded on Planning Register

**REFUSED:
APPROVAL:
APPEAL:**

- WITHDRAWN;**
- **OTHER ITEMS**
- **ENFORCEMENT-**

CORRESPONDENCE For Information.

Publications

- Clerks & Councils Direct.

CLERKS REPORT on Urgent Decisions Since Last Meeting.

COUNCILLORS REPORTS & ITEMS FOR FUTURE AGENDA.

ROADS/FOOTWAYS/GREENING OF THE VILLAGE:

**Potholes –
Street Lights-
Other Items- i
Lengthsman Tasks-** Scrape weeds from paths around village.

Finance:

November 2015.

**FINANCIAL STATEMENT AND CHEQUES TO BE
DRAWN**

Bretforton Parish Council

2nd October 2015

B/F

01.04.15

				39,998.99
			INTEREST	163.96
		17,357.23		
		4,888.55	CREDIT	6,245.64
		23,081.65	PRECEPT	25090.00
		45,327.43	TOTAL	71,498.59
LESS				
AS LIST		45,152.43		
Cheque No.			PAYMENT	26,346.16
				45,152.43
	outstanding			-
	1892	145.00		-
	1874	30.00		-
Credits				-
				-
				0.00

Payments to be made				Nov-15	NET	VAT	GROSS
Date	Name	Product	Chq				
09/11/2015	Physio-control	defib cabinet	1895	530	106	636	
09/11/2015	HMRC	Tax & NI	1896	63.6	0	63.6	
09/11/2015		wreath	1897	50	0	50	
09/11/2015	Joseph King	gravedigger fee	BACS	290	0	290	
09/11/2015	A Evans	burial fee	BACS	50	0	50	
09/11/2015	A Evans	Salary	BACS	254.4	0	254.4	
09/11/2015	Offenham PC	lengthsman training	1898	90	0	90	
09/11/2015	M Parkinson	mowing/repairs	1899	419	0	419	
09/11/2015	M Parkinson	Lengthsman duties	1900	104	0	104	
		TOTAL				1957.00	

Invoices and payments approved for settlement. Proposed by Cllr Smith. Seconded by Cllr Cleveland. All in favour. Meeting closed at 8.59pm.

Date of the next meeting; 14th December 2015.

Signed:

Date: