

# **BRETFORTON PARISH COUNCIL**

Minutes of the Meeting held on  
Monday 8th February 2016.  
At the Memorial Hall, Bretforton.

## **PRESENT:**

Cllr R Davis	Chairman
Cllr K Carter	
Cllr J Cleveland	Vice-Chairman
Cllr P Lisney	
Cllr K Wright	District Councillor
Cllr J Johnson	
Cllr A Grant	
Cllr N Smith	
Cllr A Adams	County Councillor.

## **APOLOGIES;**

## **OPEN FORUM:**

- 3 residents attended to pass on their support regarding the family affected by the wall collapse on New Street as well as concerns about another wall on Main Street. They also expressed concerns about speeding and hgv's on B4035 and possible solutions and the turning from B4035 to Main Street on bend.

## **PARISH COUNCIL MEETING**

### **County Council:**

See attached report.

### **District Council:**

- PACT- Julie deParis has returned but is due to have a further operation on 10<sup>th</sup> February 2016, PC Lee is still attached to the village.
- 7.5 tonne weight restriction is now in force on Blacksmiths Lane, Littleton.
- SWDP- Inspector has concluded that plan is sound and can be adopted. There will be a vote on 23<sup>rd</sup>/24<sup>th</sup> February 2016 which will take the plan up to 2030.
- Queen's 90<sup>th</sup> Birthday Celebrations-Street parties-Fees will be waived.

## **MINUTES:**

Minutes of the Meeting held on 11<sup>th</sup> January 2016 were circulated, approved and signed.

## **DECLARATIONS OF INTEREST;**

- Cllr Cleveland- Memorial Hall Wall-Neighbour

- Cllr Smith- Play Area Equipment removal.

## OPEN FORUM ITEMS.

PCSO Wilson introduction.

## PROGRESS REPORTS FOR INFORMATION.

### Clerk;

- **Precept-** Clerk confirmed the agreed increase of precept to £29225, proposed by Cllr Grant, Seconded by Cllr Curry. All in favour. Absent Cllrs were contacted to advise and receive any objections. None were received.

### Chairman;

- **Bretforton Parish Council wish to send their best wishes to the family involved in the incident today in Bretforton. Their thoughts are with the 2 children and the family and wish them a speedy recovery.**
- **Play Area equipment relocation:** Cllr Smith has removed play equipment from rec and re-sited suitable equipment at The Fleece. This has reduced contractor invoice by £800. Part of the equipment has been stolen and thus Cllr Smith will require to repair the equipment at his own cost as well as pay for the removal and re-siting of the equipment. It was therefore unanimously agreed by all Cllrs with an abstention from Cllr Smith that the matter should be considered as closed. The concrete bases have been kindly broken up by a willing volunteer.
- **Play Area Repairs-**It was unanimously agreed to consider an odd-job person to complete works at both play areas. Cllr Adams provided a contact that can be considered. Clerk to contact him.

## ITEMS FOR DISCUSSION.

1. **Memorial Hall- i.** Wall and Door. Cllrs Davis and Cleveland have carried out site visit, Cllr Davis will provide a specification of works for a further quotation to be requested.
2. **Village Marker-** Cllrs have had a proposal of village marker to consider as follows; a wooden post with steel asparagus painted and galvanised and sited on the grass at The Cross. The cost will be between £300 and £500 but only a 10% increase for two. It was agreed that Cllr Davis will provide a location plan, Cllr Grant will obtain exact quotation for next meeting and Clerk will contact Worcester CC to ask permission for it to be erected.
3. **Facebook-** A PC Facebook page was considered, Cllrs Cleveland and Lisney agreed to work together to set up and maintain.
4. **Sports Club-** i. Car Park-Letter to contractor. It was unanimously agreed to not send a letter as car park still has issues.
  - ii. **Donation to Parish Games-** It was unanimously agreed to make a donation of £200 towards the parish games celebrations. Proposed by Cllr Wright, seconded by Cllr Grant. All in favour.
5. **Bretfest 2016-** Constitution information has been provided and is satisfactory. It was agreed that PC would respond as follows: *We would like to continue supporting you in*

*your endeavours in the appropriate way and look forward to receiving further details of the event.*

6. **Play Provision at Recreation Ground Play Area-** A request from a resident for play equipment for under 3's to be added to play area was considered. It was unanimously agreed that as the PC currently have an insurance claim outstanding for replacement of a toddler piece of equipment, the matter would be re-assessed when this equipment has been installed.
7. **Verges-Weston Road, Main Street.** Clerk raised correspondence relating to two sites in the village that have issues with verges. Firstly, on Weston Road outside bungalow being renovated. Builders lorries have churned up verge and used access on Weston Road. It was unanimously agreed to request resident to restore verge and re-seed when work has been completed. Verge-Main Street-Further email regarding verge, Chairman has again inspected in evening. Other action is as follows: Presence of PCSO, letters to residents, note in magazine and regular inspections during the day and night. PC have considered posts, benches etc. in order to preserve this verge however, this would not be approved by Highways, it was therefore agreed that the PC could take no further action.

#### **Wychavon District Council.**

- **Section 106 monies-** Clerk confirmed that the following section 106 funds are currently being held: Arts & Culture, £3706.44, off-site built sports & leisure, £20509.66 and off-site formal sport, £31663.78.
- **Flood Alleviation Support Grant scheme-** A further request had been received from Wychavon for parishes to consider applying for this grant. It was unanimously agreed to not consider this scheme further.

#### **Worcestershire County Council.**

#### **CALC**

#### **PLANNING - APPLICATIONS:**

##### **Parish Council comments recorded on Planning Register**

##### **REFUSED:**

##### **APPROVAL:**

##### **The Dovecote, Main Street, Bretforton WR11 7JJ.**

Removal of a glass roof to a conservatory and the construction of a first floor bedroom over.

##### **APPEAL:**

##### **WITHDRAWN;**

- **OTHER ITEMS**

- **ENFORCEMENT-**

#### **CORRESPONDENCE For Information.**

##### **Publications**

#### **CLERKS REPORT on Urgent Decisions Since Last Meeting.**

## COUNCILLORS REPORTS & ITEMS FOR FUTURE AGENDA.

- **Enforcement-65 Weston Road.**
- **Enforcement-Fish and chip advertising sign on field at Station Road/B4035.**

### ROADS/FOOTWAYS/GREENING OF THE VILLAGE:

**Potholes –  
Street Lights-  
Other Items-  
Lengthsman Tasks-**

**Finance:**

**February 2016.**

<b>FINANCIAL STATEMENT AND CHEQUES TO BE DRAWN</b>			
<b>Bretforton Parish Council</b>	<b>1st February 2016</b>	<b>B/F</b>	<b>01.04.15</b>
			39,998.99
		INTEREST	<b>164.47</b>
Current Account	9,465.94		
Business deposit	4,889.06	CREDIT	<b>7,060.64</b>
Fixed Deposit	23,081.65	PRECEPT	<b>25090.00</b>
	37,436.65	TOTAL	<b>72,314.10</b>
LESS			
AS LIST	<b>37,406.65</b>		
Cheque No.		PAYMENT	34,907.45
			<b>37,406.65</b>
outstanding			-
			-
	1874	30.00	-
			-
			-
Credits			-
Bretforton sports club	67.00		-
Wychavon/s106	30804.65		-
			0.00

<b>Payments to be made</b>				<b>Feb-16</b>	<b>NET</b>	<b>VAT</b>	<b>GROSS</b>
<b>Date</b>	<b>Name</b>	<b>Product</b>	<b>Chq</b>				
08.02.16	P Moxon	Hi-Viz jacket	1915	3.99	0	3.99	
08.02.16	A Evans	Salary	BACS	254.4	0	254.4	
08.02.16	HMRC	Tax & Ni	1916	63.6	0	63.6	
08.02.16	P Moxon	Play inspection	1917	40	0	40	
08.02.16	Cox & Hodgetts	Deed storage	1918	20.83	4.17	25	
08.02.16	Eon UK	Street light repair	1919	87.5	17.5	105	
08.02.16	Eon UK	Street light repair	1920	98.5	19.7	118.2	
08.02.16	Zurich Municipal	insurance amendment	1921	52.22	3.13	55.35	
08.02.16	Play & Leisure	Play equipment	1922	32085	6417	38502	

08.02.16	Glo-electrics	defib cabinet	1923	80	0	80
08.02.16	Graphic Print p/ship	welcome brochures	1924	45	0	45
22.02.16	PWLB	BG loan	d/d	828.51	0	828.51
08.02.16	M Parkinson	Lengthsman duties	1925	540	0	540
08.02.16	Bretforton Sports Club	Donation/parish games	1926	200	0	200
<b>TOTAL</b>						<b>40861.05</b>

Invoices and payments approved for settlement. Proposed by Cllr Johnson. Seconded by Cllr Grant.  
All in favour. Meeting closed at 9.25pm.

**Date of the next meeting; 14<sup>th</sup> March 2016.**

Signed: .....

Date: .....