

BRETFORTON PARISH COUNCIL

Minutes of the Meeting held on
Monday 11th September 2017.
At the Memorial Hall, Bretforton.

PRESENT:

Cllr R Davis	Chairman
Cllr A Grant	
Cllr J Cleveland	Vice-Chairman
Cllr K Wright	District Councillor
Cllr A Curry	
Cllr K Carter	
Cllr G Collins	
Cllr A Adams	County Councillor

APOLOGIES:

OPEN FORUM:

4 residents attended to raise the following;

- Request from Silver Band to place commemorative bench in village following the death of a member-Agreed.
- To observe PC meeting as new to village.

PARISH COUNCIL MEETING

County Council:

See attached report.

District Council:

- Wychavon Planning-Upgrade designed to speed up process, new tracking feature, updates can be received by text or email, fewer staff in planning, should be more streamlined with new system.
- NHB- Cllr Audrey Steele- Chair of Localism Panel has advised that smaller applications can be received from small PC's, Bretforton is classed as medium but recent applications have been acceptable.
- Unipart Planning Application no. 01370 for 7.5 thousand sqm of covered storage- Whilst we are not consultees, there may be impact on Bretforton as the transport route is on B4035 through Bretforton, Highways have confirmed that they have no objections. In the traffic statement it states traffic of 140 units in and 120 units out per week but it doesn't explain if this is an increase and from what figure. It was agreed that Cllr Adams would clarify with Unipart. All cllrs are asked to consider individually commenting and not to wait until phase 2 or 3.
- VAS- Check whether slow down VAS record speeds of 40mph when vehicles are still in 40mph zone or whether they are recorded as being in 30mph.

MINUTES:

Minutes of the Meeting held on 10th July 2017 were circulated. Proposed by Cllr Cleveland, Seconded by Cllr Wright. All in favour to accept the minutes.

OPEN FORUM ITEMS:

- **Road Markings dealt with in item 7.**
- **Silver Band info-Event now passed.**

DECLARATION OF INTEREST:

None.

PROGRESS REPORTS FOR INFORMATION.

Clerk;

- L04-17- Reform of Data Protection Legislation-General Data Protection Regulation and Data Protection Bill was noted and adopted.
- Holiday arrangements for Burial Ground were considered following 2 funerals whilst clerk was on holiday. Clerk proposed that Hazel Mitchell be the contact on email holiday message advising that she should be contacted by funeral directors. She will mark plot, check records, contact gravedigger and organise date and attend funeral. Clerk can update registers on her return. Answermachine would be switched off so that a message could not be left with the assumption that the funeral had been organised. Cllr Wright proposed, seconded by Cllr Carter with a unanimous vote in favour.
- Correspondence from Nigel Huddleton MP advising of his commitment and support of parish councils was noted.
- Audit conclusion. Noted. Details have been displayed on webpage and noticeboard as required.

Chairman;

- Planning Application Consideration- Cllr Davis advised that not enough cllr responses are being received on applications for the clerk to formulate a response that represents the whole of the PC. Cllr Grant suggested that the application are still sent by email but that they are sent on a 'round robin' format starting with chairman and passing to each cllr. Each cllr will be able to see the previous comments. This was unanimously agreed to be trialled for 3 months and reviewed at meeting on 8th January 2018. Clerk will circulate email addresses and order of process.

ITEMS FOR DISCUSSION.

1. **Allotment Land-** Sub- Committee minutes have been circulated and work has begun on land. Severn Trent will be attending on 19th Sept to deal with water supply. Sheds quotations have been obtained. Matters to be considered at next sub-committee meeting are as follows:
 - a. Sheds, insurance, Nat allotment association membership, security plans, presentation, strips between plots.
2. **Village Marker-** Model started, licence has been received, awaiting planning approval.
3. **Strip of verge outside New Street Cottages-** It was proposed that work on the strip be considered as this is uneven and at an angle. It was agreed to request Highways to look at area with a view to obtaining permission to carry out work.
4. **TheatreBarn-** Further correspondence has been received from Trustees, nothing further to report at this time. Review in January 2018.

5. **NHB-** It was noted that funds of £11685 are available and a possible £11326 for future years, PC still need to consider ideas for these funds. Next agenda.
6. **Upgrading of footpaths to cycleways and walking links to Honeybourne-** Cllr Adams will be raising this as part of Overview & Scrutiny to establish action take following previous comments made on LTP4.
7. **Highways response regarding B4035 road markings-** Respond read out and forwarded to residents now that it has been reported to PC.

Wychavon District Council.

Worcestershire County Council.

CALC –

PLANNING – APPLICATIONS:

Parish Council comments recorded on Planning Register

Field Adjacent To, Holly Close, Bretforton

Development of 48 dwellings, open space and associated infrastructure as approved under permission reference number W/13/01038/PN but without compliance with condition number 19 (to amend list of approved plans and change layout to serve replacement of foot/cycle path link along Western boundary with further soft landscaping.

Corner Green At Station Road And, Coldicotts Lane, Bretforton

Erection of a village marker post (revised siting

Redlands, 84 Weston Road, Bretforton.

Detached self-contained residential annex for elderly parents

4 Clayfield Road, BRETFTORTON.

Description of Proposal: Demolition of garage and construction of two storey side extension

REFUSED:

Vicarage Nurseries Ltd

Packing shed, application for prior notification of agricultural development.

APPROVAL:

Upper End House, 73 Main Street, BRETFTORTON,

Internal alterations to provide addition accommodation including replacement and new stair, new gable window, rooflights, gallery and attic conversion.

APPEAL:

WITHDRAWN;

- **OTHER ITEMS**
- **ENFORCEMENT-**

CORRESPONDENCE For Information.

Publications

CLERKS REPORT on Urgent Decisions Since Last Meeting.

- Report of flytipping on Clayfield Road is being actioned but specialists are required as waste contains asbestos.

COUNCILLORS REPORTS & ITEMS FOR FUTURE AGENDA.

FINANCE:

- Check PWLB figures for next meeting.
- To ratify account balance as at 31st July 2017.

Bank Account Reconciled Statement

Lloyds Bank Current Account	01875579	30-93-11
Statement Number	5	
Statement Opening Balance	£14,108.53	Opening Date 01/07/17
Statement Closing Balance	£8,265.98	Closing Date 27/07/17
True Closing Balance	£8,265.98	

Date	Cheque/ Ref.	Supplier/ Customer	Debit (£)	Credit (£)	Balance (£)
03/07/17	SO170703BSC	Bretforton Sports Club	0.00	67.00	14,175.53
04/07/17	500253	Simply Stone	0.00	120.00	14,295.53
04/07/17	DD170704	Npower	69.76	0.00	14,225.77
10/07/17	BACS170710AE	Andrea Evans	546.95	0.00	13,678.82
11/07/17	BACS170711WCC	Worcestershire County Council	0.00	45.00	13,723.82
18/07/17	002084	HMRC	93.20	0.00	13,630.62
18/07/17	002086	Maurice Parkinson	715.00	0.00	12,915.62
18/07/17	002087	Maurice Parkinson	165.00	0.00	12,750.62
19/07/17	002088	Limebridge Rural Services	394.80	0.00	12,355.82
21/07/17	DD170721CPRE	Campaign To Protect Rural England	36.00	0.00	12,319.82
24/07/17	DD170724NP	Npower	767.04	0.00	11,552.78
26/07/17	002089	Landscape Inc.	35.00	0.00	11,517.78
27/07/17	FP170727CH	Cox & Hodgetts	20,751.80	0.00	-9,234.02
27/07/17	Transfer		0.00	17,500.00	8,265.98

- To ratify expenditure for August 2017 as follows:

Bretforton Parish Council

Expenditure transactions - approval list

year 01/04/17

Start of

Tn no	Cheque	Gross	Heading	Invoice date	Details	Cheque
47	002085	£65.00	21100	10/07/17	Phil Moxon - Play inspection and defib	£65.00
58	002091	£80.00	21100	14/08/17	Phil Moxon - Play inspection	£80.00
59	002092	£294.00	20100/2	14/08/17	Limebridge Rural Services - Grass cutting	£294.00
60	002093	£82.19		14/08/17	Wychavon DC - Bin maintenance	£82.19

1		£66.29	20500		bin maintenance	
2		£15.90	20500			
62	002095	£69.00	20400	14/08/17	Wychavon Sport – Entry	£69.00
63	002096	£420.00	20100/1	14/08/17	Maurice Parkinson – Mowing	£555.00
64	002096	£135.00	20100/2	14/08/17	Maurice Parkinson – Mowing	£555.00
65	DD170721P WLB	£781.63	20800	14/08/17	PWLB - Loan repayment	£781.63
		£1,864.90			Confidential	

Total £2,597.64

Bank Account Reconciled Statement

Lloyds Bank Current Account	01875579	30-93-11
Statement Number	6	
Statement Opening Balance	£8,265.98	Opening Date 28/07/17
Statement Closing Balance	£13,935.84	Closing Date 29/08/17
True Closing Balance	£13,935.84	

Date	Cheque/ Ref.	Supplier/ Customer	Debit (£)	Credit (£)	Balance (£)
01/08/17	BACS170801BSC	Bretforton Sports Club	0.00	67.00	8,332.98
01/08/17	BACS170801WCC	Worcestershire County Council	0.00	195.00	8,527.98
07/08/17	BACS170802WDC	Wychavon DC	0.00	7,868.00	16,395.98
07/08/17	BACS170807AE	Andrea Evans	536.62	0.00	15,859.36
09/08/17	002090	Wychavon DC	97.50	0.00	15,761.86
11/08/17	BACS170811AE	Andrea Evans	100.00	0.00	15,661.86
11/08/17	BACS170811JK	Joseph King	580.00	0.00	15,081.86
16/08/17	500254	Campion & New	0.00	465.00	15,546.86
16/08/17	500255	Campion & New	0.00	465.00	16,011.86
18/08/17	002085	Phil Moxon	65.00	0.00	15,946.86
18/08/17	002091	Phil Moxon	80.00	0.00	15,866.86
18/08/17	002096	Maurice Parkinson	555.00	0.00	15,311.86
21/08/17	002094	HMRC	134.20	0.00	15,177.66
21/08/17	DD170721PWLB	PWLB	781.63	0.00	14,396.03
23/08/17	002093	Wychavon DC	82.19	0.00	14,313.84
24/08/17	002092	Limebridge Rural Services	294.00	0.00	14,019.84
24/08/17	002097	Maurice Parkinson	15.00	0.00	14,004.84
29/08/17	002095	Wychavon Sport	69.00	0.00	13,935.84

Bretforton Parish Council

Expenditure transactions - approval list

year 01/04/17

Start of

Tn no	Cheque	Gross Heading	Invoice date	Details	Cheque date	
76	002099	£204.00	20500	11/09/17	Andy Tyrrell – Handyman	£204.00
77	002100	£87.00	20500	11/09/17	Andy Tyrrell – Handyman	£87.00
78	002101	£294.00	20100/2	11/09/17	Limebridge Rural Services – Mowing	£294.00

79	002102	£294.00	20100/2	11/09/17	Limebridge Rural Services – Mowing	£294.00
80	002103	£420.00	20100/1	11/09/17	Maurice Parkinson – Mowing	£555.00
81	002103	£135.00	20100/2	11/09/17	Maurice Parkinson – Mowing	£555.00
82	002104	£100.00	21200	11/09/17	Maurice Parkinson – Lengthsman	£100.00
83	002105	£89.21	21100	11/09/17	Phil Moxon - Play inspection	£89.21
84	0020106	£97.00	10000	11/09/17	Wychavon DC – Planning	£97.00
		£2,388.33			Confidential	

Total £2,243.64

Invoices and payments approved for settlement including ratifying account balances and payments for August 2017. Proposed by Cllr Wright. Seconded by Cllr Collins. All in favour. Meeting closed at 9.10pm.

Date of the next meeting; 9th October 2017.

Signed:

Date:

DRAFT

County Councillor Report- Bretforton
Month: September 2017
Prepared by Alastair Adams
Littletons Division, Worcestershire County Council

School funding in Worcestershire going up!

The Education Secretary announced [£2.6 billion in extra school funding](#) over the next two years, including a commitment to rise the per pupil funding of all secondary schools in the UK to £4,800 per year. Schools in Worcestershire have average per pupil funding of £4,319 so this announcement will have a huge and welcome impact in the county.

Improvement funding announced for Worcestershire Hospitals

An extra £29million has been announced for Worcestershire NHS Acute Hospital trust. At the Alexandra in Redditch, the funding is set to improve the operating theatres so that the hospital can be developed into a centre of excellence for planned surgery, as well as provide a new children's outpatient department, women's centre and improved endoscopy facilities. At the Worcestershire Royal, the funding will provide 81 new general and acute beds and increase car parking capacity by 140 spaces.

Riverside Shopping Centre

A Stratford upon Avon company, Chase Commercial, has purchased the Riverside Shopping Centre in Evesham, and there are high hopes they can bring this town centre area back to life.

Highways

1. **Various patching, re-surfacing and new kerbs** are being done around the area.
2. **£6m pavement fund** – the WCC is finalising which pavements in the area will be re-surfaced.
3. A reminder has been sent to all Parishes to use their lengthsman to keep weeds and grass off pavements.
4. Blocked gullies – 2 of the blocked gullies were cleared in August, but the one north of the shop entrance has some root problems and so requires more extensive work. Highways have referred this to Drain Jet Surveys and this work will be programmed in later this year.

As always, if you have any issues on any Highways matters, please report it on the WCC website http://www.worcestershire.gov.uk/homepage/98/report_it Also remember a photo of the Highways problem is as good as “a thousand words” so always take a photo where possible.

Speeding

A speed survey by West Mercia Safer Rd Partnerships has been completed along Weston Rd Bretforton B4035, and the speeds recorded do not meet the criteria to warrant a mobile speed camera to be deployed. I have asked if this is the case, can a Community Speed Watch be set up instead. I am awaiting a reply.

However, Safer Road Partnerships have agreed to put a mobile speed camera along Buckle Street in Honeybourne– so watch out and drive at the speed limit along Buckle Street or you may get a speeding ticket!

Divisional Fund

The divisional fund is now open for business again, and offering help in providing small grants to help community voluntary organisation. So if you need a grant to help the community, then please email me details of what you need.

A good example of how the divisional fund works is the following:-

Matt & Sue Henson wanted a grant to help start a new under11 football team. The new club is called Honeybourne Harriers and they wanted a grant for the kid's Football kit & training equipment – I managed to obtain a grant of £650 to help them.

Also this month I have given a small grant of £50 to the Evesham Rambling Club for signs they are erecting on footpath signs around the area. They walked the footpaths around the area and help keep them cleared. If you are interested in joining them, then please contact them on <https://eveshamramblingclub.org.uk/>

Your District & County Councillor, Alastair Adams can be contacted on adams.pebworth@gmail.com or mobile 07725 979 277 or www.alastairadams.org