

BRETFORTON PARISH COUNCIL

Minutes of the Meeting held on
Monday 8th January 2018.
At the Memorial Hall, Bretforton.

PRESENT:

Cllr R Davis	Chairman
Cllr J Cleveland	Vice-Chairman
Cllr K Wright	District Councillor
Cllr J Johnson	
Cllr G Collins	
Cllr N Smith	
Cllr A Curry	

APOLOGIES:

Cllr K Carter

OPEN FORUM:

2 representatives from Salford Priors PC attended to discuss NPD (Neighbourhood Plan Development), the process that they followed, the obstacles and overall result. The project started in 2012/13, a working party was set up in January 2013 and the project was designated independent of the PC in January 2014. 5 separate working groups were set up including commerce, transport and strategy. An overall committee was appointed, a total of 22 members were involved in the various groups. The committee appointed a planning consultant and a call for sites was made with 20 possible sites coming forward. The project was promoted by an individual flyer to all households inviting them to an open meeting and to get involved in the project, over 100 residents attended. A business breakfast got local businesses involved as well as the school and high school in Alcester. A localities grant was applied for funding and gradually policies were developed. 1st draft took approximately 9 months which then went out to consultation including 68 statutory consultees such as British Coal, CAA and Oxford Airport. At the 2nd stage the plan was lost to Stratford DC as they then take ownership of the document, examination took place and a referendum of the villages with an 87% turnout and 95% in favour of the NDP. The webpage set up was crucial and the inspector wanted to see community engagement and all the important information had been circulated. The next stage is to now include cycle links and other issues affecting the settlements such as battery farms.

It is key that you consider what you want to get out of the process, decide who will manage the project and take the responsibility and work away from clerk and PC meetings although PC representative can report back progress to the PC at each meeting.

PARISH COUNCIL MEETING

County Council:

See report.

District Council:

- 24th January 2018- Business rates breakfast.
- Media Policy was considered and approved with a unanimous vote in favour following discussion of all points and relevance to Bretforton.

MINUTES:

Minutes of the Meeting held on 11 December 2017 were circulated. Proposed by Cllr Cleveland. Seconded by Cllr Johnson. All in favour to accept the minutes.

OPEN FORUM ITEMS:

DECLARATION OF INTEREST:

Cllr N Smith- Correspondence regarding The Cross.

PROGRESS REPORTS FOR INFORMATION.

Clerk;

Chairman;

ITEMS FOR DISCUSSION.

1. Village Marker mock-up. Clerk has contacted Northwick Restorations as agreed and advised that the project is not going to proceed. A request for an invoice for development work on the model was requested and has been received. It was unanimously agreed to pay a fee of £400 to cover costs incurred.
2. Allotment sub-committee- Meeting held on 3rd January 2018. Plots are ready as soon as gravel path is laid which should be in next few weeks. 20 of the plots have been allocated. Cllr Collins suggested that a strip of grassed path be put between each plot to define a walkway. This will be considered by sub-committee.
3. Planning application consideration- The process of cllrs commenting on planning applications has reached the end of the trial with mixed results. The comments are still not coming back to clerk in a timely manner and usually require chasing. Cllr Smith suggested two chains of reporting so as to reduce time taken to get through everyone. This was agreed.
4. Theatrebarn- Nothing further has been received since July 2017. It was agreed to send a further letter requesting an update. Clerk to check contact details as these have changed.
5. Village store.- It was agreed that clerk would contact, Tom Appleby, Planet Produce and Nick Wheatley to see if a small space of land or a building could be made available for a communal village store.
6. Village energy facility. Next agenda.
7. Village Information Pack- To agree action regarding magazine and production. Cllr Grant is updating the content, an advert is £10 per year, all in favour. Cllr Davis will write an advert for magazine.

8. The provision of a powerpoint in The Cross for Christmas Lights- Cllr Carter had requested consideration be given to a powerpoint in The Cross or the church to have a village christmas tree with lights and possibly carols. It was agreed that battery powered lights could be purchased. Further consideration will be given to the location of the tree. Quotes need to be obtained for the lights.
9. Youth Bus- A donation to the Wychavon Youth Bus was considered. It was agreed that PC should write to district council and advise that the service is incredibly valuable to the village and should be supported. A donation will be considered when the response is received.
10. Snow clearance and salt bins- Following the recent bad weather the provision of extra salt bins for residents' use was considered. Cllr Davis will draw up a map of possible locations for consideration. It was also agreed to put an advert in magazine asking for individuals who may be interested in forming a volunteer force to clear footpaths etc in the event of bad weather. A request should also be made for anyone who may have a facility to pull a snow plough and clear sides roads if required.

Wychavon District Council.

Worcestershire County Council.

CALC –

PLANNING – APPLICATIONS:

Parish Council comments recorded on Planning Register

The Rookery 4 Weston Road BRETTFORTON

Proposed rear extension -

REFUSED:

APPROVAL:

APPEAL:

WITHDRAWN;

- **OTHER ITEMS**

- **ENFORCEMENT-**

CORRESPONDENCE For Information.

4 letters have been received regarding the follows matters:

- Dog fouling around the village and blocked drains. The drains are being dealt with by County Cllr Alistair Adams and dog fouling action will be considered at next meeting.
- Memorial Hall Committee- New members are required-Next agenda.
- Observations from a resident regarding items 1 and 8 on the agenda, both have been minuted but a letter of response will be sent out by Cllr Davis.
- Observations that PC did not attend Parish Games Presentation. Cllr Davis will issue a report in Parish Magazine.

Publications

CLERKS REPORT on Urgent Decisions Since Last Meeting.

- **Approval of two skips to Andy Tyrrell to clear vegetation at BG at a cost of £140 each.**

COUNCILLORS REPORTS & ITEMS FOR FUTURE AGENDA.

FINANCE:

Bank Account Reconciled Statement

Lloyds Bank Current Account	01875579	30-93-11
Statement Number	10	
Statement Opening Balance	£26,723.60	Opening Date 06/12/17
Statement Closing Balance	£26,701.78	Closing Date 03/01/18
True Closing Balance	£26,701.78	

Date	Cheque/ Ref.	Supplier/ Customer	Debit (£)	Credit (£)	Balance (£)
06/12/17	002124	Landscape Inc.	35.00	0.00	26,688.60
06/12/17	002128	British Poppy Appeal	50.00	0.00	26,638.60
06/12/17	BACS171205WCC	Worcestershire County Council	0.00	75.00	26,713.60
06/12/17	Transfer		0.00	1,400.00	28,113.60
08/12/17	BACS171208AE	Andrea Evans	50.00	0.00	28,063.60
08/12/17	BACS171208JK	Joseph King	290.00	0.00	27,773.60
11/12/17	BACS171211AE	Andrea Evans	395.87	0.00	27,377.73
12/12/17	500260	Martin Grinnell	0.00	465.00	27,842.73
15/12/17	002136	Maurice Parkinson	90.00	0.00	27,752.73
15/12/17	002138	Maurice Parkinson	6,080.00	0.00	21,672.73
18/12/17	Transfer		0.00	6,080.00	27,752.73
19/12/17	002131	HMRC	98.80	0.00	27,653.93
19/12/17	002135	Landscape Inc.	535.00	0.00	27,118.93
20/12/17	002123	Andy Tyrrell	210.00	0.00	26,908.93
20/12/17	002137	Andy Tyrrell	40.00	0.00	26,868.93
22/12/17	002132	Eon UK Ltd	105.00	0.00	26,763.93
22/12/17	002133	Vale Press	36.00	0.00	26,727.93
02/01/18	BACS170102SLCC	SLCC	84.00	0.00	26,643.93
02/01/18	SO180102BSC	Bretforton Sports Club	0.00	67.00	26,710.93
03/01/18	BACS180103AE	Andrea Evans	9.15	0.00	26,701.78

Bretforton Parish Council

Expenditure transactions - payments approval list Start of year 01/04/17

Tn no	Cheque	Gross	Heading	Invoice date	Details	Cheque
124	002134	£70.00	21000	11/12/17	Phil Moxon - Defib & play inspection	£70.00
133	002139	£70.00	21200	08/01/18	Landscape Inc. - BG Maintenance	£70.00
134	002140	£46.80	21200	08/01/18	Shaw & Sons - Memorial Binder	£46.80
135	002141	£99.00	21300	08/01/18	HMRC - Tax & NI	£99.00

138	002142	£70.00	21100	08/01/18	Phil Moxon - Defib & Play Area	£70.00
139	BACS1701 08AE	£13.56	21400	08/01/18	Andrea Evans - Stationery	£13.56
140	BACS1801 08PI	£468.00	20500	08/01/18	Pipetek LTd - Water Troughs	£468.00
141	002143	£85.00	20500	08/01/18	V Signs - Dog sign	£85.00
142	002144	£400.00	20500	08/01/18	Northwick Restorations – Village marker mock up	£400.00
143	d/d180108 NP	£775.46	20200	08/01/18	Npower – electricity	£775.46
		£4,626.11			Confidential	
Total		£2,667.73				

Consideration was given to the precept amount to be requested for 2018/19. Clerk had prepared various % increases for cllrs to consider. Cllr Smith proposed that an increase be considered in view of the fact that the PC may wish to embark on projects such as NDP. Cllr Curry aired on the side of caution on the amount to be increased. Cllr Cleveland proposed a 5% increase seconded by Cllr Curry with a unanimous vote in favour. This equates to a £3.09 increase per annum for a band D taxpayer bringing the precept request to £32316.

Cllr Smith highlighted the fact that more consideration time should be given to a key decision and that whilst the information and figures are not issued to parish councils until end of December and require return by 4th February, the principle of an increase could be considered and approved at the time of budget discussions. All in favour for forthcoming years.

Invoices and payments approved for settlement including account balances and payments. Proposed by Cllr Collins. Seconded by Cllr Cleveland. All in favour. Meeting closed at 9.31pm.

Date of the next meeting; 12th February 2018.

Signed:

Date: