

BRETFORTON PARISH COUNCIL

Minutes of the Meeting held on
Monday 9th April 2018.
At the Memorial Hall, Bretforton.

PRESENT:

Cllr J Cleveland	Vice-Chairman
Cllr K Carter	
Cllr A Grant.	
Cllr A Curry	
Cllr J Johnson	
Cllr K Wright	District Councillor
Cllr A Adams	County Councillor.

APOLOGIES:

Cllr R Davis	Chairman
Cllr G Collins	
Cllr N Smith	

OPEN FORUM:

PARISH COUNCIL MEETING

County Council:

See attached report.

District Council:

- Bretforton has had 30 planning applications in past year, 9 full applications and the remainder were for either amendments or household applications.
- Station Road is due to be re-surfaced in June 2018.
- NHB allocations have now been released-agenda for next meeting for consideration.
- Wychavon are 3rd in the quality of life table, known for asparagus, salt and plums.
- Gender pay gap in Wychavon is 13.15%.

MINUTES:

Minutes of the Meeting held on 12th March 2018 were circulated. Proposed by Cllr Carter. Seconded by Cllr Cleveland. Both in favour to accept the minutes.

OPEN FORUM ITEMS:

Village gates- dealt with in Annual meeting.

DECLARATION OF INTEREST:

- a. Councillors are reminded of the need to update their register of interests.
- b. To declare any personal interests in items on the agenda and their nature.
- c. To declare any prejudicial interests in items on the agenda and their (Councillor Councillors with pecuniary interests must leave the room for the relevant item(s)).

PROGRESS REPORTS FOR INFORMATION.

Clerk;

- The adoption of a social media policy issued by Wychavon was considered and approved, proposed by Cllr Carter, seconded by Cllr Grant with a unanimous vote in favour.
- The implications of GDPR were considered with the clerk having forwarded the GDPR toolkit to all councillors. Clerk will be working on document to establish the data held and what needs to be done with it for when it comes in to force in May 2018. Currently the clerk has read the toolkit, compiled a list of data held, made list of any questions required in order to deal with some data, updated publication scheme as well as retention of records and customised pro-forma for both cllrs, staff and residents. All attending cllrs were handed privacy notices which they signed for as well as their approval to have information sent by email including agendas and minutes. They also signed to agree that their personal details can be displayed on webpage. Further information will be provided as confirmed and resident will be contacted with regard to various data in the next few weeks.

Chairman;

FINANCE:

Bank Account Reconciled Statement

Lloyds Bank Current Account	01875579	30-93-11	
Statement Number	13		
Statement Opening Balance	£3,897.47	Opening Date	03/03/18
Statement Closing Balance	£3,001.42	Closing Date	28/03/18
True/ Cashbook Closing Balance	£3,001.42		

Date	Cheque/ Ref.	Supplier/ Customer	Debit (£)	Credit (£)	Balance (£)
05/03/18	BACS180305PP	Pipetek LTd	172.50	0.00	3,724.97
12/03/18	002146	Phil Moxon	154.99	0.00	3,569.98
12/03/18	BACS180312AE	Andrea Evans	409.56	0.00	3,160.42
13/03/18	002151	Maurice Parkinson	60.00	0.00	3,100.42
19/03/18	002092	Limebridge Rural Services	294.00	0.00	2,806.42
19/03/18	002109	EdgeIT	90.00	0.00	2,716.42
19/03/18	002133	Vale Press	36.00	0.00	2,680.42
19/03/18	002153	V Signs	360.00	0.00	2,320.42
19/03/18	002154	Landscape Inc.	70.00	0.00	2,250.42
19/03/18	BACS180108PP	Pipetek LTd	468.00	0.00	1,782.42
19/03/18	BACS180117AE	Andrea Evans	18.00	0.00	1,764.42
19/03/18	Contra1	Pipetek LTd	-468.00	0.00	2,232.42

20/03/18	BACS180320WCC	Worcestershire County Council	0.00	430.00	2,662.42
21/03/18	002152	HMRC	99.00	0.00	2,563.42
28/03/18	002058	Wychavon DC	97.50	0.00	2,465.92
28/03/18	Contra 6	Wychavon DC	-97.50	0.00	2,563.42
28/03/18	Contra2	Andrea Evans	-18.00	0.00	2,581.42
28/03/18	Contra3	EdgeIT	-90.00	0.00	2,671.42
28/03/18	Contra4	Vale Press	-36.00	0.00	2,707.42
28/03/18	Contra5	Limebridge Rural Services	-294.00	0.00	3,001.42

Bretforton Parish Council

Expenditure transactions - payments approval list Start of year 01/04/18

Tn no	Cheque	Gross	Heading	Invoice date	Details	Cheque
1	002156	£700.00	20500	09/04/18	Ancient Oaks - Willow Trees-Back Lane	£700.00
2	002157	£48.00	21400	09/04/18	EdgeIT - Training course	£48.00
3	002158	£136.08	20500	09/04/18	John Hicks - Annual Play Inspection	£136.08
4	002159	£45.00	21100	09/04/18	Phil Moxon - Rec inspection and defib	£45.00
5	002160	£36.00	21400	09/04/18	Bretforton PCC – Magazine	£36.00
6	002161	£18.00	20400	09/04/18	Getmapping - Membership renewal	£18.00
7	002162	£256.50	21400	09/04/18	EdgeIT - Renewal of finance package	£256.50
11	002164	£35.00	21200	09/04/18	Landscape Inc. - BG maintenance	£35.00
13	002165	£300.00	20500	09/04/18	Northwick Restorations - Rec fencing	£300.00
	12DD180419NP	£758.59	20200	19/04/18	Npower – Electricity	£758.59
		£756.73			Confidential	
Total		£3,089.90				

Invoices and payments approved for settlement including account balances and payments. Proposed by Cllr Johnson, Seconded by Cllr Curry. All in favour.

ITEMS FOR DISCUSSION.

- The Mowing Contract rates for 2018 Season were considered and approved at £260 per cut for amenity mowing, £195 per cut for verge mowing and Clayfield and Red Yat verges at £90 per cut. It was unanimously agreed that contract should be put out to tender for 2019 season.
- a. Dog poo on Ivy Lane-Reports have been received about the increase of dog poo in Ivy Lane. It was unanimously agreed to check with Worcs CC if there are public footpaths leaving Ivy Lane and if so, consider the provision of dog poo bin.

- b. The School art competition entries in relation to dog poo campaign were judged with a winner and two runners up. Book tokens for £10 and 2x £5 will be purchased and dropped at school. Winning design will be made into posters.
3. Village Energy Facility. Next agenda.
 4. An update on salt bins was given, new locations and bins will be approved by Worcs CC in May 2018 and delivered soon after for installation.
 5. An allotment update was received from clerk- All but one plot is now allocated, paths have been laid and turf strips and water troughs will be installed in next few days. Plot holders have been asked about a communal shed, responses have been divided. It was agreed to re-assess after first growing season. Grand Opening is Saturday 21st April 2018 at 10.00am. Cllr Carter agreed to organise refreshments with The Fleece.
 6. The annual play inspections have been carried out with no areas of concern identified. Praise was given to Phil Moxon who carries out the weekly inspections, thanks go to him for his hard work.

Wychavon District Council.

Worcestershire County Council.

CALC –

PLANNING – APPLICATIONS:

Parish Council comments recorded on Planning Register

64 Main Street, Bretforton

Description of Proposal: erection of a single storey extension and associated alterations - amended design in respect of permissions

Clayfield Barn, Clayfield Road, Bretforton.

Proposed garage with gym and office over

Westfield Farm, 39 Weston Road, Bretforton.

Occupation of Westfield Farm for a continuous period in excess of 10 years in breach of condition 03 of planning permission W/89/0743 – application for certificate of lawfulness (existing).

REFUSED:

APPROVAL:

APPEAL:

WITHDRAWN;

- **OTHER ITEMS**

- **ENFORCEMENT-**

CORRESPONDENCE For Information.

Publications

CLERKS REPORT on Urgent Decisions Since Last Meeting.

COUNCILLORS REPORTS & ITEMS FOR FUTURE AGENDA.

- **Planning circulation.**

Meeting closed at 8.36pm.

Date of the next meeting; 14th May 2018.

Signed:

Date:

DRAFT