

**Honeybourne Parish Council**  
**Minutes of the Honeybourne Parish Council Ordinary Meeting held at 7.15 pm**  
**in the Village Hall on Tuesday 12<sup>th</sup> November 2019**

**Present:** Cllrs. Graham Clelland (Chairman), Matt Henson, Andy Attridge, Sylvia Matthews, Graham Taylor, Chris Gear, Trevor Askew, Heath Jobs, Jonathan Barnes, Cathryn Steward & Colin Clear

**In Attendance:** Cllr Thomas Havemann-Mart, Cllr Alastair Adams & several members of the public

As the Clerk was unable to attend the meeting and Cllr Heath Jobs took notes of the meeting to enable the clerk to draft the minutes for the meeting.

**154. Apologies were accepted from:** All members present

**155. Disclosures of Interests**

To declare and disclose any Disclosable Pecuniary Interests in items on the agenda and to declare any other Disclosable Interests in items on the agenda and their nature, if necessary.

**Disclosable Pecuniary** None disclosed

**Other Interests:** Cllr Matt Henson in matter concerning Honeybourne Harriers Football Club

**Register of Interests:** Members were reminded to update their register of interests

**Chairman to Move:** The meeting be now adjourned for Open Forum –

**Summary of matters raised:**

- The posting of agendas on the parish noticeboards was raised and the removal of outdated notices
- Comments were received regarding the play equipment project having carparking and play equipment should be placed on the Recreation Field
- The complaint received regarding anti social behaviour on the Recreation Field was raised as a response to an email was expected
- Concerns over planning consent for the existing container on the Recreation Field were raised and referred to WDC for clarification

**a. Ward Members Report:**

**Cllr Thomas Havemann-Mart** – Cllr Havemann-Mart reported that the SW Development plan was now in consultation and there was a public consultation event to be held in Evesham Town Hall on Thursday 28<sup>th</sup> November between 2-8pm. Regarding the flooding in the village he will speak to the Engineering Department at Wychavon on Wednesday 13<sup>th</sup> November.

**b. Cllr Alastair Adams** report to be appended to the minutes if available

**The Chairman Closed** the open forum and reconvened the meeting.

**156. Minutes:**

The Council agree the wording of the minutes of the October ordinary meeting and the chairman signed the minutes as a true record of the meeting

**157. Clerk's Report on Matters in Progress:**

- a.** The clerk's report was circulated to members and a summary is appended to the minutes. No issues were raised regarding to the reported matters

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### 158. Planning Other:

- a. **19/02228/LB** Location: The Gables, 61 School Street, Honeybourne, Proposal: Internal alterations to include removal of wall to kitchen and creation of ensuite facilities to first floor Applicant: Mr David Reade  
The Council has no objection or comment on the application.

### 159. Neighbourhood Development Plan: NDP

- a. It was noted that Chris Collison will start his examination of the NDP on November 1<sup>st</sup> and expects to complete in December. His letter to the Parish Council in response to Regulation 16 comments was returned to WDC on Monday 11<sup>th</sup> as required

### 160. Finance:

- a. Council approve the schedule of payments as in appendix A, cheques were signed accordingly
- b. The signing of the bank mandate variation to enable online banking payments was deferred to the next meeting when the Clerk can offer guidance
- c. Members agreed the date and venue for the finance groups budget meeting is December 5<sup>th</sup> at 7.30 in the pavilion
- d. Members noted a letter from WDC reference budget and precept requirements
- e. Members noted the Clerk's bank transfer of £20k from the deposit to current account on November 5<sup>th</sup>.

### 161. New play equipment

- a. The October 22<sup>nd</sup> meeting report from the Play Equipment Group was noted
- b. Members noted the Eibe design and costing for the groups proposals for the Recreation Field which will be considered by the group. Clerk to circulate the Eibe information
- c. Members agreed the next Play Equipment Group meeting will be held on 9<sup>th</sup> December at 7.30 in the pavilion
- d. Council considered a request from Mr John Williams to join the Play Equipment Group and agreed that as there will possibly only one more group meeting to conclude the project's budget the reason for the request to join needed to be established. Clerk to refer the matter to Mr Williams

### 162. The Leys and Recreation Field

- a. **Inspection:** The weekly visual inspection for The Leys and Recreation Field found no safety matters to report and litter picking was carried out.
- b. Council considered cutting back the excessive hedgerow growth on the eastern boundary of The Leys playing field and suspended a decision pending a members site visit. The matter will be considered again at the next meeting
- c. Council agreed to having all the boundary hedges cut on the Recreation Field and The Leys playing field cut in the winter with the exception of the hedgerow adjacent to the play equipment which is still under consideration. Clerk to inform the mowing contractor to proceed when surface conditions are suitable.
- d. Correspondence received from a parishioner relating to youth's allegedly urinating against the shipping container was noted as perpetrator was not identified

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- e. A proposal to plant a suitable hedgerow augmented with standard trees on the 80-yard-long Recreation Field boundary adjoining the dwellings on Gloster Aides was agreed in principal by council subject to the Clerk and Chairman recommendations for varieties of plants to be used. Plant varieties, sizes and cost to be considered at the next meeting.
- f. Members agreed to the suspension of the agreed screen planting around the container pending the approved hedge planting as above.

**Note:** Cllr Matt Henson having declared an interest in the following items left the room.

- g. Council agreed to a request from Honeybourne Harriers Football Club to site a further 8X8ft container on the Recreation Field. Its actual site on the field will be considered in the spring of 2020 when it will be required.
- h. Council agreed to a request from Honeybourne Harriers Football Club Team Coaches to hold a February 2020 half term football camp for kids in the area.

**Note:** Cllr Matter Henson returned to the meeting

- i. A report from the Clerk confirmed the drainage trench filling and seeding by the probation services was almost completed but is now held up by extremely wet surface condition and arrangements are in place to continue when conditions improve.
- j. Council deferred a review of the Recreation Field fees and conditions until January 2020
- k. Members noted a report on a phone call from a resident on Bretforton Road complaining about a late night gathering of youths on the Recreation Field when it was stated that about 12 youths were drinking and playing music until 11.00 pm.

#### 163. Pavilion Matters

- a. The soakaway installation works has been abandoned at the request of the football manager who has made alternative arrangement for cleaning line markers
- b. Members agreed in principal to installing a new litter bin near the pavilion as the area accumulates a lot of litter around the picnic benches, prices and types to be considered later
- c. Council accepted the supply contract and quotation from Evesham Glazing for the replacement of the patio doors, Clerk to action the replacement works

#### 164. Amenity Mowing Contract

- a. As further tender requests have been received for the amenity contract any tenders will now be considered at the December meeting. It was also agreed to enquire with WDC and WCC if they have a procurement portal where the mowing tender could be advertised, Clerk to make enquiries

#### 165. Council and Community Matters

- a. Council considered Council decision making between meetings and concluded members must have mutual respect for all members.
- b. Council agreed on a village publicity campaign for the removal of dog mess from public areas and several large campaign posters and bin stickers to be ordered from Keep Britain Tidy.
- c. The procurement and siting of two benches for Station Road is deferred pending the gaining of land ownership,

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- d. Having received an interest from a volunteer to join the community speed watch scheme, it was agreed to progress the scheme with the two councillor volunteers and one member of the public.
- e. Council noted that Mr David Green, director of Delta Planning will be attending the December meeting to present his proposals for the development of the All Things Wild site and no question from the public will be accepted to minimise the presentation time
- f. The purchase of the two Defibrillators is completed and one is installed in the Kiosk on High Street in need of a power supply. Clerk to arrange its connection.
- g. Members noted the amendment to the street name for the Fancutt site now agreed to be **Maple Close**

#### 166. Christmas Tree Event:

- a. **Written Special Motion** in accordance with standing order seven received on November 4<sup>th</sup> and nominated by Cllr Graham Clelland and Cllr Trevor Askew

*The Parish Council's decision to allocate all the funds raised from the Christmas tree event to sponsor the agreed Defibrillators is amended as follows: -*

*Funds raised by the Christmas tree event will be used to sponsor the two new Defibrillators for the parish, and a proportion of the fund raised by the raffle be allocated to the Village Hall charity to allow their lottery license to be used for the raffle.*

During the discussion on the motion, clarification was given about intentions regarding the Christmas raffle and following this discussion Cllr Trevor Askew withdrew his nomination and the motion was withdrawn.

It was further agreed to make an application for the council to have a lottery license for future events and the Clerk is requested to apply as soon as possible. As the clerk may not be in a position to action this swiftly it was agreed that to enable a Christmas raffle to be held and drawn in January 2020 the Honeybourne Harriers lottery licence would be used. (vote taken with 9 votes in favour of this action, 1 against and 1 abstention.

- b. Member's reported on the Bretforton Choir is unable to attend and the local school will also not be attending
- c. Members noted the Clerk's report on the applications for a TENS license now received
- e. To note the following donations have been received: -
  - i. £100 from Budget Skips for a raffle prize
  - ii. £50 from Limebridge Rural Services Ltd - donation
  - i. £100 from The Ranch Caravan Park - donation

#### 167. Training

- a. The continuation of the councillor training from CALC and possibly planning & Coil training as a one-off event was deferred pending further information

#### 168. Village Hall and Community Centre:

- a. The final Cotswold Archaeology report to enable the discharge of planning conditions is still awaited.

#### 169. Flooding:

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- a. Council noted the clerk's report on the flooding throughout the parish and the action taken, further enquiries will be made into the failure of the Stephenson Way balancing pond to contain any water at all.

#### 170. Highways: matters to be reported

- a. New highway matters to be reported to County Highways. – None reported
- b. The new location for the storage of the council bagged salt grit currently stored in the Village Hall garage was deferred to the next meeting
- c. Members noted the progress report issued by Cllr Alastair Adams on the County Highways proposed Zebra Crossing on Station Road
- d. It was agreed to write the CEO of Worcestershire County Council regarding the lack of enforcement on the removal of commercial signage on the verges near Honeybourne Industrial Park as the matter has been raised with officers on several occasions over many months
- e. The report on getting the hedge cut back on Bramble Chase was noted
- f. The report on the request to Loxley Homes to clear mud from High Street and the pavement made on October 21st was noted
- g. The report on the Ward members enquiries into a 20MPH zone for the village was noted

#### 171. Lengthsman:

- a. Existing jobs for the Lengthsman and Handyman
  - i. Hedge trimmed back by Co-op store.
  - ii. Footway cleared by Gate inn crossroads.
  - iii. Tap leak fixed by pavilion.
  - iv. Bin emptied and dog mess cleared from MUGA hard surface (twice)
  - v. Planters refreshed and re planted.
  - vi. Defibrillator fitted in kiosk. Code is C159X. Electrical connection required for completion.
- b. New works –
  - i. Clear debris from the gully on the corner of Shinehill lane
  - ii. Strim the weeds on all unattended allotments
  - iii. Fill the cracks in the tarmac around the MUGA and baseball court

#### 172. Public Rights of Way (PROW):

- a. Actions for any reported PROW problems or issues. None
- b. It was agreed to request the new Handyman to carry out a cut back of vegetation over the length of 544 from Fair Acres to the Leys
- c. Members noted the bridge replacement on PROW 544 is now completed by WCC
- d. Members noted the report on two PROW volunteers responding to the village news advert
- e. The report on the County Highways Lengthsman scheme funding Lengthsman works on PROW's to be considered at the next meeting.

#### 173. Streetlights: Any lights in need of attention – streetlight #38 on Station Road is intermittent

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### 174. Cemetery: Reports noted

- a. The purchase of grave plots 19c and 20c for Mrs Ellis and the interment of Mr Ellis in grave 19c on 28<sup>th</sup> October.
- b. The purchase of plot 56 in the Garden of Remembrance and the interment of the ashes of Mr. Lawrence Terrance Rupert Hinton.

### 175. Matters Raised by Members for the next meeting agenda

- a. Lengths of meetings
- b. Decision making between meetings

### 176. Meeting Dates:

- a. It was confirmed the next Ordinary Council Meeting is scheduled for the 10<sup>th</sup> December at the Village Hall at 7.15 pm,

There being no further business the Chairman closed the meeting at 10.10

Chairman \_\_\_\_\_

Date \_\_\_\_\_

### Appendix A Payments

Payments Authorised			Gross	Net
Cheque Number	Payee	Details	Payment	Payment
1877	WEL Medical Ltd	two Defibrillators	2856.00	2380.00
1880	J Stedman	Newsquest avert mowing contract	208.26	173.55
1881	Worcestershire CALC	Councillor training	172.50	172.50
1882	Royal British Legion	Remembrance Wreath	30.00	30.00
1883	Limebridge RS	Amenity contract	1720.80	1434.00
1884	John Hyde	Lengthsman Works	117.90	117.90
1884	John Hyde	Handyman works	65.80	65.80
1885	J Stedman	Clerk's salary and expenses	***	***

**County Councillor Report - Honeybourne**

**Month: November 2019**

**Prepared by Alastair Adams**

**Littletons Division, Worcestershire County Council**

## Honeybourne Parish Council

Bands of heavy & torrential rainfall in the late September/early October led to localised highway flooding in a number of locations across Worcestershire.

The primary cause was the amount of localised rainfall, which overwhelmed the highways drainage systems for a time. Investigations by officers is being undertaken at key locations, to ascertain the cause and whether further works are required & practicable, to help address future instances of such rainfall impacts.

This type of intense rainfall event appears to be becoming more frequent and climate change projections suggest that this will continue to be the case.

Efforts continue on the development and implementation of flooding and drainage schemes including:

- WCC's ongoing programme of small and medium sized highway surface water drainage schemes
- Flood alleviation schemes led by our District Council colleagues including Wythall, Redditch and Feckenham
- EA-led and WCC supported flood alleviation schemes at Severn Stoke, Worcester City, Evesham, Tenbury, Bewdley and Droitwich

Here is a reminder to all landowners; - please keep all ditches clear and working. Ditches in rural areas are fundamental to help prevent flooding.

### Highways improvements

The 2019 spring and summer road surface dressing programme was completed in early August. Over 300 roads were treated across the County, at a programme cost of just over £3m.

### Major Resurfacing Schemes

As well as surface dressing, WCC have completed some major resurfacing around the county, with some traffic sensitive areas being worked on at night.

### Pothole Repairs

WCC continue to repair potholes and this matter was recently the subject of a BBC radio interview in which we were favourably compared to neighbouring Counties.

To date, from the start of the financial year, WCC have instructed repairs on 12,299 defects, including 9,851 carriageway potholes.

### Footways

The £6m funding to improve footways across the County has meant 8 footway maintenance gangs are out and about (probably more than any other comparable County), doing a large amount of footway works. The latest is Stratford Rd in Honeybourne.

### Highways:

To keep up to date on the roads affected see

[http://www.worcestershire.gov.uk/info/20602/roadworks\\_in\\_worcestershire](http://www.worcestershire.gov.uk/info/20602/roadworks_in_worcestershire)

Or look at the national roadworks website below, and type in Honeybourne in the top right box to search.

[www.roadworks.org](http://www.roadworks.org)

1. Re-tarmacking of pavement along Stratford Rd – All completed
2. Overgrown nettles, weeds, and brambles, on the footpath linking Stratford road to Westbourne – All cut and completed. Is it being added to the mowing contract? The whole of this linked/divorced footway is adopted by Worcestershire County Council.
3. Footpath Westbourne Rd, Honeybourne – uneven surface – repaired

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4. Double Yellow lines to be installed along High Street –Legal process and consultation proceeding could take 3 months.
5. Road Liable to Flooding' warning signs to be installed either side of the bridge. On order. New signs due to be delivered to depot on w/c 18/11/19 and will be fitted as a priority.
6. Dorsington Rd, Pebworth closed from 7th October for new mains water pipe to be installed. Up to 26 days closed. The Front Street will be closed until 6/12/19
7. Honeybourne pedestrian crossing on Station Rd – Based on the 50% contribution from the HPC, I have asked Highways to go ahead to design the Zebra Crossing. I understand it is with the engineers awaiting final drawings. I have earmarked grants to cover the remaining 50% of the cost, so good news Honeybourne will have a Zebra crossing on Station Rd linking both sides of the village. No timeline yet, but have had assurances it will be sometime in 2020.
8. Hedge on Station Road Honeybourne just before railway bridge and alongside the Bramble Chase Estate – is it Highways responsibility to cut it? I have asked the question.
9. The traffic lights over the railway bridge in Station Rd will be extended to reduce the subsidence of the embankment. Plans are currently being drawn up.
10. High Street Honeybourne – closed from 25th November for up to 5 days to fit new water mains by Severn Trent.

As always, if you have any issues on any Highways matters, please report it on the WCC website [http://www.worcestershire.gov.uk/homepage/98/report\\_it](http://www.worcestershire.gov.uk/homepage/98/report_it)

Also remember a photo of the Highways problem is as good as “a thousand words” so always take a photo where possible.

### County Council Divisional Fund

Divisional grants have re-opened in April, so any community organisation that needs a little support to buy equipment or some essential service can apply by contacting me.

Grant requests received in last 6 weeks are

1. Pebworth in Bloom – grant requested for more fruit trees
2. Freedom Day Centre, Badsey – grant requested for new kitchen

Your County Councillor, Alastair Adams can be contacted on [adams.pebworth@gmail.com](mailto:adams.pebworth@gmail.com) or mobile 07725 979 277 or [www.alastairadams.org](http://www.alastairadams.org)

