

Honeybourne Parish Council
Minutes of the Honeybourne Parish Council Ordinary Meeting held at 7.15 pm
in the Village Hall on Tuesday 10th December 2019

Present: Cllrs. Graham Clelland (Chairman), Sylvia Matthews, Chris Gear, Trevor Askew, Jonathan Barnes, Cathryn Steward & Colin Clear

In Attendance: Cllr Thomas Havemann-Mart, Cllr Alastair Adams & four members of the public

177. Apologies were accepted from:

Cllrs. Andy Attridge, Heath Jobes, Graham Taylor and Matt Henson

178. Disclosures of Interests

To declare and disclose any Disclosable Pecuniary Interests in items on the agenda and to declare any other Disclosable Interests in items on the agenda and their nature, if necessary.

Disclosable Pecuniary None disclosed

Other Interests: None disclosed

Register of Interests: Members were reminded to update their register of interests

Chairman to Move: The meeting be now adjourned for Open Forum –

Mr. John James gave a report on the Patients Participation Group at the Bidford Health Centre and informed the council and parishioners of the groups aims and activities.

A summary of his report is in appendix B of the minutes

Summary of matters raised:

- A resident asked where the proposed sponsored bench was to be sited on Station Road and Chairman confirmed it would be on the verge on the All Things Wild site boundary.

a. Ward Members Report:

Cllr Thomas Havemann-Mart – Cllr Havemann-Mart reported on the confirmation of planning requirements for siting the proposed container on the Recreation Field and the various matters he had dealt with regarding flooding issues.

- b. Cllr Alastair Adams** report is appended to the minutes

The Chairman Closed the open forum and reconvened the meeting.

179. Minutes:

The Council agree the wording of the minutes of the November ordinary meeting and the chairman signed the minutes as a true record of the meeting.

180. Clerk's Report on Matters in Progress:

- a.** The clerk's report was circulated to members and a summary is appended to the minutes. No issues were raised regarding to the reported matters

181. Planning Other:

- a. 19/02228/LB** Location: The Gables, 61 School Street, Honeybourne, Proposal: Internal alterations to include removal of wall to kitchen and creation of ensuite facilities to first floor Applicant: Mr David Reade

The Council has no objection or comment on the application.

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182. Neighbourhood Development Plan: NDP

- a. Council confirmed reviewing the public examiner's report letter and agreed with the recommendations therein, it was also agreed the NDP can now proceed to the referendum stage when the recommendation have been adopted.

183. Finance:

- a. Council approve the schedule of payments as in appendix A, cheques were signed accordingly
- b. Members signed the bank mandate variation to enable online banking payments.
- c. Council considered and agreed the finance groups proposed budget and precept report for the 2020-21 financial year.
- d. Council unanimously agreed the council's precept for the financial year 2020-21 will be £89,000, this is equal to last year with no increase in the precept. Council noted the increase tax base number which may result in the reduction in the band D tax levy.

184. New play equipment

- b. Members confirmed the next PEG meeting is scheduled for Monday 13th January

185. The Leys and Recreation Field

- a. **Inspection:** The weekly visual inspection for The Leys and Recreation Field found no safety matters to report and dog mess clearance was carried out on the Recreation Field.
- c. **Boundary:** Council considered cutting back the excessive hedgerow growth on the eastern boundary of The Leys playing field and agreed to have the scrub and brambles only flailed back to expose the young trees on the boundary. Further inspections will be carried out to consider any further maintenance or clearing. The flail mowing to be in conjunction with the agreed hedge cutting when surface conditions are suitable.
- a. **Container:** Members noted an email received from a neighbour of the Recreation Field regarding the container siting and associated planning matters also a report from the meeting with the Chairman and Vice Chairman with the neighbour regarding the container siting and hedge planting.
In consideration of the above reports it was agreed to review the hedge planting and container screening and proposals will be brought to the January meeting. With regard to the planning issues for the new container a report on its usage will be requested from Mr Matt Henson as the council wish to propose to use space in the container to store the salt grit currently stored at the Village Hall.

186. Pavilion Matters

- a. Members reported the replacement of the patio doors are scheduled to be installed on Thursday next.
- b. Members agreed to installing a new litter bin near the pavilion and requested the Clerk to action the purchase of a red litterbin to match the existing bin

187. Amenity Mowing Contract

- a. As Cllr Graham Taylor has the received the tenders and was not at the meeting the tender opening was suspended until the January meeting,

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- b. The Clerk reported the mowing contract tender opportunity being posted on the County Council “Find It” website and three requests for the tender were received and responded too.

188. Council and Community Matters

- a. **Bench:** Council agreed to the procurement of one sponsored bench for Station Road and agree its siting to be on the grass verge approximately 25m north of the All Things Wild main entrance, Clerk to action the purchase, liaise with the sponsor and request the Handyman to install the bench on suitable slabs.
- b. **Defibrillator:** The Clerk reported the Defibrillator in the High Street Kiosk is now installed and connected to the mains supply as required. It is now operational, and the council agreed to have the Kiosk interior light connected and remain on. It was further agreed to request the Handyman to check the Defibrillator each month and record the Defibrillator is operational.
- c. **Marmalade Lane:** Council noted an email response from Loxley Homes following the clerks request for the firms promised £1,500 sponsorship of the telephone kiosk refurbishment. Loxley Homes confirmed in the email that the sponsorship was withdrawn because the council did not support the proposed site name of “Marmalade Lane” and if the council changes its mind from Maple Close to “Marmalade Lane” then the sponsorship would be upheld. Members rejected the request for change and considered the proposal to be outrageous and intimidating.
- d. The expenditure of the CiL funding from the Fancutts development was deferred pending further information the implication with the NDP.
- e. **Perrie Drive:** The Clerk reported on information received from Mr Khan that the highways and verges on Dudley Road and Perrie Drive have now been sold to an unknown buyer. He is still hoping to sell the land with planning consent to a developer.

189. Christmas Tree Event:

- a. Cllr Chris Gear reported on the cancellation of the switch-on event on November 29th due to extremely wet surface conditions making the public event unsafe
- b. The Clerk reported on being granted a small Lottery License in the name of the Parish Council thereby enabling the Christmas raffle to be held with the council license
- c. Cllr Chris Gear reported on the progress of the Christmas raffle arrangement and the issue of tickets for the grand draw on January 14th
- d. The Clerk reported on the extensive damage to the tree lighting cables considered to be caused by a Badger chewing the lighting cables, the cable was shortened and reconnected and the lights restored.

190. Training

- a. The Clerk reported on the planning & CiL training now being arranged by CALC

191. Village Hall and Community Centre:

- a. The final Cotswold Archaeology report to enable the discharge of planning conditions has now been received and referred to the Council archivist.
- b. To consider any matters arising from the Community Centre building project. – Members reported the roof is well underway and the build programme is some two weeks behind due to the wet weather conditions.

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192. Flooding:

- a. Council noted the reports on the flooding matters from Cllr Alastair Adams and Cllr Thomas Havemann-Mart.

A request to be made to have the WDC flooding engineers investigate the option of having the gullies enlarged in the raised footpath to allow more water to clear the highway as members consider the raised footway creates a dam for the flood water passing over the Gate Inn cross roads.

The Stephenson Way balancing pond inability to contain any storm water will again be raised with Taylor Wimpey asking for investigations to be carried and confirmation of why its never receives any water

The historic option of creating an attenuation pond on the land upstream of the Gate Inn was considered to be worth pursuing and the clerk will liaise with the landowner to progress the option.

193. Highways: matters to be reported

- a. New highway matters to be reported to County Highways. :-
- i. Road surface deterioration at the Co-op shop junction
 - ii. Station Road drain cover not repaired to be chased up
- d. A new location for the storage of the council bagged salt grit currently stored in the Village Hall garage was deferred pending liaison with Matt Henson to store it in the proposed new shipping container.
- b. Cllr Alastair Adams reported the proposed Zebra Crossing on Station Road is now fully funded as he has secured the 50% funding from County Council grants.

194. Lengthsman:

- a. Existing jobs for the Lengthsman and Handyman – none to report
- b. New works – none required
- c. VAS report:
- | | | |
|-------------------|------|---------|
| i. Stratford Road | 2841 | 13 Days |
| ii. Station Road | 8751 | 15 Days |

195. Public Rights of Way (PROW):

- a. Actions for any reported PROW problems or issues. None
- b. The clearance by the Handyman of overgrown vegetation on PROW 544 is delayed by weather condition and the clerk will liaise with the Handyman to progress the works.

196. Streetlights: Any lights in need of attention - none

197. Cemetery: Reports noted

- a. The Clerk reported on the purchase of and an interment in Plot 58 in the Honeybourne Garden of Remembrance, non-parishioner fees applied.

198. Matters Raised by Members for the next meeting agenda - none

199. Meeting Dates:

- a. It was confirmed the next Ordinary Council Meeting is scheduled for the 14th January at the Village Hall at 7.15 pm,

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There being no further business the Chairman closed the meeting at 8:55

Chairman

Date

Appendix A Payments

Payments Authorised

Cheque Number	Payee	Details	Gross Payment	Net Payment
1886	Chris Gear	Raffle Prize Cash for 29/11	100.00	100.00
DD	British Gas	Pavilion electricity bill	39.48	37.60
1887	SLCC	Annual subscription 60% share	120.00	120.00
1888	Honeybourne Village Hall	Legacy grant payment	75000.00	75000.00
1889	Quick Print (UK) Ltd	Christmas Raffle tickets	57.80	48.17
1890	Keep Britain Tidy	Dog fouling posters	138.00	115.00
1891	Limebridge RS	Christmas tree installation	1170.00	975.00
1892	John Hyde	Lengthsman Works	184.60	184.60
1892	John Hyde	Handyman works	209.00	209.00
1893	J Stedman	Clerk's salary and expenses	***	***
1894	DBH Electrical Services	Defb electrical connection	135.05	135.05
DD	Water Plus	Ref Field water charges	59.67	59.67
DD	British Gas	Pavilion electricity bill	18.08	18.08
1895	Cotswold Archaeology	Comm Centre Archaeology fee	1491.00	1242.50

Appendix B

PATIENT PARTICIPATION GROUP (PPG) AT BIDFORD HEALTH CENTRE

The surgery at Bidford has an active Patient Participation Group - usually referred to as the PPG. It is a contractual requirement for all English GP practices to have a PPG.

WHAT EXACTLY IS A PPG?

A PPG is a group of active volunteer patients from a specific practice, along with management representation and GP involvement from that practice. This equal partnership working is essential to achieve high quality and responsive care that is tailored to the makeup of the local practice population. Research has shown that practices with a PPG have improved health outcomes amongst their patients.

This comprises of a number of patients of the practice, just like you. Their role is to represent all patients and to discuss with the doctors and practice staff about issues that concern us all. This is a two-way dialogue and is important to help the practice develop and deliver its services in a way that meets patient's needs. It is also helpful for patients to understand the issues and constraints that the practice has to meet and comply with. Our PPG meets every two months.

Information Evenings

One of the things that our PPG does is organise evenings in order to help patients understand better, and be able to ask questions, usually of specialists, about matters that may concern them. This may be particularly important when they are considering whether a visit to a doctor is necessary.

Contact us: In the first instance, the reception at Bidford Health Centre, who will pass on information to the Chairman for an informal chat.

Our meeting minutes are on the Practice website <https://www.bidfordhc.nhs.uk/ppg>

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County Councillor Report - Honeybourne

Month: December 2019

Prepared by Alastair Adams

Littletons Division, Worcestershire County Council

The main topic this month is flooding!

It rained in October and we had the floods of 26th October, then the rain continued into November, causing floods on 14th November.

The view from the Wychavon Engineering Department is probably it is as bad as the 2012 floods, and maybe even 2007.

Here is a view looking from Stratford Rd up High Street taken on 19th November 2019.



And here is the bar inside the pub

Having your home or business flooded is one of the worst things possible and I sympathise with all those residents, and the owners of those businesses, that have suffer over the last few weeks.

I have had several meetings and correspondence chasing Environment Agency, the WCC Highways drainage team, Severn Trent and Wychavon District Council seeing what more can be done to alleviate flooding in the future.

Back in 2012/13, the Parish Council & I had discussions with a local farmer, Andrew Shorey, who was offering part of one of his fields upstream to act like a flood plain to hold back water from entering the village. This proposal was part of a planning application he was making. This would be the ideal solution, and I am sure this would have prevented the flooding on 19th November 2019 as simply too much water was coming down the brook behind the Gate Pub to go under the culvert under the road, and thus overflowed on to the road. I do believe we should resurrect these discussions as the village needs a solution. I have discussed this with the EA and they have said *“the watercourse running through the village is not classified as a Main River and therefore it falls under the jurisdiction of the Lead Local Flood Authority”* Therefore I have emailed Matt McGinnis at WCC to see how he can help. I suggest the Parish Council re-open a conversation with the landowner of the fields upstream behind the Gate.

As I went around the village on the 14th November taking photos and videos, I also noted that the attenuation pond in Stephenson way was not filling up with water, which considering the amount of rain seems very unusual. So I have flagged this to Taylor Wimpy and the WDC, WCC and Severn Trent to investigate.

Finally there are things that householders can do to help reduce the flood risk, and the Wychavon District Council can provide information and assistance. Some houses in Broad Marston already have had flood barriers/bunds installed since the last floods, and some have automatic pumps installed too. There are many other ways to help minimise the damage caused by flooding and WDC engineers can give guidance. WDC have confirmed there are grants of up to £5500 for any premises that was flooded. *“The recovery fund is £500 to each flooded property and the repair grant up to £5k for each property – this in theory facilitates installations such as flood barriers/smart airbricks”*

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See <https://www.wychavon.gov.uk/emergency-flooding-advice> or contact your District Councillor Thomas - thomas.havemann-mart@wychavon.net

Also here is a reminder to all landowners; - please keep all ditches clear and working. Ditches in rural areas are fundamental to help prevent flooding.

Highway issues in Honeybourne:

To keep up to date on the roadworks, look at the national roadworks website below, and type in Pebworth or Honeybourne in the top right box to search.

www.roadworks.org

1. **Honeybourne pedestrian crossing on Station Rd** – In October WCC confirmed that a zebra crossing can be installed following the recent speed survey. Last month the Honeybourne Parish Council agreed to fund 50% of the cost, and I managed to find grants to cover the remaining 50% funding from the County Council. So good news, the pedestrian crossing in Station Rd will be built sometime in 2020.
2. **Hedge on Station Road Honeybourne** just before railway bridge and alongside the Bramble Chase Estate – is it Highways responsibility to cut it? I have asked the question, **and the answer is “No” – it is not part of the section 38 so Bovis are responsible to cut the hedge.**
3. **The traffic lights over the railway bridge in Station Rd will be extended** to reduce the subsidence of the embankment. Plans are currently being drawn up.
4. **High Street Honeybourne** –was closed from 25th November to fit new water mains by Severn Trent. Work completed.
5. **Road Liable to Flooding' warning signs to be installed** either side of the bridge. Sign now made. Site meeting occurring 13th December with installers.
6. **Front Street Pebworth was closed from end of November to 6th Dec** for new mains water pipe to be installed – now open. All works completed.
7. **Double Yellow lines to be installed along High Street opposite Fancutts Garage/new development** . Agreed and in the legal progress
8. **Stratford Road closed** – Bridge Works from Bridge works - 10/2/20 to 14/2/20

As always, if you have any issues on any Highways matters, please report it on the WCC website

http://www.worcestershire.gov.uk/homepage/98/report_it

Also remember a photo of the Highways problem is as good as “a thousand words” so always take a photo where possible.

County Council Divisional Fund

Divisional grants have re-opened in April, so any community organisation that needs a little support to buy equipment or some essential service can apply by contacting me.

Grant requests received in last 6 weeks are

1. Freedom Day Centre, Badsey – grant requested for new kitchen - Paid
2. Pebworth in Bloom – grant requested for more fruit trees- Paid
3. Evesham Walking Festival – grant requested for 2020 event
4. Cleeve prior Heritage Trust – grant for new machinery
5. Blackminster School – grant for Poetry Day- Paid
6. Offenham British Legion – Grant for Skittles Alley and Hall

Your County Councillor, Alastair Adams can be contacted on adams.pebworth@gmail.com or mobile 07725 979 277 or www.alastairadams.org