

Honeybourne Parish Council
Minutes of the Honeybourne Parish Council Ordinary Meeting held at 7.15 pm
in the Village Hall on Tuesday 14th January 2020

Prior to the meeting the Christmas raffle was drawn, and the 16 prize winners declared, Clerk to collate the winners list and inform Cllr Chris Gear to enable the prize distribution. The raffle ticket sales money was handed to the clerk for banking.

Present: Cllrs. Graham Clelland (Chairman), Sylvia Matthews, Trevor Askew, Cathryn Steward Colin Clear, Andy Attridge, Heath Jobs, Graham Taylor and Matt Henson

In Attendance: Cllr Thomas Havemann-Mart, Cllr Alastair Adams, John Stedman (Clerk) & seven members of the public

200. Apologies were accepted from:

Cllrs. Chris Gear & Jonathan Barnes

201. Disclosures of Interests

To declare and disclose any Disclosable Pecuniary Interests in items on the agenda and to declare any other Disclosable Interests in items on the agenda and their nature, if necessary.

Disclosable Pecuniary; Cllrs Matt Henson Heath Jobs in minute 222 due to a financial association with a tenderer

Other Interests: Cllr Graham Clelland in minute 222 due to a personal association with a tenderer

Register of Interests: Members were reminded to update their register of interests

Chairman to Move: The meeting be now adjourned for Open Forum –

Summary of matters raised:

- The siting and screen of the proposed and existing Recreation Field storage container was questioned as the screen proposals agreed at the December meeting were not fully clarified in the meeting minutes. also the onsite meeting with the chairman and vice-chairman were also not minuted. Chairman confirmed these matters are in hand and will be implemented as soon as practical.

a. Ward Members Report:

Cllr Thomas Havemann-Mart reported on the following actions and issues:

Section S215 untidy garden notice Fernihough avenue scrap car in front of house first steps after issues raised by neighbour.

The steel container I have a meeting with Jack Hegarty the CEO of Wychavon to go over the details of the situation. It all seems so self-defeating that we now have a district councillor that is pushing for active lifestyles and sport then doing this when the parish does anything.

The signage Gate Inn has enforcement action ongoing.

Wychavon Community Recognition Awards is open for nominations. The Village hall committee that has won all the funding, would be my suggestion but if the parish can let me know who else I am happy to do the submissions.

Cllr Alastair Adams report is appended to the minutes

The Chairman Closed the open forum and reconvened the meeting.

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202. Minutes:

The Council agree the wording of the minutes of the December ordinary meeting and the chairman signed the minutes as a true record of the meeting.
The omissions stated in open forum were noted.

203. Clerk's Report on Matters in Progress:

- a. The West Mercia police reported to the Clerk that the Bus Shelter on Bretforton Road has been damaged by vehicle impact and a black van was seen near the shelter when the report was received by the police (Crime No 22-509-20). Investigations by councillors found no damage to the only bus shelter in the area which is on Gloster Aides. The Clerk has informed the police of the situation.
- b. Members raised the matter of the lack of any enforcement in the removal of the commercial signage from the highway at the Gate Inn crossroads and Weston Road. Ward members to be asked to pursue the matter.

204. Planning Other: No planning to consider

205. Neighbourhood Development Plan: NDP

- a. Members noted the report on the submission of the draft NDP to WDC to enable the progress to the referendum stage
- b. Council agreed an expenditure budget of £300 for promoting the NDP referendum on March 5th with banners and flyers distributed throughout the parish

206. Finance:

- a. Council approved the schedule of payments as in appendix A, cheques were signed accordingly.
- b. Council considered and approved the third quarterly bank reconciliation, account balances and budgets to be a correct record of the accounts and balances.
- c. Members noted WDC has confirmed the receipt of the precept demand for 2020-21

207. New play equipment

- a. Members confirmed the next PEG meeting is scheduled for Monday 27th January in the pavilion at 7.30 pm

208. The Leys and Recreation Field

- a. The weekly visual inspection report for the Recreation Field and The Leys was noted with no safety issues reported.
- b. The Clerk reported the boundary clearance and hedge cutting on the Leys and Recreation Field is delayed due to excessively wet surface condition.
- c. Council considered applying any charges and fees for the use of the Pavilion or Recreation Field facilities and council fully agreed to charge Honeybourne Harriers Football Club single fee of £100 for the use of the facilities and the fees to be reviewed again in November 2020.

209. Pavilion Matters

- a. The Clerk reported the new litter bin order is in hand and will be delivered to the Handyman for installation.
- b. Members reported the replacement of the patio doors are now in completed but has suffered slight damage due to the strong wind breaking the retaining strut, the Handyman to be requested to fix the damage and fit hook and eye retainers to the doors

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- c. Members reported the problems with exterior light not working on the delay push-switch is now resolved with a new exterior light being fitted.

210. Council and Community Matters

- a. Members noted the WDC response to the Clerks enquiry for CiL funding from the Lockley Homes High Street development and confirmed the council will only receive 10% of the allocated fund amounting to circa £750.00
- b. Councillors fully agreed to the formal adoption of the re-drafted members code of conduct issued by WDC, Clerk to inform WDC of their agreed adoption
- c. The Planning and CiL training event on January 20th at Offenham Village Hall was noted by the members attending.

211. Christmas Tree Event:

- a. Members reported the light sponsorship and Christmas raffle were successful and thanked Chris Gear for his management of the event and raffle the raffle. The cash was handed to the Clerk for banking.

212. Village Hall and Community Centre:

- a. The Chairman reported the Community Centre building project is running some four weeks late due to weather condition but is now progressing well as the roof tiling is almost completed. No major problems have arisen in the build programme

Note at 8:20 the chairman adjourned the meeting to allow Cllr Alastair Adams to offer his ward members report which was predominantly on his investigation into local flooding matters, also to receive a report from Mr Andrew Shorey on his efforts to achieve a flood attenuation scheme in conjunction with the approved development of 14 dwelling west of High Street whereby an attenuation pond would be created upstream of the Gate Inn on Brook farm which is now owned by Mr Mansfield

Members asked Cllr Alastair Adams to pursue pavement repairs at the Lockley Homes site and make enquiries into the cause of three road traffic accidents on the Honeybourne road between Shinehill lane and Ullington crossroads

Chairman closed the adjournment at 8:50

213. Flooding:

- a. Having considered the report from Cllr Alastair Adams and WDC officers on matter relating to the Gate Inn area and the option to have an attenuation pond on land east of the Gate Inn, it was agreed to investigate opening a dialogue with the landowners on each side of the brook east of the Gate Inn, Clerk to investigate and make meeting arrangement with landowners also check the planning conditions applied to the Shorey land development approved at appeal.

Members considered the Honeybourne brook may need its level dropping on the downstream side of the Gate Inn crossroads to help the flood water to clear the area and improve the flow of high water levels, the WDC flooding office to be asked to investigate the proposal and report to the Parish Council.

The matter of foul water discharge onto Station Road to be pursued with Severn Trent Water as it is now confirmed that the Stephenson Way surface water is not causing the problem.

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The Stephenson Way balancing pond investigations made by Cllr Alastair Adams prompted Taylor Wimpey to produce the as built plans for the whole site, the plans showed the surface water discharge from the site is piped directly into the Honeybourne brook and not into the foul water system on Station Road. Investigation carried by WDC have indicated the installation is as shown on the as built plans. No further investigations will be undertaken on this matter.

214. Highways: matters to be reported

- a. New highway matters to be reported to County Highway: -
 - i. Road surface deterioration at the Co-op shop junction
- b. Members noted the agreed new location for the storage of the council bagged salt grit will be in a storage container on the Recreation Field. Cllr Matt Henson to liaise with the Handyman to arrange moving the bagged salt.
- c. Members noted the ongoing progress with identifying the responsibility for the roadside hedge maintenance at the Bramble Close and Station Road junction.
- d. Cllr Alastair Adams reported the proposed Zebra Crossing on Station Road is now fully funded as he has secured the 50% funding from County Council grants. Contractors quotation for the works are awaited.

215. Lengthsman:

- a. Existing jobs for the Lengthsman and Handyman – None
- b. New works –
 - i. Cracks in the tarmac at the MUGA site need to be filled
 - ii. Strim down all the weed on all unoccupied allotments
- c. Confirmation was noted that the Lengthsman can only work on class A PROW's and the only class A PROW in Honeybourne is from Westbourne to Station Road, all other PROW works is funded only by the Parish Council.
- d. **VAS report:** none available follow the Christmas break

216. Public Rights of Way (PROW):

- a. Actions for any reported PROW problems or issues. None
- b. The clearance by the Handyman of overgrown vegetation on PROW 544 has not been carried out and it was agreed to withdraw the job with one weeks' notice given to complete the works which will be passed to another contractor to get the clearance completed as soon as possible as the path is very difficult to traverse.

217. **Streetlights:** Any lights in need of attention – The streetlight near Silverdale on Station Road is working intermittently

218. Cemetery: Reports noted

- a. The interment of David Benfield in Grave 86A in Honeybourne cemetery was noted

219. Matters Raised by Members for the next meeting agenda –

- i. Cllr Askew- campaign for the posting of dog fouling posters
- ii. Cllr Jobes – consider a gift voucher for the NDP group volunteers

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220. Meeting Dates:

- a. It was confirmed the next Ordinary Council Meeting is scheduled for the 11th February at the Village Hall at 7.15 pm,
- b. Council agreed the proposed meeting dates for 2020-21 which will be posted on the council website

221. Amenity Mowing Contract

- a. The contract tenders were considered under confidential matters and the public were requested to leave the meeting.
Cllrs Matt Hanson, Heath Jobs and Graham Clelland having declared an interest in the tenders all left the meeting along with the Clerk as he also has an interest as one of the tenderers
The vice-chairman, Cllr Cathryn Steward took the chair for the debate
- b. Council considered three verified tenders for the amenity contract. In accordance with the tender process agreed previously by the Council, the tenders had been submitted direct to Cllr Taylor by the tenderers and opened by Cllrs Taylor and Attridge in the presence of each other. After discussing the details of each tender, Council agreed to award the contract to Limebridge Rural Services Ltd as their tender offered the most competitive charges overall but it was agreed a request would be made to Limebridge to look at the annual percentage increase for future years and whether they can reduce any of the one-off costs
The three tenders were received from: -
Limebridge Rural Services Ltd
Ground Solutions UK Ltd
J R Landscaping

There being no further business the Chairman closed the meeting at 9:35

Chairman _____ Date _____

Appendix A Payments

Cheque Number	Payments Authorised		Gross Payment	Net Payment
	Payee	Details		
1896	Evesham Glass	Pavilion Patio Doors	1357.75	1131.46
1897	D Homans	Defb electrical connection	233.60	233.60
1897	D Homans	Pavilion lights installation	150.00	150.00
1898	Honeybourne Village Hall	Hall Hire Fees	125.00	125.00
1899	Cancelled Cheque	Writing Error	0.00	0.00
1900	HMRC	NIC only	226.12	226.12
1901	J Stedman	Clerk's salary and expenses	***	***
DD	British Gas	Pavilion electricity bill	23.56	23.56
1902	John Hyde	Lengthsman Works	50.30	50.30
1902	John Hyde	Handyman works	47.80	47.80

Honeybourne Parish Council

Month: January 2020

Prepared by Alastair Adams

Littletons Division, Worcestershire County Council

I hope you had a lovely Christmas, and I wish you and all your family a VERY HAPPY & PROSPEROUS NEW YEAR.

New Railway timetable from 15th December 2019 – Cotswolds Line

The new railway timetable for GWR North Cotswolds Line went live on 15th December, offering faster journey times, and more frequent services to Honeybourne.

For more details see www.gwr.com

It is the biggest timetable change on the network since 1976.

Lord Richard Faulkner, Chair of the North Cotswolds Line Taskforce said:

“We expect more people to travel by rail with the new improved timetable and numbers will increase further with the opening of the new Worcestershire Parkway station. We will continue to press for more doubling of the line so that in time we can achieve our plans for two trains an hour between Worcestershire and London.”

GWR now offers a fast service between Honeybourne to London Paddington, averaging 1 hour 42 minutes with reduce journey times to 1 hour 31minutes at peak services. Worcester to London is down to 2 hours at peak times.

Wychavon car parks have gone RingGo!

When parking in a Wychavon District Council car parking – such as in Evesham, Broadway or Pershore, do you ever find you don't have enough cash? Well no problem as you can now use RingGo to pay.

RingGo is a quick, easy to use mobile phone service, which you can use to pay for your parking.

When you park your car in an area featuring the RingGo service, contact RingGo by smartphone app, phone, SMS or online. Then simply book and pay for your parking session by phone. Download the RingGo app onto your phone, or go to <https://www.myringgo.co.uk/>

Attenuation Pond- Stephenson Rd

I had a meeting with Richard Beech – the Adoptions Manager at Taylor Wimpy- on 18th December 2019 and walked around Stephenson Way with the Parish Councillor Graham Taylor.

Richard confirmed the adoption of the roads and sewers has progressed well. Network Rail have agreed the strip of land, WCC has agreed what works need to be done to the roads and pavements, and these should be completed in the early 2020. Severn Trent have agreed the adoption of the sewers. The only outstanding issue was the adoption of the pond.

There are 2 options;-

1. The Parish Council adopt it, but they would be looking for a commuted sum to cover the cost of maintenance
2. The residents management company look after (which currently happens)

We did mention that the pond could be “crated” and levelled off which a lot of modern sites do. This will still hold the storm water but will have a level ground which would make it much easier to maintain. Richard was going to email the costs but I have received nothing.

Update on Flooding

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As I mentioned last month, back in 2012/13, the Parish Council & I had discussions with a local farmer who was offering part of one of his fields upstream to act like a flood plain to hold back water from entering the village. I do believe we should resurrect these discussions as the village needs a solution. I have discussed this with the EA and they have said “the watercourse running through the village is not classified as a Main River and therefore it falls under the jurisdiction of the Lead Local Flood Authority” Therefore I have emailed Matt McGinnis at Worcestershire County Council to see how he can help. I have also suggested the Parish Council re-open a conversation with the landowner of the fields upstream behind the Gate.

Highway issues in Honeybourne:

To keep up to date on the roadworks, look at the national roadworks website below, and type in Pebworth or Honeybourne in the top right box to search.
www.roadworks.org

1. Honeybourne pedestrian crossing on Station Rd – In October WCC confirmed that a zebra crossing can be installed following the recent speed survey. Last month the Honeybourne Parish Council agreed to fund 50% of the cost, and I managed to find grants to cover the remaining 50% funding from the County Council. So good news, the pedestrian crossing in Station Rd will be built sometime in 2020.
2. Hedge on Station Road Honeybourne alongside the Bramble Chase Estate – is it Highways responsibility to cut it? I have asked the question, and the answer is “No” – it is not part of the section 278/38 so Bovis who developed the site or the estate management company are responsible to cut the hedge moving forward. Bovis have challenged this, and I sought clarification from Highways, and they assure me it is definitely not their responsibility. They did say the northern part of the hedge may be the responsibility of Network Rail. Highways were going to talk direct to Bovis to clarify the issue.
3. The traffic lights over the railway bridge in Station Rd will be extended to reduce the subsidence of the embankment. All completed
4. Road Liable to Flooding' warning signs to be installed either side of the bridge. Sign now erected. However the large signs showing the level of flood water that will be fixed to the bridge have not yet been installed. Ringways workman arrived to fix the signs before Christmas but because the road was not closed, one of the employees refused to work, and therefore a road closure has been instigated – should now be 10th – 14th February.
5. Double Yellow lines to be installed along High Street opposite Fancutts Garage/new development . Agreed and in the legal progress

As always, if you have any issues on any Highways matters, please report it on the WCC website http://www.worcestershire.gov.uk/homepage/98/report_it

Also remember a photo of the Highways problem is as good as “a thousand words” so always take a photo where possible.

Message from the Police - Significant reductions in house burglaries

The number of houses being burgled has dropped significantly over the past year.

Comparing the month of November 2018 with November 2019, there was a 42% decrease in house burglaries with 98 fewer households having property stolen from them.

Detective Inspector Nailor welcomed the news, saying: "We know the impacts burglary can have on our local communities, and we're really happy to see we've had a reduction in these offences. However, every burglary is one too many and our work is ongoing to try and bring these numbers down even further.

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"Working with our local communities to tackle crime is paramount and we continue to urge people to come forward and report any concerns they have to us, whether it is suspicious activity or something out of the ordinary, if they report it we can take action.

"The information we receive from local residents helps us build a picture of what is happening in our local communities and allows us to take action to prevent further crime."

To report concerns to police contact 101 or alternatively information can be passed to Crimestoppers anonymously on 0800 555 111.

Over the Christmas period, officers will be doing regular patrols but we are also reminding communities of key security advice to help keep homes safe:

- A well-lit home gives the impression someone is in - use timer switches to turn lights on when you are out.
- Lock windows and doors and keep gates and side entrances well secured.
- Keep cars locked and remove any valuable items from display.
- Don't leave car keys or valuables near windows, doors or letterboxes, where burglars can reach through to steal them.
- Lock your garden gates and side entrances. Don't leave tools lying around in the garden that could be used to break in to your home.
- Invest in external lighting.

County Council Divisional Fund

Divisional grants deadline is looming, so any community organisation that needs a little support to buy equipment or some essential service can apply by contacting me.

Grant requests received in last 6 weeks are

1. Evesham Walking Festival – grant requested for 2020 event
2. Cleeve prior Heritage Trust – grant for new machinery
3. Blackminster School – grant for Poetry Day- Paid
4. Offenham British Legion – Grant for Skittles Alley and Hall - paid
5. Grant request from Offenham Village Hall for a grant to refurbish the wooden floor
6. Cleeve Prior Cricket Club – grant for new equipment

Your County Councillor, Alastair Adams can be contacted on adams.pebworth@gmail.com or mobile 07725 979 277 or www.alastairadams.org