

Honeybourne Parish Council
Minutes of the Honeybourne Parish Council Ordinary Meeting held at 7.15 pm
in the Village Hall on Tuesday 11th February 2020

Present: Cllrs. Graham Clelland (Chairman), Cathryn Steward, Colin Clear, Chris Gear, Jonathan Barnes, Andy Attridge, Heath Jobes, and Matt Henson

In Attendance: Cllr Thomas Havemann-Mart, Cllr John Stedman (Clerk) & three members of the public

222. Apologies were accepted from:

Cllrs. Sylvia Matthews, Trevor Askew, Graham Taylor & Alastair Adams,

223. Disclosures of Interests

To declare and disclose any Disclosable Pecuniary Interests in items on the agenda and to declare any other Disclosable Interests in items on the agenda and their nature, if necessary.

Disclosable Pecuniary; None

Other Interests: None

Register of Interests: Members were reminded to update their register of interests

Chairman to Move: The meeting be now adjourned for Open Forum –

Summary of matters raised:

- A question regarding the land ownership of the verges in Dudley was asked and the Chariman confirmed the council has no information as to the new owners, this may need to be pursued if the grounds maintenance is neglected and the new owners need to be informed.
- The screening of the existing Recreation Field storage container was raised and it was agreed that the proposed planting scheme itemised on the agenda was acceptable to the near neighbour. An offer to install a screening trellis was put by the neighbour and it was confirmed this would be formally considered later in the meeting.

a. Ward Members Report:

Cllr Thomas Havemann-Mart reported as follows:

I have phoned about the signage to get a clear picture on what has happened, will happen and why as I feel I relayed what I was told by officers before but they changed their story.

Tom Tudor will be visiting the village either this week or next week to look at the commercial signage on highways land and confirm locations and ownership. If on highways he says he won't do anything but hand over to highways as was the case last time.

Regarding the gate, they didn't appeal but they did put in another planning application for the same sign however that has since been ruled invalid and as such won't appear online. Their window to appeal has passed and the signs should be taken down now whatever happens regarding another planning application. I asked him what he planned to do to make that happen he said he would check the situation when looking at the highway's signs visit.

The other main news I have for parish is that Wychavon district council tax will freeze again for the 4th year running.

Cllr Alastair Adams report is appended to the minutes

The Chairman Closed the open forum and reconvened the meeting.

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The Council agree the wording of the minutes of the January ordinary meeting and the chairman signed the minutes as a true record of the meeting.

225. Clerk's Report on Matters in Progress:

- a. All matters are recorded in the minutes

226. Planning Other:

- a. **19/02400/FUL:** Amendment: Mrs Elaine Huntington Proposal: A two storey classroom and nursery extension with single storey link and removal of mobile classrooms.
Location: Honeybourne First School,
The Council has no objection or comment on the application.

- b. Members noted the report from Cllr Thomas Havemann-Mart on the lack of any enforcement in the removal of the commercial signage from the highway at the Gate Inn crossroads and Weston Road. *report in open forum minute*

227. Neighbourhood Development Plan: NDP

- a. The Clerk reported on the progress with the NDP referendum arrangements and promotional advertising which is on all noticeboard and banners are in place in 4 village locations and flyers have been delivered throughout the parish. The chairman reported polling card have been issued by WDC
- b. Council considered an acknowledgment for the extensive time and work the five NDP group members applied to the creation of the NDP. Council agreed a gift of a bottle of suitable wine should be presented to each of the NDP group members. Clerk to source the gifts for presentation to the group members

228. Finance:

- a. Council approved the schedule of payments as in appendix A, cheques were signed accordingly.
- b. Members requested the Clerk to confirm the budgetary expenditure for utility services to the pavilion in the financial reports.

229. New play equipment

- a. Members noted the PEG meeting report dated 4th February and agreed the proposed progress of the project.
- b. Members confirmed the next PEG meeting is scheduled for Monday 17th February in the pavilion at 7.30 pm
- c. Members noted the contract finder threshold for the project has not changed and the contract finder website will have to be used

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230. The Leys and Recreation Field

- a. The weekly visual inspection report for the Recreation Field and The Leys was noted with no safety issues reported.
- b. The Clerk reported the boundary clearance and hedge cutting on the Leys and Recreation Field is delayed due to the continued excessively wet surface condition.
- c. Council agreed the following planting scheme to screen the storage container: -
To plant 6 *Betula Pendula* (silver birch) and 2 *Carpinus Betulus* (Hornbeam). The 8 trees to be planted randomly in the area between the container and boundary fence at 2m spacing to allow ease of grounds maintenance. To achieve a reasonably quick screening effect the proposal is to plant trees of 2.2 - 3.2m tall.
The amenity contractor to supply and plant the trees as soon as possible to ensure they are planted before spring growth starts.
The option to add a trellis screen to the side of the container was deferred until a later date when the tree planting effect can be evaluated.
- d. Council approved the updated field maintenance itemised charges for 2020 from the amenity contractor
- e. Council approved the Honeybourne Harriers request to hold a third football tournament on the Recreation Field on the 13th & 14th of June with the use of the marquee.
- f. The Clerk reported the new litterbin order is confirmed and the installation is in hand

231. Pavilion Matters

- a. The Clerk reported the installation of the pavilion Defibrillator is completed and is operational, it was confirmed that members of Honeybourne Harriers Football Club are trained in the use of the Defibrillator.
- b. The Clerk reported on the fixing of the hook and eye retainers to the patio doors is still awaited and the reinstatement of the flooring by the patio doors is completed

232. Council and Community Matters

- a. A proposal from the Chairman to consider any nominations for the Wychavon Community Recognition Awards was not made as the closing date for nominations has passed, the Clerk will make enquiries to request if Mrs Rita Booth can still be nominated.
- b. Council considered a proposal from the Honeybourne School to hold a Summer Fayre on the Recreation Field and agreed in principal to the proposal, It was confirmed that no dogs or other animals would be allow on the Recreation Field, therefore an alternative to use the Leys was also agreed whereby any animal can have access Leys and parking on site would also be possible. Confirmation of the event date and activities will be confirmed later. Cllr Chris Gear will inform the School
- c. The dog poo campaign strategy to inform residents was carried forward to the March meeting when members can put forward ideas for the campaign. The Clerk will laminate many of the posters in readiness for posting around the village.
- d. Members noted considerable correspondence with Mr Overington regarding the proposed closure of High Street which is now postponed
- e. The Clerk reported the maintenance responsibility for the roadside hedge at Bramble Chase is still unresolved and Cllr Alastair Adams is pursuing the matter with County Highways officers.
- f. Members who attended the CiL and planning training event in January commented it was very informative and useful.

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233. Village Hall:

- a. The Chairman reported the new Village Hall building project is running some six weeks late due to weather condition but is now progressing well as solar panels are all fitted. The expected opening date is end of April or early May

234. Flooding:

- a. Council considered a dialogue with Taylor Wimpey regarding the adoption of the Stephenson Way balancing pond and declined to correspond further at this time.
- b. The Clerk reported on progress with the landowners regarding the proposed attenuation pond site upstream of the Gate Inn
 A meeting was held with Mr Mansfield of Brook Farm regarding the proposal to construct an attenuation pond on this land upstream of the Gate Inn
 He was hesitant over the proposal and confirmed he would contact me again after he has consulted others and his land agent. Clerk to pursue the matter with Mr Mansfield. Mr Paul Miller who owns the land on the Church side on the brook and he is not supportive of the proposal as he considers the brook needs a major clear out downstream of the Gate Inn crossroads. He is reluctant to allow his land to be used for an attenuation pond.
 Cllr Alastair Adams reported he will organise for Matt McGinnis from WCC to visit him to discuss it in more detail.
 The bottom line is it will help store water upstream in the event of flood water and thus massively reduce the chances of the crossroads flooding. Clearing out downstream might help a little bit but I can't see that is a solution.
 And the likelihood is his field will be dry most of the year, and only ever fill with water very occasionally so the effect on him should be minimal, and he may even be eligible for grants for biodiversity/environmental reasons.

235. Highways: matters to be reported

- a. New highway matters to be reported to County Highway: -
 - i. High Street raised footpath brickwork damage as bricks are falling from the wall onto the highway
 - ii. Pothole in Dudley Road on the junction with Station Road
 - iii. Regular persistent flooding on Buckle Street in north of Ullington crossroads
 - iv. Soft verge collapse on Buckle Street where lorries have fallen into the roadside ditch
- b. Members noted the actions taken by the clerk to resolve the parking problems at the Fancutts development site and that the local police had asked for cooperation from the site manager. Local police will continue to monitor the situation
- c. The installation of flood depth signage at the railway bridges on Stratford Road agreed for February 10th was not confirmed as the road remains closed.

236. Lengthsman:

- a. Existing jobs for the Lengthsman and Handyman – None
- b. New works –
 - i. Following ditch clearance on Bretforton Road there are no grips to clear surface water, the matter to be reported to Bretforton PC for their Lengthsman attention
 - ii. Repair the verge damage at the Gate Inn crossroads

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- iii. Repair the verge damage by the Spar Shop and add a bollard to prevent vehicular access

c. VAS report:

- i. Bretforton Rd. 8571. 11 days
- ii. Western Rd. 3490. 9 days
- iii. Bretforton Rd. 8859. 11 days

In consideration of the high speeding incidents recorded on Bretforton Road council agreed to request speed enforcement be carried on Bretforton Road using the Recreation Field access as a site for the speed camera, Clerk to action the request

237. Public Rights of Way (PROW):

- a. Actions for any reported PROW problems or issues. None
- b. The clearance of overgrown vegetation on PROW 544 is completed by the amenity contractor and members will inspect the works and report their findings

238. Allotments

- a. Members noted the change of the title of the allotment site from the Felix Dennis Estate to The Heart of England Forest Ltd.

239. Streetlights: Any lights in need of attention –

- i. streetlight #38 on Station Road near Silverdale not working
Clerk to action the repair

240. Cemetery: Reports

- a. Members noted the interment of Mrs Sally Anne Clifford in grave No 82A in Honeybourne cemetery

241. Matters Raised by Members for the next meeting agenda – None

242. Meeting Dates:

- a. It was confirmed the next Ordinary Council Meeting is scheduled for the 10th March at the Village Hall at 7.15 pm,

There being no further business the Chairman closed the meeting at 8.45

Chairman _____

Date _____

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Appendix A Payments

Payments Authorised			Gross	Net
Cheque Number	Payee	Details	Payment	Payment
1903	Calum McAlinden	Website hosting half year	66.00	66.00
1904	Poore Prints Ltd	NDP Flyer printing	133.00	133.00
1905	Glasdon UK Ltd	New litter bin	211.83	176.52
1906	The Heart of England Forest Ltd	Allotment site rent	300.00	300.00
DD	Water Plus	Pavilion water fees	23.49	23.49
1907	John Hyde	Lengthsman Works	150.80	150.80
1907	John Hyde	Handyman works	92.00	92.00
1908	J Stedman	Clerk's salary and expenses	***	***
1909	Limebridge RS	PROW 544 clearance	360.00	300.00
1910	Brodie Planning	NDP Banner printing	116.98	116.98
1911	Fairview Trading	Pavilion floor repairs	30.24	25.20
1912	Worcestershire CALC	Training Fees	90.00	90.00
1912	Worcestershire CALC	Training Fees	80.00	80.00
1913	D Homans	Pavilion Defib power connection	150.50	150.50