

## Honeybourne Parish Council Minutes

DRAFT Minutes of an Ordinary Meeting held at the Village Hall on 11<sup>th</sup>. October 2011

**Present:** Cllrs. B Johnson, A Attridge, D George, S Matthews, T. Probert, D Cowan and G Clelland.

**In Attendance:** Mr J. Stedman (Clerk), Cllr. Alistair Adams Cllr. Tom Bean and two members of the public

**125. Apologies:** Apologies were accepted from Cllrs. Ben Lomax, S. Kendrick and A. Simmons

### 126. Disclosures of Interests

a. Member's disclosure of any personal or prejudicial interests in items on the agenda.

**Personal Interests:** Cllr. Sylvia Matthews Village Hall booking Min 149a

**Personal and Prejudicial Interests:** Cllr. Probert Planning 35 High Street.

**127.** The Chairman adjourned the meeting for public open forum.

**Public Open Forum;** The Honeybourne scout group leader informed the meeting of the problems encountered with the regular use of Pebworth Village Hall and the hire charge increases which are now unsustainable. The Scout troop has 22 members and need a new venue for their weekly meetings. As it is Honeybourne Scout troop, it was felt the Honeybourne Village Hall would be more appropriate meeting venue and Tuesdays are the only available nights apart from the once a month Parish Council meetings. She requested the Council to move their meeting to a Monday night to enable the Scouts the regular weekly use of the Hall on Tuesdays. The Chairman thanked her for the informative request and confirmed it would be discussed later in the meeting.

**Cllr. Tom Bean** informed the meeting he had made grants of £1,600 from his £10,000 grant fund, to various organizations in Honeybourne but had declined the Parish Council's request to fund the VAS device on Station Road. He had not investigated the reported problems with local bus timetables and suggested the village lobbies the County Council over the matter. Likewise with the request to investigate the re-surfacing of Bretforton Road he had not made contact with the officer involved.

**Cllr. Alistair Adams** reported on the progress with the South Worcestershire Development Plan and other local planning proposals. He informed the meeting of the Pebworth Parish Council's plan presentation event arranged on 4<sup>th</sup> November. Members considered the presentation material which will be supplied by WDC via Alistair could be shared with Honeybourne if they also staged a public presentation and consultation event on local planning matters and the SWDP. The Clerk was requested to make arrangements for the Honeybourne event on 1<sup>st</sup> November between 7.00 and 9.00 pm. Cllr. Alistair Adams's full report is appended to these minutes.

**128.** The Chairman closed the adjournment at 7.45 and reconvened the meeting.

**129. Minutes:** The wording of the minutes of the September meeting were approved by Council and signed by the Chairman as a true record.

### 130. Consideration of the Clerk's Report on Matters in Progress:

- a. **Youth bus** extra visits to Honeybourne funded by the Council; The Youth Bus co-ordinator issued a report on visits to Honeybourne; members expressed their satisfaction in the quantity of visits listed and the indication more would follow shortly.
- b. **Salt grit bins;** a request for five new bins had been lodged with the County Council and are awaiting confirmation
- c. **Village Facilities** and Transport Survey was completed and returned by the Chairman.
- d. **Councillor co-option** process is underway and will be considered at the November meeting.
- e. **Letters to Ex Councillor Pete Cole, Mr & Mrs Bubb and Barry Matthews** were noted.
- f. **Allotments water** supply; David Bliss confirmed it will be installed later in the month.
- g. **Standards Board** next meeting date was noted

## Honeybourne Parish Council Minutes

### 131. Planning – Application to consider

- a. W/11/01845/LB Mrs M Fancutt, 35 High Street – Replacement door and window  
( Retrospective application) The Chairman asked if any members wished to comment as it was retrospective and very minor application, as no discussion took place Cllr Probert did not need to leave the room and no comments were made, therefore, the Council has no objection or comment on the application.

### 132. Planning Decisions noted:

W/11/01834/PP Mr P Rainey 45 School Street. First floor rear extension; granted with conditions

### 133. Planning matters –

- a. Council agreed the following response to the National Planning Policy Framework planning policy: - "The Council has considered the National Planning Policy Framework and has concerns that, whilst saying it promotes localism, it effectively provides escape routes for developers by incorporating a presumption in favour of development, which puts local councils and local communities on the back foot from day one. Also the proposal to end the requirement for developers to utilise brown field sites means that these eyesores will remain as developers pursue profit at the expense of local communities and the green belt."  
Suggesting the incorporation of the recently consulted upon draft framework for Travellers sites will completely reverse the alleged purpose of that consultation by removing a perceived presumption in favour of development of travellers sites to a real presumption of favour as they will, in future, under these proposals, be treated as any other developer.  
Clerk to make the comments and copy Mr Peter Luff MP
- b. Council considered a letter and other information from PJ Planning regarding the development of the land in Station Road known as the Sheep Sale Field; the information was noted without comment.
- c. Members reported that the 4th October public presentation by Planning Prospects on the Station Road & Dudley Road proposed development site was well attended.

### 134. Cemetery & Churchyard

- a. Levelling of the sunken tomb site: Members reported it has settled slightly and more soil filling is required to improve levels. Clerk to instigate the works.

### 135. Street Lighting:

- a. **Lighting faults** reported: Streetlight no's. 38 & 26 were reported faulty last week. No 27 in School Street is working intermittently, Clerk to report this matter.
- b. The Clerk reported on an ANPR camera fitting to Streetlight no.2 on the Mickleton Road Junction. The British Transport Police has installed it to help combat metal theft from railway property
- c. **Part night timers:** A quotation to supply and install part-night timers to all Streetlights was considered and members requested more information on energy and maintenance savings, security issues and comments from HMP Long Lartin regarding the lights they own.

### 136. Public Rights of Way – (PROW).

- a. PPW's report on referred and other matters – Council noted that the PPW is unable to carry out his duties due to recent medical procedures and no report was available.
- b. The footpath from Bretforton Road to Badsey is now accessible
- c. The clearance of the footpath between Station Road and Westbourne is completed

## Honeybourne Parish Council Minutes

### 137. Highways:

- a. Highway matters to be reported to the County Highways;
  - i. The roadside hedge on Mickleton Lane railway bridge embankments is encroaching well onto the carriageway, Clerk to inform GCC of the problem.
  - ii. Two road gully gratings are missing in Stevenson Way
  - iii. Enquiry to Roy Fullee requesting information on the speed monitor in Station Road.
  
- b. **Request for VAS funding:** a formal request to Cllr. Tom Bean for VAS funding was rejected. Roy Fullee informed the Clerk that the Council could now purchase a VAS without the need to have another Parish Council as partner in the ownership and some assistance with funding might be available from the County Council in future.
  
- c. **Bretforton Road;** at the September meeting Cllr. Tom Bean was requested to investigate when the promised road resurfacing is scheduled to be completed by as it is long overdue. He had no information but will ask the officer when possible.
  
- d. **Gated village boundaries:** It was agreed to request the County Council to consider mock gates at the Parish boundaries on Bretforton Road, Station Road and Weston Road to help reduce traffic speed and improve road safety. A funding request for the gates will be made to Cllr. Tom Bean to support the project from his community fund.
  
- e. Cllr. Trish Probert reported that the High Street telephone kiosk has been repaired and repainted.

### 138. Lengthsman & Handyman

- a. Report on works completed: The two dead trees and arisings are now removed from Elm Green. A quotation for three replacement trees will be obtained for the next meeting.
  
- b. The Clerk reported that Mr Ted Haines has found it necessary due to ill health to resign as Lengthsman and village Handyman. Members expressed their sincere thanks to Ted and wished him well. A letter will be sent reflecting the Council's appreciation of the community support Ted gave over many years. The vacant post of Lengthsman/Handyman will be advertised in the Council's winter newsletter. The Pebworth handyman to help out will continue in the mean time.

### 139. The Leys Playing Field

- a. Regular monthly visual inspection found no problems with the equipment or the field

Note: At 8.35 the Chairman suspended the meeting to allow Cllr. Alistair Adams to give his ward report which is reported at minute 127 and his written report is appended to the minutes  
At 9.25 the Chairman re-convened the meeting.

### 140. Recreation Field

- a. The Clerk reported on the condition of the grass sward which was satisfactory for the time of year and suggested a spring fertilizer application should be considered.
- b. A quotation for field boundary ditch clearance was considered and it was agreed to obtain a further quotation for the works.
- c. Rooftop housing informed the Clerk that the sewerage discharge easement fees would be £1,000 + VAT. The Chairman suggested the Clerk makes enquires with appropriate County Council officers to substantiate the proposed fees are at open market value. It was agreed that if the fee is appropriate the Clerk should request the council's architect produce working drawings of the changing facilities for council's consideration.

### Honeybourne Parish Council Minutes

- 141. PACT:** No issues were raised for the local police team.
- 142. Stevenson Way Balancing Pond:**
- a. The RoSPA report issued by Taylor Wimpy was circulated to members by email due to its size and its content noted. It was reported to the meeting that the balancing pond had been re-seeded with grass as the first seeding had failed
  - b. A site meeting with Councillors as requested by Taylor Wimpy will be arranged by the Clerk for mid-November
- 143. Parish Plan:** it was agreed to consider updating the existing parish plan at future meetings and incorporating the new neighbourhood plan objectives. The data and questions from the existing plan will be pursued for the next meeting along with further information for the development of a neighbourhood plan.
- 144. Party in the Park:** It was reported that many arrangements are now in place and the community support is very good. The Clerk was asked to check that public liability insurance for the event is supported by the Council's insurers and to request permission for the firework display to be staged on W R Haines's land adjacent to the field. The event organisers requested funding support from the Council and it was agreed in principal to budget £1,500 towards the fireworks and further contingency of up to £1,000 for funding shortfalls.
- 145. Village Sign Planters**
- a. The Clerk produced information on design and costs for suitable planters but because of the initiative to have mock gates installed the planter option is suspended.
- 146. Finance:**
- a. Council approved the Payments, Receipts and Balances schedule as circulated by the Clerk.
  - b. Council agreed the balances of the second quarterly review of the Council's accounts, budgets and bank reconciliation.
  - c. The Clerk reported on the closure of the 2010-11 audited accounts with an unqualified audit option given by Clement Keys.
  - d. The Clerk reported on the posting of the required Notice of Conclusion of Audit and a copy returned to Clement Keys as required.
  - e. The Clerk reported on the receipt of the Second Precept payment from WDC
  - f. The Finance group's precept meeting will be held at the end of November, Clerk to consider dates and circulate to members. Cllr. Probert has once again offered the venue for the meeting.
- 147. Matters raised by members and items for future agendas;**
- a. **Cllr. Ann Simmons:** the purchase of a £25 wreath for the remembrance service was agreed.
  - b. **Cllr. Ben Lomax:** Install a new notice board by the shop in Stratford Road; Deferred to next meeting
  - c. **Cllr. Ben Lomax:** Turn around the notice board in School Street, Clerk to obtain a quote for the work and report to next meeting.
- 148. Correspondence for Consideration**
- a. Boundary Commission for England 2013 – Noted
  - b. WCC Waste core strategy consultation on the addendum to the submission document - Noted
  - c. WDC Land ownership request regarding flood prevention, Cllr. Sylvia Matthews passed the required information to the Clerk

### Honeybourne Parish Council Minutes

#### 149. Correspondence Noted –

- a. WDC Land drainage of the Gate Inn brook clearance maintenance notices for : - The Gate Inn, Mr A Wheeler, Mr J Moulton and Mr J Robbins for Long Stretch Farm
- b. CPRE How to respond to planning applications
- c. CLPG Line News
- d. GGC Waste core strategy submission to secretary of state for information

#### 150. Meeting Dates:

- a. Members considered changing the regular meeting nights to the second Monday of the month – request from the Village Hall booking secretary and found insurmountable problems in trying to do so. The request was referred back to the booking secretary and the Scout group for further consideration
- b. It was confirmed the next Ordinary Meeting of the Council scheduled for 8th November at the Village Hall at 7.30 pm.

151. There being no further business the Chairman closed the meeting at 10.40 pm.

Chairman \_\_\_\_\_ Date \_\_\_\_\_

#### APPENDIX A: FINANCE

##### Payments to be Authorised

Oct-11

Cheque No.	Payee	Details	Total Payment	VAT Element	Net Payment
935	PD Long	Streetlight Maintenance	61.20	10.20	51.00
936	Clerks PAYE	HMRC	368.26		368.26
937	Clement Keys	Audit Fee	480.00	80.00	400.00
938	Hightrees	Mowing Contract	732.00	122.00	610.00
939	J Stedman	Clerks Salary and Expenses	304.12		304.12
940	Mr J Hyde	Handyman Works	67.50		67.50
941	WCC	Leys Playing Field rent	572.70		572.70
942	PD Long	Streetlight Maintenance	50.40	8.40	42.00
			2,636.18	220.60	2,415.58

	Account Transfer	0.00
For Information	PAYMENTS RECEIVED AND BANKED	
Received From	Details	Amount Banked
	Total	0.00

##### All paid up Account Balances

CURRENT ACCOUNT	£9,328.84
DEPOSIT ACCOUNT	£28,005.30
TOTAL FUND BALANCE	<b>£37,334.14</b>

## Honeybourne Parish Council Minutes

**District Councillor Report - Honeybourne**

**Month: October 2011**

**Prepared by Alastair Adams – Honeybourne & Pebworth Ward,**  
Wychavon District Council

This is my sixth report as District Councillor

### 1. The latest on the South Worcestershire Development Plan

The public consultation has started and I went to one of the first roadshows on 27th September in Pershore, and spoke to Fred Davis (Policy Manager) and Andrew Ford (Senior Planning Officer) for about an hour about the SWDP. Following that meeting, I sent them a set of questions which they have answered as attached.

Reminder - the nearest roadshows to Honeybourne are/were

- Broadway - Friday 30 September - Memorial Hall, 2pm – 8pm
- Bretforton - Monday 17 October - Village Hall, 2pm – 8pm
- South Littleton - Friday 11 November - Scout Hut, 2pm – 8pm

I have received numerous emails from residents in Pebworth concerning the SWDP, but none from residents in Honeybourne.

### 2. Planning:

(a) Sheep Sales Field – No planning application has been submitted yet, but I have copied all correspondence I have received to Gill Collins (Head of Planning). There is a public consultation on 25 Oct organised by the developer, Sharba Homes

(b) Station Road – again no planning application has been submitted but the developers did have a pre-application meeting with Jonathan Edwards – planning officer at the end of September. There was a public consultation on 4th Oct organised by Lioncourt Homes

The Planning department believe both developers will be submitting planning applications very soon, even though both sites have been ruled out in the SHLAA report prior to the SWDP preferred options, and are therefore are NOT in the SWDP.

I received a call from a resident, Carole Graves, who is very concerned about the Sheep Sales field proposed development and she is trying to mount a campaign to protest against it. I have since received some emails from other Honeybourne residents also objecting to this development.

3. Improving Broadband: Further to my report last month, I am awaiting further information from Worcestershire County Council. The speedtest on the Honeybourne village website has captured a lot of information so far.

4. Party in the Park 2012: I have shared information about the Pebworth Party in the Party with Trish. As mentioned previously, Wychavon Community Development dept helped with printing, supplying marquees, certificates, and equipment for games. A useful resource!

5. PACT meeting: I attended the PACT meeting at Evesham Police Station and saw the crime figures for Honeybourne printed from [www.police.uk](http://www.police.uk)

We discussed improving communications in the community, and Julie Pardoe will be looking at ways to do this over the coming months by regularly visiting nominated contacts within the community. Anti-social behaviour was also discussed in the Honeybourne Station car park – although this is covered by the Network Rail Transport police, local policing will also pay visits more regularly. Finally, speeding was discussed, and it was suggested that a speed check was requested with Highways to monitor speeds through the village.

End of report.