

## **Honeybourne Parish Council**

**DRAFT** Minutes of an Ordinary Meeting held at the Village Hall on 14<sup>th</sup> February 2012

Prior to the meeting at 7.00 pm, representatives from Barton Willmore and Taylor Wimpy presented their development proposals for Grange Farm on behalf of Taylor Wimpy. Kathryn Ventham of Barton Willmore outlined the intentions to develop a section of the Grange Farm site with approximately 50 dwellings. No development plans had been produced as this is the preliminary presentation to gain local response. It was made clear that the site was proposed in the SWDP and several site development related investigations had already taken place. WDC planning officers and the ward member had been consulted. Several questions from the public were put which included traffic speed on the Weston Road, concerns over site access and surface water disposal not increasing the local flood risk. Mr Doug Rushton the Honeybourne Village Hall Chairman asked if a parcel of land within the development site could be made available for a new Village Hall site. Kathryn said she would give this request her full consideration and respond shortly to all the questions by returning a report to the Clerk.

The Chairman thanked the team for their presentation to the meeting.

The Formal meeting commenced at 7.30 pm

**Present:** Cllrs. B Johnson, A Attridge, D George, A Simmons, T Probert, S Kendrick, D Cowan, M Powell and G Clelland.

**In Attendance:** Mr J Stedman (Clerk) and nine members of the public.

**232. Apologies** were accepted from Cllr. Sylvia Matthews, Cllrs. Alistair Adams & Tom Bean

**233. Disclosures of Interests**

- a. Member's disclosure of any personal or prejudicial interests in items on the agenda.  
**Personal Interests:** none declared
- b. **Personal and Prejudicial Interests:** Cllr. Trish Probert minute 238, Grange Farm development presentation as a local business owner and near neighbour.

The Chairman adjourned the meeting for public open forum.

**Public Open Forum;**

Mr Doug Rushton enquired into the councils' insurance covering the VISA jubilee event to be held in June. He was informed by the Clerk of the continued difficulties in gaining positive information and the matter would be pursued further. Mr Rushton informed the meeting that VISA had at last gained charitable status and requested the recreation field lease to be reconsidered as soon as possible, he indicated that further amendments were necessary. He now wishes to engage the parish in a consultation on the recreational needs for the field. The Clerk suggested that the field's grounds maintenance schedule should form part of the lease as no response had been received from VISA despite a maintenance agreement document being sent to VISA in December. Mr Rushton insisted neither he nor VISA had received any correspondence regarding maintenance from the Clerk and the issue remained unresolved.

**Ward Members Reports**

**Cllr Tom Bean: no report**

**Cllr Alistair Adams:** sent his regular written report which is appended to the minutes.

The Chairman closed the adjournment at 7:50 and reconvened the meeting.

**234. Minutes:**

- a. Following a small deletion in minute 227c. Council agreed the wording of the minutes of the January 12 Council meeting; they were signed by the Chairman as a true record of the meeting.

### Honeybourne Parish Council

#### 235. Clerk's Report on Matters in Progress:

##### a. New Homes Bonus allocations for streetlight improvements

Tracy Perkins (WDC officer in charge) informed the Clerk that the Council can apply to use the bonus for streetlights as long as we meet the criteria and put forward a strong application as attached. The main criteria to be met is community enhancement and repairing lights would not fulfil the criteria but installing new ones would.

##### b. Confirm the attendance of the First Responder at the March meeting

Frank Gould Fellows (First Responder) has confirmed he will be attending the March meeting

##### c. Re-siting the grit bin in Green Close

Roy Fullee has confirmed the County Council will look at re-siting the grit bin to our requested position, a parishioner from Green Close phoned to say it should not be moved as the OAPs in The Close could not get at the bin if it was moved. I assured him the Parish Council would try to have the grit spread over the entire Close when necessary.

##### d. Dog waste bin emptying at the Station

Further complaints were received on 15<sup>th</sup> January over the un-emptied dog waste bin and the Station Manager was informed. She phoned the Clerk to say she will arrange for the station cleaner to empty the bin on the next Wednesday, but the emptying is not part of his remit and it is done as a favour. She also said she will chase Network Rail to have the removed bin replaced ASAP.

##### e. Distribution of the Parish Council Newsletter.

The printed copy was delivered to Graham by Cllr Alistair Adams on 26<sup>th</sup> and distribution is now complete. Encouraging comments have been received from parishioners.

##### f. Repairs to the recreation field pedestrian gate.

The Chairman reported that the closure spring was detached leaving the gate open; the Handyman carried out the repairs the next day.

##### g. The two speed monitors or traffic counters on Station Road, information request

Roy Fullee confirmed that the survey is to do with the proposed development for 44 dwellings on the Sheep Sale Field.

#### 236. Planning – Application to consider

- a. W/11/02267/PP: Mr Brant – 26 High Street, two Storey extension to the side and rear of the dwelling. The Council has no objection or comment on the application.

#### 237. Planning Decisions noted:

- a. W/11/02531/OU Lioncourt – Outline development of land off Dudley Road and Station Road – Refused for 11 reasons.

#### 238. Planning Matters

- a. It was agreed that the Chairman would be the Parish Council's representative at the Development Control Committee meeting on March 1st to speak regarding the Sharba Homes application.
- b. Council considered any correspondence with Peter Luff MP regarding the Sharba Homes application should be considered when the outcome of the application is known,
- c. Grange Farm presentation, no discussion took place and no response will be sent to Barton Wilmore regarding their presentation.

## Honeybourne Parish Council

### 239. Cemetery & Churchyard

- a. **Cemetery fees and regulations** were reviewed with an increase of 5% rounded up to £5 for all fees agreed.
- b. **Tree pollarding and clearance works;** the Clerk reported the contractor had now completed the works and the Chairman reported a satisfactory job.

### 240. Street Lights:

- a. **Lighting faults** reported: none at this time

### 241. Public Rights of Way –

- a. The tarmac surface problems on the footpath from Westbourne to Stratford Road were found to be the responsibility of the County Highways department who were informed of the problem by the County Council footpath officer. Our PPW has also been informed.
- b. The Clerk reported on the reinstatement by the Handyman of the broken off footpath fingerpost on HY511 on the Bretforton Road verge.
- c. It was reported that the PROW fingerpost at Fancutts Garage was lying on the ground and needs re-instatement, Clerk to refer to the Handyman.

### 242. Highways:

- a. Highway matters to be reported to County Highways
  - i. Many Potholes in Shinehall Lane
  - ii. Many more potholes in Bretforton Road – a request to be made to have the scheduled spring re-surfacing brought forward as soon as possible.
- b. Litter picking issues in Station Road. This matter is now resolved.
- c. Leylandii hedge overgrowing and obstructing the footway at 18 Grove Avenue. It was agreed to write to the occupier in the first instance requesting the footway is cleared.
- d. Council agreed no representation will be made on the WCC order for the BOAT HY556
- e. Consideration of Granite Planters and Troughs for village accesses; agreed to wait for the outcome of possible speed limit boundaries adjustments.
- f. Council considered a request for a litter bin to be installed at the junction of High St and Station Rd. It was agreed to install a post mounted litterbin near the seat on the northeast corner of the Gate Inn cross roads.

### 243. Lengthsman & Handyman.

- a. **New jobs;** No matters to report.
- b. Report on works completed. – none issued
- c. **Lengthsman job application:** It was agreed that the three current applications will be referred to the Staffing Committee for interviews and a recommendation made to Council; Clerk to arrange the meeting as soon as possible.

### 244. The Leys Playing Field

- a. Regular monthly visual inspection; no report was available for the meeting.
- b. The annual safety inspection and risk assessment by Wicksteed was agreed, Clerk to make the arrangements.
- c. The safety surface cleaning and access gate re-surfacing works was complete and reported to be satisfactory.
- d. The tree maintenance works is now satisfactorily completed.
- e. Council considered and agreed a quotation to re-paint the swings – Clerk to action the works and check the use of Hammerite paint is suitable for use on public play equipment.

## Honeybourne Parish Council

### 245. Recreation Field

- a. **Ditch clearance;** members reported this was now completed.
- b. **Easement:** the Clerk confirmed the documents were returned to the Rooftop solicitors and will now be passed to other parties for further signatures.
- c. The Clerk reported on the receipt of service invoice from Mr Bury for works carried out over the last four months.

### 246. VISA:

- a. **Event insurance** covered by Aon: The council's insurers had informed the Clerk that the VISA events were not covered by the council's policy and VISA required their own event insurance. The Clerk had informed VISA of the information received from AON.
- b. **Charity status:** The Clerk reported that VISA has confirmed their Charity status.
- c. **VISA field lease:** Following the confirmation of charity status the recreation field lease wording was reviewed and the Chairman outlined several potentially necessary amendments to protect both VISA and the Parish Council's assets over the term of the lease. The council agreed to request legal advice from the County Council legal officers who have the expertise to re-formulate the lease to embrace the councils suggested amendments and omissions.

247. **PACT:** there were no issues to be passed to the local police team.

### 248. Stevenson Way:

- a. The minutes of the residents meeting received from Taylor Wimpy were noted

### 249. Party in the Park:

- a. Cllr Trish Probert issued a comprehensive report and financial update on the events progress; members noted the report.
- b. The Clerk reported that no response had been received from Mr Wheeler regarding the car parking in his field. It was suggested that a flyer is distributed throughout the parish to advertise the event and encourage parishioners to walk to the event as parking would be restricted. It was further agreed that the Parish Council would pay for the printing and distribution of the flyer. Cllr Trish Probert will pass the flyer to the Clerk for action.

### 250. Finance:

- a. The Council approved the Payments, Receipts and Balances as listed in appendix A

### 251. Matters raised by members and items for future agendas -

Cllr. David Cowan informed the meeting of the badly damaged litterbin near the junction of Grove Avenue and Stratford Road. It was agreed to ask the Handyman to inspect it and make it safe while the matter is resolved. The Clerk was asked to arrange a replacement bin and claim the cost from the Council's insurers as the damage is clearly caused by impact probably from a car.

### 252. Correspondence: For consideration

- a. Peter Luff MP; First Great Western Franchise consultation; It was agreed to support Peter's views on the consultation and send a letter in support.
- b. Letter received from Mr Doug Rushton, Village Hall Chairman regarding a new Village Hall site within a new village development site. It was agreed to respond with a formal letter to Mr Rushton outlining the current situation.

### 253. Correspondence Noted –

- a. Rural Council for Volunteer Service – Fishing for Funding event 5th March
- b. Volunteer Centre Evesham – letter of thanks for our donation
- c. NHS Gloucestershire Mickleton Rurality decision letter – conclusion- Mickleton is Rural
- d. WDC Land drainage – Mr Robbins of Long Stretch farm – culvert clearance is completed

## Honeybourne Parish Council

### 254. Meeting Dates:

- a. It was confirmed the next Ordinary Meeting of the Council scheduled for 13th. March at the Village Hall at 7.30 pm

255. There being no further business the Chairman closed the meeting at 9:34 pm.

Chairman \_\_\_\_\_ Date \_\_\_\_\_

### APPENDIX A: FINANCE

#### Payments to be Authorised

Feb-12

Cheque No.	Payee	Details	Total Payment	VAT Element	Net Payment
962	Felix Dennis	Allotment Rent	300.00		300.00
963	Npower	Streetlight Energy	608.88	101.48	507.40
964	Honeybourne Village Hall	Donation for floor repair	540.00		540.00
965	Avonbank Nurseries	Trees on Elm Green	46.76	7.79	38.97
966	Honeybourne First School	Hire Charge	19.50		19.50
967	T E Bury	Architectural Fees	1,206.24	201.04	1,005.20
968	Limebridge RS	Tree works and planting	1,572.00	262.00	1,310.00
969	G Clelland	Newsletter Delivery	80.00		80.00
970	Mr J Hyde	Handyman Works	83.50		83.50
971	J Stedman	Clerks Salary and Expenses	738.84		738.84
			5,195.72	572.31	4,623.41

Account Transfer
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£10,000.00 16-Jan

For Information	PAYMENTS RECEIVED AND BANKED		
Received From	Details	Amount	Banked
	Total	0.00	

#### All paid up Account Balances

CURRENT ACCOUNT	£8,664.53
DEPOSIT ACCOUNT	£42,613.48
TOTAL FUND BALANCE	<b>£51,278.01</b>

## Honeybourne Parish Council

**District Councillor report - Honeybourne**

**Month: February 2012**

**Prepared by Cllr. Alastair Adams – Honeybourne & Pebworth Ward,  
Wychavon District Council**

This is my tenth report as District Councillor

### 1. Planning

- a. **70 dwellings - Lioncourt Homes development at Station Road** - I attended the planning committee on Thursday 2<sup>nd</sup> February and spoke against the proposed development and urged the committee to reject the application in support of the Parish Council's comments. This application is for outline planning application for up to 70 new houses and some business units to be built on the site opposite the railway station. The planning committee then voted unanimously against the application. The developer now can either appeal to the inspectorate within 12 months or re-apply with an amended proposal.
- b. **SWDP** - Still no news on the SWDP. We are awaiting a report from planning summarising all the responses received following the public consultation and their amended preferred options following consultation.
- c. **Sheep Sales Field** – I am still receiving correspondence and emails from residents opposing this development. I forward all correspondence to the planners

### 2. Resident queries:

- (a) **Litter along Western Rd/Station Rd**– following the litter pick by FOSCA last month when 42 black bags of litter was collected, there were some complaints by residents that some parts of the verges had not been properly litter picked. Photos were sent to the WDC, and instructions have been given to FOSCA to cover these areas in more detail on their next litter pick due shortly.

3. **Article for the “Honeybourne Parish Council News”** I was asked to write a article for the Parish News to help explain how the various councils work. Over the coming months, I will attempt to shine light onto the mysteries of the local councils and who is responsible for what. I hope it helps!

4. **Speeding:** I attended the PACT meeting In Evesham Police Station on 16<sup>th</sup> January and speeding was again discussed through the village. The traffic calming ideas discussed by the Parish Council with Roy Fullee of the Worcester County Council will I hope make a difference.

5 **Regal Cinema:** I attended a Councillors meeting at the recently re-opened Regal Cinema in Evesham and was most impressed – I recommend all residents try this new facility.

End of report.