

Honeybourne Parish Council

Minutes of an Ordinary Council Meeting held at the Village Hall on 12th March 2013

Present: Cllrs. B Johnson (Chairman), A Simmons, D Cowan, A Attridge, S Kendrick, T Probert, M Powell, G Clelland, D George, and S Matthews

In Attendance: Mr J Stedman (Clerk), Cllr Alistair Adams and six members of the public.

Prior to the Council meeting at 7.00pm County Councillor John Smith and Mr Roy Fullee the County Highways Engineer attended the meeting to answer highway related questions, a summary of the exchange is appended to the minutes.

Chairman convened the Council meeting at 7:40

240. Apologies: were accepted from Cllr. P Brookes

241. Disclosures of Interests

To declare and disclose any Disclosable Pecuniary Interests in items on the agenda and to declare any other Disclosable Interests in items on the agenda and their nature, if necessary.

Disclosable Pecuniary Interests:

Cllr. Trish Probert ; matters relating to the Taylor Wimpy development and the Post office
Cllr Graham Clelland; the Lioncourt planning application

Other Disclosable Interests: Cllrs. Mike Powell ; matters relating to Stephenson Way

Register of Interests: The Chairman reminded members of the need to update their register of interests and that the Clerk has copies of all members register of interests if they wish to review them

242. The Chairman adjourned the meeting for public open forum.

Public Open Forum;

Mr T Bury, the Council's Architect presented his proposals for the re-designed recreation field Pavilion. He informed the meeting the layout design plan was now in conformity with the Football Foundation's requirements. If the Council was agreeable to the layout design the next aspect to consider is the full design details for the exterior cladding and roof materials etc. to enable the planning application to be made to WDC.

Mr Steve Bullen informed the meeting that as of the previous night's VISA meeting he had taken over the recreation field project and wished the results of the now circulating questionnaire to be processed before any final decisions were made on the pavilion design and siting as they might need to change following the questionnaire analysis. There was a general agreement to this suggestion and the new plans would be considered at the next meeting, following the questionnaire results. A working party was suggested to be made up of Councillors and VISA members to finalise the plans prior to submission.

Ward Members Reports

Cllr Tom Bean: Not in attendance

Cllr Alistair Adams: His ward members report had previously been circulated to Councillors and no questions were raised. Chairman thank Cllr Alistair Adams for his report and attendance.

The Chairman closed the adjournment at 7.55 and reconvened the meeting.

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243. Minutes: Council agreed the wording of the minutes of the February Ordinary Council meeting, and the Chairman signed them as a true record of the meeting.

244. Clerk's Report on Matters in Progress:

- a) Station Road litter picking. Following several requests to WDC to get the litter picking resolved Cllr David Cowan reported that he inspected the verges in Station Road and confirmed the latest litter pick was adequate and the shallow ditches were cleared of most but not all rubbish.
- b) A parishioner email regarding village litter problems was noted.
- c) Pedestrian gate installation on the Gloster Ades boundary is scheduled for completion on Thursday 14th March.
- d) Swing seat replacement for The Leys swing is with the Handyman and will be fitted shortly
- e) A request to WDC for section 106 funding from all developments was made for the many current initiatives in the parish
- f) Potential structural problems with the Station footbridge reported to Network Rail
- g) A request to the Council's insurers has been made for allotment public liability insurance
- h) The Wychavon Games entry request was passed to Steve Bullen representing VISA

245. Planning Applications— Lead Members, Cllrs. Andy. Attridge, Sandra Kendrick and Mike Powell

- a) **W//13/00340/PP** Mrs J Proctor, 51, School Street – External wall insulation to the front and rear of the property The Council has no objection or comment on the application
- b) **W/13/00294/PP** Mr N Moffit, Poden Farm Mickleton Road – Proposed swimming pool The Council has no objection or comment on the application
- c) **W/12/02679/CU** Vicarage Nurseries Weston Road Bretforton: change of use of agricultural land for the permanent storage of 56 static caravans for use by seasonal workers plus a communal room with kitchen and an ablutions block.
The Parish Council makes a strong objection to the application for the following reasons: -
The proposed 56 caravans have a potential for occupation of some 300 workers and it is considered this would have an overwhelming impact on local services such as health services and other village facilities. The proposed site has no car parking allocation for the caravans therefore as the Bretforton shop and post office is to close shortly along with the move of the Honeybourne post office to smaller premises would mean the workers would need to travel to local towns for shopping and many would have cars. Furthermore there is no allocation of open space recreational area and concerns are raised over the potential excessive use of village recreation field facilities. It is felt the impact of this proposal on the rural communities of Honeybourne and Bretforton is unsustainable due to the scale of occupancy.

The Council is supportive of local business enterprise but adding such a development into an existing community would have a considerable environmental impact. If the application is granted then the Parish Council asks that the following matters are considered and controlled by condition to help protect the local communities

- The occupation of the caravans is limited to agricultural workers only.
- If the caravans are no longer required for seasonal workers then they are removed from the site and the site is returned to agricultural use.
- There will be no more than 56 caravans permitted on the site at any time.
- The site will not be occupied by anyone in form November to February inclusive No amplified or live music to be played on the site at any time.
- Open space recreation facilities are provided for the seasonal workers.
- Provision is made for fully landscaped onsite car parking.

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- d) **W13/00183/RM** Lioncourt Homes Ltd. Erection of 70 homes on land between Station Road and Dudley Road. In considering the extent of the application and no developer's offer of a public presentation it was agreed to defer the item to an extraordinary meeting to be held on Wednesday 27th March at 3.30 pm with an extended open forum period to allow public comments to be considered prior to the formal meeting to consider the application.

246. Planning Decisions to Note: None

247. Planning Matters:

- a) The Clerk reported on the New Homes Bonus meeting at WDC on 27th February and this was noted.

Note: Having declared a Disclosable Pecuniary Interest Cllr. Trish Probert left the room for the following debate.

- b) The Chairman reported on the meeting on 8th March with Taylor Wimpey where further amendments to the Grange Farm development were suggested and supported by the members present. These included the re-designing of the site layout for new Village Hall and its car parking arrangements, the acceptance of the need to comply with existing village design standards, installing chimneys and having a mix of façades throughout the development.
- c) The proposals for the bus shelter and bat box on Grange Farm have now been agreed to be an electrical substation built with the existing stone and with a pitched roof with access for the bat.
Cllr Trish Probert returned to the meeting

248. Finance:

The Council approved the Payments, Receipts and Balances as listed in appendix A

249. Cemetery & Churchyard Lead Members, Cllrs David George and Sylvia Matthews.

- a) Remedial works to Churchyard brick pathway; a further inspection report is awaited from the County Council footpath officer; Cllr David Cowan reported that the section from the Church gate to the war memorial is in need of re-construction, a further report will be made at the next meeting following site inspection with the County Council officer.
- b) Council considered a request from the Parochial Church Council to adopt the St. Ecgwin's closed churchyard maintenance under section 215(2) of LGA 1972. Having found evidence of the Order in Council to close the Churchyard the Parish Council agreed to formally adopt the maintenance as requested. It was noted that the Order was made in 1912
- c) Clerk to report permission was granted for the grave memorial application for Dorothy and Harold Avis.
- d) To report on the progress with mole control in the cemetery; members reported the mole activity had ceased
- e) The Clerk reported that the wreath clearance from the cemetery was complete.

250. Street Lights:

The Clerk reported that the Streetlight repair - No's 13 Gate Inn, 7 Village Hall and 20 Bretforton Road were reported as faulty in February – the Village Hall light is awaiting spare parts.

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251. Public Rights of Way – Lead Members, Cllrs. Trish Probert and David Cowan (PPW)

No matters were reported to the PPW. Cllr David Cowan informed the members he would receive PPW training next Tuesday when the County Council officer visits the parish.

252. Highways: Lead Members, Cllrs. Trish Probert and David Cowan

- a) The Clerk reported that the VAS from County Highways is in hand and the expected delivery had failed and the matter will be chased up.
- b) A VAS sharing proposal from Bretforton Parish Council was withdrawn.
- c) The Clerk reported on a notice of a site visit by the appeals inspector for BOAT; HY556.

253. Lengthsman:

To attend to the verge outside the vicarage on the Gate Inn cross roads as it is badly rutted

254. Handyman: No new matters reported for action;

255. Tree Survey and remedial works

Council noted the tree safety survey reports for The Leys and Cemetery and agreed to accept the quotations for the suggested remedial works on both sites.

256. The Leys Playing Field Lead Members, Cllrs. Graham Clelland and David Cowan

Inspection: Cllr. Graham Clelland reported the regular monthly visual inspection found no safety problems. It was agreed to request the field is mown as soon as possible for the football club.

257. VISA and :Lead Members, Cllrs. Graham Clelland and David Cowan

- a) The lease for the recreation field having been signed by VISA the wording was formally agreed by Council and signed by the Chairman Cllr Brian Johnson and the Vice Chairman Cllr Andy Attridge; the lease will be passed to the VISA solicitor as requested.
- b) Council noted a Notice had been served on VISA to exclude security of tenure.

258. Recreation Field

Pavilion: following the plan presentation by Mr Bury and the report from Mr Bullen the council agreed to suspend the planning application until the VISA questionnaire has been processed to ensure the public's opinions are fully considered. It was also agreed the pavilion layout having been accepted by the football foundation was acceptable pending any changes due to public requests from the questionnaire. (See also Minute 242)

259. Village Hall:

- a) The report on the discussion group with Village Hall Trustees, Councillors and Mr Paul Taylor a charity specialist was noted. The report outlined the initial suggested procedures for the asset transfer of the Village Hall to the new community centre project and the structure of a charity trust for the management for the new community centre. Further reports will follow in due course.
- b) A planning condition applied to the grant for the Grange Farm outline application necessitates the need to submit reserved matters by October 2013. It is considered the time scale to submit the Community Centre detailed plans is not achievable, within this time-scale, and Cllr Alistair Adams will be asked to investigate a way forward with the planning officers involved.

260. PACT: No matters were raised for the attention of the police

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261. Stephenson Way:

The Clerk reported that no new information was available from Taylor Wimpy.

262. Broadband and IT matters: Lead Member Cllr Peter Brookes

As Cllr Peter Brookes was absent a report was not available

263. Allotments:

Cllr David George reported that the HAGA chairman had requested a meeting of all HAGA members for the end of March when the future of the association will be discussed. Cllr David George and the Clerk will attend the meeting.

264. Annual Parish Meeting:

The Clerk reported the APM notices are on the notice boards and will circulate the email news group with the agenda, all parish organisations will be requested to offer or give a report.

265. Newsletter: Council considered a newsletter should be published as soon as possible

266. Matters raised by members and items for future agendas

The Chairman referred to the recent death of Mr. Ted Haines, former Parish Lengthsman and Handyman. It was agreed that the Council place on record its appreciation of Mr. Haines' diligent work and its benefits to the village over four years, and that a letter of condolence be sent to Mrs. Haines.

267. Correspondence for consideration:

Note: Having declared a Disclosable Pecuniary Interest Cllr. Trish Probert left the room for the following debate

- a) Post Office proposed move to new premises & branch modernisation; Council noted the information.

Cllr Trish Probert returned to the meeting

- b) Letter addressed to Doug Rushton and sent to the Clerk's office ref: recreation facilities - Noted

268. Correspondence To Note:

- a) Clerks and Councils Direct
- b) Community First energy switch

269. Meeting Dates: Members confirmed the next Ordinary Meeting scheduled for the 9th April at the Village Hall at 7.30

There being no further business the Chairman closed the meeting at 9:50 pm.

Chairman _____

Date _____

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County Highways Discussion Summary

Bretforton Road repairs and resurfacing was the main topic and Cllr John Smith explained the prioritising situation for resurfacing and pothole filling and that Bretforton Road was still on the list for resurfacing but other areas were in more need of funding therefore the works may be carried out in the next financial year.

Flooded road signage deployed in the parish for Lengthsman use will be reconsidered but road closures can only be made by the County Council.

The extension to the speed limit on Station Road will be reconsidered in May.

Worcestershire County Council do not consider other County Council's traffic speed control measures as suitable for Worcestershire and chicanes will only be installed in 20mph zones.

Drainage gullies are only cleared by machine once a year unless they are reported as causing a flood problem.

The resurfacing of the footpath from Westbourne to Stratford Road needs County Council ward members support and will be reconsidered in May 13

APPENDIX A: FINANCE

Payments to be Authorised

Mar-13

Cheque No.	Payee	Details	Total Payment	VAT Element	Net Payment
1067	Worc's CALC	Clerks Training	10.00		10.00
1068	T E Bury	Architectural fees	723.12	120.52	602.60
1069	Paul Sillence	Grave refund & new purchase	285.00		285.00
1070	Roger Small	Tree Survey	120.00	20.00	100.00
1071	Sandra Kendrick	Members Expenses	9.60		9.60
1072	J Stedman	Clerks Salary & Expenses	854.14		854.14
1073	P D Long	Streetlight Maintenance	200.40	33.40	167.00
1074	Fenland Leisure Products Ltd	Replacement swing seat	43.20	7.20	36.00
			2,245.46	181.12	2,064.34

Account Transfer

Payments received and banked

Received From	Details	Amount	Banked
C Braund	Allotment cheque dated 22/10/12	20.00	14-Feb
HMRC	VAT Repayment	503.80	27-Mar

Total **523.80**

All paid up Account Balances

CURRENT ACCOUNT	£7,771.57
DEPOSIT ACCOUNT	£64,542.92
TOTAL FUND BALANCE	£72,314.49

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District Councillor report - Honeybourne Month: March 2013

**Prepared by Alastair Adams – Honeybourne & Pebworth Ward,
Wychavon District Council**

1. **Flooding** – Since our last meeting, Wychavon District Council has announced an additional £150,000 fighting fund to help kick start new flood alleviation schemes. I have written to Emma Stokes who is responsible for this money to request help with the flooding issue in by The Gate. Luckily she was the lady from WDC who visited Honeybourne with Tony Jones back in January to see the flooding problems we were experiencing first hand, so I am confident we should obtain some assistance from this new fund to help Honeybourne residents.
I have also found out that Severn Trent are proposing to upgrade the sewage pipe from school lane to the pumping station, and so have requested a meeting with them in Honeybourne. I have suggested it might be beneficial to have the sewage pipe down High Street upgraded at the same time as this is causing problems. Also we have the imminent 75 new homes being built by Taylor Wimpey very soon and they have indicated they are going to connect into the sewer on the High Street. Date for the meeting to be agreed.

2. **Planning – Grange Farm** - I attended a meeting with representatives of Taylor Wimpey with the Parish Council in the village hall on 25th February to discuss their detailed planning application. The main issues discussed were:
 - a. **The flood alleviation scheme** proposed with their attenuation pond and whether this could be improved to help prevent the flooding around the Gate. Could the culvert under the High Street that joins the Brook by the pumping station be enlarged? They will look into the options.
 - b. **The design of the houses** – not liked by anyone at from the village at the meeting, and Taylor Wimpey definitely got the message that the houses needed to be re-designed to reflect the village vernacular. They used the buildings in the High Street and School Lane in their original booklet – “Local Character Evaluation” and the indication was the design of the new houses would use the features from this conservation area. The main features that need to be incorporated are chimneys, local material (Cotswold stone and blue lias), variation in heights of roofline, and a mix of different materials to make sure the new houses are not too uniform. We await their new designs.
 - c. **The location of the village hall** – The car park for the village hall, and the new “green” and the new village hall on their design were all separated by roads. It was argued that logically it made sense to have the car park next to the village hall, and the village hall should be on the Green. A suggestion was made in moving around some of the houses to accommodate this. We look forward to seeing their amended plan.
 - d. **The old barn** – Taylor Wimpey suggested they will build a wall along the High Street using the Blue Lias stone from the barn, and a sub-station which will have a void in the roof for bats.

3. **Planning - 380 new houses next to SIMS re-cycling plant in Pebworth/Long Marston**–This will have a huge impact on our local area. It is going to be a big fight to stop this development. BARD has been re-formed to help with this, but if residents do not want these 380 new houses, which will dwarf Pebworth, then they must make sure they object now, and write to Wychavon District Council – the planning application reference is 13/00132. Various emails have been circulated, and poster/flyers have been printed. Other villages around our area are also up in arms about this application, especially Quinton, and Long Marston. Waterproof posters are being sourced so people can erect these in their gardens if they want to protest. The more residents that openly show their opposition to this application, then the greater weight the Planning Inspectorate will have to take into consideration if this goes to Appeal.

4. **Planning – Heart of England Forest** –No further progress on this since my last report. We are still awaiting the EIA report.

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5. **Broadband** —Following my report at the last Parish meeting, a Broadband flyer was delivered to every household in Honeybourne urging them to complete the residents survey on the Worcestershire County Council web site <http://www.worcestershire.gov.uk/broadband> . There are not cost implications and no obligation; it simply asks whether you want faster Broadband. A Big “Thank You” to Peter, Steve & Michael in organising this flyer. If you have not yet completed the survey, please do it today! We must get 50% of the houses in Honeybourne to complete this survey to confirm they want faster Broadband to help us with DEFRA funding. We will find out whether we have increased the % of residents who have filled in the survey when WCC publish the figures in the next 10 days. Hopefully we have reached the magical 50% target.
6. **Speeding in Bickmarsh** – Worcestershire Highways have stated there is a problem with the proposed speed survey in Bickmarsh as part of the road is in Warwickshire County Council area. I have written to Warwickshire Highways to see if they will co-operate with Worcestershire Highways.
7. **Chipping Campden School** – Unfortunately the Head master of Chipping Campden School has had to postpone the public consultation on their catchment area.

End of report.

DRAFT