

Honeybourne Parish Council

Minutes of an Ordinary Council Meeting held at the Village Hall on 9th April 2013

Present: Cllrs. B Johnson (Chairman), A Simmons, D Cowan, A Attridge, T Probert, M Powell, G Clelland, D George, and S Matthews

In Attendance: Mr J Stedman (Clerk), Cllr Alistair Adams and five members of the public.

275. Apologies: were accepted from Cllr. P Brookes and S Kendrick

276. Disclosures of Interests

To declare and disclose any Disclosable Pecuniary Interests in items on the agenda and to declare any other Disclosable Interests in items on the agenda and their nature, if necessary.

Disclosable Pecuniary Interests:

Cllr. Trish Probert ; matters relating to the Fancutts Garage planning application
Cllr Graham Clelland; matters relating to the Lioncourt planning application

Other Disclosable Interests:

Register of Interests: The Chairman reminded members of the need to update their register of interests and that the Clerk has copies of all members register of interests if they wish to review them

277. The Chairman adjourned the meeting for public open forum.

Public Open Forum;

Mr Shorey informed the meeting that the hydrological study of the flood attenuation pond was now complete and his planning application for dwellings at the rear of High Street was lodged with WDC

A resident asked questions on finances relating to the recreation field and raised issues regarding flooding on the Lioncourt development site, a video of the 1998 floods was given to the Clerk for information. Cllr Alistair Adams informed the meeting that Lioncourt had meet with planning officers regarding reserved matters when several issues were discussed, any further correspondence needs to be submitted by 26th April.

Ward Members Reports

Cllr Tom Bean: Not in attendance

Cllr Alistair Adams: His ward members report is appended to the minutes.

The Chairman closed the adjournment at 7.50 and reconvened the meeting.

278. Minutes: Council agreed the wording of the minutes of the March Ordinary Council meeting and the extraordinary meeting, and the Chairman signed them as a true record of the meetings.

279. Clerk's Report on Matters in Progress:

- a) St. Ecgwin's closed churchyard maintenance adoption: A letter has been sent to the Parochial Church Council confirming the Parish Council's formal adoption of the Churchyard grounds maintenance.
- b) Letter of condolence had been sent to Mrs. Haines as requested by Council
- c) Mrs Claire Poore to attend the June meeting to discuss her newsletter proposals
- d) Acknowledgement from Network Rail regarding the structural issues with the pedestrian bridge. The Chairman requested the Clerk to chase up the letter regarding the visual impact of the foot bridge and various related matters.

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280. Planning Applications– Lead Members, Cllrs. Andy. Attridge, Sandra Kendrick and Mike Powell

- a) W/13/00468/CU Mrs C Furness, Grove Farm. Stratford Road. Construction of an all-weather outdoor horse ménage. Change of use from arable field to equestrian ménage. The Council has no objection or comment on the application

Note: Cllr Trish Probert having declared an interest in the following item left the meeting.

- b) W/13/00435/OU Fancutts Garage High Street Honeybourne outline application for 8 houses including 2 affordable units. The Council has no objection or comment on the application.

Note: Cllr Trish Probert returned to the meeting.

281. Planning Decisions to Note:

- a) W/13/00340/PP Mrs J Proctor, 51, School Street – External wall insulation to the front and rear of the property Approved with conditions
- b) W/13/00294/PP Mr N Moffit, Poden Farm Mickleton Road – Proposed swimming pool Approved with conditions
- c) W/13/00083/PP – 28 Fernihough Avenue, replace a conservatory with a brick built single storey summer house Approved with conditions
- d) **Planning Matters:** Members noted the report on the meeting held with the Lioncourt planning team but no discussion took place.

282. Finance:

- a) The Council approved the Payments, Receipts and Balances as listed in appendix A
- b) The Council approved the bank reconciliation, budgets and account balances
- c) A new Bill suggests a referendum on Local Council Precept rises above 2% in 2014-15. It was agreed a letter to be sent to relevant MPs requesting they reconsider the impact of the suggestion for small councils.

283. Cemetery & Churchyard Lead Members, Cllrs David George and Sylvia Matthews.

- a) Remedial works to Churchyard brick pathway; following a further inspection the County Council footpath officer indicated that minimum remedial works will be considered with the limited funds available. .
- b) Council agreed a budget of £100 to engage a professional mole catcher for the cemetery mole infestation. Clerk to action the matter

284. Street Lights: The Clerk reported the Village Hall streetlight is now repaired

285. Public Rights of Way – Lead Members, Cllrs. Trish Probert and David Cowan (PPW)

No new matters were reported to the PPW. Cllr David Cowan informed the members he had received PPW training from the County Council and had walked many footpaths in the parish. David had questioned the footpath officer over the Westbourne footpath surface and was informed it was of low priority for any resurfacing works.

286. Highways: Lead Members, Cllrs. Trish. Probert and David Cowan

- c) The Clerk reported that the Vehicle Activated Sign (VAS) from County Highways was now with the Lengthsman who would be installing it when some technical matters were resolved. The VAS has two batteries but no battery charger and Council agreed a £100 budget for the Clerk to purchase a charger. The list of County Highways approved sites will be passed to the Lengthsman and installation will be as soon as possible.
- d) The Clerk reported on a notice of a site visit by the appeals inspector for Byway Open to all Traffic (BOAT); HY556.
- e) Council noted a WDC notification letter to clear ditches at Peace Farm Shinehall Lane

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287. Lengthsman:

- a) Council agreed to renewing the County Council's Lengthsman contract for 2013-14
- b) The verge outside the vicarage on the Gate Inn cross roads will be attended to when the cemetery works are undertaken later in the month when topsoil will be available to fill the ruts
- c) Members reported the ditch on Station Road south of Silver Dale is in need of clearance; Clerk to inform the WDC officer.

288. Handyman: No new matters reported for action;

289. Tree remedial works on the Leys and the cemetery: Members reported that this is all complete and satisfactory.

290. The Leys Playing Field Lead Members, Cllrs. Graham Clelland and David Cowan

- a) **Inspection:** Cllr. Graham Clelland reported the regular monthly visual inspection found no safety problems
- b) The Wicksteed annual safety inspection was agreed to be carried out – Clerk to make the arrangements.

291. VISA Ltd :Lead Members, Cllrs. Graham Clelland and David Cowan

- a) The Clerk reported on the issue of an invoice to VISA Ltd for £875.00 for field rent due 1st May.
- b) Council considered a grant application from VISA Ltd and it was agreed to make a grant of £875.00. Clerk to inform VISA Ltd of the grant which will negate the need to pay the invoice this year. A credit note representing the grant will be sent to VISA
- c) The Clerk reported the signed lease was returned to Hall Reynolds on the 14th March and no further correspondence had been received. Mr Rushton confirmed there was a problem with the VISA signatories on the lease and hoped it would be finalised shortly.

292. Recreation Field

- a) The Clerk reported the latest pavilion plans were approved by FA officers as suitable for FA support. Mr Steve Bullen the leader of "Sport Honeybourne" Delivery Team will be meeting the Architect on the field to consider the other details of the facilities and equipment to create a final plan for Parish Council consideration.
- b) Council agreed a working party group to consider the planning proposals from VISA Ltd. Cllrs Graham Clelland, Andy Attridge and Mike Powell agreed to be group members and the Clerk will facilitate all necessary meetings. It was further agreed the Clerk will maintain records to support his being remunerated for his time and mileage for attending meetings and other agreed associated work.
- c) It was agreed that a "No Dogs" sign will be fitted to the new gate off Gloster Ades and a further sign on the main gate. Clerk to purchase two signs at £15.00 each.
- d) Members considered a request for a "Sport Honeybourne" sign measuring 8' long x 2' high above the fence of the Sports field, facing towards traffic coming into Honeybourne. It was considered the sign should be re-designed to face in both directions and the working group will liaise with Steve Bullen over the sign which needs to be added to the revised architect's plan to gain planning consent.

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293. Village Hall:

- a) The Village Hall's project leader Mr Richard Kendrick gave a detailed report on the progress with the Village Hall and Community Centre project, the report referred to the Charity Commission, Trustees advisors, funding advisors and Architects. Several matters are already resolved, a bespoke website is operational and a full public consultation exercise is planned following the distribution of a questionnaire. The full report was issued to the Clerk for parish records.
- b) The Council agreed to fund the printing of the Community Centre questionnaire.
- c) It was agreed that the Clerk would be the Council's liaison officer to the Village Hall Committee and will maintain records to support his being remunerated for time and mileage spent administering the project on behalf of the Parish Council.

294. PACT:

- a) No matters were raised for the attention of the police
- b) It was agreed to remove the PACT item from the agenda as no matters have been reported in the last year and any matters to be reported to the police are reported as they arise.

295. Broadband and IT matters: Lead Member Cllr Peter Brookes

Cllr Alistair Adams informed the meeting that Honeybourne was well below the required number of residents needing to be registered for broadband to gain DEFRA funding, he was disappointed in the response from the door to door requests to register, as no commitment was required at this stage. Members agreed a further letter from WDC requesting registration be distributed with the Parish Council newsletter. The Clerk was asked to print the 650 copies required and deliver them to Cllr Graham Clelland the next day for distribution.

296. Allotments:

Cllr David George reported that the Honeybourne Allotments and Gardens Association (HAGA) chairman had informed him that two HAGA members were interested in managing the HAGA group, a meeting is being arranged for all HAGA members at the end of April when the future of the association will be decided. Cllr David George and the Clerk will attend the meeting.

297. Newsletter: The Clerk informed the meeting that the newsletter and a Community Hall flyer will be distributed during the week.

298. Matters raised by members and items for future agendas

It was suggested the Clerk send draft minutes to all members as soon as possible and this will be actioned.

299. Correspondence for consideration:

- a) Rebecca Parkes a Rooftop Housing officer is holding a neighbourhood walkabout to incorporate Westbourne, Grove Avenue and Stratford Road. Cllr David Cowan agreed to attend the walkabout on behalf on the Council
- b) A request from the Railway Club to use The Leys for an event on the 4th August. It was agreed to allow the event with a proviso that there is not a football match and cars do not park on the football pitch, only park on the right-hand side of The Leys. The request for regular event car parking will be individually considered for each event upon request being received.

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300. Correspondence Noted:

Shakespeare Hospice Newsletter, Community First Annual Report and the Cotswold Line News

301. Meeting Dates: Members confirmed the next Ordinary Meeting and the Annual Meeting is scheduled for the 14th May at the Village Hall at 7.30

Note: Mr Tim Forward, Chartered Insurance Broker for Came & Company, will address the May meeting

There being no further business the Chairman closed the meeting at 9:45 pm.

Chairman _____

Date _____

APPENDIX A: FINANCE

Payments to be Authorised

Apr-13

Cheque No.	Payee	Details	Total Payment	VAT Element	Net Payment
1075	P D Long	Streetlight Maintenance	158.40	26.40	132.00
1075	P D Long	Streetlight Maintenance	63.60	10.60	53.00
1076	Hartwell & Co	Rec Field Pedestrian Gate	124.34	20.73	103.61
1077	HMRC	PAYE & NIC	537.48		537.48
1078	GBD	Mowing Contract	232.78	38.80	193.98
1079	Mills and Reeve	Rec Field legal fees	1,084.00	180.00	904.00
1080	J Stedman	Clerks Salary & Expenses	373.13		373.13
1081	John Hyde	Lengthsman works	38.13		38.13
1081	John Hyde	Handyman Works	187.50		187.50
1082	T E Bury	Architectural fees	1,200.00	200.00	1,000.00
1083	Fairview Trading	Recreation Field	128.40	21.40	107.00
			4,127.76	497.93	3,629.83

Account Transfer

Payments received and banked

Received From	Details	Amount	Banked
George Willcox Granite	Erection of 2-Memorials Inv/181	220.00	

Total **220.00**

All paid up Account Balances

CURRENT ACCOUNT	£4,306.01
DEPOSIT ACCOUNT	£64,545.40
TOTAL FUND BALANCE	£68,851.41

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District Councillor report

- Honeybourne

Month: April 2013

**Prepared by Alastair Adams – Honeybourne & Pebworth Ward,
Wychavon District Council**

1. **Planning – Grange Farm** – Since my last report, Taylor Wimpey have shown amended plans to the Parish Council which covered all the point raised in my last report. This is good news and it is pleasing to see they have listened. However, I chased the planning officer dealing with this application, and she has still not seen the revised drawings. I have sent an email to Taylor Wimpey reminding them that the next planning committee is on 25th April, and chased the amended plans.

2. **Planning – Lioncourt Station Road 70 houses** – The initial design of the houses submitted for this site were bland, uniform and had no design features from the village of Honeybourne (Lioncourt won outline planning after an Appeal last year, but now have to acquire planning approval for the reserved matters which includes the design of the houses). I attended a meeting with Lioncourt and the Planning Officer on 9th April to review their amended plans following the initial feedback from the Parish Council. Again, the developers appear to have listened, and have amended their plans. There is much more variety, chimneys have been added, and some of the houses will be built in a Cotswold-like stone. They have also tried to incorporate features from other houses in the village – gabled fronts, and porches for example. I have asked for the revised drawings to be submitted to the Parish Council before the next Planning Committee on 25th April.

3. **Planning – Sheep Sales Field** – David Wilson Homes have bought the site from Sharpa Homes and are looking to build 31 houses on the site instead of the 44 that was originally planned at the Appeal. They are also looking to radically redesign the site. I had a meeting with them on the 19th March with the planning officer, and again I repeated the main points as follows:
 - a. Design the houses in keeping with the local architecture using local materials where possible, and add variety to the site.
 - b. Measures are requested which minimise the current flooding problems in the village
 - c. Help requested in our bid to get superfast Broadband into the village
 - d. Section 106 monies for the village hall
 David Wilson homes agreed to put on a public exhibition in the village hall once they have finalised their designs and plans.

4. **Planning - 380 new houses next to SIMS re-cycling plant in Pebworth/Long Marston**– there are now over 180 letters and emails on the planning portal objecting to this development, so well done to everyone that has written. The waterproof posters have not yet been printed but will be available soon. Bard have launched a website opposing this development see <http://www.bardquinton.co.uk> where you can see the latest news, and download a poster too!

5. **Fire at SIMS Re-cycling plant** – another spontaneous combustion fire occurred at SIMS last Wednesday 3rd April when fire tenders had to attend. Thick black smoke drifted across the horizon over towards Mickleton. I have asked the question whether this posed a health risk to local residents, and Jack Hegarty, MD of WDC, has contacted the Hereford & Worcestershire Fire department for more information.

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6. **Broadband** —Last month, a Broadband flyer was delivered to every household in Honeybourne urging them to complete the residents survey on the Worcestershire County Council web site <http://www.worcestershire.gov.uk/broadband> . The good news is many of you did fill in this survey, so well done as we are now showing 13% of Honeybourne residents want superfast Broadband. We just need another 230 residents to fill in the survey and we have achieved the magic 50% . So, please if you have not yet completed the survey, please do so to help the whole community. It only takes 2 minutes and there is no cost and no obligation. So fill in the “resident survey” on <http://www.worcestershire.gov.uk/broadband>. Also please check with your friends and neighbours in the village to make sure they too have completed the survey.
7. **Speeding in Bickmarsh** – We now have all the District Councillors in the area, and the County Councillor in Welford backing our campaign to introduce some form of speed limit through Bickmarsh. I understand a public consultation by Warwickshire County Council will now occur in May.
End of report.

DRAFT