

Honeybourne Parish Council
Minutes of the Honeybourne Parish Council Meeting held at the
Village Hall on 12th November 2013

Prior to the meeting at 7.00pm Mr David Manning, the Opportunity Vale of Evesham Project Manager gave a presentation on the Opportunity Vale of Evesham scheme. He informed the members that the scheme was operating well in other villages in the Evesham area and wished to extend it further afield into Honeybourne and the Littletons. The scheme is fully supported by Rooftop Housing, the County Council and District Council. The scheme covers a wide range of services for families and individuals such as health and wellbeing, social care, money and benefits, energy advice housing matters, jobs and skill volunteering. A promotional event is to take place on the 11th December at South Littleton Scout Hut and members were invited to attend.

The Chairman suggested that the Council's page in the Village News be used to promote the projects event on 11th December

One of our Police Community Support Officers for Evesham Rural North. PCSO Pete Davey, introduced himself and gave a report on the many changes to local policing which had been made and outlined the general policing infrastructure for Evesham North. He has visited the village on a few occasions and is spending time to find local connections and get to know the area trouble spot locations like the Cemetery car park.

The Chairman convened the meeting at 7:50

Present: Cllrs. B Johnson (Chairman), M Powell, A Attridge, P Brookes, T Probert, G Clelland, A Simmons, D George, D Cowan, S Matthews & C Clear

In Attendance: Mr J Stedman (Clerk), Cllr Alistair Adams and one member of the public

150. Apologies:— All members present

151. Disclosures of Interests

To declare and disclose any Disclosable Pecuniary Interests in items on the agenda and to declare any other Disclosable Interests in items on the agenda and their nature, if necessary.

Disclosable Pecuniary Interests: None

Other Disclosable Interests: None

Register of Interests: The Chairman reminded members of the need to update their register of interests and that the Clerk has copies of all members register of interests if they wish to review them.

152. Public Open Forum: no one from the public wished to speak

Cllr Alistair Adams gave his District and County Council reports later in the meeting and is recorded here. His written report is appended to the minutes.

153. Minutes:

- a. Council agreed the wording of the minutes of the October ordinary meeting and the October extraordinary meeting; the Chairman signed them as a true record of the meetings.

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154. Clerk's Report on Matters in Progress:

- a. Removal of the football goalposts from the Leys – members reported they are now removed – matter resolved.
- b. Return of the Leys gate key to Cllr David George – Cllr George has not received the keys from the football manager; the Clerk will pursue the matter.
- c. Conservation area update – An email received from Elaine Atherton was noted.
- d. School Street ditch clearance request from WDC – the Lengthsman had cleared the ditch as requested by the WDC drainage officer and photographed the site and further actions are awaited from County Highways to clear the drainage pipe under the highway.
- e. Letter of support sent to the Village Hall committee for PC usage of the new Village Hall – Noted
- f. Confirmation of an email sent to the officer in support of the 30 mph extension on Station Road – Noted
- g. The appeal submission re the Shorey High Street application had been made to the Planning Inspectorate and copied to WDC – Noted
- h. Allotment mowing reported to be completed as requested - Noted
- i. A footpath sign in Station Road which is rusted through and considered to be unsafe has been reported to County Highways;
- j. Caravan movements at Vicarage Nurseries reported to planning enforcement, the situation will be monitored by the enforcement officer and Parish Council members. It was also reported that the site access off Bretforton Road had been widened again.
- k. The removal of Cotswold Funeral Services advertisement from the Railway Station notice board - Noted

155. Planning Applications–

- a. W/13/02052/PN: David Wilson Homes; Land off Station Road, construction of 35 dwellings and public open space. - Members reported that 10 letters of local support for the development were posted on the planning website. The design standards of four prominent five-bedroom houses with Velux roof-lights was considered to be slightly out of character with the street scene but acceptable in the overall general design. Being mindful that the revised application for 44 dwelling had been approved it was agreed to give full support to this locally preferred application for 35 dwellings. It was further agreed that the Chairman would speak at the planning meeting to support the councils view. Clerk to inform WDC of the council's full support for the application.
- b. Further discussion took place on the design of the houses fronting Station Road and it was agreed to write to David Wilson Homes requesting consideration be given to adding some Cotswold stone and blue lias stone features to the houses and development infrastructure to improve the aesthetics of the street scene.
 - a) **W/13/02137/PP:** Mrs J Garside 3 Keepers Cottage, Mickleton Road: Proposed Two storey side extension and internal/external alterations.
The Council has no objection or comment on the application.
 - b) WDC planning - Diversion of footpath HR541(C) across the Taylor Wimpy, Grange Farm site to enable the housing development. The Council has no objection or comment on the application.

156. Planning Decisions Noted:

- a. **W/13/01885/LB:** The Forge House, 6 School Street; Proposal: To Remove (i) shower enclosure (ii) brick canopy in lounge and (iii) ceiling to kitchen. Replace and add windows. **Granted** with 4 conditions
- b. **W/13/01999/PP** 5 Weston Road – two storey side extension and single storey rear extension **Granted** with 5 conditions

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- c. **W/13/01881/PN** 40 Stratford Road Single storey side extension to create a fish and chip shop **Granted** with 7 conditions

157. Planning Matters:

- a. Lioncourt - the adoption of Public Open Spaces and balancing ponds on the Station Road development – no further information was available for consideration.
- b. W/13/01784/PN David Wilson Homes; erection of 44 dwellings - The Clerk reported on a further submission by email to all the members of the WDC planning committee regarding the application which was considered on Thursday 7th November. The application was approved despite the Clerk's email requesting the matter be deferred.

158. VISA Field and VISA Ltd

- a. The Chairman reported on the meeting held on 5th November with the Project Manager Mr Ken Watkins and Project Architect Mr Ian Tomkins. The Chairman invited the VISA Chairman Mr Doug Rushton to join the debate. Matters arising from the November 5th meeting were considered:-
- b. The Architects plan indicating a proposed layout of all requested facilities and pitches was considered at length and it was agreed to be best option to put forward as a funding proposal to WDC officers to enable verification of the amount of section 106 funding which can be made available.

The need to prioritise the facilities was debated as the funding available may indicate a shortfall. Initial priorities agreed are in the following order: -

Drainage of the field including the balancing pond.

Changing rooms and associated facilities i.e. new access, car park and necessary utility services.

Pitch construction i.e. soil conditioning and re-seeding.

A single MUGA with flood lights.

The basketball area.

Other facilities on the plan can be considered when full funding levels are known.

- c. The Project Managers meeting report was noted.
- d. A request for grant funding from Cllr Alistair Adams's community fund was agreed.
- e. A request for grant funding from WDC community fund was agreed and it was noted it might no longer exist.
- f. The Clerk reported he had made enquiries with Taylor Wimpy over the progress of the Grange Farm development and no response had been received.
- g. The VISA community questionnaire results were received from VISA and will be forwarded to the Project Manager as requested.
- h. The Clerk will pursue a section 106 funding meeting with all stakeholders to take place as soon as possible.
- i. The Clerk reported on updating Mr T Bury on the situation with the VISA Field

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159. Finance:

- a. The Council approved the Payments, Receipts and Balances as listed in appendix A
- b. Council considered a funding request from the Village Hall committee and it was agreed to make a grant of £648.00 to assist in paying invoices for professional services.
- c. The Clerk reported on the receipt £1,250.29 for the half year VAT claim
- d. It was agreed the Finance Group will meet at Cllr Trish Probert's house on 26th November @ 7.30 pm to consider the council budgets for 2014-15
- e. Members noted the WDC information regarding Precept and Council tax.

160. Council and Community Matters for Consideration–

- a. **New Noticeboards: It was reported that** the prison cannot source suitable struts for the notice board doors and a new design was asked to be considered and reported to the December meeting.

161. Policy and Standing Orders

- a. Members considered the adoption of the revised NALC model Standing Orders and agreed the adoption should be considered at the annual meeting in May as the last changes to standing orders were made last April
- b. Council agreed to Purchase the book “Local Councils Explained”, as referred to in the new Standing Orders. Cost of the book is £49.99 + PP and it was further agreed to share the book with Pebworth Parish Council as they offered a 50-50 share option. Clerk to action the purchase

162. Cemetery & Churchyard

- a. Members confirmed that the weeds on the Church path have been sprayed by the mowing contractor as requested.

163. Public Rights of Way:

- a. To receive the PPW's report on the footpaths and any new matters in need of attention. – No new matters for consideration.
- b. Cllr David Cowan reported a job well done, on the completion of re-laying the brick sets on PROW 537 by the Church.
- c. The Clerk reported that the Westbourne to Stratford Road footpath resurfacing by County Highways is due to take place on 2nd December.

164. Highways:

- a. Members reported the following highway matters: -
 - i. Raised footpath handrail at the Gate Inn cross roads is badly damaged.
 - ii. The hedgerow at the top end of High Street is encroaching into the highway.
 - iii. Bretforton Road footway surfacing is dangerous to walk on.
 - iv. Potholes and surface breakup on the Gloucestershire County Council side of the Weston Road railway bridge.
These will be reported to the relevant highway authorities
- b. The Clerk issued the report on the VAS deployment and infringement counts which indicated a slight reduction in infringements.
- c. Purchase and storage of salt grit for grit bin filling. After consideration of the Clerk's report on buying and storing salt grit the Council agreed to purchase two, one-ton pallets of bagged salt grit and to take up the offer from the Village Hall to store the surplus bags in the Village Hall garage. Clerk to action the purchase and storage.

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- a. No new jobs were required.
- b. The Clerk reported all outstanding jobs are completed.

166. The Leys Playing Field:

- a. **Inspection:** The regular weekly visual inspection report was considered to be satisfactory and no actions are required.

167. Community Centre & Village Hall:

- a. The Clerk reported on his investigation carried out to find any historic documentation for the Village Hall as the original deeds and plans are missing, the Clerk's ongoing enquiry at the County Archive will be reported when concluded.

168. Matters Raised by Members for Consideration or Items for Future Agendas.

- a. **Cllr Mike Powell-** informed the meeting of the extensive parking problems associated with the Railway Station as commuter's regularly park in Stephenson Way without any consideration for the residents of the private road and estate. Grass areas are driven over, private drives are blocked and the area is becoming a regular street car park as more commuters use the station. Members appreciate this is a private road and the Council has no power to take any action but it was agreed to write to Network Rail bringing the matter to their attention and reminding them of the request to build an extra car park on their land north of the station.

169. Correspondence Noted:

- a) The Three Counties Traditional Orchards Project
- a) Clerks and Councils Direct

170. Meeting Dates:

- a. Members confirmed the next Ordinary Meeting is scheduled for the 10th December at the Village Hall at 7.30

There being no further business the Chairman closed the meeting at 10.45pm.

Chairman

Date

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APPENDIX A: FINANCE

Payments to be Authorised

Nov-13

Cheque No.	Payee	Details	Total Payment	VAT Element	Net Payment
1142	David Cowan	Expenses	47.10		47.10
DD	Npower	Streetlight Energy	610.60	101.77	508.83
DD	Public works loan board	Loan repayment	3,266.83		3,266.83
1143	T E Bury	Architectural services	864.00	144.00	720.00
1144	GBD	Mowing Contract	633.04	105.50	527.54
1145	John Hyde	Handyman Works	22.50		22.50
1145	John Hyde	Lengthsman's Works	221.75		221.75
1146	John Hyde	PROW Re-set brick surface	245.00		245.00
1147	J Stedman	Clerks Salary and Expenses	982.28		982.28
1148	Ken Watkins Associates	VISA field project	1,190.00		1,190.00
1149	etc Design Ltd.	VISA field project	885.00	147.50	737.50
1150	Fairview Trading	PROW 537 sand	8.10	1.35	6.75
1151	Honeybourne Village Hall	Village Hall grant	648.00		648.00
			9,624.20	500.12	9,124.08

Account Transfer	£ 10,000.00	06-Nov
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Payments received and banked			
Received From	Details	Amount	Banked
HMRC	VAT Re-claim	1,250.29	30-Oct
	Total	1,250.29	

All paid up Account Balances

CURRENT ACCOUNT	£10,705.04
DEPOSIT ACCOUNT	77,565.89
TOTAL FUND BALANCE	£88,270.93

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District Councillor report - Honeybourne

Month: November 2013

Prepared by Alastair Adams

Honeybourne & Pebworth Ward, Wychavon District Council

Planning

W/13/00132/OU - 380 new houses next to SIMS re-cycling plant in Pebworth/Long Marston

Appeal ref APP/H1840/A/13/2202364 – I have been attending this appeal – it started on Tuesday 12th and goes on to 18th November at the Civic Centre in Pershore

Just to remind everyone, in the last 2 years, we have already had the following houses approved that are being built or will be built over the next year or so:

1. 23 houses in Pebworth (Carla Homes)
2. 180 houses in Honeybourne (75 Taylor Wimpy, 35 David Wilson and 70 Lioncourt)
3. 500 houses in Long Marston at the old MOD depot (St Modwin)

Of the above, 35% will affordable houses (social rent and shared equity).

If we lose this appeal then in total we will have over 1083 new houses being built within 5 miles of Honeybourne

Other Planning – Sheep Sales Field – David Wilson Homes had their revised planning application for the 44 houses approved at the last planning committee. However, they are still keen to build the 35 larger houses rather than the 44. So they have submitted a new planning application that will hopefully go in front of the planning committee next month. I have been having on-going discussions about the section 106 funds and how we can get a major share allocated to the new village hall. I have also been pushing the developers to help with alleviating the flooding issue by The Gate by installing an additional culvert under the road. Also I am continuing my pressure on them to use some local stone (Cotswold/blue lias) in the design of the houses/site.

County Councillor Report- Honeybourne

Month: December 2013

Prepared by Alastair Adams

Littletons Division, Worcestershire County Council

Highways –

The summer's major re-surfacing works have all now been completed. Highways are now concentrating on their winter routine – gritting and emergency pothole repairs.

Points Raised by residents or council with updates:

1. **Buckle Street – overgrown hedge as you go up the hill out of Honeybourne on the Bidford Rd.**
This is still outstanding but I have heard that progress is being made
2. **Footpath from Westbourne to Stratford Rd** – This is being resurfaced early next month. A notice has been issued to say it is being closed from 2nd – 5th December, 2013 I have agreed to finance it from my Councillors Highways fund.
3. **30mph speed limit** moving the 30mph sign to other side of railway Bridge towards Bidford. All agreed, so now going through legal procedure.

County Council News:

The big news that that I mentioned last month is the Council has to save £100m by 2017. This hit the local press in the last few weeks.

Councillor's Divisional Fund

I had a meeting with the Sea Cadets on 28th October to discuss some funding for their kitchen. I will be putting in their request for some divisional funds.

End of report